

## 2017-2018

# Smithfield Appearance Commission Annual Report

To: Town Council and the Town Manager

From: Peggy Scott, Chairperson

Alice Harris, Vice Chairperson

Subject: Annual Report and Detailed Summary of the J.B. & J.P. George Endowment

Date: August 1, 2018

1. Comprehensive report of activities of the Town of Smithfield Appearance Commission for the year ending June 30, 2018.

2. Our Plan of work for the 2018-2019 year

3. The J.B. & J.P. George Endowment Annual-Financial Reports

Date:

To: Mr. Andy Moore, Mayor

Mr. Michael Scott, Town Manager Planning Director Stephen Wensman Ms. Shannan Parrish, Town Clerk

Councilman Emery Ashley
Councilman Dr David Barbour
Councilman Marlon Lee
Councilman David Stevens
Councilman John A. Dunn
Councilman Stephen Rabil

JB & JP George Endowment Reports will be delivered to Mr. George.

# J.B. & J.P. George Beautification Endowment Fund Annual Reports

JB and JP Endowment agreements can be viewed thru Town Hall.

# J.B. George Beautification Fund Annual Report

The Town has advertised in the Herald once during the month of April 2018 about the availability of the beautification funds. We also published the ad in our Town Newsletter and Website also on Appearance Commission Social media sites. There were no applications submitted to the Appearance Commission for fund requests.

**Beginning Endowment Balance** on June 30, 2017 was. \$105,000.00

#### **Annual Earned Income**

 Interest
 \$1250.08

 From last year
 \$761.60

 Total
 \$2011.68

#### **Expenditures**

Paper Bark Maple Trees & Plants at the Memorial Monument
 Advertising News and Observer
 \$1,200.00
 \$63.08
 \$1,263.08

We will encumber \$748.60 to next years projects

Ending Endowment Balance on June 30, 2018 was \$105,000

# J.P. George Beautification Fund Annual Report

The Beginning **Endowment Balance** on June 30, 2017 was \$25,330.

#### **Annual Earned Income**

 Interest
 \$ 241.82

 From Last year
 \$ 256.84

 Total
 \$ 498.66

#### **Expenditures**

Paper Bark Maple TreesTotaled \$146.00

We will encumber \$352.66 to next year's projects

Ending Endowment Balance on June 30, 2018 was \$25,330

This Annual Report will be posted on the Appearance Commission page of the Town of Smithfield Website. If there are any questions, please contact me.

Sincerely Submitted by Peggy Scott, Chairperson Alice Harris, Vice Chairperson

# Appearance Commission General Fund Expenditures

A total of \$8,313.93 was spent on the projects detailed on the following pages.

### We will encumber \$6686.00 for fall projects

Fall Projects are as follows:

Parks & Rec. Dept. has replaced the entrance signs for all of our parks MLK Sign & 11 Park Signs we will finish the project with Plants, Mulch, Edging, & Dirt Estimated \$2400.00-\$3600.00

9 New Trees (Donate a Tree) Estimated \$1600.00

New Trees along Johnson Street Downtown

**Boat Ramp Beautification** 

4 Wayfinding Entrance Signs: Plants, Mulch, Dirt

## **Projects for 2018-2019:**

Update Town Hall Park Boat Ramp Area Continue looking at Streets that need Beautification Continue developing a Tree plan for the Town

# **Points of Interest:**

We would like to thank Regina Sanders for her <u>11 years of service</u> on the commission. She has stepped down this year.

We currently have 3 opening

## **Donate-A-Tree Program**

9 Tree's this year for a **Total of 155 Trees since 2010.** 

# Smithfield Appearance Commission Projects for 2017- 2018

# **Library Renovations in the Back Court Yard \$886.00**

Power Washed Front side and back court yards and the statue Old bushes were removed new dirt and new plants, sod & mulch

### **Before**



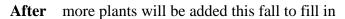
After

# **African American Monument**

Steel edging, new plants, mulch and we added a granite marker with the story behind the memorial \$930.00

Before







## Miracle Park Baseball Diamond \$905.00

Landscaping 9 Red Maples, 4 large areas with plants & mulch

10 New Paper Bark Maple Trees along Market Street \$2900.00

Replaced American Flags and Poles along Market Street \$2805.60

**New Banners** were chosen 2 sets one holidays and one everyday



# Thank You

The Appearance Commission would not be able to do the work we do without the tireless efforts of the Town Staff.

# Special Thank you to:

#### Lenny Branch and his entire Department of Public Works.

For always getting the many projects finished, installed, and looking great! Keeping our Beautiful Town clean and well maintained.

#### Shannan Parrish

For keeping us on track and taking care of our minutes and book work. Her knowledge is endless and she is always so positive and helpful.

**Stephen Wensman** our Planning Director always available to answer our questions and knowledge about areas we would like to work on.

#### **Councilman David Stevens**

For his Support, for the Appearance Commission.

Mayor, Andy Moore
Town Manager, Michael Scott
Town Council
For their support of the Appearance Commission

### Mr. Jim George-

For his continued support of the Appearance Commission and the beautification of our Town.

Respectfully Submitted by Chairperson Peggy Scott Vice Chairperson Alice Harris