

**Smithfield Historic Preservation Commission Minutes**  
**Tuesday, April 4, 2006**  
**4:00 p.m., Town Hall Meeting Room**

**Members Present:**

Richard Williams  
Chris Johnson  
Shirley Booker  
Todd Johnson  
Julia Narron

**Members Absent:**

Jan Branch

**Staff Present:**

Mark Helmer

Chairman Williams opened the public meeting.

**APPROVAL OF MINUTES FROM MARCH 2006.**

**OPEN DISCUSSION**

Chris Johnson advised the Commission that Triangle East Magazine will do a piece on Smithfield for their magazine.

Chris Johnson stated that Johnston County is growing and many historic structures may be at risk of being bought and possibly torn down by the County and other entities to make way for additional parking demands.

Julia Narron asked if there were reasonable measures that could be taken to reduce the risk to these historically significant structures.

Richard Williams stated that there is a growing need to get a historic overlay district in place that will serve to protect the heritage of Smithfield. He directed the Board members to continue to work on the documentation required that will allow forward progress in the form of a proposal.

The Historic Preservation Commission discussed several properties that could be considered for CGL status.

Chris Johnson made a motion to submit to Town Council a proposal to designate Johnston St., S. Third St. and S. Second St. between Front and Fourth as a local historic district (again, Bobby Eason office, Dees Jackson office, Bolton's, Whittington House by next Town Council. Seconded by Todd Johnson.

Todd Johnson said he will talk to Nancy Van Dolsen to consult with the Town to identify contributing properties. Planning Staff member Mark Helmer will do the map.

The Board discussed plans to add the Hastings House and Bingham House by next Town Council meeting.

The Board discussed plans to finish the guidelines for the Smithfield Historic District as soon as possible.

Planner Mark Helmer recommended that any proposed design and development regulations to be enforced by the Board within a historic overlay district be incorporated into the proposed Unified Development Ordinance (UDO).

Planner Mark Helmer told the Board that all development requests within an approved historic overlay district as shown on the zoning map would be received by the Planning Department, reviewed by staff for compliance with existing development regulations and approved design guidelines. Staff would then present the case to the Board with a recommendation as to whether the proposals meets the standards or not. The Board then would approve the application as submitted, approve with conditions or deny the request for a Certificate of Appropriateness.

Mr. Helmer stated all appeals to the Historic Preservation Commissions decisions for Certificates of Appropriateness would be heard by the Smithfield Board of Adjustment.

**OLD BUSINESS.**

There was none.

**NEW BUSINESS.**

There was none.

**ADJOURNMENT.**

Being nothing further, the meeting was adjourned.