



*Smithfield Appearance Commission*  
*Memorandum*

To: Town Council and the Town Manager  
From: Peggy Scott, Chairperson *PS*  
Subject: Annual Report and Detailed Summary of the J.B. George Endowment  
Date: September 6, 2016

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Please find attached the comprehensive report of activities of the Town of Smithfield Appearance Commission for the year ending June 30 2016. Also attached is our Plan of work for the 2016-2017 year. The J.B. George Endowment summary of the financial activities is also attached.

The commission has had a very busy and successful year. We look forward to continuing the work of the commission and making a difference in the appearance of Smithfield as a whole in the year ahead.

# *Smithfield Appearance Commission*

## *Completions for 2015-2016*

### **Revitalization Grant**

*Beautification of Market Street* by Up-Lighting the Paper Bark Maples installed last year as well as the Crepe Myrtles along Market Street. The lighting will run from Front Street to Brightleaf Blvd. Money has been received and work is to begin as the Town's Electric Dept. has the time to devote to the project. Our goal is to be finished by November 2016.

### **Highway 70 Beautification Project**

Work is under way The North side of the street is curbed, planted, and mulched. Trees will be planted this fall as well as the completion of the south side. A plan to move mailboxes off 70 and onto a rear path has been accepted by the post office.

### **Donate-A-Tree Program**

*Hosted a Thank You Reception* On June 12<sup>th</sup> for Donors as a chance to see their plaques and enjoy fellowship honoring those in remembrance.

We have Received 9 Memorials this year

2 Trees will be planted in the Town Hall parking lot area

1 Tree will be planted in the Town Hall Park

6 Trees: the exact location will be voted on at our Sept. Meeting

6 name plates were purchased and added to the Plaques in the Town Hall Park

### **Replaced the interior parts of the Clock on Market Street**

At a cost of \$3662.00

## Mulched and Planted Paper Bark Maples

Before and After

In the parking lot across from the Court House on Market Street, to match the parking lot at Town Hall. Mulched and cleaned up the Town Hall Parking lot and Town Hall Park.



## Sidewalks

Phase one of replacing the Sidewalks on the East Side of South 3<sup>rd</sup> Street.

Before and After at a cost of \$8059.00



## Hasting House

Enhanced the outdoor appearance of the Hastings House with new Period plantings and laid Centipede Sod and fresh mulch.

Before and after and at a cost of \$2710.00



# *Smithfield Appearance Commission*

## *Plan of Work for 2016-2017*

- Complete Streetscape Project by Up lighting the trees along Market Street
- Complete Us 70 Business Entrance Enhancement Project
- Continue Donate- A- Tree Project
- Partner with Tourism and DSDC on the Wayfinding Project our Appearance Commission will be taking care of the Beautification around the 4 new signs at the entrances to town.
- Beautification off both I-95 Exits (Brolden Road and US-70)  
Mowing every 2 weeks and clean-up of Litter, making the overall appearance more welcoming
- Replacing and planting new trees where needed.
- Continue building an inventory of trees and plants in our seed nursery.
- Evaluate the final Phase of replacing Sidewalks along 3<sup>rd</sup> street.

## *Thank You*

*The Appearance Commission would not be able to do the work we do without the tireless efforts of the Town staff.*

### *Special Thank you to:*

**Lenny Branch and his entire Department of Public Works.**

For always getting the many projects finished, installed, and looking great!

**Shannan Williams**

For keeping us on track and taking care of our minutes and book work. Her knowledge is endless and she is always so positive and helpful.

**Paul Embler and Brent Reck**

For advising on plans and advice.

**Councilman Perry Harris**

For his Support, Advice and championing for the Appearance Commission.

**Mayor, Andy Moore**

**Town Manager, Michael Scott**

**Town Council**

For their support of the Appearance Commission

**Mr. Jim George-**

For his continued support of the Appearance Commission and the beautification of our Town.

**Bob Worsham**

Served as Chairperson and Vice Chairperson of the Appearance Commission for over 9 years Bob retired this year. We appreciate his hard work and will miss him!

*This was my first year to serve and I must say it has been an exciting time! It is a wonderful thing to see areas changed so drastically with plants and greenery.*

*I am looking forward to our future challenges we all appreciate your trust and faith in our recommendations and appreciate your help in getting these projects finished.*

*Submitted by,*

*Peggy Scott, Chairperson of the Smithfield Appearance Commission*