



**TOWN OF SMITHFIELD
TOWN COUNCIL AGENDA
REGULAR MEETING FEBRUARY 3, 2015
7:00 PM**

Call to Order

Invocation

Pledge of Allegiance

Approval of Agenda

Page

Presentations: None

Public Hearing:

- 1. Public Input and Consideration to Close the Right of Ways on Two Alleys enclosed by South Brightleaf Blvd., Massey Street, Ninth Street and East Johnston Street and adoption of Resolution # 555 (04-2015)**
(Planning Director – Paul Embler) See attached information.....1

Citizens Comments: Please limit all comments to 3 minutes each.

Consent Agenda:

- 1. Approval of Minutes:**
 - January 6, 2015 – Regular Meeting**
 - January 6, 2015 – Closed Session (Under Separate Cover)**
 - January 20, 2015 – Work Session.....25**
- 2. Special Event – South Campus Middle School is requesting approval of a community “walk to School” event on February 15, 2015. The applicant is also requesting this to be approved as an annual event.**
(Planning Director – Paul Embler) See attached information.....37

- 3. **Special Event** – Hope Floats NC-Kayak Club as part of its 4th annual fund raising event in association with relay for Life plan to stay overnight in Smithfield on the Town Commons and also utilize the amphitheater for a Bluegrass Concert. The event will be held on April 4th and 5th.
(Planning Director – Paul Emblar) See attached information.....39

- 4. **Bid Award and contract approval** with “It’s Gotta Go Tree Service” to remove five trees in the amount of \$7,675.00. This is a FY 2014-2015 budgeted item.
(Public Works Director – Lenny Branch) See attached information.....41

- 5. **Renewal of FY 2015-2016 Employee Benefits/Broker**
 - a. Renewal with Mark III as the broker of record for Employee Primary Health Insurance, Dental Insurance & Life/AD&D
 - b. Renewal with Municipal Benefits, Inc. as the broker of record for Employee Voluntary Insurance Options(Town Manager – Paul Sabiston & HR Director/ PIO – Tim Kerigan)
See attached information.....43

- 6. **Advisory Board /Committee Appointments:**
 - (2nd Term) Board of Adjustments– Stephen R. Upton
 - (2nd Term) Planning Board – Teresa Daughtry
 - (4th Term) Parks & Recreation Advisory Commission – G. Earl Marett
 - (2nd Term) Parks & Recreation Advisory Commission – David Lasater
 - (1st Term) Parks & Recreation Advisory Commission – Timothy Johnson(Town Clerk – Shannan Williams) See attached information.....45

- 7. **New Hire Report**
(Human Resources Director / PIO – Tim Kerigan) See attached information.....58

Business Items:

- 1. **ESA Acknowledgement of acquisition of the ESA Smithfield NC 1, LLC Solar Farm contract by BayWa RE from ESA Renewables; Acceptance of Scope of Services from Power Services for Design, Construction and Construction Inspection and Administration of the construction of the ESA Smithfield NC 1, LLC intertie with the Town of Smithfield’s Brogden Road Substation; and Setting of a monthly 1.0% of the Facilities Charge for the Town to maintain and replace the intertie components as needed.**
(Public Utilities Director – Ken Griffin) See attached information.....59

- 2. **Bid Award and purchase approval** of a commercial lawnmower to be utilized by the Public Works Department in the amount of \$8,910.00. This is a FY2014-2015 budgeted item.
(Public Works Director – Lenny Branch) See attached information.....67

3. **Bid Award and purchase approval** of a 2015 Chevrolet Tahoe four wheel drive utility vehicle to be utilized by the Fire Department in the amount of \$33,134.82. This is a FY 2014-2015 budgeted item.
(Emergency Services Director – Patrick Harris) See attached information.....69

4. **Bid award and purchase approval** of three squad cars for the Police Department in the amount of \$23,865 per vehicle. This is a FY 2014-2015 budgeted item.
(Chief of Police – Mike Scott) See attached information.....83

5. **Update regarding the West Smithfield Beautification Project**
(Planning Director – Paul Embler)

6. **Update on potential repair to Venture Drive.**
(Public Works Director – Lenny Branch) See attached information.....95

Councilmember’s Comments

Town Manager’s Report

- Financial Report (See attached information).....100
- Department Reports (See attached information).....106
- Manager’s Report (Will be provided at the meeting)

Adjourn

Public Hearing

**TOWN OF SMITHFIELD
Town Council
Action Form**

Applicant: Cathy Scott is requesting the Town Council to set a hearing date for the closing and vacating of existing alley rights of way in the block enclosed by S Brightleaf Blvd, Massey Street, 9th Street and E. Johnston Street.

Date of Meeting: February 3, 2015

Date Prepared: January 23, 2015

Staff Work By: Paul Embler

Presentation By: Paul Embler

Presentation Description:

The petitioner is requesting that the Town Council take under consideration the closing of two alley ways on property located internal to the block bound on the north by Massey Street, to the east by 9th Street, to the south by E Johnston Street and to the west by S Brightleaf Blvd.

There are a total of eight parcels of land in the block (see attached property map). All eight parcels of land abut the alley ways to some extent. In fact some of the alley ways have structures from adjacent parcels encroaching into the alley rights of way (see attached aerial photo). Upon the closing of the rights of way the land within the alley ways will revert to the adjacent property owners according to parcel frontage to the center line of each right of way (see attached map).

Since the alley ways are not being utilized the purpose of petitioning the Council to close the alley rights of way is so the property can be marketed as one parcel of land for sale. Please see attached statements from all the owners of property in the block requesting that the alley rights of way be closed and revert to the adjacent property owners.

As directed at the November Council meeting the Public Utilities Director investigated if existing public utilities exist within the alley rights of way to be abandoned. The Public Utilities Director has investigated and has determined that no public water, sewer or electrical utilities exist within the rights of way only service lines. See attached memo from Ken Griffin.

The property owners will be required to provide a recombination map prepared by a professional land surveyor for recording if the Town Council grants the rights of way closings.

In order for the Council to carry forward with the alley way closings the Council passed a resolution showing its intent to close the right of way. After the passing of the resolution, Council directed staff to advertise in the newspaper for four consecutive weeks, post the property and send via certified mail to affected property owners notice of intent to close the alley rights of way. The Council now must hold a public hearing and take action based on information presented at the hearing. If the Council elects to close the alley ways, then they must direct staff to file a record of the closing with the Register of Deeds and a map of reversion of vested rights to adjacent property owners must also be filed.

Action Requested:

The Town Council is asked to conduct a public hearing and to take the request under consideration and if so inclined to close to right of ways and direct staff to file the necessary documents with the Register of Deeds.

Street Closing Order

RESOLUTION # 555 (04-2015)

ORDERING THE CLOSING OF THAT ALL ALLEYS BOUND BY THE CITY BLOCK OF MASSEY STREET, E. JOHNSTON STREET, S. BRIGHT LEAF BOULEVARD, AND NINTH STREET.

WHEREAS, on the 6TH day of January, 2015, the Town Council of the Town of Smithfield directed the Town Clerk to publish the Resolution of Intent of the Town Council to consider closing the alleys bound by the city block of Massey Street, E. Johnston Street, S. Bright Leaf Boulevard, and Ninth Street, in the Smithfield Herald newspaper once each week for four successive weeks, such resolution advising the public that a meeting would be conducted in Council Chambers at the Town Hall, 350 E Market Street, Smithfield, NC 27577 on February 3, 2015; and

WHEREAS, the Town Council on the 6th day of January, 2015, ordered the (Town) Clerk to notify all persons owning property abutting that portion of alleys bound by the city block of Massey Street, E. Johnston Street, S. Bright Leaf Boulevard, and Ninth Street, as shown on the county tax records, by registered or certified mail, enclosing with such notification a copy of the Resolution of Intent; and

WHEREAS, the Town Clerk has advised the Town Council that she sent a letter to each of the abutting property owners advising them of the day, time and place of the meeting, enclosing a copy of the Resolution of Intent, and advising the abutting property owners that the question as to closing all of the alleys in the city block bound by Massey Street, E. Johnston Street, S. Bright Leaf Boulevard, and Ninth Street would be acted upon, said letters having been sent by registered or certified mail; and

WHEREAS, the Town Clerk has advised the Town Council_ that adequate notices were posted on the applicable streets as required by G.S. 160A-299; and

WHEREAS, after full and complete consideration of the matter and after having granted full and complete opportunity for all interested persons to appear and register any objections that they might have with respect to the closing of said street in the public hearing held on February 3, 2015; and

WHEREAS, it now appears to the satisfaction of the Town Council that the closing of said alleys is not contrary to the public interest, and that no individual owning property, either abutting the street or in the vicinity of the street or in the subdivision in which the street is located, will as a result of the closing be thereby deprived of a reasonable means of ingress and egress to his or her property;

NOW, THEREFORE, alleys that are bound by Massey Street, E. Johnston Street, S. Bright Leaf Boulevard and Ninth Street are hereby ordered closed, and all right, title, and interest that may be vested in the public to said area for street purposes is hereby released and quitclaimed to the abutting property owners in accordance with the provisions of G.S. 160A-299.

The Mayor and the Town Clerk are hereby authorized to execute quitclaim deeds or other necessary documents in order to evidence vesting of all right, title and interest in those persons owning lots or parcels of land adjacent to the street or alley, such title, for the width of the abutting land owned by them, to extend to the centerline of the herein closed alleys.

The Town Clerk is hereby ordered and directed to file in the Office of the Register of Deeds of Johnston County a certified copy of this resolution and order.

Upon motion duly made by Councilmember _____ and duly seconded by Councilmember _____, the above resolution was duly adopted by the Town Council at a meeting held on the 3rd day of February, 2015, in the Town Hall.

Upon call for a vote the following Councilmembers voted in the affirmative:

and the following Councilmembers voted in the negative:

This the 3rd day of February, 3rd, 2015, at 7 o'clock (p.m.)

John H. Lampe, II., Mayor

ATTEST:

Shannan L. Williams, Town Clerk

NORTH CAROLINA

JOHNSTON COUNTY

I hereby certify that the foregoing is a true and accurate copy of the resolution duly adopted by the Town Council of the Town of Smithfield, North Carolina, at a meeting held February, 3rd, 2015 at 7 o'clock p.m.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the official corporate seal of said Town of Smithfield to be affixed, this the _____ day of _____, 2015.

Shannan L. Williams, Town Clerk

NORTH CAROLINA

JOHNSTON COUNTY

I, Veronica T. Hardaway, a Notary Public, do hereby certify that Shannan L. Williams Town Clerk, personally appeared before me this day and acknowledged the due execution of the foregoing certification, for the purposes therein expressed.

WITNESS my hand and notarial seal this _____ day of _____, 2015.

Veronica T. Hardaway, Notary Public

My Commission Expires: January 14, 2018

Town of Smithfield

Resolution # 552 (01-2015) of Intent

A RESOLUTION DECLARING THE INTENTION OF THE TOWN COUNCIL OF THE TOWN OF SMITHFIELD TO CONSIDER THE CLOSING OF THE ALLEY RIGHTS OF WAY IN THE BLOCK ENCLOSED BY SOUTH BRIGHTLEAF BLVD, MASSEY STREET NINTH STREET AND EAST JOHNSTON STREET.

WHEREAS, G.S. 160A-299 authorize the Town Council to close streets and public alleys; and

WHEREAS, the Town Council considers it advisable to conduct a public hearing for the purpose of giving consideration to the closing of the alley rights of ways in the block enclosed by South Brightleaf Boulevard, Massey Street, Ninth Street and East Johnston Street;

NOW, THEREFORE, BE IT RESOLVED by the TOWN COUNCIL that:

- (1) A meeting will be held at 7:00p.m. on the 3rd day of February, 2015, in the Smithfield Town Hall Council Chambers to consider a resolution closing that portion of the alley rights of ways in the block enclosed by South Brightleaf Boulevard, Massey Street, Ninth Street and East Johnston Street;
- (2) The Town Clerk is hereby directed to publish this Resolution of Intent once a week for four successive weeks in the Herald, or other newspaper of general circulation in the area.
- (3) The Town Clerk is further directed to transmit by registered or certified mail to each owner of property abutting upon that portion of said street a copy of this Resolution of Intent.
- (4) The Town Clerk is further directed to cause adequate notices of this Resolution of Intent and the scheduled public hearing to be posted as required by G.S. 160A-299.

Upon motion duly made by Mayor Pro-Tem Moore, and duly seconded by Councilmember Ashley, the above resolution was duly adopted by the Town Council at the meeting held on the 6th day of January, 2015, in the Town Hall.

Upon call for a vote the following Councilmembers) voted in the affirmative:

Mayor Pro- Tem Moore
Councilman Ashley
Councilman Lee


Councilman Scott
Councilman Williams

SCANNED

and the following Councilmembers voted in the negative:

None

This 6th day of January, 2015 at approximately 7:30 p.m.



John H. Lampe, II., Mayor

ATTEST:



Shannan L. Williams, Town Clerk



October 1, 2014

Paul Embler
Town of Smithfield-Planner
350 E. Market Street
Smithfield, NC 27577

Mr. Embler,

The purpose of this letter is to request closing of two 20' wide alleys shown on the attached GIS map. This letter represents all four property owners involved in the sale of property located at the intersection of Massey Street and S. Brightleaf Blvd. The intent is to market the entire city block as one parcel.

A locate request has been submitted to NCB11.org, and locates are scheduled for October 3 and October 14, 2014. A copy of the e-mail from 811 is attached. Once locates are complete, we will be submitting a formal request before the Town Council to close the alleys.

Once locates are complete, we will have the alleys surveyed and will submit our request to be put on the agenda for the November Town Council meeting.

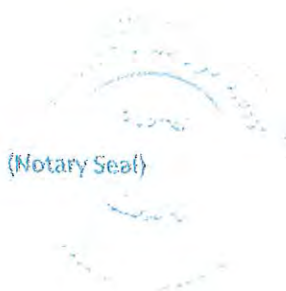
We appreciate your help in this matter and look forward to working with you on the sale of this property.

Jackie Scott
Jackie Scott
Cathy Scott
Cathy Scott

NORTH CAROLINA, Johnston COUNTY

I, Dianne B. Creed, a Notary Public of Johnston County, North Carolina, certify that Jackie Scott and Cathy Scott personally appeared before me this day and acknowledged the foregoing instrument.

Witness my hand and notarial seal, this 9th day of October, 2014.



(Notary Seal)

Dianne B. Creed
Notary Public

My commission expires: 7-28-18

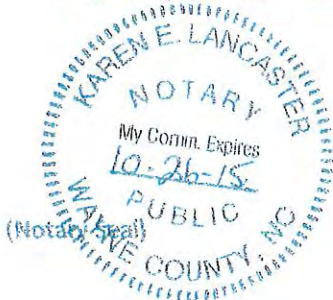
Collins Inc. of Johnston County
A North Carolina corporation

By: [Signature]
Leslie C. Collins, President

NORTH CAROLINA, Johnston COUNTY

I, Karen E Lancaster, a Notary Public of Wayne County, North Carolina, certify that Leslie C. Collins personally appeared before me this day and acknowledged that he/she is President of Collins Inc. of Johnston County, a corporation, and that by authority duly given and as the act of the corporation, the foregoing EASEMENT was signed in its name.

Witness my hand and notarial seal, this 9th day of October, 2014.



[Signature]
Notary Public

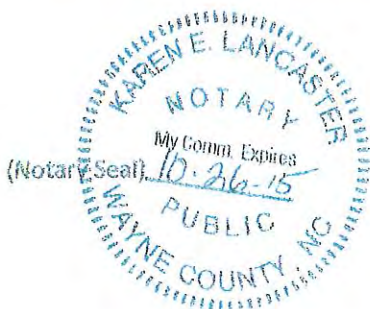
My commission expires: October 26, 2015

[Signature]
Jean Collins

NORTH CAROLINA, Johnston COUNTY

I, Karen E Lancaster, a Notary Public of Wayne County, North Carolina, certify that Jean Collins personally appeared before me this day and acknowledged the foregoing instrument.

Witness my hand and notarial seal, this 9th day of October, 2014.



[Signature]
Notary Public

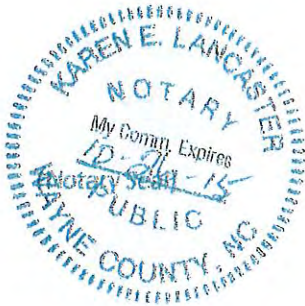
My commission expires: October 26, 2015

Leslie Collins
Leslie Collins

NORTH CAROLINA, Johnston COUNTY

I, Karen E Lancaster, a Notary Public of Wayne County,
North Carolina, certify that Leslie C. Collins personally appeared before me this day and acknowledged the
foregoing instrument.

Witness my hand and notarial seal, this 9th day of October, 2014.



Karen E Lancaster
Notary Public

My commission expires: October 26, 2015



CD-479 (50)
12-6-11

Business Corporation Annual Report

SOSID: 0031297
Date Filed: 1/31/2014 2:41:00 PM
Elaine F. Marshall
North Carolina Secretary of State
2014 031 00022

Name of Business Corporation: COLLINS INCORPORATED OF JOHNSTON CO

Secretary of State ID: 0031297 State of Formation: NORTH CAR Fiscal Year Ending: 12/31/2012

I hereby certify that an annual report completed in its entirety has been submitted and the information requested below (required by NCGS 55-16-22) has not changed and is therefore complete.

Section A: Registered Agent's Information

1 Name of Registered Agent: LESLIE C COLLINS

2 Signature of the New Registered Agent:



3 Registered Office Street Address & County

4 Registered Office Mailing Address

4620 US 70 BUS. HWY. EAST
SMITHFIELD NC 27577 JOHNSTON

4620 US 70 BUS. HWY. EAST
SMITHFIELD NC 27577 JOHNSTON

Section B: Principal Office Information

1 Description of Nature of Business: RETAIL BOAT SALES

2 Principal Office Phone Number: (919) 934-3143 3 Principal Office Email:

4 Principal Office Street Address & County

5 Principal Office Mailing Address

4620 US 70 BUS. HWY. EAST
SMITHFIELD NC 27577

4620 US 70 BUS. HWY. EAST
SMITHFIELD NC 27577

Section C: Officers (Enter additional Officers in Section E.)

Name: LESLIE C. COLLINS

Name:

Name:

Title: PRESIDENT

Title:

Title:


Address: 637 TURNAGE

Address:

Address:

SMITHFIELD NC 27577

Section D: Certification of Annual Report Section D must be completed in its entirety by a person/business entity.


Signature (Form must be signed by an officer of corporation)

1-6-14
Date

LESLIE C. COLLINS

Print or Type Name of Officer

PRESIDENT

Title

NCOC EMLCFM 2014/09/30 #02337 A142730835-00A NORM NEW DSGN

From: North Carolina 811 <automated@nc811.org>
To: cathyandjackie@earthlink.net
Subject: NCOC EMLCFM 2014/09/30 #02337 A142730835-00A NORM NEW DSGN
Date: Sep 30, 2014 10:01 AM

EMLCFM 02337 NCOCa 09/30/14 10:01:56 A142730835-00A NORM

NEW GRID DSGN North Carolina 811 SURVEY/DESIGN Ticket :
 A142730835 Date: 09/30/14 Time: 09:49 Oper: EAF Chan:999 Old Tkt:
 A142730835 Date: 09/30/14 Time: 10:01 Oper: EAF Rev :00A State:
 NC Cnty: JOHNSTON Place: SMITHFIELD In/Out: B Subdivision:
 Address : 806-808 Street : MASSEY ST Intersection: N Cross 1 :
 S BRIGHTLEAF BLVD Cross 2 : E JOHNSTON ST Location: MEMBER
 OPERATORS SHOULD RESPOND BY 10/14/2014 DISTANCE FROM CROSS STREET
 IS: CORNER LOT LOCATE BOTH SIDES OF AND IN ALLEYWAY THAT RUNS
 BETWEEN 806-808 MASSEY ST TO JOHNSTON ST (APPROX. DISTANCE IS 300
 FT) TO INCLUDE BOTH SIDES OF AND IN THE ALLEYWAY THAT TRES OFF OF
 S BRIGHTLEAF BLVD (APPROX. DISTANCE IS 168 FT) ONTO THE
 PROPERTIES. PROPERTIES ARE ADJACENT EXCAVATION AREA WILL BE
 MARKED WITH WHITE PAINT, FLAGS, OR STAKES. : Grids : 3530C7820C
 Work type: SURVEY/DESIGN Work date: 10/14/14 Time: 23:59 Hours
 notice: 240/240 Priority: NORM Ug/Oh/Both: U Blasting: N
 Boring: N Railroad: N Emergency: N Duration: UNKNOWN Done
 for: CATHY SCOTT Company : CATHY SCOTT Type: HOME Co addr : 806
 MASSEY ST City : SMITHFIELD State: NC Zip: 27577 Caller : SAME
 Phone: 919-989-7433 Contact : SAME Phone: BestTime: Email :
 cathyandjackie@earthlink.net Remarks : JOBSITE IS 1 BLOCK FROM
 THE HWY70 JUNCTION : Submitted date: 09/30/14 Time: 10:01 Good
 thru date: 10/21/14 Time: 23:59 Update by date: 10/16/14 Time:
 23:59 Members: CLS01 = USIC LOCATING SERVICES, INC. CSR02 =
 WTR/SWR/STR DRAIN ONLY LOCAT CTT03* = CENTURYLINK
 CVI04* = TIME WARNER CABLE MCI01 = MCI

NCN02 = PIEDMONT NATURAL GAS COMPANY TOS01 = TOWN OF SMITHFIELD

Member	Type	Contact	Phone	CTT03*
Field	DISPATCH		800-778-9140	
Damage	GENERAL NUMBER		800-788-3600	CVI04*
Field	DISPATCH		800-778-9140	
Damage	1 - TWC CALL CENTER		855-261-9374	
Damage	2 - JOHN TUGGLE		919-441-1877	MCI01
Field	NATIONAL FIBER SECURITY		800-289-3427	k2
Damage	PERSONNEL		800-624-9675	NCN02
Field	HEIDI ROY		919-705-5041	
Damage	CUSTOMER SERVICE CENTER		800-752-7504	TOS01
Field	STEVE LANE		919-934-2438	

10/1/2014

NCOC EMLCFM 2014/09/30 #02337 A142730835-00A NORM NEW DSGN

Damage RODNEY JOHNSON

919-934-2230

Damage STEVE LANE

919-934-1117 If any

damage involves a release of product or injury, please call 911
before contacting the owner.

506 Massey Street

From: "King, Jay W" <Jay.King@ncdenr.gov>
To: "cathyandjackie@earthlink.net"
Subject: 506 Massey Street
Date: Sep 26, 2014 11:28 AM
Attachments: [image002.jpg](#)

Good Morning Cathy,

It was nice to speak with you yesterday. I would like to follow up on your request. You explained that you would like to sell your property at 806 Massey Street in Smithfield. With regard to the assessment of DSCA Site 51-0002 (Glam-O-Rama Cleaners), the current data does not warrant any further investigation on your property at 806 Massey Street. I hope this will satisfy your request. Thanks and have a great day.



NORTH CAROLINA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

Jay W. King
Project Manager – Hydrogeologist
Dry Cleaning Solvent Cleanup Program
Superfund Section
Division of Waste Management
Phone and Fax: (919) 707-8367
Email: Jay.King@ncdenr.gov

Website: <http://portal.ncdenr.org/web/wm/dsca>

Physical Address:
217 West Jones Street
Raleigh, NC 27603

Mailing Address:
1646 Mail Service Center
Raleigh, NC 27699-1646

*E-mail correspondence to and from this address may be subject to the
North Carolina Public Records Law and may be disclosed to third parties.*

 Please consider the environment before printing this e-mail

Memorandum

To; Paul Embler, ASLA, Planning Director, Town of Smithfield

From: Ken Griffin, PE, PhD, APPA-PPM, Director of Public utilities

Subject: Abandonment of Alleys at 200 Block of South Brightleaf Blvd.

The Department of Public Utilities staff have reviewed the request to abandon the alleys located at the 200 Block of South Brightleaf Blvd. These two alleys intersect each other, forming a "T" and travel from Johnston Street to Massey Street to South Brightleaf Blvd. The only existing utility in these alleys is a 1-inch water service line used to serve one of the two buildings when the parcel in question was two individual parcels. This service line is not active and is no longer needed if the two parcels are combined as one. For any future facility constructed on this newly combined larger lot, water service would be provided from the main street and not via this alley.

*** DISCLAIMER ***
Johnston County assumes no legal responsibility for the information represented here.



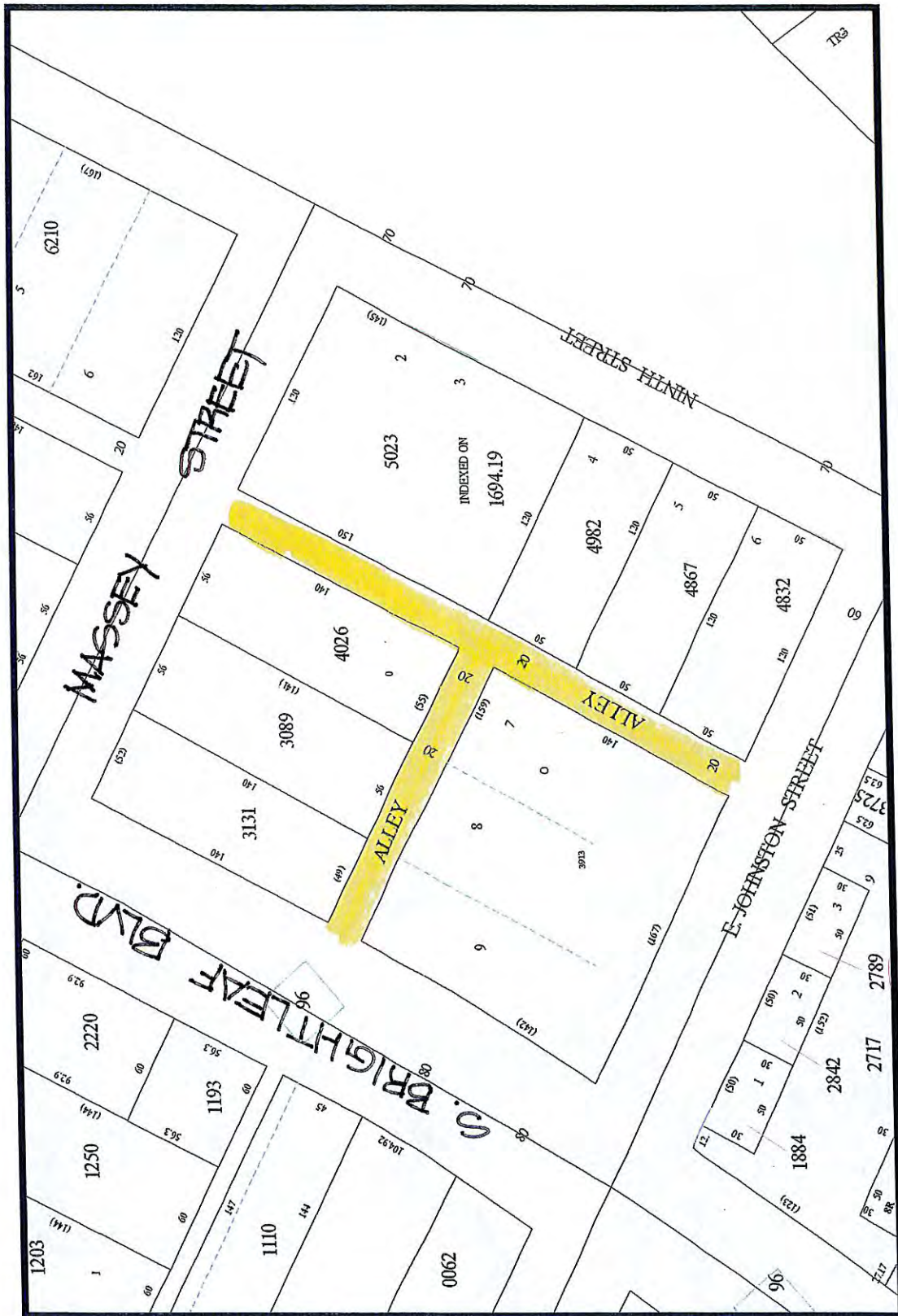
Scale 1 inch = 80 feet

Date October 21, 2014

(The scale is only accurate when printed landscape on a 8.5x11in size sheet with no page scaling.)



**** DISCLAIMER ****
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Date October 21, 2014

Scale 1 inch = 80 feet

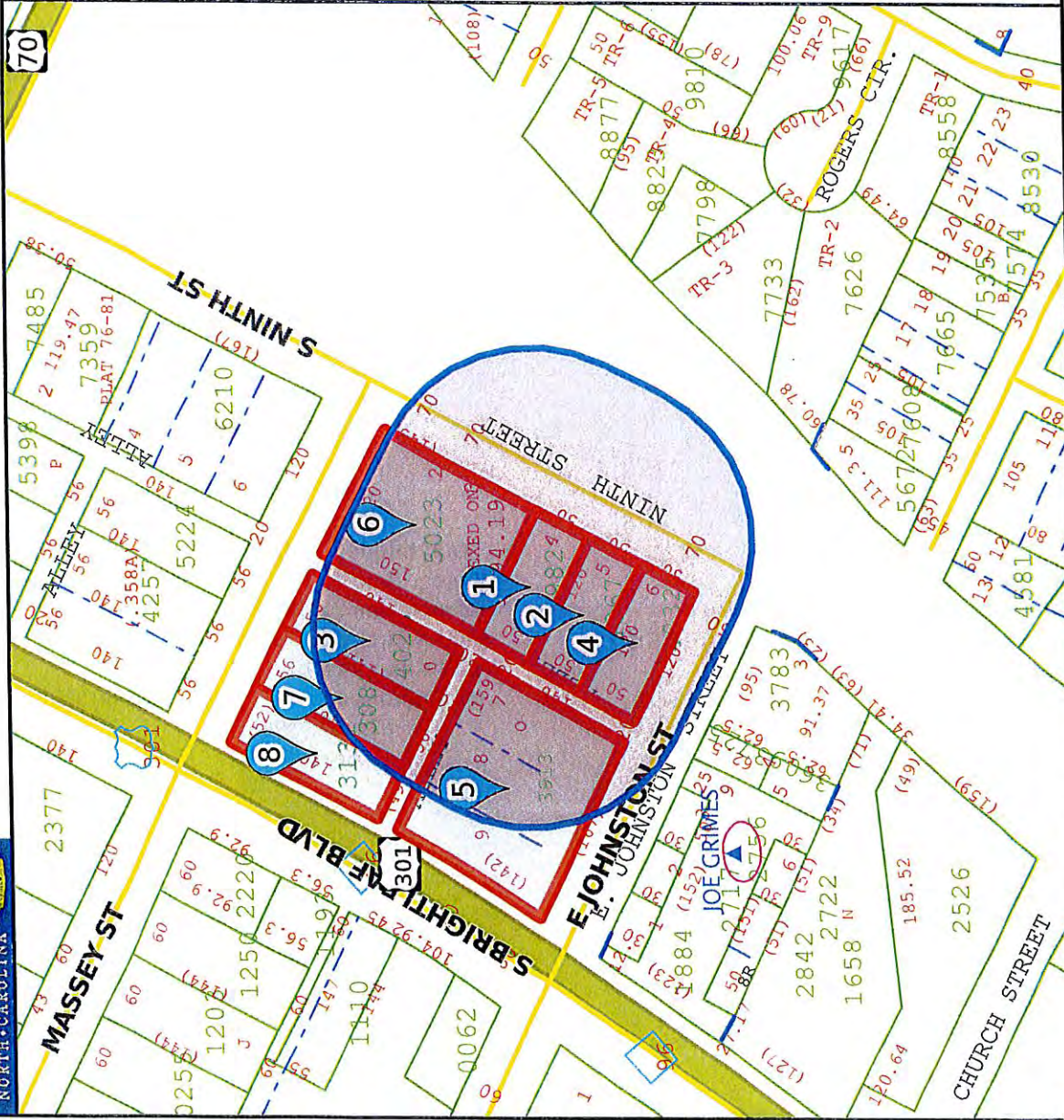
(The scale is only accurate when printed landscape on a 8.5x11in size sheet with no page scaling.)





*** DISCLAIMER ***

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Result 1

id: 15027040
 Tag: 15027040
 Tax Unique Id: 4193608
 Owner Name 1: COLLINS, JEAN E
 Owner Name 2:
 Mail Address 1: 572 TURNAGE ROAD
 Mail Address 2:
 Mail Address 3: SMITHFIELD, NC 27577-0000
 Book: 01169
 Page: 0190

Result 2

id: 15027041
 Tag: 15027041
 Tax Unique Id: 4193609
 Owner Name 1: COLLINS INC OF JHNSTN CO
 Owner Name 2:
 Mail Address 1: 4620 US 70 BUS HWY EAST
 Mail Address 2:
 Mail Address 3: SMITHFIELD, NC 27577-0000
 Book:
 Page:

Scale: 1:1762 - 1 in. = 146.81 feet

(The scale is only accurate when printed landscape on a 8 1/2 x 11 size sheet with no page scaling.)





*** DISCLAIMER ***

Johnston County assumes no legal responsibility for the information represented here.

Result 3

id: 15027033
Tag: 15027033
Tax Unique Id: 4193619
Owner Name 1: COLLINS INC OF JHNSTN CO
Owner Name 2:
Mail Address 1: 4620 US 70 BUS HWY EAST
Mail Address 2:
Mail Address 3: SMITHFIELD, NC 27577-0000
Book:
Page:

Result 4

id: 15027042
Tag: 15027042
Tax Unique Id: 4193620
Owner Name 1: COLLINS, LESLIE C
Owner Name 2:
Mail Address 1: 4620 US HWY 70 BUSINESS
Mail Address 2:
Mail Address 3: SMITHFIELD, NC 27577-0000
Book: 02180
Page: 0760

Result 5

id: 15027036
Tag: 15027036
Tax Unique Id: 4189000
Owner Name 1: COLLINS INCORP OF
JOHNSTON CO
Owner Name 2:
Mail Address 1: 4620 US 70 BUS HWY EAST
Mail Address 2:
Mail Address 3: SMITHFIELD, NC 27577-0000
Book: 01015
Page: 0163

Result 6

id: 15027037
Tag: 15027037
Tax Unique Id: 4193607
Owner Name 1: COLLINS INCORP OF
JOHNSTON CO
Owner Name 2:
Mail Address 1: 4620 US 70 BUS HWY EAST
Mail Address 2:
Mail Address 3: SMITHFIELD, NC 27577-0000
Book: 01547
Page: 0573

Result 7

id: 15027032
Tag: 15027032
Tax Unique Id: 4193618
Owner Name 1: SCOTT, JACKIE
Owner Name 2: SCOTT, CATHY B
Mail Address 1: 760 WOODALL DAIRY RD
Mail Address 2:
Mail Address 3: BENSON, NC 27504-0000
Book: 01155
Page: 0699

Result 8

id: 15027031A
Tag: 15027031A
Tax Unique Id: 4231866
Owner Name 1: SCOTT, JACKIE
Owner Name 2: SCOTT, CATHY B
Mail Address 1: 760 WOODALL DAIRY RD
Mail Address 2:
Mail Address 3: BENSON, NC 27504-0000
Book: 01311
Page: 0445

Paul Sabiston, Town Manager
Greg Siler, Finance Director
Tim Kerigan, Human Resources/PIO
Shannan Williams, Town Clerk



350 East Market Street
Post Office Box 761
Smithfield, NC 27577

Veronica Hardaway, Administrative Assistant

Telephone: 919.934.2116

Fax: 919.989.8937

Town of Smithfield
Public Notice
For
Alley Right of Way Closing

The public will take notice that the Town Council of the Town of Smithfield will on the 3rd day of February, 2015 at 7pm in the Town Council Chambers in the Town Hall, 350 E Market Street, Smithfield, NC 27577 pursuant to G.S. 160A-299, consider a resolution to close all alleys in the city block bound by Massey Street, E. Johnston Street, S. Bright Leaf Boulevard, and Ninth Street.

All abutting property owners are hereby notified to appear at this meeting to present any objections that they may have with respect to the closing of the street. To accommodate disabilities and to comply with ADA regulations, please contact the Town office if you need assistance. Further inquiries regarding this matter may be directed to the Smithfield Planning Department at (919) 934-2116 or online at www.smithfield-nc.com.

A handwritten signature in cursive script that reads "Shannan L. Williams".

Shannan L. Williams, Town Clerk



knowing is better

The News & Observer
The Cary News
The Chapel Hill News
The Clayton News-Star
The Durham News

Eastern Wake News
Garner-Cleveland Record
The Herald
Midtown Raleigh News
North Raleigh News

Southwest Wake News
triangle.com
trianglejobs.com
trianglemom2mom.com

Customer
TOWN OF SMITHFIELD

Payor Customer
TOWN OF SMITHFIELD

Customer Account
106463

Payor Account
106463

Customer Address
PO BOX 761
SMITHFIELD NC 27577-0761 USA

Payor Address
PO BOX 761
SMITHFIELD NC 27577-0761 USA

Customer Phone
919-934-2118

Payor Phone
919-934-2118

Sales Rep.
polenczak@newsobserver.com

Order Taker
polenczak@newsobserver.com

Town of Smithfield
Public Notice
For
Alley Right of Way Closing

Notice is hereby given that the Town of Smithfield is planning to close the alley located at the corner of ...

Shannon L. Williams, Town Clerk
SH: January 11, 18, 25; Feb. 1, 2015

PO Number Payment Method Blind Box

Tear Sheets Proofs Affidavits
0 0 1

Net Amount Tax Amount Total Amount
\$0.00

Payment Amt Amount Due
\$0.00

Ad Number Ad Size Color
0001502117-01 1.0 X 30 Li <NONE>

Product Information # Inserts Cost
Placement/Classification
Position
Run Dates
Run Schedule Invoice Text

RAL-Herald:Print 4
0300 - Legals Classified
0301-Legals & Public Notices
1/11/2015, 1/18/2015, 1/25/2015, 2/1/2015
Alley Right of Way Closing

Consent Agenda Items

The Smithfield Town Council met in regular session on Tuesday, January 6, 2015 at 7:00 p.m. in the Council Chambers of the Smithfield Town Hall. Mayor John H. Lampe II. presided.

Councilmen Present:

M. Andy Moore, Mayor Pro-Tem
Marlon Lee, District 1
Travis Scott, District 3
Emery D. Ashley, At-Large
Charles A. Williams, At-Large

Councilmen Absent

J. Perry Harris, District 2
Roger A. Wood, District 4

Administrative Staff Present

Paul Sabiston, Town Manager
Lenny Branch, Public Works Director
Paul Embler, Planning Director
Kenneth C. Griffin, Public Utilities Director
Patrick Harris, Emergency Services
Gary Johnson, Interim Parks & Rec Director
Tim Kerigan, Human Resources/PIO
Mike Scott, Police Chief
Greg Siler, Finance Director
Shannan Williams, Town Clerk

Present:

Bob Spence, Town Attorney

Staff Absent:

The invocation was given by Councilman Scott followed by the Pledge of Allegiance.

APPROVAL OF AGENDA:

Mayor Pro-Tem Moore made a motion, seconded by Councilman Williams, to approve the agenda with the following amendments:

- Remove Business Item # 3 – *Smithfield Housing authority is requesting that the Town accept the street in the public housing on 301 South at Penny Drive.*

Unanimously approved.

PRESENTATIONS: None

PUBLIC HEARING:

1. Public Input on West Smithfield Beautification Project Conceptual Master Plan and consideration to approve Resolution # 553 (02-2015)

Mayor Pro-Tem Moore made a motion, seconded Councilman Williams, to open the Public Hearing. Unanimously approved.

Planning Director Paul Embler requested that the Council review the revised conceptual landscape master plan for improvements along US 70 Business between the Neuse River and Wilson's Mills Road. Mr. Embler stated that ninety percent of the property owners have offered their input in regards to the project. Mr. Embler further stated that a second meeting was held on December 19, 2014 in which concerns about truck access and driveway widths were discussed and addressed.

Mayor Lampe asked if there were any questions/comments from anyone in the audience. There were none.

Mayor Lampe asked if there were any questions/comments from the Council.

Councilman Ashley questioned if all property owners were satisfied. Mr. Embler responded in the affirmative. Mr. Embler explained that citizen participation was the key element in making the plan a success.

Mayor Pro-Tem Moore questioned when the actual work on the project would begin. Mr. Embler responded that since the work would be performed by NCDOT, he assumed it could possibly begin in the spring.

Councilman Ashley made a motion, seconded by Mayor Pro-Tem Moore, to close the Public Hearing. Unanimously approved.

Councilman Ashley made a motion, seconded by Councilman Williams, to approve the West Smithfield Beautification Project Conceptual Master Plan and Resolution #553 (02-2015). Unanimously approved.

**TOWN OF SMITHFIELD
RESOLUTION #553 (02-2015) SEEKING ASSISTANCE
FROM NCDOT IN LANDSCAPING US 70B WEST**

WHEREAS, the Town of Smithfield seeks NCDOT assistance to plan and construct landscaping improvements plan at the intersection of Wilson Mills Road to the Neuse River; and

WHEREAS, the Town of Smithfield Town Council approves the conceptual landscape plan prepared by the Town Planning Department dated December 29, 2014; and

WHEREAS, the Town of Smithfield appreciates NCDOT assistance in past landscape improvement projects; and

WHEREAS, the Town of Smithfield agrees to maintain the landscape improvements after installation of the plant material.

NOW THEREFORE BE IT RESOLVED THAT THE Town Council of the Town of Smithfield seeks assistance from the NCDOT in the landscape improvements on US 70W from the Neuse River Bridge to Wilson Mills Road as shown on the conceptual landscape plan dated December 29, 2014.

ADOPTED THIS 6TH DAY OF JANUARY, 2015.

CITIZENS COMMENTS: None

CONSENT AGENDA:

Mayor Pro-Tem Moore made a motion, seconded by Councilman Ashley, to approve the following items as listed on the Consent Agenda:

1. Approval of Minutes:

December 2, 2014 – Regular Meeting
December 16, 2014 – Closed Session
December 16, 2014 – Work Session

2. Special Event - First Missionary Baptist Church's Annual Community March in honor of Martin Luther King, Jr. on January 19, 2015. This was approved as an annual event in 2014.
3. Approval of Final Settlement in the PLT v. Town of Smithfield case in the total amount of \$ 358,000 to be paid to PLT by the Town of Smithfield.

4. Approval of the FY 2014-2015 Budget Amendments

BUDGET AMENDMENTS
January, 2015

GENERAL FUND

	<u>BEFORE</u>	<u>ADJ.</u>	<u>AFTER</u>
1. Revenue			
10-3900-1700 Grant Revenue (Designate for RADA)	\$ 21,000	\$ (21,000)	\$ -
10-3900-1701 Grant Revenue	<u> -</u>	<u>21,000</u>	<u>21,000</u>
		\$	\$
	\$ 21,000	-	21,000

To change the general grant line account number, from 10-3900-1700 to 10-3900-1701, so that 10-3900-1700 can be used for RADA funds only in order to satisfy RADA reporting requirements

2. Revenue

10-3900-1700 Grant Revenue - RADA	<u>\$ -</u>	<u>\$ 13,511</u>	<u>\$ 13,511</u>
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Expenditures

10-4110-5706 Non-Departmental/RADA	<u>\$ -</u>	<u>\$ 13,511</u>	<u>\$ 13,511</u>
------------------------------------	----------------------	------------------	------------------

Justification: To fund final Raleigh Area Development Authority (RADA) revenues and expenditures and to retitle account 10-3900-1700 solely for RADA Grant to satisfy reporting requirements
Approved by the Smithfield Town Council this the 6th day of January, 2015

5. New Hire Report - The following positions were recently filled following vacancies in accordance with the Adopted FY 14-15 Budget.

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>	<u>Rate of Pay</u>
(5) P/T Firefighters	Fire	10-5300-0210	\$10.00
Engineering Tech	PU – Electric	31-7230-0200	\$15.63/hr. (\$32,510.40/yr.)
P/T SRAC Staff	P&R - SRAC	10-6220-0210	\$9.50/hr.

Unanimously approved.

BUSINESS ITEMS:

- 1. Consideration to approve the conversion of a Water Treatment Plant Operator Position to a Chemist/Water Treatment Plant Operator Position.**

Public Utilities Director Ken Griffin addressed the Council on a request to reclassify a Water Treatment Plant Operator to a Chemist/Water Treatment Plant Operator. Mr. Griffin explained that in 2012 when the Town lost its Water Treatment Chemist and lacked other in-house staff that could assume the duties, the Town decided to contract out for much of the sample collection, chemical, and biological analyses that were previously performed by the Chemist. In the last two plus years, one of the Water Treatment Plant Operators, on his own initiative and his own expense, earned an AA degree in

BioProcess Technology and is now capable of performing much of the sample collection and analyses in house. In doing so, this could save the Town approximately \$43,202 per year and return much of the sample collection and analyses in house.

Councilman Ashley made a motion, seconded by Councilman Williams to approve the reclassification of the Water Plant Operator to a Chemist/ Water Pant Operator and to also approve the annual salary of \$41,579 for this position. Unanimously approved.

2. Resolution # 552 (01-2015) of Intent for the Closing of the Right of Ways on Two Alleys

Planning Director Paul Embler addressed the Council on a request by Cathy Scott to close and vacate an existing alley right of way in the block enclosed by S Brightleaf Blvd, Massey Street, 9th Street and E. Johnston Street. Mr. Embler stated that the petitioner was requesting that the Town Council take under consideration the closing of two alley ways on property located internal to the block bound on the north by Massey Street, to the east by 9th Street, to the south by E Johnston Street and to the west by S Brightleaf Blvd. There are a total of eight parcels of land in the block. All eight parcels of land abut the alley ways to some extent. In fact, some of the alley ways have structures from adjacent parcels encroaching into the alley rights of way. Upon the closing of the rights of ways, the land within the alley ways will revert to the adjacent property owners according to parcel frontage to the center line of each right of way. Mr. Embler explained that the purpose of petitioning the Council to close the alley rights of way is so the property can be marketed as one parcel of land for sale. If Town utilities are present within the alley ways the owners agree to grant easements to the Town for the purpose of operating and maintaining said utilities. Mr. Embler further asked that the Town Council take the request under consideration and direct staff to advertise for a public hearing for the alley closings.

As directed at the November Council meeting, the Public Utilities Director investigated if existing public utilities exist within the alley rights of way to be abandoned. The Public Utilities Director has investigated and has determined that no public water, sewer or electrical utilities exist within the rights of way only service lines.

In order for the Council to carry forward with the alley way closings, the Council must pass a resolution showing its intent to close the right of way. After the passing of the resolution the Town must advertise in the newspaper for four consecutive weeks, post the property and send via certified mail to affected property owners notice of intent to close the alley rights of way. Then the Council must hold a public hearing and take action based on information presented at the hearing. If the Council elects to close the alley ways then a record of the closing must be filed with the Register of Deeds and a map of reversion of vested rights to adjacent property owners must also be filed.

Town of Smithfield

Resolution # 552 (01-2015) of Intent

A RESOLUTION DECLARING THE INTENTION OF THE TOWN COUNCIL OF THE TOWN OF SMITHFIELD TO CONSIDER THE CLOSING OF THE ALLEY RIGHTS OF WAY IN THE BLOCK ENCLOSED BY SOUTH BRIGHTLEAF BLVD, MASSEY STREET NINTH STREET AND EAST JOHNSTON STREET.

WHEREAS, G.S. 160A-299 authorize the Town Council to close streets and public alleys; and

WHEREAS, the Town Council considers it advisable to conduct a public hearing for the purpose of giving consideration to the closing of the alley rights of ways in the block enclosed by South Brightleaf Boulevard, Massey Street, Ninth Street and East Johnston Street;

NOW, THEREFORE, BE IT RESOLVED by the TOWN COUNCIL that:

- (1) A meeting will be held at 7:00p.m. on the 3rd day of February, 2015, in the Smithfield Town Hall Council Chambers to consider a resolution closing that portion of the alley rights of ways in the

block enclosed by South Brightleaf Boulevard, Massey Street, Ninth Street and East Johnston Street;

- (2) The Town Clerk is hereby directed to publish this Resolution of Intent once a week for four successive weeks in the Herald, or other newspaper of general circulation in the area.
- (3) The Town Clerk is further directed to transmit by registered or certified mail to each owner of property abutting upon that portion of said street a copy of this Resolution of Intent.
- (4) The Town Clerk is further directed to cause adequate notices of this Resolution of Intent and the scheduled public hearing to be posted as required by G.S. 160A-299.

Upon motion duly made by Mayor Pro-Tem Moore, and duly seconded by Councilman Ashley, the above resolution was duly adopted by the Town Council at the meeting held on the 6th day of January, 2015, in the Town Hall.

Upon call for a vote the following Councilmembers voted in the affirmative:

Mayor Pro-Tem Moore, Councilman Ashley, Councilman Lee, Councilman Scott and Councilman Williams.

3. Resolution # 554 (03-2015) Dedication and Acceptance of Street for the Smithfield Business Park

Planning Director Paul Embler addressed the Council on a request by the Smithfield Crossing, LLC. They are asking that the Town Council accept the dedication of the streets and utilities of Towne Centre Place, Smithfield Business Park. Mr. Embler explained that on August 1, 2011, the final plat of the Smithfield Business Park was recorded at the Johnston County Register of Deeds by the developer, Smithfield Crossings, LLC, upon approval of the final plat at the previous Council meeting. The dedication of the road, storm water and the utilities did not occur at that time due to the construction of the road, storm water and utilities not meeting the Town of Smithfield Standard Specifications.

Since that time, the engineer for the developer has worked with the Town to bring the construction of the road and utilities into compliance with the Town of Smithfield Standard specifications.

On November 10, 2014 the engineer for the developer submitted under his seal the final calculations and certifications attesting to the fact that the construction in place on Town Centre Place and associated utilities meets or exceeds the Town of Smithfield specifications.

Councilman Ashley questioned if the road now meets Town specifications. Mr. Embler responded that the road does meet Town standards and the engineer has submitted in writing that no thru truck traffic should be allowed in the future if the Town accepts the road.

Mayor Pro-Tem Moore made a motion, seconded by Councilman Williams, to approve Resolution # 554 (03-2015) accepting the dedication of streets for the Smithfield Business Park Town Centre Place. Unanimously approved.

Resolution # 554 (03-2015)
Accepting the Dedication
Of Streets for the
Smithfield Business Park
Towne Centre Place

Whereas, the Smithfield Crossings LLC. of 2514 W. Nash Street, Wilson, NC (Developer) has constructed the Smithfield Business Park including streets, walks, storm drainage, water and sewer; and

Whereas, the Developer has recorded a final plat of the subdivision with the Johnston County Register of Deeds on August 1, 2011; and

Whereas, the Town of Smithfield (Town) did not accept the dedication of the street, walks, storm drainage water and sewer at the time of recording because certain elements of construction were not constructed to Town standards; and

Whereas, the Developer posted a cash bond to be held by the Town until such time the construction was completed to Town standards; and

Whereas, the Developer's Engineer (Herring- Sutton) has overseen the bringing of construction to Town standards and the Engineer has certified by testing, engineering calculations and observations that the streets, walks, storm drainage, water and sewer are now constructed to minimum Town standards; and

Whereas, the Town has reviewed the information/documentation submitted by the Engineer and finds that the construction meets the minimum standards for acceptance of dedication of the subdivision improvements associated with the street, walks, storm drainage, water and sewer; and

Whereas, the Developer has requested the Town to accept the dedication of the street, walks, storm drainage, water and sewer and refund the cash bond; and

Whereas, the Developer and Smithfield Crossings Owner's Association agree to operate and maintain the storm water management facilities, including discharge swale to I-95, outlet works, pond and BMP drainage swales for perpetuity; and

Whereas, the Town staff requests the Town Council to take under consideration the acceptance of the dedication of the street, walks, storm drainage, water and sewer from the developer.

NOW, THEREFORE, BE IT RESOLVED by the TOWN OF SMITHFIELD TOWN COUNCIL on this the 6th day of January 2015, the Town of Smithfield accepts the dedication of the streets, walks, storm drainage, water and sewer for Smithfield Business Park (Towne Centre Place) as constructed and as shown on the Final Plat recorded at the Johnston County Register of Deeds.

4. Budget Meeting Schedule for FY 2015 – 2016 Budget

Town Manager Paul Sabiston addressed the Council on preliminary budget schedule for FY 2015-2016.

Mayor Lampe suggested that the Council submit to the Manager a list of the Council's recommendations for the budget.

Councilman Ashley suggested that the Council meet with Department Heads to discuss the overall needs of each department. Councilman Williams suggested that the meetings be held during the scheduled work sessions.

Councilman Ashley made a motion, seconded by Councilman Scott, to approve the FY 2015-2016 Budget Meeting Schedule. Unanimously approved,

FY 2015- 2016 Budget Meeting Schedule

January 23	Budget info/packets to Department Heads
February 6	Preliminary budget requests back from DHs to Finance Officer ("FO")/Town Mgr ("TM")
February 9– 23	Meetings between DHs and FO/TM to review proposed budget requests (Will be scheduled by TM)
February 24 – March 13	FO/TM review and revise proposed budget.
March 2 – March 13	Second budget review with DHs as needed.
March 30 – May 15	Draft Budget Presented and Budget Workshops with Town Council/Staff:
	Wednesdays at 6pm – as needed
April 30 – May 1	Recommended Budget and Budget Message – First Draft Submitted To Council
May 1 – 22	Scheduling of public hearing date for budget ordinance review/approval. Continuing budget review and consolidation of all revenue estimates from State and County (as available) and all expenditures
	Meetings As Needed
May 22 – June 1	Advertising for public hearing
June 2 – June 30	Public Hearing and Adoption of Ordinance – June 9

Councilmembers Comments:

- Mayor Pro-Tem Moore wished everyone a happy and prosperous New Year and commended staff for an outstanding Christmas Parade
- Councilman Scott expressed his appreciation to everyone for their support after his father's passing. He also stated that he has had numerous complaints about the condition of Venture Drive.
- Councilman Ashley also expressed his appreciation to staff for an outstanding Christmas parade. Mr. Ashley also noted that he attended the Clayton Christmas parade and more Johnston County officials supported the Clayton parade than they did the Smithfield parade. He hoped more Johnston County officials would participate in the future.
- Councilman Williams wished everyone a happy New Year and stated that he was looking forward to working with the Council and staff.

Town Manager's Report:

- **Department Reports**

- A highlight of each department's monthly activities was given to the Council.

- **Financial Report**

- General Fund revenues for the month ending November 30, 2014 were \$ 798,224 and YTD revenues were \$ 3,668,154. The general fund expenditures for the month ending November 30, 2014 were \$ 1,197,339 and YTD expenditures were \$ 4,530,717.

- **Manager's Updates**

Mr. Sabiston gave the Council a brief update on the following issues:

- On-line Utility Bill Payment – Citizens are now able to pay their utility bill online via the Town's website.
- Smithfield Crossings Roadway Project – Mediation with PLT occurred on December 9th. The condemnation suit brought forth by the owner is still pending.
- Smartgrid Testing – The Smartgrid testing is in place in one area of Town. Staff has the ability to read several meters electronically from Town Hall.
- NCEMPA Asset Sale – Currently, there are no problems with the asset sale by NCEMPA to Duke Energy Progress. A cost of service study and rate recommendation should be considered by the Council in the coming months.
- Utility Systems – GPS Mapping/Asset Management – The Public Utilities Director would like to meet with each member of Council to discuss a cost effective system offered by the Wooten Company.

Closed Session – Pursuant to NCGS 143-318.11 (a)(1)

Mayor Pro-Tem Moore made a motion, seconded by Councilman Williams to enter into Closed Session. Unanimously approved.

Councilman Ashley made a motion, seconded by Councilman Williams to reconvene in Open Session. Unanimously approved.

Open Session

Councilman Ashley made a motion, seconded by Councilman Scott to formally unseal the following Closed Session Minutes pursuant to NCGS 143-318.10 (e):

- May 22, 2012
- June 5, 2015
- November 14, 2012
- December 4, 2012
- January 3, 2013
- January 28, 2013
- March 29, 2013
- May 7, 2013
- May 20, 2013
- September 3, 2013
- January 7, 2014
- February 4, 2014
- June 11, 2014
- July 1, 2014

Unanimously approved

Adjourn

There being no further business, Mayor Pro-Tem Moore a motion, seconded Councilman Ashley, to adjourn. Unanimously approved.

The meeting adjourned at approximately 7:59 pm.

ATTEST:

John H. Lampe II., Mayor

Shannan L. Williams, Town Clerk

The Smithfield Town Council held a work session on Tuesday, January 20, 2015, at 6:30 pm. in the Council Chambers of the Smithfield Town Hall. Mayor John Lampe, II. presided.

Councilmen Present

M. Andy Moore, Mayor Pro-Tem
J. Perry Harris, District 2
Travis Scott, District 3 (left at 6:55 returned at 7:34)
Emery D. Ashley, At-Large
Charles A. Williams, At-Large

Councilmen Absent

Marlon Lee, District 1
Roger A. Wood, District 4

Administrative Staff Present

Paul Sabiston, Town Manager
Greg Siler, Finance Director
Paul Embler, Planning Director
Mike Scott, Chief of Police
Patrick Harris, Fire Chief

Administrative Staff Absent

Shannan Williams, Town Clerk

In the absence of Mayor Lampe, Mayor Pro-Tem Moore called the meeting to order at approximately 6:30 pm.

Approval of the Agenda:

Councilman Ashley made a motion, seconded by Councilman Williams, to approve the agenda as submitted. Unanimously approved.

Discussion

1. Council Committees – To Schedule Meeting Times

- a. Parks and Recreation Committee**
- b. Economic Development/ NC Retirement Community Committee**
- c. Merging Services Committee**

It was the consensus of the Council to work together to determine dates and times for meetings that would be acceptable to those involved. Dates and times of meetings will be sent to the Manager once set.

2. Preliminary Budget Discussions

a. Administration/Finance/Planning

Town Manager Paul Sabiston reviewed the projected revenues with the Council.

Councilman Ashley suggested that the Town investigate ways that the sales tax could be increased in the Smithfield Crossings and Outlet Center area.

General Government

The following topics were discussed:

- Employee Health Insurance - Mr. Sabiston explained that this will be the third year that the Town has utilized the services of insurance broker, Mark III. Mr. Sabiston explained that Mark III has provided excellent services for the Town and its employees. It was Mr. Sabiston's recommendation that the Town continue to utilize the services of Mark III.

It was the consensus of the Council to allow Mark III to continue as the broker of record for Employee health, dental and life insurance benefits. Mayor Lampe suggested that the Town's benefit package mirror the North Carolina State Government's package.

- Software upgrades to security and e-mail.
- Software for Human Resources function
- Construction of a window in the lobby to control traffic.
- Street Assessments – Council requested that they be given an update on collection efforts and requested that the Assessment be accounted for by the street they were assigned.

Finance

The following topics were discussed:

- Increased employee compensation.
- Updated accounting software will be needed in the future once Finance Director Greg Siler has had an opportunity to research the products that are available.
- Upgrades to the appearance of the Finance Department.
- Education and training for employees.

Planning

The following topics were discussed:

- New vehicle purchase
- Increased training and education for Code Compliance Officer or to contract services if the Council wishes to address minimal housing and the Town's current housing stock.
- Stormwater Management – potential to treat as a utility.
- Condemnations
- Review and update of the Comprehensive Plan

b. Police

FY 2015-2016 budget of the Police Department was not discussed.

c. Fire

FY 2015-2016 budget of the Fire Department was not discussed.

Adjourn

There being no further business, Councilman Harris a motion, seconded Councilman Williams, to adjourn. Unanimously approved.

The meeting adjourned at approximately 8:05 pm.

ATTEST:

John H. Lampe, II , Mayor

Shannan L. Williams, Town Clerk

Town Of Smithfield
Town Council
Action Form

Overview

South Campus Middle School is requesting approval of a community “Walk to School” event/ in conjunction with the celebration of Black History Month on February 18, 2015. The event is part of a national “Walk to School” day that normally occurs in October. This being the first year for the event it has been combined as an extension of the celebration of Black History Month. Next year the event will be held in October. The school is asking for this event to be approved as an annual event.

Date of Meeting: February 3, 2015

Date prepared: January 22, 2015

Staff Work by: Paul Embler

Presented by: Paul Embler

Presentation Description:

The march will begin by assembling at the Johnston County Training School located at the corner of Massey Street and Durham Street. The march will progress westward along Massey Street toward Collier Street then proceed in a southerly direction along Collier Street to South Campus Middle School. The event will begin at 8:30 am with the assembly of participants at JCTS and will conclude with a celebration at the school starting at 9:00 am.

Action Requested:

Council is asked to consider the request and take action to approve the event as an annual event. If the Council approves the “Walk to School” event as an annual event then staff will make arrangements for the event in future years. Each year staff will place an information notice in the Council’s agenda packet so that Council will be notified as to when the march will occur in the future.



Town of Smithfield's Planning Department
 P.O. Box 761 or
 350 East Market Street
 Smithfield, NC 27577
 Effective: January 2008

Temporary Use Permit Application

Completed applications should be submitted to the Town of Smithfield's Planning Department at least four weeks prior to the event. All applicants should read the following pages before completing all sections required. Incomplete applications may increase the permit processing time. If a person other than the property owner signs this application, a notarized written authorization from the property owner must be attached.

A site plan/diagram of event property MUST BE ATTACHED (see attachments)

TYPE OF EVENT

- Expansion or replacement of existing facilities
- Sale of agricultural products grown off-site
- Sale of fireworks
- Special event, over 100 people in attendance
- Athletic event on streets, greenways
- Other (please describe) _____

PERMIT FEE \$50.

- Construction Trailer
- Real estate sales office or model home
- Sale of non-agricultural products, except fireworks
- Not-for-profit event, over ~~100~~ people in attendance
- Town recognized event _____
- Live Band / Concert _____

BLACK HISTORY MONTH WALK-TO-SCHOOL EVENT Name of Event	JCTS TO SOUTH CAMPUS VIA E.MASSEY ST. & COLLIER STREET Location of Event (exact street address)
--	---

Applicant name CHRIS KENNEDY PRINCIPAL mail address chriskennedy@johnston.k12.nc.us
SOUTH CAMPUS MIDDLE SCHOOL
 Address _____ Zip 27577

Day phone 919.934.6481 Fax 919.938.3595
 Mobile phone _____

Event set-up/start time/date 2/18/15 7:30 AM (see attached email) Event clean-up/end date/time 2/18/15 10:00 AM

• Sound amplification hours 8:30 AM to 9:00 AM • Will food or goods be sold? No

Security provided by Smithfield Police or private security (describe duties): ESCORT

Private agency name & phone, if applicable: N/A

Will any Town property be used (i.e., streets, parks, greenways)? E.MASSEY ST & COLLIER STREET

Do you wish to: Restrict animals at this event? (circle Yes) No) Prohibit Fireworks? (circle Yes) No)

I hereby certify that the information contained in this application is true to the best of my knowledge and I further certify that this event will be conducted per all applicable local laws. I certify that I have received the attached information concerning the regulations for Temporary Uses. I certify that I have notified all adjoining property owners of the planned temporary use.

CHRIS KENNEDY _____
 Applicant's name (print) Signature Date

PLEASE RETURN THIS PERMIT TO INSPECTIONS AND PERMIT DEPARTMENT WITH \$50.00 FEE.

Method of payment: Cash _____ Check _____ Credit card _____ Amount \$ _____ HTE _____

Reviewing Planner: _____ Date: _____
 (Note: See attached letter)

*** NOTE: APPROVE AS ANNUAL EVENT. DATE MAY CHANGE FROM YEAR TO YEAR.**

**TOWN OF SMITHFIELD
Town Council
Information Form**

Overview:

Hope Floats NC-Kayak Club as part of its 4th annual fundraising in association with the Relay for Life movement plan to overnight in Smithfield on the Town Commons and also utilize the amphitheater for a Bluegrass Concert.

Date of Meeting: February 3, 2015

Date Prepared: January 27, 2015

Staff Work By: Paul Emblar

Presentation By: N/A

Presentation Description:

In 2012 Hope Floats NC-Kayak Club conducted its inaugural Neuse River kayak paddle/fundraiser for Relay for Life. In past years the group had approximately 20-30 kayakers and support staff to camp on the Commons, attend a sunrise service at the amphitheater and then departed after the conclusion of the service.

This year a group of 25 to 30 kayakers will float the Neuse River from Raleigh to New Bern. Smithfield will be their first overnight stop. A support group will arrive via automobiles around 2pm on April 4th and set up camp for the kayakers between the greenway and the Neuse River in the vicinity of the amphitheater. At approximately 4pm the kayakers should arrive in Smithfield and take out at the boat ramp near the old water plant. They will porter their kayaks to the amphitheater where they will spend the night.

From 4pm until 6pm a Bluegrass band in conjunction with the Relay for Life will put on a benefit concert at the amphitheater. At the conclusion of the concert the hat will be passed and the proceeds will go toward supporting the Relay for Life movement.

The kayakers and support staff will eat supper and then spend the night on the Commons. After breakfast the kayakers will continue their trek down the Neuse and the support staff will clean up after breakfast and then break camp and should be gone by 9am.

Action Requested:

This packet has been prepared for the Council for informational purposes only. Planning staff and Parks and Recreation staff will coordinate permitting and will issue a Temporary Use Permit for the fundraising event. No action is required by the Council.



**Town of Smithfield
Town Council
Action Form**

Item Title: Tree Removal Project

Date of Meeting: February 3, 2015 Date Prepared: January 21, 2015

Staff Work By: Lenny Branch, Public Works Director,

Presentation By: Lenny Branch

Presentation Description:

In the past several years our larger trees in Smithfield have taken a beating from storms. Five (5) trees in particular were marked by staff to be removed due to potential safety hazards. The 2015 tree removal project consists of; removing the five (5) marked trees, grinding all stumps, complete debris removal from each location, backfilling the areas with topsoil and apply seed and straw. Six (6) tree service contractors showed interest in doing the project with only four (4) submitted estimates. The estimates are as follows;

It's Gotta Go Tree Service	-	\$7,675.00
Mamie Stewart and Sons	-	\$10,750.00
Stephenson Stump & Tree	-	\$13,950.00
Town & Country	-	\$16,025.00

The total budgeted amount for this project is \$10,000.00.

Action Requested: Council is requested to award the tree removal project to the lowest bidder (It's Gotta Go Tree Service) in the amount of \$7,675.00

**Town of Smithfield
Town Council
Action Form**

Item: Renewal of FY 2015-2016 Employee Voluntary Insurance Options through Municipal Benefits, Inc.

Date of Meeting: February 03, 2015

Date Prepared: January 27, 2015

Staff Work By: Tim Kerigan

Presentation: Paul Sabiston
Tim Kerigan

Presentation:

The General Government department is requesting that Council authorize staff to renew the annual employee voluntary insurance options for FY 2015-2016 through Municipal Benefits, Inc. This would include all **full-time employee-paid insurance** options including short-term disability, long-term disability, group term life, guaranteed issue whole life, group critical illness, group cancer coverage, group accident coverage, vision care and other possible offerings. There is no cost to the Town for these offerings and are absolutely optional for our employees.

Action Requested:

Motion to authorize staff to renew employee-paid voluntary insurance options through Municipal Benefits, Inc. for FY 2015-2016.

**Town of Smithfield
Town Council
Action Form**

Item: Renewal of FY 2015-2016 Insurance Broker for Employee Primary Health Insurance, Dental Insurance and Life/AD&D.

Date of Meeting: February 03, 2015

Date Prepared: January 27, 2015

Staff Work By: Tim Kerigan

Presentation: Paul Sabiston
Tim Kerigan

Presentation:

The General Government department is requesting that Council authorize staff to renew the annual employee primary health insurance, dental insurance and life/AD&D through our current broker Mark III for FY 2014-2015. This will allow Mark III to search and provide to Council options for the best rates available for the Town and its employees

Action Requested:

Motion to authorize staff to renew the agreement with insurance broker Mark III for employee primary health insurance, dental insurance and life/AD&D for FY 2015-2016.

**Town of Smithfield
Town Council
Action Form**

Item: Board Appointments

Date of Meeting: February 3, 2015

Date Prepared: January 16, 2015

Staff Work By: Shannan Williams

Presentation: Consent Agenda

Presentation:

Current Board vacancies are as follows:

Appearance Commission

- 5 positions

Historic Properties

- 3 positions

Parks and Recreation Advisory Commission

- 3 In-Town member positions

Planning Board

- ETJ Alternate – 1 position

Board Appointments/Reappointment

1. Steve Upton has submitted an application for consideration to be reappointed to a second term on the Board of Adjustments.
2. Teresa Daughtry has submitted an application for consideration to be reappointed to a second term on the Planning Board.
3. Earl Marett has submitted an application for consideration to be reappointed to a fourth term on the Parks and Recreation Advisory Committee.
4. David Lasater has submitted an application for consideration to be reappointed to a second term on the Parks and Recreation Advisory Committee.
5. Tim Johnson has submitted an application for consideration to be appointed to a first term on the Parks and Recreation Advisory Committee.

There have been no other inquiries at this time.



Town of Smithfield
Board, Commission, or Committee
Application

Name: Upton Stephen (STEVE) Richard
Home Address: 1203 Vermont St Smithfield NC
Business Name & Address: 231 MKT ST Print - 231 MKT ST 27577 Smithfield NC
Telephone Numbers: (Home) (Mobile) (Email)

Please check the Board(s) that you wish to serve on:

- Appearance Commission
Board of Adjustment In Town Resident
Board of Adjustment ETJ Member
Historic Properties Commission
Library Board of Directors
Parks/Recreation Advisory Commission
Planning Board In-Town Resident
Planning Board ETJ Resident
Other:

Interests & Skills: golf, working - DIY Home - Reading

Circle highest level of education completed: (High School) 10 11 12 GED College 1 2 3 4 5 6

Recent Job Experiences: SELF - Independent contractor

Civic or Service Organization Experience: 1) Planning Bd. T. of Smithfield
2) CHAIRMAN - ABC Board of Johnston city

Town Boards previously served on and year(s) served: 8 yr. (+ or -)

Please list any other Boards/Commissions/Committees on which you currently serve: Planning Board

Why are you interested in serving on this Board/Commission/Committee? Continue present and
New situations that come before. Be - give
100% study to each person of interest -

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes No If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Smithfield Town Council? Yes No If yes, please explain: _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate and if necessary. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Town Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Printed Name: STEVE UPTON

Signature: [Handwritten Signature]

Date: 1-18-15

Return completed for to:
Shannan Williams
Town Clerk
P. O. Box 761
Smithfield, North Carolina 27577
Phone: (919) 934-2116 Fax: (919) 989-8937 E-Mail: shannan.williams@smithfield-nc.com

Applicants are required to be a resident of the Town of Smithfield for In-Town positions and within the Town's ETJ for ETJ positions



Town of Smithfield
Board, Commission, or Committee
Application

Name: Daugherty Teresa Ann
Home Address: 25 White Oak Dr. Smithfield, N.C. 27577
Business Name & Address: Partners Commercial Realty LLC
Telephone Numbers: [Redacted]

Please check the Board(s) that you wish to serve on:

- Appearance Commission
Board of Adjustment In Town Resident
Board of Adjustment ETJ Member
Historic Properties Commission
Library Board of Directors
Parks/Recreation Advisory Commission
Planning Board In-Town Resident
Planning Board ETJ Resident
Other:

Interests & Skills: History, reading, reading - love history in educational books + programs
Sales, promotion, management, Regulation, inner personal management

Circle highest level of education completed: (High School) 10 11 12 GED College 1 2 3 4 5 6

Recent Job Experiences: BEC - Weaver, Commercial, Weaver Residential, Property
management, left to make own company 4 1/2 yrs. ago.

Civic or Service Organization Experience: Central G.C. Rotary of Smithfield
Members in Wheel

Town Boards previously served on and year(s) served: Last 3 years

Please list any other Boards/Commissions/Committees on which you currently:
Chamber board, Chamber Ambassador

Why are you interested in serving on this Board/Commission/Committee? Help make a difference
with our town

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes No If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Smithfield Town Council? Yes No If yes, please explain: _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate and if necessary. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Town Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Printed Name: Teresa Daughtry
Signature: Teresa Daughtry Date: 1-27-15

Return completed for to:
Shannan Williams
Town Clerk
P. O. Box 761
Smithfield, North Carolina 27577
Phone: (919) 934-2116 Fax: (919) 989-8937 E-Mail: shannan.williams@smithfield-nc.com

Applicants are required to be a resident of the Town of Smithfield for In-Town positions and within the Town's ETJ for ETJ positions



Town of Smithfield
Board, Commission, or Committee
Application

Name: MARETT George EARL

Home Address: 2 Lakewood Place (Last) (First) Smithfield NC (MI)

Business Name & Address:

Telephone Numbers: [Redacted] (Home) (Mobile) (Email)

Please check the Board(s) that you wish to serve on:

- Appearance Commission
Board of Adjustment In Town Resident
Board of Adjustment ETJ Member
Historic Properties Commission
Library Board of Directors
Parks/Recreation Advisory Commission
Planning Board In-Town Resident
Planning Board ETJ Resident
Other:

Interests & Skills:

Circle highest level of education completed: (High School) 10 11 12 GED College 1 2 3 4 5 6

Recent Job Experiences: Director Johnston Co. Dept of Social Services, Interim Director Pitt Co. Dept of Social Services, Consultant Wake Health and Human Services

Civic or Service Organization Experience: Civitan, Harbor Day

Town Boards previously served on and year(s) served: Recreation Advisory Committee

Please list any other Boards/Commissions/Committees on which you currently serve: Recreation Advisory Committee

Why are you interested in serving on this Board/Commission/Committee? I am interested
in Recreation and the quality of life in Smithfield

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes No If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Smithfield Town Council? Yes No If yes, please explain: _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate and if necessary. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Town Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Printed Name: George EARL Marett
Signature: [Handwritten Signature] Date: 11/21/2015

Return completed for to:
Shannan Williams
Town Clerk
P. O. Box 761
Smithfield, North Carolina 27577
Phone: (919) 934-2116 Fax: (919) 989-8937 E-Mail: shannan.williams@smithfield-nc.com

Applicants are required to be a resident of the Town of Smithfield for In-Town positions and within the Town's ETJ for ETJ positions



Town of Smithfield
Board, Commission, or Committee
Application

Name: Lasater David G
(Last) (First) (MI)

Home Address: 12 Randers Ct

Business Name & Address: Duke Energy - 1418 Mechanical Blvd - Garner NC 27529

Telephone Numbers: [Redacted] (Home) [Redacted] (Mobile) [Redacted] (Email)

Please check the Board(s) that you wish to serve on:

Grid of checkboxes for various boards: Appearance Commission, Board of Adjustment In Town Resident, Board of Adjustment ETJ Member, Historic Properties Commission, Library Board of Directors, Parks/Recreation Advisory Commission, Planning Board In-Town Resident, Planning Board ETJ Resident, Other.

Interests & Skills:

Circle highest level of education completed: (High School) 10 11 12 GED College 1 2 3 4 5 6

Recent Job Experiences: I am currently in my 31st year with Duke Energy (previously CP&L and Progress Energy)

Civic or Service Organization Experience: I have served with the Johnston County Homebuilders Association as well as the Johnston County Realtors Association. My family are members of First Baptist Church for the past 20 years where my wife (Martha) and I have served in a variety of youth teaching roles from 1st grade to Senior High. I have also served on the Boards of Deacons at FBC Smithfield.

Town Boards previously served on and year(s) served: 2014 - Recreation Advisory Commission

Please list any other Boards/Commissions/Committees on which you currently serve: Johnston County - Local Emergency Planning Commission

Why are you interested in serving on this Board/Commission/Committee? Over the years I have been heavily involved

with youth sports in Smithfield and believe in what our Parks & Recreation provides to the Smithfield community and to Johnston County. I would like to see our community continue to be a leader in youth sports and believe this is one of the many positive areas we have in our community.

Affirmation of Eligibility:


Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes No If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Smithfield Town Council? Yes No If yes, please explain: _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate and if necessary. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Town Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Printed Name: David Lasater

Signature: 

Date: January 27, 2015

Return completed for to:

Shannan Williams

Town Clerk

P. O. Box 761

Smithfield, North Carolina 27577

Phone: (919) 934-2116 Fax: (919) 969-8937 E-Mail: shannan.williams@smithfield-nc.com

Applicants are required to be a resident of the Town of Smithfield for In-Town positions and within the Town's ETJ for ETJ positions



Town of Smithfield
Board, Commission, or Committee
Application

Name: Johnson (Last) Tim (First) R (MI)
Home Address: 1206 S Walnut DR Smithfield
Business Name & Address: NC Division of P & R
Telephone Numbers: [Redacted] (Home) (Mobile) (Email)

Please check the Board(s) that you wish to serve on:

- Appearance Commission
Board of Adjustment In Town Resident
Board of Adjustment ETJ Member
Historic Properties Commission
Library Board of Directors
Parks/Recreation Advisory Commission
Planning Board In-Town Resident
Planning Board ETJ Resident
Other:

Interests & Skills: Very interested in assisting w/ efforts to keep Smithfield P&R facilities & programs one of the best in the state - Also want to assist the P&R Dept in its growth as it remains & always will, one of the best "quality of life" amenities that Smithfield has to offer!

Circle highest level of education completed: (High School) 10 11 12 GED College 1 2 3 4 5 6

Recent Job Experiences: P&R Director - Smithfield - Retired August 2014
Currently - Manager of Grants & Outreach - P&R Division of P&R

Civic or Service Organization Experience: Smithfield Fire Dept.; "Paul Harris Fellow" (Central)
First Baptist Church - Sunday School Teacher (3rd/4th Gr Boys) (Rotary)

Town Boards previously served on and year(s) served: NA

Please list any other Boards/Commissions/Committees on which you currently serve: Partnership to Build a Miracle - for Miracle League Field / Inclusion Playground

Why are you interested in serving on this Board/Commission/Committee? See "Interests + Skills"

Affirmation of Eligibility:

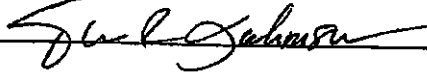
Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes No If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Smithfield Town Council? Yes No If yes, please explain: _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate and if necessary. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee. Further, I have received a copy of the Policy adopted 03-04-2008 and understand its contents.

Printed Name: Timothy R Johnson

Signature:  Date: 1-16-2015

Return completed for to:
Shannan Williams
Town Clerk
P. O. Box 761
Smithfield, North Carolina 27577
Phone: (919) 934-2116 Fax: (919) 989-8937 E-Mail: shannan.williams@smithfield-nc.com

Applicants are required to be a resident of the Town of Smithfield for In-Town positions and within the Town's ETJ for ETJ positions

Town of Smithfield Town Council Information Form

Item: Filled Vacancies
Date of Meeting: February 03, 2015 **Date Prepared:** January 27, 2015
Staff Work By: Tim Kerigan, HR Director

Background

Per Policy, upon the hiring of a new or replacement employee, the Town Manger or Department Head shall report the new/replacement hire to the Council on the Consent Agenda at the next scheduled monthly Town Council meeting.

Action Requested

The Town Council is asked to acknowledge that the Town has successfully filled the following vacancies in accordance with the Adopted FY 14-15 Budget.

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>	<u>Rate of Pay</u>
P/T Firefighter	Fire	10-5300-0210	\$10.00

Business Items

**Town of Smithfield
Town Council
Action Form**

Item: 1) Acknowledgement of acquisition of the ESA Smithfield NC 1, LLC Solar Farm contract by BayWa RE from ESA Renewables; 2) Acceptance of Scope of Services from Power Services for Design, Construction and Construction Inspection and Administration of the construction of the ESA Smithfield NC 1, LLC intertie with the Town of Smithfield's Brogden Road Substation; 3) Setting of a monthly 1.0% of the Facilities Charge for the Town to maintain and replace the intertie components as needed.

Date of Meeting: February 3, 2015

Date Prepared: January 22, 2015

Staff Work By: Ken Griffin, Director of Public Utilities

Background:

- 1) In its Regular Council Meeting of September 3, 2013, the Town Council approved an Interconnection Agreement between the Town and ESA Smithfield 1 NC, LLC. BayWa, RE has acquired the ESA Smithfield 1 NC, LLC from ESA Renewables and approval of this change of ownership is requested from the Town Council.
- 2) Additionally, BayWa RE has deposited with the Town a check in the amount of \$190,620.00 to cover the cost of design, construction, and construction inspection and administration of the construction of the intertie between the ESA Smithfield 1 NC, LLC Solar Farm and the Town's Brogden Road Substation. Town staff requested a proposal from Power Services to provide these services and Power Services has agreed to do so for \$190,582.50 as shown in the attached proposal. BayWa RE's check covers this entire cost. Town staff requests authorization for the Town Manager to execute the agreement with Power Services to provide these serves for the proposed amount.
- 3) The Town's Electric Rate Schedules calls for a 1–2% Excess Facilities Charge for maintenance and replacement of additional facilities beyond normally required equipment installed to service a customer. The Town will be installing an intertie at a cost \$190,582.50 that has been paid for by the applicant; but the Town is responsible

for maintenance, repair and replacement of the intertie components. The Town is hereby requiring a monthly 1% Excess Facilities Charge of \$1,905.82 per month to be billed to and paid by Bay Wa RE for its ESA Smithfield NC 1, LLC Intertie with the Town's Brogden Road Substation, commencing with completion of the construction of the intertie.

Action Requested:

- 1) Approve of the change in ownership of the ESA Smithfield 1 NC, LLC from ESA Renewables to BayWa RE.

- 2) Authorize the Town Manager to execute an agreement with Power Services to design, construct, inspect and administer the construction of the intertie between the ESA Smithfield 1 NC, LLC solar farm with the Town' Brogden Road Substation.

- 3) Require a monthly 1% Excess Facilities Charge of \$1,905.82 to be billed and paid by BayWa RE for its ESA Smithfield NC 1, LLC Intertie with the Town's Brogden Road Substation, commencing with the completion of construction of the intertie.



1616 E. Millbrook Road, Suite 210
Raleigh, NC 27609
Toll-Free: 1-866-231-6610
Tel: 919-256-5900
Fax: 919-256-5939
www.powerservices.com

December 19, 2014

Mr. Ken Griffin, PE
Director of Public Utilities
Town of Smithfield
Post Office Box 761
Smithfield, North Carolina 27577

Subject: Smithfield Solar Farm Interconnection

Dear Ken:

I would like to update you regarding issues associated with the new Solar Farm Interconnection Request. This project began before you took your current position with the Town of Smithfield, and PowerServices wants to ensure you are informed regarding all operational and design aspects of this project and that you concur or recommend your changes to us.

The estimated initial cost for the facilities the Town will own and maintain is \$190,852.50 (see enclosed expense sheet). This total cost should be paid by the developer. If there are unexpected overages, that should also be paid by the developer. It is up to the Town regarding how you would collect these funds from the developer.

Also enclosed are a one-line of the substation interconnect along with a one-line showing the area of responsibility for the Town. This area is from the substation to the 25 kV padmount switchgear at the solar site. All terminations and related equipment on the load side of the 25 kV switchgear will be the responsibility of the solar developer.

Since Smithfield has an All-Requirements Agreement with NCEMPA, the solar output (kWh) will be purchased by others. This metered output of the solar farm will be added to Smithfield's Delivery Point load. Therefore, the Town will receive no benefits from this facility.

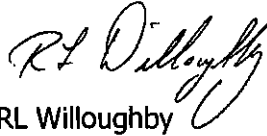
In addition to any normal retail billings the Town will have to serve the solar facility, a Facilities Charge should be charged based on the Town's established rate. This charge is for operations, maintenance, and replacement of the additional facilities required from the substation to the solar site. The charge should be based on the installed costs of the facilities. The current estimate is \$190,582.50.

Since the Town and its customers receive no benefit from the solar output, the Town should charge an Electric System Impact Fee based on the kWh output, for use of the Town's facilities. This fee was approved by the Town Council on August 6, 2013.

Mr. Ken Griffin, PE
December 19, 2014
Page Two

Pending your acceptance below, PowerServices will design the project, prepare material specifications, and manage the project for the Town. Our fees for this are included in the Interconnection Cost Estimate. If you have any questions, please contact me or Mr. Mike Taylor, who will be the Project Manager.

Sincerely,



RL Willoughby
Vice President
Office: (919) 256-5902
Mobile: (919) 971-9006

rlw/sk

Enclosures

Acceptance:

(Signature of Town Representative)

(Printed name of Town representative)

(Title of Town Representative)

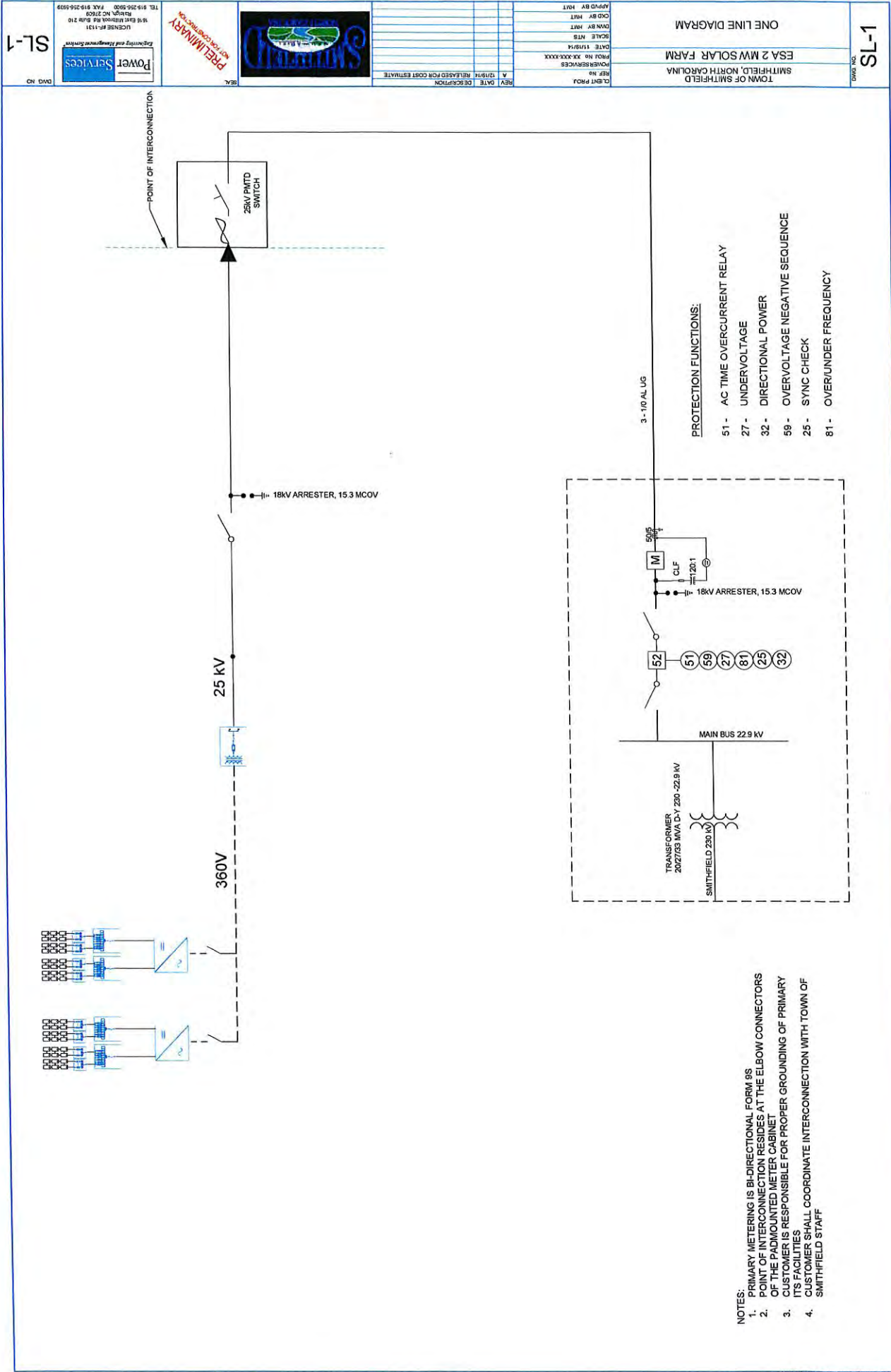
(Date)

PowerServices, Inc.

Construction Cost Estimate

Owner: Town of Smithfield, North Carolina	Date:	Updated 12/18/14
Facility:	Est. By:	HMT
Project: ESA Solar Array	Project No.:	
Description: 25kV 3phase to Interconnection Point		

Line Item	Item or Construction Unit	Quantity	Unit of Measure	Labor Cost	Material Cost	Labor & Materials	Extended Cost
1	1/0 25kV EPR, 1/C	2,010	PER FT	\$2.75	\$3.00	\$5.75	\$11,557.50
2	25kV outdoor terminations	3	EACH	\$150.00	\$50.00	\$200.00	\$600.00
3	1/0 Elbows	3	EACH	\$200.00	\$50.00	\$250.00	\$750.00
4	PME-5 switchgear, 25kV	1	EACH	\$2,000.00	\$10,000.00	\$12,000.00	\$12,000.00
5	Box pad for PME-5	1	EACH	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00
6	15 kV Breaker w/ SCADA	1	LS	\$5,000.00	\$20,000.00	\$25,000.00	\$25,000.00
7	Disconnects w/ arresters	3	EACH	\$150.00	\$160.00	\$310.00	\$930.00
8	Directional Bore, 1-6" HDPE	600	PER FT	\$3.00	\$23.00	\$26.00	\$15,600.00
9	Power Meter and Communications*	1	each	\$1,000.00	\$3,000.00	\$4,000.00	\$4,000.00
10	Primary metering	1	EACH	\$3,500.00	\$15,000.00	\$18,500.00	\$18,500.00
11	Mounting bracket for disconnects	1	EACH	\$100.00	\$100.00	\$200.00	\$200.00
12	Misc. Equip.	1	LS	\$1,500.00	\$10,000.00	\$11,500.00	\$11,500.00
13	Substation structures	1	LS	\$12,000.00	\$25,000.00	\$37,000.00	\$37,000.00
	* as required by NCEMPA					Subtotal - Construction w/o Contingencies	\$139,637.50
						Contingencies	\$20,945.00
						Subtotal	\$160,582.50
	Final Estimate to be determined after field staking					Engineering, General and Administrative	\$30,000.00
						Project Total	\$190,582.50



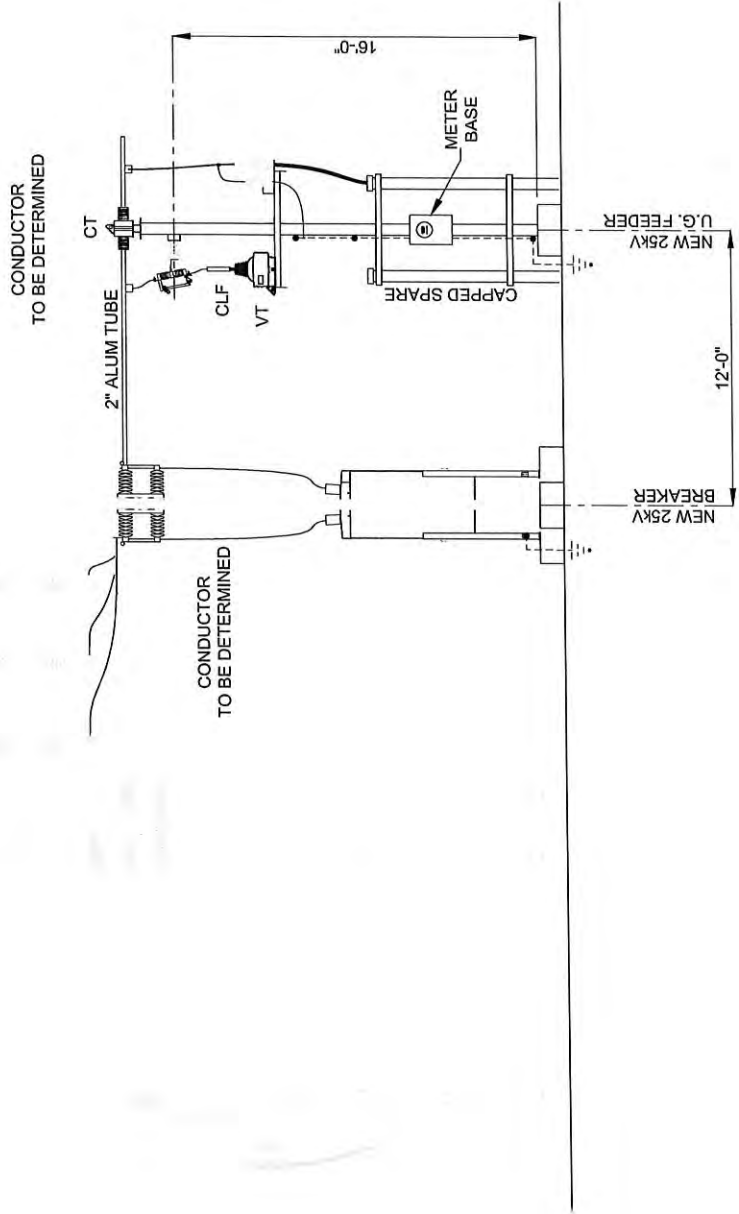
CLIENT PROJ	
REP. NO.	
POWER SERVICES	
PROJ. NO.	
DATE	
SCALE	1" = 10'
OWN BY	CLIA
CD/D BY	
APP'D BY	HMT

REV. DATE DESCRIPTION
 A 12/15/14 CLIENT REVIEW
 B 02/17/14 CLIENT REVIEW

PRELIMINARY
 NOT FOR CONSTRUCTION

240

Power Services
 Engineering and Management Services
 1616 Elm Mountain Rd. Suite 210
 Raleigh, NC 27603
 TEL: 919-256-5920 FAX: 919-256-5929



BUDGET AMENDMENTS

October, 2014

<u>ELECTRIC FUND</u>	<u>BEFORE</u>	<u>ADJ.</u>	<u>AFTER</u>
1. Revenue			
31-3590-0002 ESA-BAYWA SOLAR	\$ -	\$ <u>190,620</u>	\$ <u>190,620</u>
Expenditure			
31-7230-3504 ESA-BAYWA SOLAR	\$ -	\$ <u>190,620</u>	\$ <u>190,620</u>

To establish and fund revenues and expenses expected with the ESA-BAYWA Solar Farm Agreement

APPROVED: _____
John H. Lampe, II, Mayor

VERIFIED: _____
Shannan Williams, Town Clerk



**Town of Smithfield
Town Council
Action Form**

Item Title: Purchase of Commercial Lawnmower

Date of Meeting: February 3, 2015 Date Prepared: January 21, 2015

Staff Work By: Lenny Branch, Public Works Director,

Presentation By: Lenny Branch

Presentation Description:

In the 2014-2015 budget the General Service Division was approved \$13,000 for the purchase of a commercial zero turn lawnmower. This particular piece of equipment is used by staff to mow our city cemeteries and facilities daily. The Public Works Department received three (3) estimates from vendors that carry the commercial end mowers. The estimates are as follows;

East Coast Equipment (John Deere)	-	\$8,910.00
Warren Lawn Supply (ExMark)	-	\$9,179.00
Bullock Brothers (Scag)	-	\$10,399.20

Action Requested: Council is requested to approve the purchase of the commercial lawnmower from the lowest bidder (East Coast Equipment) in the amount of \$8,910.00.

**Town of Smithfield
Town Council
Action Form**

Item Title: Consideration of a motion to approve the purchase of a 2015 Chevrolet Tahoe Utility Vehicle for use as a Squad at a State Contract Price of \$33,134.82

Date of Meeting: February 3, 2015

Date Prepared: January 23, 2015

Staff Work By: Chief Patrick E. Harris
Captain John M. Blanton, Jr.

Presentation By: Consent Agenda

Presentation Description:

The Fire Department requests the approval of the budgeted purchase of a 2015 Chevrolet Tahoe Four Wheel Drive Utility Vehicle for the replacement of existing Squad 1. Bids were solicited from the following vendors:

- Deacon Jones Chevrolet - \$34,011.32
- State Contract Price - \$33,134.82 (Bobby Murray Chevrolet)

Staff recommends approval of the State Contract Price of \$33,134.82.

This purchase is within the FY 2014-2015 Budget approved amount of \$35,000.00 for this purchase. (See Attached Vehicle Specifications)

Action Requested:

Approve a motion granting permission to proceed with the budgeted purchase of a 2015 Chevrolet Tahoe Four Wheel Drive Utility Vehicle from Bobby Murray Chevrolet.

2015 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

<u>Code</u>	<u>Description</u>
CK15706	2015 Chevrolet Tahoe 4WD 4dr Commercial

SELECTED VEHICLE COLORS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

CATEGORY

<u>Code</u>	<u>Description</u>
REQUIRED OPTION	
—	PRIOR TO INTERIM CONFIGURATION PROCESSING CODE (This code includes the change in Destination cost.)
SUSPENSION PKG	
Z85	SUSPENSION PACKAGE, STANDARD, INCREASED CAPACITY, PREMIUM SMOOTH RIDE with Air leveler (Included and only available with (NHT) Maximum Trailering Package.)
EMISSIONS	
FE9	EMISSIONS, FEDERAL REQUIREMENTS
ENGINE	
L83	ENGINE, 5.3L ECOTEC3 V8 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJECTION AND VARIABLE VALVE TIMING includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm) (STD)
TRANSMISSION	
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode (STD)
AXLE	
GU6	REAR AXLE, 3.42 RATIO (Included and only available with (NHT) Maximum Trailering Package or (Z71) Off-Road Package.)
PREFERRED EQUIPMENT GROUP	
1FL	COMMERCIAL PREFERRED EQUIPMENT GROUP Includes Standard Equipment *CREDIT*
WHEEL TYPE	
PZX	WHEELS, 18" X 8.5" (45.7 CM X 21.6 CM) ALUMINUM WITH HIGH-POLISHED FINISH (Required when (NHT) Max Trailering Package is

ordered.)

TIRES
RKX TIRES, P265/65R18 ALL-SEASON, BLACKWALL

SPARE TIRE
RC4 TIRE, SPARE P265/70R17 ALL-SEASON, BLACKWALL

PAINT SCHEME
ZY1 PAINT SCHEME, SOLID APPLICATION

PAINT
GAN SILVER ICE METALLIC

SEAT TYPE
AZ3 SEATING, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER includes 6-way power driver and 2-way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage, storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl, does not include (AG1) Driver 6-way power seat adjuster or (AG2) Front passenger 6-way power adjuster.) (STD)

SEAT TRIM
H0U JET BLACK, CLOTH SEAT TRIM

RADIO
IO3 AUDIO SYSTEM, AM/FM STEREO WITH CD PLAYER AND AUXILIARY INPUT JACK includes 2 USB ports and 1 SD card reader (STD)

ADDITIONAL EQUIPMENT

5W4 IDENTIFIER FOR SPECIAL SERVICE VEHICLE. Utilized to identify a vehicle as a police/fire special service vehicle for marketing, order-build process and emission certification purposes (Must be specified.) *CREDIT*

NHT MAX TRAILERING PACKAGE (Includes (GU6) 3.42 rear axle ratio, (JL1) Trailer brake controller and (Z85) Suspension Package. 4WD models also include (NQH) 2-speed active Transfer case.)

NQH TRANSFER CASE, ACTIVE, 2-SPEED ELECTRONIC AUTOTRAC with rotary controls, includes neutral position for dinghy towing (Requires 4WD model. Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

NZZ FRONT UNDERBODY SHIELD (Requires 4WD model. Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle)

K4B BATTERY, AUXILIARY, 730 CCA

— POWER SUPPLY, 100-AMP, AUXILIARY BATTERY, REAR ELECTRICAL CENTER (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)

— POWER SUPPLY, 50-AMP, POWER SUPPLY, AUXILIARY BATTERY passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)

KW7 ALTERNATOR, 170 AMPS, HIGH OUTPUT (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)

JL1 TRAILER BRAKE CONTROLLER, INTEGRATED (Included and only available with (NHT) Maximum Trailering Package.)

V76 RECOVERY HOOKS, BLACK, FRONT, FRAME-MOUNTED (Required on 4WD models and all models going to Alaska, Guam, Hawaii, Puerto Rico and Virgin Islands. Not required on (9C1) Police Vehicle or (5W4) Special Service Vehicle, but is available.)

— LUGGAGE RACK, DELETE (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)

AKO GLASS, DEEP-TINTED (all windows, except light-tinted glass on windshield and driver- and front passenger-side glass) (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)

AKX WINDSHIELD, SOLAR ABSORBING, SHADED UPPER (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)

AKK WINDSHIELD STYLE, ACOUSTIC LAMINATED GLASS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)

— EXTERIOR ORNAMENTATION DELETE (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)

VK3 LICENSE PLATE FRONT MOUNTING PACKAGE (Included on orders with

—	ship-to states that require a front license plate.) DOOR HANDLES, BODY COLOR (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)
UN9	RADIO SUPPRESSION PACKAGE, WITH GROUND STRAPS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle)
AG1	SEAT ADJUSTER, DRIVER 10-WAY POWER (Requires (AZ3) 40/20/40 split-bench front seat. Not available with (H2G) Jet Black vinyl seats)
AG2	SEAT ADJUSTER, FRONT PASSENGER 6-WAY POWER
ATD	SEAT DELETE, THIRD ROW PASSENGER (Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle) (Deletes rear storage compartment.) *CREDIT*
B30	FLOOR COVERING, COLOR-KEYED CARPETING
B58	FLOOR MATS, COLOR-KEYED CARPETED FIRST AND SECOND ROW, REMOVABLE (Included and only available with (B30) color-keyed carpeting, floor covering.)
VAV	LPO, ALL-WEATHER FLOOR MATS (dealer-installed) (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle and (B30) floor covering.)
—	INSTRUMENTATION, ANALOG with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)
—	KEY, 2-SIDED (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)
5HP	KEY, 6 ADDITIONAL KEYS NOTE: programming of keys is at customer's expense. Programming keys is not a warranty expense
—	THEFT-DETERRENT SYSTEM, VEHICLE, PASS-KEY III (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)
—	POWER OUTLETS, 4 AUXILIARY, 12-VOLT includes 1 on the instrument panel, 1 in armrest, and 2 in the cargo area (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle)
6C7	LIGHTING, RED AND WHITE FRONT AUXILIARY DOME (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle)
UE0	ONSTAR DELETE (Deletes (UPF) bluetooth for phone.) *CREDIT*
—	SAFETY BELTS, 3-POINT, DRIVER AND FRONT PASSENGER IN ALL SEATING POSITIONS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)
R9Y	FLEET FREE MAINTENANCE CREDIT This option code provides a credit in lieu of the free oil changes, tire rotations and inspections (4 maximum), during the first 24 months and 24,000 miles period for this ordered vehicle. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FLS, FNR, FRC or FGO. Not available with FDR order types.) *CREDIT*
VQ2	FLEET PROCESSING OPTION
SPECIAL EQUIPMENT OPTIONS	
5T5	SEATS, 2ND AND 3RD ROW VINYL WITH FRONT CLOTH SEATS Provides vinyl second and third row seats and cloth front seats (Requires (H0U) Jet black trim)
9U3	SEATS, DRIVER AND PASSENGER FRONT INDIVIDUAL SEATS IN CLOTH TRIM Power driver and passenger bucket seats in base cloth trim. Derived from RPO (AZ3) 40-20-40 split bench seat with the 20% section removed. Does not include a floor console. All exposed floor area will remain untrimmed. (Requires (AZ3) 40/20/40 split bench seat, trim code (H0U) Jet Black cloth.)
VPV	SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY and shipped to Kerr Industries and onto Arlington Assembly

OPTIONS TOTAL

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

ENTERTAINMENT

- Audio system, AM/FM stereo with CD player and auxiliary input jack includes 2 USB ports and 1 SD card reader
- Audio system feature, single-slot CD/MP3 player
- Audio system feature, 6-speaker system
- SiriusXM radio delete
- Bluetooth for phone personal cell phone connectivity to vehicle audio system (Deleted when (JE0) OnStar delete is ordered.)

EXTERIOR

- Wheels, 17" x 8" painted steel (Standard unless (NHT) Max Trailering Package is selected. Must order (PZX) 18" aluminum wheels with (NHT) Max Trailering Package.)
- Tires, P265/70R17 all-terrain, blackwall (Standard unless (NHT) Max Trailering Package is ordered.)
- Tire, spare P265/70R17 all-season, blackwall
- Wheel, full-size spare, 17" (43.2 cm) steel
- Tire carrier, lockable outside spare, winch-type mounted under frame at rear
- Fascia, front body-color
- Fascia, rear color-keyed
- Assist steps, Black
- Daytime Running Lamps, with automatic exterior lamp control
- Mirrors, outside heated power-adjustable, manual-folding and color keyed (With (9C1) Police Vehicle and (5W4) Special Service Vehicle includes body-color and driver spotter mirror.)
- Wipers, front intermittent, Rainsense
- Wiper, rear intermittent with washer
- Liftgate, rear manual

INTERIOR

- Seating, front 40/20/40 split-bench, 3-passenger includes 6-way power driver and 2-way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage, storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl, does not include (AG1) Driver 6-way power seat adjuster or (AG2) Front passenger 6-way power adjuster.)
- Seat trim, cloth
- Seats, second row 60/40 split-folding bench, manual
- Seat, third row manual 60/40 split-folding bench, fold flat
- Floor covering, Black rubberized-vinyl
- Steering column, Tilt-Wheel
- Steering wheel, urethane
- Steering wheel controls, mounted cruise
- Display, driver instrument information enhanced, one color
- Door locks, power programmable with lockout protection (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, Auto Lockout is disabled on Driver door.)
- Remote Keyless Entry, extended-range (Not included when (PCK) Luxury Package is ordered.)
- Windows, power, all express down, front express up ((9C1) Police Vehicle and (5W4) Special Service Vehicle include lockout features)
- Cruise control, electronic with set and resume speed
- Climate control, tri-zone automatic with individual climate settings for driver, right-front passenger and rear passengers (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, includes dual-zone automatic, front and rear air conditioning electronic controls)
- Defogger, rear-window electric
- Power outlet, 110-volt

- Power outlets, 5 auxiliary, 12-volt includes outlets in the instrument panel, console, back of console, 1 in 3rd row and 1 in cargo area (when bench seat is ordered, the outlet on the back of the console is lost) (Included and only available with (AZ3) 40/20/40 split-bench front seats. Not included with (9C1) Police Vehicle or (5W4) Special Service Vehicle)
- Mirror, inside rearview manual day/night
- Conversation mirror
- Assist handles, all seats (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, front passenger assist handle is removed when (7X7) Spot lamps are ordered.)
- Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions. With (9C1) Police Vehicle or (5W4) Special Service Vehicle, interior lighting includes dome light, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions
- Cargo management system
- Cargo net (Deleted when (ATD) third row passenger seat delete is ordered.)

MECHANICAL

- Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm)
- Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode
- Rear axle, 3.08 ratio (Not available with (NHT) Max Trailering Package.)
- Suspension Package, Premium Smooth Ride
- E85 FlexFuel capable
- Transfer case, active, single-speed, electronic Autotrac with rotary controls, does not include neutral. Cannot be dinghy towed (Requires 4WD model. Not available with (NHT) Max Trailering Package.)
- Differential, heavy-duty locking rear
- 4-wheel drive
- Air cleaner, high-capacity
- Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator (With (9C1) Police Vehicle or (5W4) Special Service Vehicle includes heavy-duty oil-to-coolant integral to driver-side of radiator.)
- Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil
- Battery, 720 cold cranking amps with 80 amp hour rating
- Alternator, 150 amps
- Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector and 2" trailering receiver
- Recovery hooks, Black, front, frame-mounted (Required on 4WD models and all models going to Alaska, Guam, Hawaii, Puerto Rico and Virgin Islands. Not required on (5W4) Special Service Vehicle, but is available.)
- GVWR, 7300 lbs. (3311 kg)
- Suspension, front coil-over-shock with stabilizer bar
- Suspension, rear multi-link with coil springs
- Steering, power

PROCESSING-OTHER

- 2015 Interim Processing Code (Required on all interim models produced starting in October 2014.)

SAFETY

- Theft deterrent, electrical, unauthorized entry
- Brakes, 4-wheel antilock, 4-wheel disc, VAC power
- StabiliTrak, stability control system with brake assist, includes traction control
- Air bags, frontal and side-impact for driver and front passenger and head curtain side-impact for all rows in outboard seating positions Note: Head curtain side-impact included for third row seating positions, even though seat has been deleted. (Included and only available with (AZ3) 40/20/40 split-bench front seat. With (9C1) Police Vehicle or (5W4) Special Service Vehicle requires (AZ3) 40/20/40 split-bench front seat and (9U3) SEO front center seat (20% seat) delete. Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Automatic Occupant Sensing System sensor indicator inflatable restraint, front passenger/child presence detector
- OnStar Directions and Connections plan for 6 months including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance and Turn-by-Turn Navigation (Visit www.onstar.com for vehicle availability, details and system limitations. Services may vary by model and conditions.)

- OnStar with 4G LTE provides a built-in Wi-Fi hotspot to connect to the internet at 4G LTE speeds (Only on vehicles built after 10/5/14. Included and only available with (UE1) OnStar. Visit www.onstar.com for vehicle availability, details and system limitations. Services and connectivity may vary by model and conditions. 4G LTE service available in select markets. 4G LTE performance based on industry averages and vehicle systems design. Some services require data plan.)
- Rear Park Assist with audible warning
- Rear Vision Camera
- Safety belts, 3-point, driver and right-front passenger
- LATCH system (Lower Anchors and Top tethers for Children), for child safety seats; lower anchors and top tethers located in all second row seating positions, top tethers located in third row seating positions
- Tire Pressure Monitor System air pressure sensors in each tire with pressure display in Driver Information Center (does not apply to spare tire)
- Warning tones headlamp on, key-in-ignition, driver and right-front passenger safety belt unfasten and turn signal on

WEIGHT RATINGS

WEIGHT RATINGS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

Front Gross Axle Weight Rating:	3,600.00
Rear Gross Axle Weight Rating:	4,100.00
Gross Vehicle Weight Rating:	7,300.00

COLOR AVAILABILITY

COLOR CHART - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

EXTERIOR	INTERIOR
Silver Ice Metallic	Jet Black X

TECHNICAL SPECIFICATIONS

POWERTRAIN - BASIC SPECIFICATIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

ENGINE

Engine Order Code	L83
Engine Type	Gas/Ethanol V8
Displacement	5.3L/ TBD - CID
SAE Net Horsepower @ RPM	355 @ 5600
SAE Net Torque (lb ft) @ RPM	383 @ 4100

TRANSMISSION

Transmission order code	MYC
Transmission Type Description	6-Speed Automatic
Drive Train	Four Wheel Drive

MILEAGE

City EPA fuel economy estimate (MPG)	16.00
Hwy EPA fuel economy estimate (MPG)	22.00
City cruising range (mi)	416.00
Hwy cruising range (mi)	572.00

* Indicates equipment which is in addition to or replaces base model's standard equipment.

TECHNICAL SPECIFICATIONS

POWERTRAIN - ADVANCED SPECIFICATIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

TRANSMISSION

Gear Ratio (:1)	
First Gear Ratio (:1)	- TBD -
Second Gear Ratio (:1)	- TBD -
Third Gear Ratio (:1)	- TBD -
Fourth Gear Ratio (:1)	- TBD -
Fifth Gear Ratio (:1)	- TBD -
Sixth Gear Ratio (:1)	- TBD -
Reverse Ratio (:1)	- TBD -
Clutch size (in)	
Power Take-Off	

TRANSFER CASE

Transfer case model	N/A
Gear Ratio (:1)	
Transfer case high gear ratio	- TBD -
Transfer case low gear ratio	- TBD -
Transfer case power take off	

DIFFERENTIAL

	Front	Rear
Axle Ratio (:1)	* 3.42	* 3.42

ELECTRICAL

Battery	1	2	3	Total
Battery cold cranking Amps @ 0 F	720.00	* 730.00		* 1,450.00
Alternator				
Alternator Amps	* 170.00			

COOLING SYSTEM

Cooling system capacity	- TBD -
Engine oil cooler	

* Indicates equipment which is in addition to or replaces base model's standard equipment.

TECHNICAL SPECIFICATIONS**PAYLOAD/TRAILERING SPECIFICATIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial**

WEIGHT INFORMATION	Front	Rear	Total
Gross Axle Wt Rating (lbs)	3,600.00	4,100.00	
Curb Weight (lbs)	- TBD -	- TBD -	- TBD -
Total Option Weight (lbs)	0.00	0.00	0.00
As Spec'd Curb Weight (lbs)	- TBD -	- TBD -	- TBD -
As spec'd payload (lbs)			- TBD -
Total Weight (lbs)	- TBD -	- TBD -	- TBD -
Reserve Axle Capacity (lbs)	- TBD -	- TBD -	- TBD -
Gross Vehicle Wt Rating (lbs)			7,300.00
Gross Combined Wt Rating (lbs)			- TBD -
TRAILERING	Max Trailer Wt.	Max Tongue Load	
Dead Weight Hitch (lbs)	0.00	0.00	
Weight Distributing Hitch (lbs)	* 0.00	* 0.00	
Fifth Wheel Hitch (lbs)			

* Indicates equipment which is in addition to or replaces base model's standard equipment.

TECHNICAL SPECIFICATIONS**CHASSIS SPECIFICATIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial**

SUSPENSION	Front	Rear
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Spring			
Spring Type	Independent	Multi-Link	
Spring Capacity	- TBD -	- TBD -	
Axle			
Axle Type	Independent	Semi-Floating	
Axle Capacity	3,600.00	* - TBD -	
Shock Absorber Diameter (mm)	- TBD -	- TBD -	
Stabilizer Bar Diameter (in)	- TBD -	- TBD -	

BRAKES

Brake type	Pwr		
ABS System	4-Wheel		
	Front	Rear	
Disc	Yes	Yes	
Rotor Diam x Thickness (in)	- TBD -	- TBD -	
Drum			
Drum Diam x Width (in)			

TIRES

	Front	Rear	Spare
Tire Order Code	* RKX	* RKX	* RC4
Tire Size	* P265/65R18	* P265/65R18	* P265/70R17
Capacity	- TBD -	- TBD -	- TBD -
Revolutions/Mile @ 45mph	N/A	N/A	N/A

WHEELS

	Front	Rear	Spare
Wheel Size	* 18 x 8.5	* 18 x 8.5	17 x 7.5
Wheel Type	* Aluminum	* Aluminum	Steel

STEERING

Steering type	Pwr Rack & Pinion
Ratio (:1)	
On Center	- TBD -
At Lock	- TBD -
Turning Diameter	
Curb-to-Curb	39.00
Wall-to-Wall	N/A

FUEL TANK

	Main	Auxiliary
Capacity	26.00	
Location	- TBD -	

* Indicates equipment which is in addition to or replaces base model's standard equipment.

TECHNICAL SPECIFICATIONS

DIMENSIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

EXTERIOR DIMENSIONS

Wheelbase (in)	116.00
Length, Overall w/rear bumper (in)	204.00
Width, Max w/o mirrors (in)	80.50
Height, Overall (in)	74.40
Overhang	
Overhang, Front	- TBD -
Overhang, Rear w/o bumper	
Ground to Top of Load Floor (in)	35.91
Ground Clearance	
Ground Clearance, Front	- TBD -
Ground Clearance, Rear	- TBD -

Rear Door	Liftgate
Rear Door Type	
Rear Door Opening Height	- TBD -
Rear Door Opening Width	- TBD -
Side Door	
Side Door Type	
Side Door Opening Height (in)	
Side Door Opening Width (in)	
Step Up Height - Front (in)	- TBD -
Step Up Height - Side (in)	

CARGO AREA DIMENSIONS

Length @ Floor	
Cargo Area Length @ Floor to Console (in)	- TBD -
Cargo Area Length @ Floor to Seat 1	79.90
Cargo Area Length @ Floor to Seat 2	43.20
Cargo Area Length @ Floor to Seat 3	
Cargo Area Length @ Floor to Console (in)	- TBD -
Width	
Cargo Area Width @ Beltline	- TBD -
Cargo Box Width @ Wheelhousings	49.30
Cargo Box (Area) Height (in)	* 40.90
Cargo Volume	
Cargo Volume to Seat 1	111.8
Cargo Volume to Seat 2	
Cargo Volume to Seat 3	
Cargo Volume to Seat 4	

INTERIOR DIMENSIONS

Passenger Capacity	* 6		
Seating Position	Front	Second	Third
Head Room (in)	42.80	38.70	*
Leg Room (in)	45.30	39.00	*
Shoulder Room (in)	64.80	65.10	*
Hip Room (in)	60.80	* 60.20	*

* Indicates equipment which is in addition to or replaces base model's standard equipment.

2015 POLICE TAHOE PPV & 4X4 9C1 & 5W4 PRICES

PPV MODEL CC15706 9C1 BASE PRICE \$28275

4X4 PPV MODEL CK15706 9C1 BASE PRICE \$31299

4X4 SPECIAL SERVICE MODEL 5W4 CK15706 PRICE \$31299

NON-POLICE TAHOES STREET MODELS 2WD \$33912.25; 4X4 36290.41

COLORS – NO CHARGE COLORS BLACK, WHITE, SILVER, CHAMPAGEN SILVER, TUNGSTEN

ADDITIONAL COST VICTORY RED PAINT AND EXTERIOR FINISH FEATURES \$662.00 TOTAL

OPTIONS

K05 ENGINE BLOCK HEATER 70.50

✓ 6J7 FLASHERS, HEAD AND TAIL LAMPS 465.30

K7X6LED LEFT HAND SPOT LIGHT 574.52

7X6 LEFT HAND SPOT LIGHT 460.60

✓ 6J3 WIRING FOR GRILLE LAMPS & SPEAKERS 86.48

WX7 WIRING FOR AUXILIARY SPEAKERS 56.40

✓ 6J4 WIRING FOR HORN & SIREN CIRCUIT 38.54

VAV ALL WEATHER FLOOR MATS 211.50

VL1 REAR CARGO MAT 79.90

6N6 REAR DOOR HANDLES & LOCKS PERMANENTLY INOPERATIVE 55.46

BTV REMOTE START 178.60

AMF 6 ADDITIONAL REMOTES PROGRAMMED 160.50

6N5 REAR WINDOWS PERMANENETLY INOPERATIVE 53.58

VINYL FLOORING NO CHARGE

PZX ALUMINUM WHEELS ON 5W4 4X4 ONLY 564.00

**NHT MAXMUM TOWING PACKAGE INCLUDES JL1 BRAKE CONTROLLER AND
REQUIRES PZW ALUMINUM WHEELS 423.00**

**Town of Smithfield
Town Council
Action Form**

Item: Police Car Purchase

Date of Meeting: February 03, 2015

Date Prepared: January 20, 2015

Staff Work By: Chief Michael L. Scott

Presentation: New Business

Presentation:

The police department was budgeted \$78,000 for the purchase and preparation of three (3) squad cars. The police department solicited quotes from all interested bidders by advertising on the City's Website. Two quotes were received, one from Deacon Jones of Smithfield, and one from Ilderton Dodge of High Point who holds the current state contract. The two quotes are as follows:

- Ilderton Dodge \$24,014 (1) vehicle (State Contract Dealership)
- Deacon Jones Dodge \$23,865 (1) vehicle

Action Requested:

It is requested the Town Council approve the low quote from Deacon Jones in Smithfield and approve the purchase of three (3) squad cars for the police department. The recommended quote is within the budgeted amount for this purchase.


ILLDERTON
 FIVE-STAR RATED DEALER
 701-709 S. Main Street
 High Point
 336-841-6100



CHECK OUT OUR
 INVENTORY ON THE WEB:
 www.ilderton.com
 SERVICE DEPT:
 MON-FRI 7:30-5:30 SAT 9-1:00

RECEIVED
 JAN 14 2015
 BY: *[Signature]*

BusinessLink

1/14/2015

Buyer:	town of smithfield
Phone:	
Fax:	

Cell:	
Phone:	
Fax:	

Make:	dodge
Model:	charger police pkg. V-8
Year:	2015
Color:	white
VIN:	
Stock #:	
Mileage:	

Make:	
Model:	
Year:	
Color:	
VIN:	
Stock #:	
Mileage:	
ACV:	

MSRP **\$34,900.00**

Sale Price **\$23,779.00**

Options Included		
drivers spot lamp	\$	197.00
vinyl floor deduct	\$	(111.00)
carpet mats front and rear	\$	149.00
Options Total		\$235.00

Sub Total **\$24,014.00**

2 additional veh @ \$24014 each **\$48,028.00**

BALANCE DUE **\$72,042.00**

Manager Mike Collins

Customer _____

Agency Name and Address:			
Policy No.:		Phone No.:	
Comp.:	Collision:	Insurance Company:	
Contact:	Date:	Effective Dates:	

State Term Contract

070B – Law Enforcement Vehicles

ITEM 11: DODGE CHARGER POLICE VEHICLE RWD HIGH PERFORMANCE

Ilderton Dodge	\$23,779.00
<p>Four door sedan, rear wheel drive, five passenger, solid color, EPA large size, V8 Hemi engine, <u>with police package</u>: Dodge Charger Police.</p> <p><i>All manufacturers' standard features to be present at time of delivery unless it was removed & replaced by an orderable option.</i></p>	
Air conditioning, factory installed	
Alternator, 220 amp rating	
Battery, heavy duty 12 volt, mfr's standard except minimum 800 CCA, maintenance free	
Brakes: anti-lock braking system, four wheel	
Cooling system, severe duty, automatic coolant recovery system with permanent type anti-freeze protected to - 20 degrees F with rust inhibitor. Include silicone or EPDM type hoses.	
Clock, dash mounted, In radio	
Differential, heavy duty	
Power windows, all four doors	
Power door locks, all four doors	
Engine, 8 cylinder Hemi, minimum 370 HP, minimum 5.7 liter, including police package	
Speed and acceleration test to be certified by Michigan State Police vehicle evaluation program.	
Engine external oil cooler, installed, if available from the mfr.	
Floor covering, carpet, color keyed, front and rear. Removable floor mats are NOT required, and may be deleted if standard equipment.	
Trunk to include standard floor covering.	
Dome light and map/reading light. One such light is to be LED and driver selectable for off-red-white operation, and may in addition (but not in lieu of) be switched on-off by a door-actuated control. Other light is to be activated (on-off) by a door-actuated switch, and may in addition (but not in lieu of) be switched on-off by a	

...cles

State Term Contract

070B – Law Enforcement Vehicles

driver operated control.
Halogen type head lights with switchable daytime running lamps.
Glove door lock.
Luggage compartment light
Locks, all locks on a vehicle to be keyed alike. Each vehicle to be keyed individually. Three (3) cut keys. Manufacturer-furnished blank for third key may be cut by dealer. Keyless entry, two (2) electronic key fobs.
Mirrors, inside with day/night adjustment
Dual exterior mirrors, remote controlled on left and right side
Paint, all manufacturer's standard and clear coat solid colors to be included in the bid price for the base vehicle
Radio, manufacturer's standard AM/FM stereo with front and rear speakers with Bluetooth.
Rear window defroster, electric (not blower type), with control within convenient reach of driver and clearly marked
Remote controlled rear deck lid release. Control to be within convenient reach of driver (not in glove box). Preferred location is left of the steering column. Remote release to be inoperable when ignition switch is in off position; this feature may be dealer provided. Remote release switch must be properly mounted, durable, and fully suited for law enforcement duty including operation during emergency conditions.
Remote hood release, inside
Coil-on-plug type ignition
Seats: Front cloth buckets, with driver side 6-way power adjustable. Rear to be cloth covered bench.
Seat belts to be manufacturer's production standard for both front and rear passengers.
Speedometer, certified calibrated speedometer (2 MPH increments) (max. 3% error). Approx. 0-160 MPH indicator
Tilt steering wheel
Power steering external oil cooler
Tires, five (5), tubeless, radial, black sidewall, all-season tread, P225/60R18, W rated, approved and certified for

State Term Contract

070B – Law Enforcement Vehicles

pursuit use on the specific model and configuration of vehicle offered. Goodyear RS-A type tires required.
Transmission, 5-speed automatic
Transmission external oil cooler
Wheels, five (5), 18" x 7.5", steel
Full wheel covers, 18", bolt-on
Windshield wipers, multiple speed electric, intermittent type, with windshield washers
Cruise control
Driver's and passenger's supplemental inflatable restraint system (air bags) as mandated by NHTSA at the time of production.
Under-hood lamp
Speedometer light cutoff switch
Electronic Stability Control
TPMS (Tire Pressure Monitoring System)
Theft Deterrent

State Term Contract

070B – Law Enforcement Vehicles

ITEM 12: DODGE CHARGER POLICE VEHICLE RWD HIGH PERFORMANCE

Ilderton Dodge	\$24,711.00
Four door sedan, rear wheel drive, five passenger, solid color, EPA large size, V8 Hemi engine, <u>with police package</u> : Dodge Charger Police.	
<i>All manufacturers' standard features to be present at time to delivery unless it was removed & replaced by an orderable option.</i>	
Air conditioning, factory installed	
Alternator, 220 amp rating	
Battery, heavy duty 12 volt, mfr's standard except minimum 800 CCA, maintenance free	
19 gallon fuel tank	
Brakes: anti-lock braking system, four wheel, Police HD.	
Cooling system, severe duty, automatic coolant recovery system with permanent type anti-freeze protected to - 20 degrees F with rust inhibitor. Include silicone or EPDM type hoses.	
Clock, dash mounted, in radio	
Differential, heavy duty	
Power windows, all four doors	
Power door locks, all four doors	
Engine, 8 cylinder Hemi, minimum 370 HP, minimum 5.7 liter, including police package	
Speed and acceleration test to be certified by Michigan State Police vehicle evaluation program.	
Engine external oil cooler, installed, if available from the mfr.	
Floor covering, carpet, color keyed, front and rear. Removable floor mats are NOT required, and may be deleted if standard equipment.	
Trunk to include standard floor covering.	
Dome light and map/reading light. One such light is to be LED and driver selectable for off-red-white operation, and may in addition (but not in lieu of) be switched on-off by a door-actuated control. Other light is to be	

Bid Requirements for Smithfield Police Department 2015 Squad Car Purchase

Bid Specification Requirements	Compliance Yes/ No	Variance from Bid Specifications
1) 2015 Dodge Charger Body Code LDDEE48, Trim Level 29A	yes	
2) 4-Door Sedan, Rear Wheel Drive, 5 Passenger, EPA large size, with Police Package	yes	
3) Air conditioning, factory installed	yes	
4) Alternator, 220 amp rating	yes	
5) Battery, Heavy Duty 12 volt, mfr's standard except minimum 800 CCA, maintenance free	yes	
6) Brakes; Anti-Lock braking system, four wheel Police Heavy Duty	yes	
7) Cooling System, Severe Duty, Automatic coolant recovery system with permanent type anti-freeze protected to -20 degrees F with rust inhibitor. Include silicone or EPDM type hoses.	yes	
8) Clock, Dash mounted, in radio	yes	
9) Differential, Heavy Duty	yes	
10) Power windows, all four doors	yes	
11) Power door locks, all four doors	yes	

Bid Specification Requirements	Compliance Yes/ No	Variance from Bid Specifications
12) Engine, 8 cylinder, minimum 370 HP, minimum 5.7 liter, including police package. Speed and acceleration test to be certified by Michigan State Police vehicle evaluation program.	yes	
13) Floor Covering, Vinyl Throughout, color keyed, front and rear.	yes	
14) Include 2 carpeted or rubber mats in front, and 2 carpeted mats or 1 solid or twin rubber mats in rear. If carpet mats are furnished, must be provided by manufacturer (not after market).	yes	
15) Trunk to include full carpeting	yes	
16) Dome light and map/reading light. 1 such light is to be LED and driver selectable for off-red-white operation, and may in addition (but not in lieu of) be switched on-off by a door-actuated control. Other light is to be activated (on-off) by a door-actuated switch, and may in addition (but not in lieu of) be switched on-off by a driver operated control.	yes	
17) Halogen type head lights with switchable daytime running lamps.	yes	
18) Glove door lock	yes	
19) Luggage compartment light	yes	
20) Locks, all locks on a vehicle to be keyed alike. Each vehicle to be keyed individually. Three (3) cut keys. Manufacturer-furnished blank for third key may be cut by dealer. Keyless entry, two (2) electronic key fobs.	yes	

Bid Specification Requirements	Compliance Yes/ No	Variance from Bid Specifications
21) Mirrors, inside with day/night adjustment.	yes	
22) Dual exterior mirrors, remote controlled on left and right side.	yes	
23) Paint, all manufacturers standard and clear coat solid colors to be included in the bid price for base vehicle.	yes	
24) Radio, manufacturer's standard AM/FM stereo with front and rear speakers with Bluetooth.	yes	
25) Rear window defroster, electric (not blower-type), with control within convenient reach of driver and clearly marked.	yes	
26) Remote controlled rear deck lid release. Control to be within convenient reach of driver (not in glove box). Preferred location is left of the steering column. Remote release to be inoperable when ignition switch is in off position; this feature may be dealer provided. Remote release switch must be properly mounted, durable, and fully suited for law enforcement duty including operation during emergency conditions.	yes	
27) Remote hood release, inside	yes	
28) Coil-on-plug type ignition.	yes	
29) Seats: Rear cloth bench. Front cloth buckets, with driver side 6-way power adjustable.	yes	
30) Seat belts and shoulder harnesses: attachment to door is not acceptable.	yes	

Bid Specification Requirements	Compliance Yes/ No	Variance from Bid Specifications
31) Speedometer, certified calibrated speedometer (2MPH increments) (max. 3% error). Approx. 0-160 MPH indicator.	yes	
32) Tilt Steering Wheel	yes	
33) Power steering external oil cooler	yes	
34) Tires, five (5) tubeless, radial, black sidewall, all season tread, P225/60R18, W-rated, approved and certified for pursuit use on the specific model and configuration of vehicle offered. Goodyear RS-A Type Tires required.	yes	
35) Transmission, 5 speed automatic; Transmission external oil cooler.	yes	
36) Wheels, five (5), 18" x 7.5" steel	yes	
37) Full wheel covers, 18" bolt on	yes	
38) Windshield wipers, multiple speed electric, intermittent type, with windshield washers	yes	
39) Cruise Control	yes	
40) Driver's and front passenger's supplemental inflatable restraint system as mandated by NHTSA at the time of production.	yes	
41) Column-mounted transmission shift lever.	yes	
42) Under hood lamp.	yes	

Bid Specification Requirements	Compliance Yes/ No	Variance from Bid Specifications
43) Speedometer light cutoff switch.	yes	
44) Electronic Stability Control	yes	
45) TPMS (Tire Pressure Monitoring System)	yes	
46) Theft deterrent	yes	
47) Hand activated police spot light, factory mounted on driver's side of vehicle. Light activation and movement from inside driver's side of vehicle.	yes	

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 JAN 13 2015
 BY: *[Signature]*

Price Bid per Vehicle:

\$ 23,865.00

Bidding Organization/ Contact Information:

Deacon Jones Auto Park - 919 938-5011

Date:

1/16/2015

Signature of Bidding Individual:

[Signature]

Print Name of Bidding Individual:

Lane Miller



**Town of Smithfield
Town Council
Action Form**

Item Title: Venture Drive update

Date of Meeting: February 3, 2015 Date Prepared: January 28, 2015

Staff Work By: Lenny Branch, Public Works Director,

Presentation By: Lenny Branch

Presentation Description:

Due to the continuing deterioration of Venture Drive, the Public Works Department had core test of the roads structure performed. A total of Ten (10) locations were drilled to depths of approximately 2 to 3 feet below the pavement surface. And as we all expected the base under the road is in bad shape. The engineering firm that performed the core testing offered two recommendations to fix Venture Drive. Attached to this action form you will see the recommended options given. In the past several years I have experienced both options in action and found that the complete reconstruction method is best. With the resurfacing project being right around corner my plan is to get solid numbers from the contractor to bring back to the council for future budgeting options.

Action Requested: No action is requested from council at this time.



GeoTechnologies, Inc.

Geotechnical and Construction Materials Testing Services

Mr. Lenny Branch
Public Works Director
Town of Smithfield, North Carolina
P. O. Box 761
Smithfield, North Carolina 27577

Re: Report of Pavement Evaluation
Venture Drive
Smithfield, North Carolina
GeoTechnologies Project No. 1-14-0692-EA

Dear Mr. Branch,

GeoTechnologies, Inc. has completed the authorized evaluation of pavement and subsurface conditions on Venture Drive between Peedin Road and Industrial Park Drive in Smithfield, North Carolina. The purpose of this report is to present the findings of our field and laboratory investigation and to make recommendations for rehabilitation of the pavements at the site.

OBSERVATIONS

Venture Drive is a three lane road with the center turn lane. The total length of the road is approximately 2400 feet. The road is approximately 16 years old. Traffic at the site consists primarily of automobiles with some heavy trucks, construction type traffic and light delivery trucks. The actual traffic breakdown is not presently known to us.

The majority of the distress consists of medium to high severity alligator cracking (load induced distress) and is located in the north and south bound lanes. The center turn lane is relatively free of load induced distress but does contain some thermal and oxidation related shrinkage cracking. Rutting in the road is also relatively minor.

The alligator cracking is a result of overstressing the pavement base or subgrade by heavy traffic. The shrinkage cracking is the result of aging (oxidation) of the pavements over time. It is not unusual for alligator cracking to form along the shrinkage cracks as water weakens the base material beneath the crack. Some water stains were observed along cracks in the pavements but were not significant.

We did not perform a Pavement Condition Index (ASTM D-6433) study on the pavements at this site; however, based on our experience with the PCI system, the pavements at this site would be classified as poor. The pavements are still functional in terms of use by traffic; however, over time the distress will likely progress to potholes and increased rutting.

A total of 10 pavement borings were made at the site. The asphalt was cored with a diamond impregnated coring bit and the thickness of the asphalt and stone base were recorded. A Corps of Engineers dynamic cone penetrometer was used to evaluate the consistency of the subgrade soils and to determine in-place CBR values. Borings were advanced to a depth of approximately 2 to 3 feet below the pavement surface. Representative samples of the subgrade soils were retained for visual classification and laboratory tests. All borings were patched upon completion. Boring summaries may be found on Table 1 in the attachments to this report.

TEST BORINGS

Thickness of the asphalt pavement ranged from 2.9 to 4.0 inches with an average thickness of 3.5 inches. The asphalt was placed in two lifts. The asphalt is underlain by crushed aggregate base course stone (CABC). Thickness of the CABC ranged from 6.5 to 10.5 inches with an average thickness of 8.1 inches. The thinnest stone was found at borings B-1 and B-2. The aggregate base course stone was damp in the borings. Water was encountered at a depth of 36 inches at boring B-1. No water was observed in the other borings.

The subgrade soils consist primarily of moderately to highly plastic sandy clays and sandy silts with Unified Soil Classifications of CL, ML, CL-ML and CH. Subgrade CBR values ranged 2 to 14 percent. Only two values exceeded 5 percent.

LABORATORY TESTS

Laboratory testing included grain size analysis (ASTM D-1140) and natural moisture content (ASTM D-2216). Results are included in a summary on Table 2 in the attachments.

Natural moisture content tests performed on samples from the subgrade elevation ranged from 11.3 to 23.7 percent with an average moisture of 16.4 percent. Most of the moisture contents appear to be visually above optimum moisture content for the sandy clays found at this site. Liquid limits ranged from 20 to 36 percent with plasticity indices ranging from 3 to 18.

Representative samples of the aggregate base course stone and soil from the site were combined and treated with Portland cement at rates of 4, 7 and 10 percent by dry weight of materials. The blend of aggregate base course stone and soil was equivalent to approximately 7 inches of aggregate base course and 3 inches of soil. The materials were blended and compacted in accordance with ASTM D-558. The compacted samples were cured in a moist condition for seven days and were then tested for compressive strength. Compressive strengths obtained on the samples were 138 psi at 4% cement, 224 psi at 7% cement, and 346 psi at 10 percent cement.

STORM DRAINAGE ISSUES

The catch basins along the street were observed to be holding water. The top of the water varied from 15 to 40 inches from the top of the basin grates. A review of as-built plans from the

original construction shows that the elevation of the stormwater ponds at the site is higher than the invert elevations of most of the catch basins.

RECOMMENDATIONS

The following recommendations are made based upon a review of the attached test boring data, our understanding of the proposed construction, and past experience with similar projects and subsurface conditions. Should subsurface conditions adverse to those indicated by this report be encountered during construction, those differences should be reported to us for review and comment.

The overall condition of the pavements at this site is poor. The extensive alligator cracking indicates a loss of stability in the base and/or subgrade soils. While the pavements are still serviceable, levels of distress will likely increase until pothole development and rutting become significant enough to impact traffic. The high water levels in the storm water system may be impacting the distress in the pavements; however, it is likely that seasonal wetting and drying of the subgrades is a more significant contributor than issues in the storm drain system. If the conditions in the stormwater system were the major factor in the distress issue, then water should have been present in more than one test boring. Based on tests performed at the site, our observations and experience with similar conditions at other sites, we are recommending that following rehabilitation options for this site.

Option 1 -- Complete Reconstruction

Complete reconstruction of the pavements on this road is possible; however, this option will require that all of the existing asphalt and stone base be removed from the road followed by undercutting of soft soils to a certain depth. This option could actually be impacted by the flooding of the existing storm water system. Backfill of the undercut sections would likely require replacement with expensive select granular materials with geogrids in order to establish a stable base for the support of pavements. The depth of undercut would likely be on the order of 2 to 3 feet from the top of existing pavement.

Option 2 - Full Depth Reclamation (FDR)

Complete reconstruction of the pavements as described above is the most expensive option for this site. An alternative to complete reconstruction is full depth reclamation of the pavements. This operation involves milling the existing asphalt off the road followed by mixing the existing base course stone and a portion of the subgrade soils with Portland cement to form a stabilized base course. The advantage of this option is that it utilizes existing materials and provides a base material that is far less susceptible to moisture than untreated bases. In this particular case, the process also treats the top 3 inches of subgrade soil which is sufficiently soft to impact the pavements. Once the FDR is completed, the road would be overlaid with asphalt. The cost of the stabilization process is approximately 25 to 35 percent less expensive than cut out and replacement and is also less expensive than large scale full depth patching. There are several contractors in the Triangle that can perform this

Venture Drive
Smithfield, North Carolina

work. The cement would be mixed at a rate of 6.5 percent by dry weight of materials or 64 pounds of Portland cement per square yard per 10 inch depth. The entire road can be treated in this manner or only the travel lanes can be treated since the center turn lane does not exhibit the level of distress observed in the travel lanes. The following process is recommended for this operation.

1. Mill 3.5 inches of existing pavement and base course stone from the north and south bound lanes of the roadway. The center turn lane will not be milled.
2. Mix the recommended amount of Portland cement to a depth of 10 inches. Compact the material to a minimum of 97 percent of the maximum dry density as determined by ASTM D-558/ D-698.
3. Regrade the stabilized base to a uniform grade across the section. Proofroll the section with a loaded tandem axle dump truck. Any areas which are not stable should be remixed with additional cement.
4. After compaction is complete, construct a single bituminous surface treatment (SBST) over the treated base. The purpose of the SBST is to provide a curing seal for the treated base and to also provide a crack relief layer for shrinkage cracking that could occur in the treated base material. Traffic can run on the treated material until paving is performed.
5. The asphalt section will consist of 2.5 inches of I19.0B intermediate binder and 1.5 inches of S9.5B surface mix.
6. We have included a sample bid form for the FDR process in the attachments to this report.

GeoTechnologies, Inc. appreciates this opportunity to be of service to the Town of Smithfield. If you have any questions concerning this submittal, please do not hesitate to contact us. We will be glad to meet with you to discuss any questions you might have regarding rehabilitation of the road.

Sincerely,

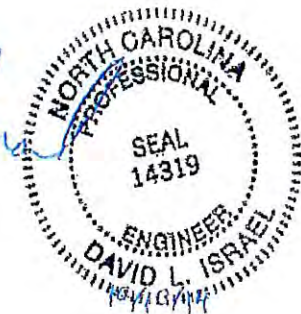
GeoTechnologies, Inc.



David R. Harris
Senior Inspector



David L. Isarel, P.E.
NC Reg. No. 14319

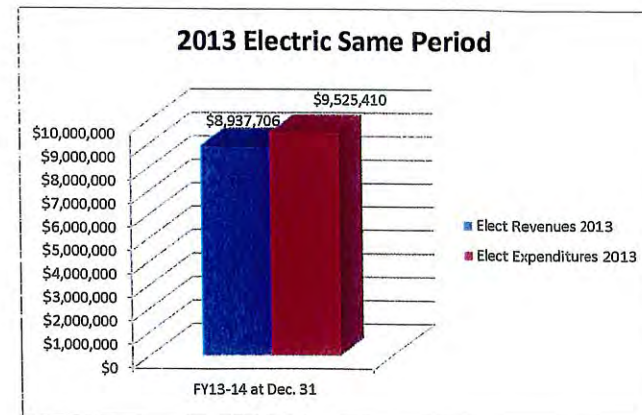
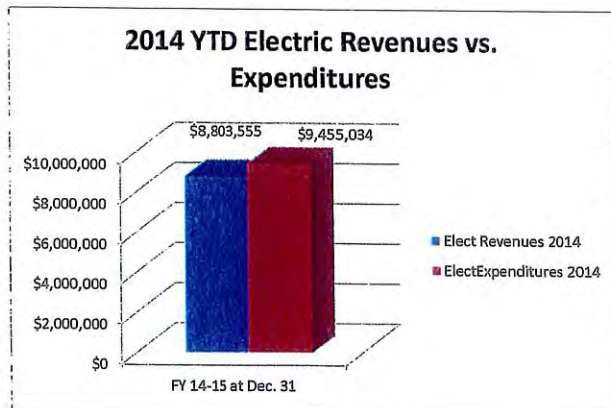
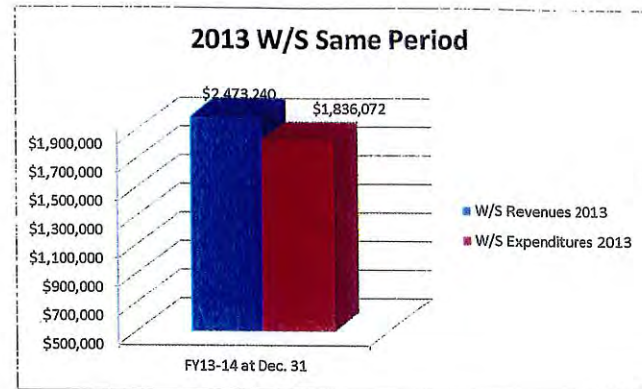
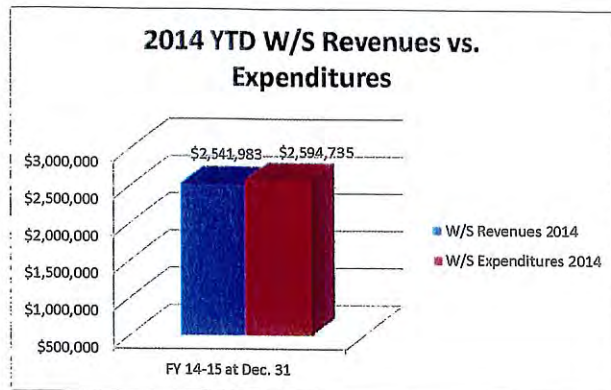
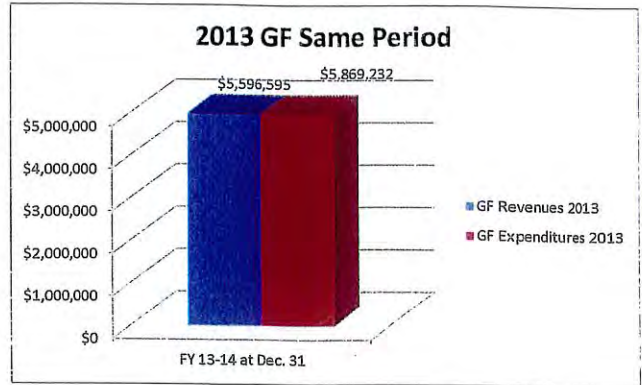
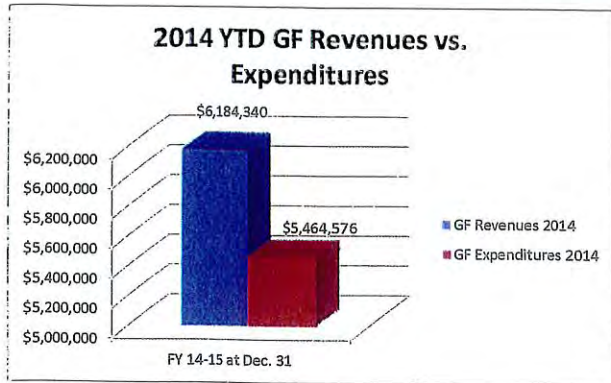


Attachments



Financial Report

Town of Smithfield Revenues vs. Expenditures



TOWN OF SMITHFIELD
MAJOR FUNDS FINANCIAL SUMMARY REPORT
December 31, 2014
Gauge: 6/12 or 50 Percent

50.00%

GENERAL FUND

Revenues	Actual	Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Collected
Current & Prior Year Property Taxes	\$ 5,598,314	\$ 5,456,656	\$ 3,181,749	58.31%
Motor Vehicle Taxes	577,077	397,000	287,078	72.31%
Utility Franchise Taxes	812,577	829,000	228,138	27.52%
Local Option Sales Taxes	1,956,092	1,900,000	716,494	37.71%
Aquatic and Other Recreation	851,734	901,100	382,675	42.47%
Sanitation	1,327,104	1,301,200	569,755	43.79%
All Other Revenues	2,814,011	2,132,413	818,452	38.38%
Fund Balance Appropriated	-	-	-	0.00%
Total	\$13,936,909	\$ 12,917,369	\$ 6,184,341	47.88%

Expenditures	Actual	Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Spent
General Gov.-Governing Body	\$ 508,374	\$ 286,529	\$ 225,072	78.55%
Non Departmental	1,092,064	1,231,356	499,692	40.58%
Debt Service	1,511,857	1,387,757	718,951	51.81%
Finance	270,954	150,911	62,264	41.26%
Planning	288,246	378,983	142,920	37.71%
Police	3,065,645	3,341,688	1,470,465	44.00%
Fire	1,281,128	1,407,927	618,516	43.93%
EMS	2,754	-	576	#DIV/0!
General Services/Public Works	491,956	514,491	220,206	42.80%
Streets	757,815	876,818	222,312	25.35%
Motor Pool/Garage	83,475	89,192	34,480	38.66%
Sanitation	992,136	1,066,367	452,146	42.40%
Parks and Rec	816,585	821,624	379,778	46.22%
SRAC	868,672	972,415	417,197	42.90%
Contingency (Previously Part Of Gen Gov)	-	391,311	-	0.00%
Appropriations/Contributions	-	-	-	0.00%
Total	\$12,031,661	\$ 12,917,369	\$ 5,464,575	42.30%

YTD Fund Balance Increase (Decrease) - -

50.00%

WATER AND SEWER FUND

Revenues	Actual	Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Collected
Water Charges	\$ 2,772,525	\$ 2,100,000	\$ 904,755	43.08%
Water Sales (Wholesale)		\$ 650,000	\$ 329,084	50.63%
Sewer Charges	2,785,945	2,750,000	1,178,070	42.84%
Tap Fees	14,225	16,000	7,862	49.14%
All Other Revenues	11,124	12,800	36,431	284.62%
Loan Proceeds	-	415,585	85,781	20.64%
Fund Balance Appropriated	336,809	530,515	-	0.00%
Total	\$ 5,920,628	\$ 6,474,900	\$ 2,541,983	39.26%

Expenditures	Actual	Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Spent
Water Plant	\$ 1,554,964	\$ 1,942,518	\$ 732,372	37.70%
Water Distribution/Sewer Coll (Less Transfers)	3,498,839	4,056,647	1,859,179	45.83%
Transfer to General Fund	357,841	85,404	-	0.00%
Transfer to W/S Capital Proj. Fund	372,810	-	-	#DIV/0!
Debt Service	136,174	183,235	3,184	1.74%
Contingency	-	207,096	-	0.00%
Total	\$ 5,920,628	\$ 6,474,900	\$ 2,594,735	40.07%

ELECTRIC FUND

Revenues	Actual	Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Collected
Electric Sales	\$ 19,554,076	\$ 19,270,000	\$ 8,314,952	43.15%
Penalties	425,863	375,000	199,101	53.09%
All Other Revenues	29,700	35,000	213,902	611.15%
Loan Proceeds	-	75,600	75,600	
Fund Balance Appropriated	-	-	-	
Total	\$ 20,009,639	\$ 19,755,600	\$ 8,803,555	44.56%

Expenditures	Actual	Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Spent
Administration/Operations	\$ 2,012,095	\$ 1,893,766	\$ 1,130,844	59.71%
Purchased Power	16,438,243	16,212,548	7,955,303	49.07%
Debt Service	368,887	378,247	368,887	97.53%
Capital Outlay	36,443	580,239	-	
Contingency	609	447,258	-	
Transfers to General Fund	400,400	243,542	-	0.00%
Total	\$ 19,256,677	\$ 19,755,600	\$ 9,455,034	47.86%

CASH AND INVESTMENTS

General Fund (Includes P. Bill)	6,163,294			
Water and Sewer Fund	5,102,935			Interest Rate
Electric Fund*	5,448,546			
Capital Project Fund: Wtr/Sewer (45)	24,008	1st CITIZENS	9,695,195	0.20%
Capital Project Fund: General (46)	(49,304)	NCCMT	2,236,578	0.080%
Capital Project Fund: Electric (47)	5,836	FOUR OAKS	2,580,270	0.30%
Firemen Relief Fund (50)	191,067	KS BANK	2,341,824	.2 & .05%
Fire District Fund (51)	70,457	BB&T	-	0.12%
JB George Endowment (40)	98,451	PNC BANK	201,423	0.10%
Total	<u>\$17,055,290</u>		<u>\$ 17,055,290</u>	

*Plug

Account Balances Confirmed By Finance Director on 1/15/2015

Department Reports



FINANCE DEPARTMENTAL REPORT FOR DECEMBER, 2014

SUMMARY OF ACTIVITIES:

Daily Collections.....	\$4,343,712
Tax & Vehicle License.....	26,436
Franchise Tax.....	254,874
Sales & Use Tax.....	163,711
Powel Bill.....	<u>162,667</u>
Total Revenue	\$4,951,400

Expenditures: General, Water, Electric and Firemen's Fund..... \$3,080,886

FINANCE:

- Compiled and submitted monthly Retirement Report on December 30, 2014
- Issued 30 purchase orders
- Processed 617 vendor invoices for payment and issued 294 accounts payable checks
- Prepared and processed 2 regular payrolls. Remitted federal and state payroll tax on 12/5 and 12/19 respectively
- Issued 4 new privilege licenses; collected \$187.50 in payments
- Processed 12 NSF checks
- Processed 39 Debt Setoff letters for a total of \$13,173
- Calendar year-to-date bad debt collections total \$78,160 (EMS = \$29,913 ; SRAC = \$17,160 and Utility = \$31,087)

FINANCE DIRECTOR

- Attended Town Council meeting on December 2, 2014
- Attended Department Head meetings on December 4 and 16, 2014
- Cross trained in payroll on Dec. 2, 2014
- Placed FY14 Audit on Town's web site on Dec. 3rd
- Provided Martha Lassiter of Johnston County Government with a copy of the Town's FY14 Audit on Dec. 8th, to extract Fire Dept. and debt data for use in the County's Audit
- Tested NCO's Online Bill Pay Dec. 5-11
- Invoiced Smithfield Housing Authority and Johnston Community College for resource officers
- Invoiced 3 grave openings
- Reviewed outstanding balances on privilege license accounts in September. Collected \$408.50 in past dues this month bringing the total collected to \$1,222.50
- Collected RADA data (check copies and invoices) for Stanley King on Dec. 8th
- Completed the Powell Bill Municipal Street Fiscal Data Report on Dec. 15th
- Completed the Notary Renewal Certification on Dec. 9th

Finance Department totals for December 2014

Meter Reading

Actual Meters Read	10,011
Meters Loaded to Hand Held	10,204

Billing/Collections

Bills Mailed	6,065	\$2,274,386.74
Area Lights Billed	921	\$36,635.48
JoCo Wholesale water	59,938,000	\$83,918.17
Load Mgmt AC credit	0	\$0.00
Load Mgmt water heater credit	593	-\$3,660.00
Adjustments	96	-\$12,860.60
Delinquent Accts/Late Fees	1,339	\$17,041.09
NSF - Utility Only	12	\$2,646.13
Refund Checks Issued	14	\$2,110.41
Door Hangers	33	
Disconnect for non-pay	102	
Reconnect for payment received	92	
Bank Drafts	672	\$382,666.68
Lockbox	1,306	\$529,442.67
Credit Card (Elaine/Melissa)	123	\$21,234.52
Cash Window Transactions/Payments	4,875	\$3,388,114.83
Accts collected from Debt setoff	2	\$452.08
Accts submitted to Debt setoff	39	\$13,173.44 utility
	0	\$0.00 Srac

Service Orders

Requested Orders	240
Completed Orders	240
Terminated Accounts	99
Meters Rechecked	21
New Turn on Accounts	116
Meter Tamper / Meter Missing	1

Phone Call Usage

CSR - Elaine

		Duration
Inbound	917	21:15:22
Outbound	168	3:47:19

CSR/Collections - Audrey

Inbound	621	16:16:31
Outbound	230	3:11:47

Collections - Cash Window#2

Inbound	246	5:51:43
Outbound	29	0:49:06

Switch Board Operator x1101

Inbound	647	4:39:02
Outbound	120	3:10:11

Total Town (Trunk Lines)

Inbound	5,891	160:03:07
Outbound	2,587	99:25:27



Town of Smithfield
 Planning Department
 350 E. Market St Smithfield, NC 27577
 P.O. Box 761, Smithfield, NC 27577
 Phone: 919-934-2116
 Fax: 919-934-1134

BOARD ACTIONS REPORT - December 2014

	December	Calendar Year to date
Town Council		
Rezoning	0	1
Conditional Use	0	6
Ordinance Amendment	1	4
Major Subdivisions	0	0
Annexations	0	0
Special Events	0	14

Planning Board		
Rezoning	0	1
Condition Use	0	7
Ordinance Amendment	0	3
Subdivisions	0	0
Annexations	0	0

Board of Adjustment		
Variance	0	2
Admin Appeal	0	0



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PERMITS ISSUED MONTHLY REPORT- December 2014

		Permit Fees	Permits Issued
Zoning	Land Use	850	10
Zoning	Sign	300	6
Total:		1,150.00	16
YTD Total:		11,079.50	137

Permit#	Type	Sub Type	Business Name	Project Address
Z14-000088	Zoning	Sign	Wing Zing	1519 BLD2 UNIT 2 West Market Street
Z14-000089	Zoning	Land Use	Event Management Group LLC	120 Rock Pillar Road
Z14-000090	Zoning	Sign	Tienda Y Taqueri	3207 South Brightleaf Boulevard
Z14-000091	Zoning	Sign	State Farm	911 South Brightleaf Boulevard
Z14-000092	Zoning	Land Use	All Brands Appliance Repair	125 North Second Street
Z14-000093	Zoning	Land Use	Selene's Cleaning Service	2424 NC HWY 210
Z14-000094	Zoning	Sign	Jackson Hewitt Tax Service	823 North Brightleaf Boulevard
Z14-000095	Zoning	Land Use	SFD Addition	18 Afton Lane
Z14-000097	Zoning	Land Use	North State Acceptance	1662 Booker Dairy Road
Z14-000098	Zoning	Land Use	United State Recycling	310 East Johnston Street
Z14-000099	Zoning	Land Use	Worldwide Financial & Tax Service	822 North Brightleaf Boulevard
Z14-000100	Zoning	Land Use	Outback Steakhouse Remodel	911 Outlet Center Drive Drive
Z14-000096	Zoning	Land Use	Little Caesars	1202 North Brightleaf Boulevard
Z14-000101	Zoning	Sign	Ground Sign	1662 Booker Dairy Road
Z14-000102	Zoning	Land Use	Evans Jewler	320 East Market Street
Z14-000103	Zoning	Sign	Great Clips	1202 North Brightleaf Boulevard



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CODE COMPLIANCE MONTHLY REPORT - December 2014

	Dec-14	Calendar Year To date
Written Violations	53	1078
Resolved Violations	50	1063
On Site Meetings	64	1015
Temporary Signs Violations	71	2099
Temporary Signs Removed	71	2085
Condemned Structures Removed	2	10
Volunteers	0	228
Families Helped By Volunteers	0	80



**TOWN OF SMITHFIELD
POLICE DEPARTMENT
MONTHLY REPORT
MONTH ENDING December 31, 2014**

I. STATISTICAL SECTION

Month Ending Dec. 31, 2014	Dec-14	Dec-13	Total 2014	Total 2013	YTD Difference
Calls For Service	2236	2047	27,056	26,038	1018
Incident Reports Completed	168	153	2114	2164	-50
Cases Closed	159	215	1957	2058	-101
Accident Reports	86	54	854	743	111
Arrest Reports	127	161	1485	1527	-42
Burglaries Reported	12	08	112	145	-33
Drug Charges	20	50	349	417	-68
DWI Charges	15	07	122	117	5
Citations Issued	344	214	3980	3276	704
Speeding	124	50	1487	737	750
No Operator License	68	52	917	1008	-91
Registration Violations	54	23	635	394	-241

II. PERSONNEL UPDATE

One officer remains in field training. The department currently has one police officer vacancy. Interviews to fill this vacancy are scheduled shortly after January 1, 2015.

III. MISCELLANEOUS

The police department provided security and traffic control for the Christmas Parade on Market Street. The police department maintained security operations at the Outlet Center and the Cross Roads Project throughout the month with only minor incidents being reported. This report is also a year-end report for calendar year 2014. It is important to point out that calls for service have increased for the second straight year. Reportable accidents have also increased in 2014. This may result in a reallocation of existing personnel for 2015 to better deal with these increases.

REPORTED UCR OFFENSES FOR THE MONTH OF DECEMBER 2014

PART I CRIMES	December		+/-	Percent Changed	Year-To-Date		+/-	Percent Changed
	2013	2014			2013	2014		
MURDER	0	0	0	N.C.	0	0	0	N.C.
RAPE	0	1	1	N.C.	1	3	2	200%
ROBBERY	2	1	-1	-50%	23	26	3	13%
Commercial	0	1	1	N.C.	10	8	-2	-20%
Individual	2	0	-2	-100%	13	18	5	38%
ASSAULT	3	4	1	33%	47	57	10	21%
* VIOLENT *	5	6	1	20%	71	86	15	21%
BURGLARY	8	11	3	38%	142	106	-36	-25%
Residential	4	4	0	0%	80	62	-18	-23%
Non-Resident.	1	4	3	300%	21	15	-6	-29%
Commercial	3	3	0	0%	41	29	-12	-29%
LARCENY	45	52	7	16%	516	556	40	8%
AUTO THEFT	1	3	2	200%	22	17	-5	-23%
ARSON	0	0	0	N.C.	0	4	4	N.C.
* PROPERTY *	54	66	12	22%	680	683	3	0%
PART I TOTAL:	59	72	13	22%	751	769	18	2%
PART II CRIMES								
Drug	27	36	9	33%	432	458	26	6%
Assault Simple	7	5	-2	-29%	186	135	-51	-27%
Forgery/Counterfeit	0	4	4	N.C.	19	21	2	11%
Fraud	5	5	0	0%	98	96	-2	-2%
Embezzlement	0	0	0	N.C.	6	5	-1	-17%
Stolen Property	2	2	0	0%	10	18	8	80%
Vandalism	10	8	-2	-20%	97	106	9	9%
Weapons	2	2	0	0%	31	24	-7	-23%
Prostitution	0	0	0	N.C.	0	0	0	N.C.
All Other Sex Offens	2	0	-2	-100%	10	7	-3	-30%
Gambling	0	0	0	N.C.	0	0	0	N.C.
Offn Agnst Faml/Chld	1	1	0	0%	10	5	-5	-50%
D. W. I.	8	15	7	88%	116	121	5	4%
Liquor Law Violation	3	1	-2	-67%	28	14	-14	-50%
Disorderly Conduct	0	0	0	N.C.	16	12	-4	-25%
Obscenity	0	0	0	N.C.	0	0	0	N.C.
Kidnap	0	0	0	N.C.	0	3	3	N.C.
All Other Offenses	6	3	-3	-50%	88	72	-16	-18%
PART II TOTAL:	73	82	9	12%	1147	1097	-50	-4%
GRAND TOTAL:	132	154	22	17%	1898	1866	-32	-2%

N.C. = Not Calculable

(x_month1)

Page: 1



Town of Smithfield
Fire Department
 Month Ending: December 2014

I. Statistical Section

Responded to:

<u>10</u>	Total Structure Fires Dispatched
<u>1</u>	Confirmed Structure Fires (Our District)
<u>3</u>	Confirmed Structure Fires (Other Districts)
<u>127</u>	EMS/Rescue Calls
<u>0</u>	Vehicle Fires
<u>17</u>	Motor Vehicle Accidents
<u>5</u>	Fire Alarms (Actual)
<u>0</u>	Fire Alarms (False)
<u>16</u>	Misc./Other Calls
<u>6</u>	Mutual Aid (Received)
<u>7</u>	Mutual Aid (Given)

175 TOTAL EMERGENCY RESPONSES

Conducted	<u>109</u>	Fire Inspections/Compliance Inspections
Conducted	<u>2</u>	Public Fire Education Programs
	<u>32</u>	Adults in Attendance
	<u>35</u>	Children in Attendance
Conducted	<u> </u>	Plans Review Construction/Renovation Projects
Issued	<u>0</u>	Fire Code Citations
Issued	<u>0</u>	Fire Lane Citations
Completed	<u>9</u>	Consultation/Walk Through
Completed	<u>19</u>	Re-Inspections
Completed	<u> </u>	Fire Investigations

II. Major Revenues

Inspections: \$ 2,950.00

III. Major Expenses for the Month:

IV. Personnel Update:

- Part time firefighters have completed orientation and are filling a 12 hour shift 7 days a week.

V. Narrative of monthly departmental activities:

- Fire Department personnel participated in the Food Drive for families needing assistance.
- Fire crews continued providing fire prevention and safety information to citizens during the holidays and winter heating season.
- We continue to utilize social media to distribute positive information pertaining to the department activities, public safety, and disaster prevention.

**Town of Smithfield
Public Works Department
December 31, 2014**



228 Total Work Orders completed by the Public Works Department

3 Burials, at \$700.00 each = \$2,100.00

0 Cremation Burial, \$400.00 each = \$0

\$1,000 Sunset Cemetery Lot Sales

\$0 Riverside Extension Cemetery Lot Sales

426.77 tons of household waste collected

248 tons of yard waste collected

8 tons of recycling collected

48 Animal Control work orders completed

9 Cats transported to Animal Shelter

12 Dogs transported to Animal Shelter

Town of Smithfield
Public Works Appearance Division
Cemetery, Landscapes, and Grounds Maintenance
Buildings, Facilities, and Sign Division
Monthly Report
December 31, 2014



I. Statistical Section

3 _____ Burials
2 _____ Works Orders – Buildings & Facilities Division
10 _____ Work Orders – Grounds Division
32 _____ Work Orders – Sign Division

II. Major Revenues

Sunset Cemetery Lot Sales:	\$1,000.00
Riverside Ext Cemetery Lot Sales:	\$0.00
Grave Opening Fees:	\$2,100.00
Total Revenue:	\$3,100.00

III. Major Expenses for the Month:

\$24,179.00 to B&S Air Conditioning Co Inc. for 6 HVAC units at Town Hall.

IV. Personnel Update:

None for the month

V. Narrative of monthly departmental activities:

The overall duties include daily maintenance on cemeteries, landscapes, right-of-ways, buildings and facilities. The Public Works monthly safety training was on "Winter Storms – Plan, Equip and Train".

**Town of Smithfield
Public Works Drainage/Street Division
Monthly Report
December 31, 2014**



I. Statistical Section

- a. All catch basins in problem areas were cleaned on a weekly basis
- b. 7 - Work Orders – 14.04Tons of Asphalt was placed in 7 utility cuts.
- c. 1 - Work Order – 46 Linear Feet Drainage Pipe installed.
- d. 50 Linear Feet hazardous sidewalk panels were removed.
- e. 14 - Work Orders – 525lbs. of Cold Patch was used for 29 Potholes.
- f. 48 - Work Orders were completed regarding Animal Control related issues.
9 Cats and 12 Dogs were transported to the Animal Control Shelter.

II. Major Revenues

None for the month

III. Major Expenses for the Month:

\$675.00 to HD Supply for pallet of Perma Patch asphalt, \$1524.61 to Powertrain Products/Transaxle LLC. For transmission in truck 406, \$690.40n to Hertz Equipment Rental for rental of Box truck to pull leaf machine.

IV. Personnel Update:

None for the month

V. Narrative of monthly departmental activities:

The Public Works monthly safety training was on "Winter Storms – Plan, Equip and Train".

**Town of Smithfield
Public Works Department
December 2014 Drainage Report**

Location: 508 S 4th Street.
Starting Date: 12/1/2014
Completion Date: 12/1/2014
Description: Removed 15LF of damaged sidewalk panels due tree roots.
Man-hours: 9hrs.
Equipment: 416 Cat backhoe, 406 dump truck.
Materials: 6 yards of screening.

Location: 3 Meadow Court.
Starting Date: 12/1/2014
Completion Date: 12/4/2014
Description: Due to erosion drainage outfall ditch was regarded, 46LF of 15inch HDPE drain line was installed for positive drainage.
Man-hours: 60hrs.
Equipment: 420 Cat backhoe, 405 dump truck, Bobcat tractor with attachments.
Materials: 46LF of 15inch HDPE drainage pipe, 5 eighty pound bags of concrete, 10tons of topsoil, 5 bales of wheat straw and 2lbs. of grass seed.

Location: 113 S 5th Street, lot beside 113 S 5th Street and 119 S 5th Street.
Starting Date: 12/5/2014
Completion Date: 12/5/2015
Description: Cut 3 nuisance properties for planning department. Invoices were sent to property owners for payment.
Man-hours: 3hrs.
Equipment: 404 pickup with trailer, scag mowers plus weed eaters.
Materials: N/A

Location: 259-809-633 Venture Drive, Intersection of Outlet Center and Venture, 270-275 Equity Drive, Crescent and Hood, 613 E Johnston, Buffalo and North Street, 7th and Caswell, 410 Canterbury, 46 Peedin Road, 902-910 Berkshire Road, 5th and Glenn, 2nd and Johnston, Johnston and Front, 5th and Johnston, 5th and Holt Street.
Starting Date: 12/8/2014
Completion Date: 12/23/2014
Description: Repaired 29 potholes with 10.5 bags of Perma Patch asphalt.
Man-hours: 8hrs.
Equipment: 404 pickup plus hand tools.
Materials: 10.5 bags of Perma Patch asphalt.

Location: White Oak cul-de-sac.
Starting Date: 12/9/2014
Completion Date: 12/9/2014
Description: Repaired low shoulder with sand for positive drainage.
Man-hours: 3hrs.
Equipment: 420 Cat backhoe, 404 pickup.
Materials: 2 yards of river sand.

Location: 405 and 407 Bridge Street.
Starting Date: 12/10/2014
Completion Date: 12/10/2014
Description: Removed 10LF of sidewalk panels due to root damage.
Man-hours: 3hrs.
Equipment: 420 Cat backhoe, 405 dump truck.
Materials: 2 yards of screening.

Location: 1407, 1409 Old Goldsboro Road.
Starting Date: 12/10/2015
Completion Date: 12/10/2015
Description: Backfilled sink hole in right of way area for positive drainage.
Man-hours: 3hrs.
Equipment: 420 cat backhoe plus hand tools.
Materials: 2 yards of sand.

Location: Behind Interstate Glass.
Starting Date: 12/11/2015
Completion Date: 12/11/2015
Description: Removed beaver dam for positive drainage in ditch line.
Man-hours: 4.5hrs.
Equipment: 420 Cat backhoe, 402 pickup plus hand tools.
Materials: N/A

Location: 105 w Wilson Street, Wilson and 1st, 308 N 2nd Street, 9th and Hancock.
Starting Date: 12/12/2014
Completion Date: 12/12/2014
Description: Repaired 4 utility cuts with asphalt.
Man-hours: 16.5hrs.
Equipment: 420 Cat backhoe, 405 dump truck, 402 pickup.
Materials: 7.10tons of 12 asphalt.

Location: Family Life Center off Lee Street
Starting Date: 12/16/2015
Completion Date: 12/16/2015
Description: Repaired large potholes and low areas in parking lot.
Man-hours: 3hrs.
Equipment: 420 Cat backhoe, 405 dump truck.
Materials: 15.73tons of BC stone.

Location: Front Street in front of Neuse Little Theater.
Starting Date: 12/17/2015
Completion Date: 12/17/2014
Description: Removed 25LF of sidewalk panels to trip hazards.
Man-hours: 10.5hrs.
Equipment: 420 Cat backhoe, 405 dump truck. Plus hand tools.
Materials: 4 yards of screening.

Location: 9 Runnymede, 869 Berkshire, 402 E Lee Street.
Starting Date: 12/19/2014
Completion Date: 12/19/2014
Description: Repaired 3 large utility cuts with asphalt.
Man-hours: 5hrs.
Equipment: 420 Cat backhoe, 405 dump truck, 402 pickup plus hand tools.
Materials: 6.94tons of 12 asphalt.

Location: 1st and Langdon.
Starting Date: 12/23/2014
Completion Date: 12/23/2014
Description: Repaired sink hole beside catch basin.
Man-hours: 2hrs.
Equipment: 402 pickup plus hand tools.
Materials: 100lbs.of concrete.

**Town of Smithfield
Public Works Fleet Maintenance Division
Monthly Report
December 31, 2014**



I. Statistical Section

- 2 Preventive Maintenances
- 0 North Carolina Inspections
- 60 Work Orders

II. Major Revenues

None for the month

III. Major Expenses for the Month:

None for the month

IV. Personnel Update:

None for the month

V. Narrative of monthly departmental activities:

The shop employee performed preventive maintenances on all Town owned generators. The Public Works monthly safety training was on "Winter Storms – Plan, Equip and Train".

Town of Smithfield
Public Works Sanitation Division
Monthly Report
Dec. 31, 2014



I. Statistical Section

The Division collected from approximately 4100 homes, 4 times during the month

- a. Sanitation forces completed 42 work orders
- b. Sanitation forces collected 426.77 tons of household waste
- c. Sanitation forces disposed of 124 loads of yard waste and debris at Spain Farms Nursery
- d. Recycling forces collected 0 tons of clean wood waste (pallets)
- e. Town's forces collected 0 tons of construction debris (C&D)
- f. Town's forces disposed of 0 scrap tires
- g. Recycling forces collected 5.58 tons of recyclable plastic
- h. Town's forces collected 2,220 lbs. of cardboard
- i. A total of 0 gallons of cooking oil was collected at the convenience site
- j. Disposed of 4,220 lbs. of plastics & glass

II. Major Revenues

- a. Received \$0.00 from Omni Source for disposal of 0 lbs. of Appliances/Loose Scrap
- b. Received \$42.44 from Sonoco Products for cardboard recycling
- c. Sold 0 lbs. of aluminum cans for \$0.00
- d. Sold 4480 lbs. of shredder steel for \$392.00 to Omni Source
- e. Received \$45.00 from News and Observer for disposal of 1.88 tons of newspaper.

III. Major Expenses for the Month:

Spain Farms Nursery was paid \$3,072.00 for yard waste disposal. Hinson Printing was paid \$1,560.00 for printing holiday notices. Stancil's Oil Co., Inc. was paid \$1,439.40 for off road diesel. White's Tire Service of Wilson, Inc. was paid \$1,120.42 for tires for sanitation trucks.

IV. Personnel Update:

None for the month

V. Narrative of monthly departmental activities:

The department worked closely with Parks & Recreation, Downtown Development and the Smithfield Police Dept. on providing traffic control devices and event containers for Smithfield Christmas Parade and other special events held at the Parks. The Public Works monthly safety training was on "Winter Storms – Plan, Equip and Train".



**PARKS & RECREATION
SMITHFIELD RECREATION AND AQUATICS CENTER
MONTHLY REPORT
DECEMBER, 2014**

I. Parks and Recreation and SRAC Programs/Events

Programs/Events in progress of recently completed: **42**

Total Programs/Events participants: **3548** *(does not include spectators)

SRAC member visits > **4438***(does not include spectators, meeting attendees, etc.)

SRAC paid day pass visitors > **617 (\$4,459.00)**

SRAC complimentary day pass visitors > **119**

SRAC Facility Rentals (Banquet Room, Gym, M-P Room, Pool,) > **81 Rentals (\$5,419.50)**

P&R Athletic games, practices and tournaments > **195** (participants included in "Total" above)

P&R Facility Rentals (fields, shelters, etc.) > 112 (2 Rentals)

TOTAL DIRECT CONTACTS > 12071

II. Budget Information

Through 12/31/14 & YTD:

Parks and Recreation Expenditures > approximately 46%

SRAC Expenditures > approximately 45%

SRAC Revenues collected > approximately 45%

III. Highlights

Hosted Town Christmas Tree Lighting with DSDC with approximately 250+ in attendance

Hosted the Town of Smithfield Christmas Parade with over 70 entries

Hosted swimming with Santa with over 75 participants

Hosted the 3rd Annual Grinch Run 5k with over 175 participants and toys donated to DSS and Harbor House.



**Utilities Department
Monthly Report
December 2014**

- **Statistical Section**
 - Electric CP Demand was 20,159 kW relative to November's demand of 24,452 kW.
 - Electric System Reliability for was 100.000% relative to November's 99.986%. Note: we did have one outage affecting one customer
 - Raw water treated on a daily average was 3.869 MG relative to 4.545 MG for November with maximum demand of 4.770 MG relative to November's 5.102 MG.
 - Total finished water to the system was 94.317 MG relative to November's 107.158 MG. Average daily for the month was 3.042 MG relative to November's 3.572 MG. Daily maximum was 3.797 MG (Thursday, December 4), relative to November's 3.930 MG. Daily minimum was 2.129 MG (Thursday, November 25), relative to November's 3.259 MG.

- **Miscellaneous Revenues**
 - Electrical sales were \$1, 532,788 relative to November's sales of \$1,422,122.
 - Water sales were \$50,746 relative to November's \$176,180.
 - Sewer sales were \$77,255 relative to November's \$221,781.
 - Johnston County Water purchases were \$83,918 relative to November's \$58,098. **Sales were higher in October, November and December than September as Johnston County had shut down one of their filters for major maintenance and is purchasing a large amount of water from us. Our daily treatment of raw water peaked at 4.770 MGD, which is high for the early winter.**

- **Major Expenses for the Month**
 - Electricity purchases were \$1,269,011 relative to November's \$1,262,471.
 - **Johnston County sewer charge was \$332,559 for 109.19 MG relative to November's \$239,424 for 78.57 MG. December rainfall was 4.4 inches relative to November's 3.6 inches.**

- **Personnel Changes**
 - **A Water treatment Operator has accepted a similar position with the Town of Dunn, where he resides. We interviewed two experienced Water Treatment Plant Operators, one with a Class "A" Surface License and the other with a Class "C" Surface License and a well experienced Water Superintendent also with a Class "A" Surface License and significant supervisory experience. We will be making offers during the week of January 20, 2015.**



**Town Of Smithfield
WATER AND SEWER
Monthly Report
DECEMBER 2014**

I. Statistical Section

- REPLACED 18 WATER METERS
- SET 2 METERS FOR NEW ACCOUNTS
- REPAIRED 17 LEAKS
- REPAIRED 7 SEWERS
- WASHED 9896 FEET SEWER LINES
- MADE 1 WATER TAPS, AND 0 SEWER TAP

II. Major Revenues

- NA
-

III. Major Expenses for the Month:

IV. Personnel Update

-

V. Miscellaneous Activities:

- RODDED 18 SEWER SERVICES
- REPAIRED 1 FIRE HYDRANTS
- SERVICE CALLS 154
- LOCATES 106
- CHECK 18 LIFT STATIONS DAILY
- FLUSHED DEAD ENDS 1 TIME



**Town of Smithfield
Electric Department
Monthly Report
December, 2014**

I. Statistical Section

- Street Lights repaired -48
- Area Lights repaired -18
- Service calls - 28
- Underground Electric Locates -59
- Poles changed out or installed -18
- Underground Services Installed -0

II. Major Revenues

- N/A

III. Major Expenses for the Month:

-

IV. Personnel Update:

-

V. Miscellaneous Activities:

- Plugged in all Christmas Decorations.