

The Smithfield Town Council met in regular session on Tuesday, June 2, 2020 at 7:00 p.m. in the Council Chambers of the Smithfield Town Hall, Mayor M. Andy Moore presided.

Councilmen Present:

John Dunn, Mayor Pro-Tem
Marlon Lee, District 1
David Stevens, District 2
Dr. David Barbour, District 4
Roger Wood, At-Large

Councilmen Absent

Travis Scott, District 3
Stephen Rabil, At-Large

Administrative Staff Present

Michael Scott, Town Manager
John Blanton, Fire Chief
Lenny Branch, Public Works Director
Ted Credle, Public Utilities Director
Gary Johnson, Parks & Rec Director
Tim Kerigan, Human Resources/PIO
Shannan Parrish, Town Clerk
R. Keith Powell, Chief of Police
Greg Siler, Finance Director
Stephen Wensman, Planning Director

(Note: All Town Department Heads were present, but due to Social Distancing and Mass gathering restrictions related to Covid19, they were not present in the meeting room unless an item from their Department was discussed)

CALL TO ORDER

Mayor Moore called the meeting to order at 7:03 pm.

INVOCATION

The invocation was given by Councilman Barbour followed by the Pledge of Allegiance and a moment of silence.

APPROVAL OF AGENDA:

Councilman Barbour made a motion, seconded by Councilman Stevens, to approve the agenda with the following amendments:

Add to the Consent Agenda

- Special Event: Artistry in Motion – Consideration and request for approval to allow Artistry in Motion to use amplified sound at the Amphitheater on June 8th – June 12th from 6:00 pm until 8:30pm
- Consideration and request for approval to amend the Downtown Smithfield Development Corporation's By-Laws
- Consideration and Request for approval to adopt the salary schedule for the Police Department

Unanimously approved.

PRESENTATIONS: None

PUBLIC HEARINGS:

Town Clerk Shannan Parrish administered affirmations to those that wished to offer testimony during the Public Hearings.

1. **Special Use Permit Request -Twin Creeks Subdivision Phase II (SUP-20-01)**: The applicant was requesting a special use permit to utilize the cluster provisions of the Unified Development Ordinance, Article 7, Section 7.34 in association with the Twin Creeks Phase

2 preliminary subdivision which consists of 28 single-family attached residential lots on an 11.61 acre tract of land located within an R-20A zoning district. The property considered for approval is located on the west side of Galilee Road, approximately 1,800 feet south its intersection with NC Highway 210 and further identified as Johnston County Tax ID# 15I09011B.

Councilman Wood made a motion, seconded by Councilman Stevens, to open the public hearing. Unanimously approved.

Planning Director Stephen Wensman testified the Phase 2 subdivision site was an agricultural property located just south of the West Smithfield Elementary School. The site slopes from Galilee Road towards Black Creek (which is the division line between Phase 1 and Phase 2). There was a row of existing conifers along the northern property line. The reason for the special use permit was because the proposed subdivision planned on utilizing the cluster provision of the UDO Section 7.34. The approval of the preliminary plat was conditioned on approval of the special use permit. The residential cluster development provisions allow conventional zoning standards to be relaxed to meet the intended purpose of the cluster regulations including modifications in lot area, lot width, lot frontage, lot coverage, required yards, and public street access, and to save infrastructure development cost, environmental damage, energy use and land resources by concentrating dwellings in specific areas of the site without increasing the net density above that which would normally be allowed under conventional development standards.

The developer was proposing to construct (28) single family detached residential lots, 0.25 acres in size on average (0.21-0.35 acres in size) with 2.94 acres of preserved open space containing the stormwater SCM and a trail to be owned in common with a homeowner's association. The minimum lot size in the R-20A zoning district was 15,000 sq. ft. (0.34 acres); however, the cluster regulations allow for 60% reduction in lot size or 9000 sq. ft. (.21 acres). Minimum lot width in the R-20A zoning district is 75 feet; however, the cluster regulations allow for narrower lots (40 ft). The subdivision is preserving 2.94 acres (26.3%) of open space; with 0.81 acres serving as a buffer from Galilee Road and the remaining 2.13 acres along the creek. The development meets or exceeds each of the required open space requirements of the cluster regulations

One of the intended purposes of the open space is to preserve views. These can be views from the site and views to the site. The housing will substantially change the views of the site from Galilee Road. A berm and landscape buffer along Galilee Road will minimize the impact to the views that currently exist. The subdivision will be served by a cul-de-sac that accesses Galilee Road. The access requires an NCDOT Permit. The developer is required to provide a 5-foot-wide sidewalk on one side of the street right-of-way in accordance with UDO Section 2.22. Comprehensive Growth Management Plan and Transportation Plan suggest an urban street section with curb and gutter in this area. The cul-de-sac is temporary and will be removed when the street is extended to the vacant parcel to the south when it develops.

The development will be served by Town of Smithfield water and sewer with a Master Meter on the County's system. A sewage lift station was proposed in Phase 1 to pump sewage to the County's lines. Electricity will be provided by Duke Progress Energy. The applicant has submitted a stormwater management plan and is proposing to construction a stormwater management facility (SCM) in the open space near the creek. A stormwater maintenance agreement will be executed to ensure the developer/HOA is responsible for the ongoing maintenance of the pond.

Mr. Wensman reviewed staff's findings. They are as follows:

STAFF'S FINDINGS OF FACT

1. The establishment of this cluster neighborhood will not be detrimental or endanger the public health, safety or general welfare as it adheres to the Town of Smithfield UDO regulations. It will also not add a significant source of traffic, or stormwater runoff as this is being treated by the proposed retention pond. It will also help with future development by added the sewer lift station in phase 1.
2. The special use is a cluster neighborhood which is allowed in the R-20A residential zoning. Phase 2 will match phase 1 as far as look and lot sizing. The open space allows for a multi-use path connecting phase 1 to the neighborhood school to the open

space also allows no impact to the existing creek and creek buffer.

3. The special purpose using a cluster subdivision will not impede the normal and orderly development as it allows for a stub road to the south for continued future development and is less than the maximum housing density of its existing R-20A zoning.
4. Adequate utilities including water and gravity sewer, road, multi-use path, drainage, on-site parking and mail box kiosks are being provided.
5. The number of lots combined with the existing traffic counts along Galilee Road do not call for any road upgrade, the roadway turnout was designed to meet NCDOT standards as well as Town of Smithfield sight distance requirements.
6. It does conform to the district regulations as modified by the clustering provisions.
7. There are no conflicts with the Town's adopted transportation plan.
8. The site is in conformity with the Town's land use and transportation plans.

The Planning Department recommends approval of the Special Use Permit, SUP-20-01, with the following conditions:

1. That a landscape berm be provided along Galilee Road.
2. The HOA shall maintain the stormwater bypass with the open space and SCM maintenance.

Planning Director Stephen Wensman has incorporated his entire record and provided it to Council in written form in the June 2, 2020 agenda packet.

Mayor Moore asked if there were any questions from the Council.

Councilman Barbour questioned the temporary cul-de-sac. Mr. Wensman responded the cul-de-sac bends south toward the south property line. Should the adjacent property ever become developed the cul-de-sac would serve as a road connector. The developer was unable to take the cul-de-sac and connect it to Phase one because NCDEQ would not allow them to cross the creek with a road. There is a utility crossing through that area and a trail will be constructed to link the two phases. Essentially, they are minimizing the amount of disturbance to the creek.

Mayor Pro- Tem Dunn questioned the lot sizes when this development was initially approved by the County. Mr. Wensman responded the lot sizes were smaller than they are currently being proposed.

Mayor Moore asked the applicant if he agreed with the testimony provided by Mr. Wensman.

Michael Stewart of Stewart-Proctor, PLLC stated he agreed with the testimony provided by Mr. Wensman. Mr. Stewart stated with the vested rights from the County the lot sizes were 7000 square feet. The subdivision has lot widths of 62 feet to match phase one. The goal was to make the two subdivisions match from a street view. Mr. Stewart testified that phase one goes a little further to the south along the creek side which is part of the open space. Berming was planned along Galilee Road. Mr. Stewart stated construction plans for phase one have been completed and it will show how the two subdivisions will tie together. He further stated it was the intention to make a trail to connect the two pieces together and to upgrade the pipe that is currently installed which will relieve some of the back flooding that has been experienced on the neighbors to the north. Mr. Stewart stated he was also in agreement with the two conditions outlined by the Planning Department.

Mayor Moore asked if there was anyone in attendance sworn to testify in this matter.

Christopher Petit of 6278 Black Creek Road questioned the proposed additional development to the south of this property. Mr. Wensman responded there have been no proposed developments at this time, whenever the Town approves a plan for development, they have to look at future connections should the adjacent property be developed.

Christopher Petit stated his property was adjacent to this development and 23 proposed homes would affect his fifteen acres of land. Mr. Petit stated they needed to figure out a way to alleviate this drainage system. In the information provided, Mr. Petit stated staff stated homeowners would need to maintain proper lawns which meant chemical treatment of those lawns. Those chemicals can potentially run into his well system which he used to feed and water his livestock. Mr. Petit stated no one really understood the environmental impact if what would happen when these 28 and 98 homes are occupied. He asked for assurance from the construction documents from a drainage plan that his property would not going to get flooded. He stated he purchased this land because it was a nice farm and he did not want to live next to a subdivision.

Mr. Stewart responded included in the plan was a stormwater device that was up near the school which includes a bypass system to get the water past Mr. Petit's property. The stormwater device will collect all the runoff from the lots and put it into our storm drain system into the street that will take it to the stormwater device here downstream from your property. Streets will act as a collection agent also downstream from your property. Our plan is to upsize the pipe for less of an impact on Mr. Petit's property and all of this will have no impact on anyone upstream and it should have zero or negative impact on anyone downstream because we're collecting and holding. If it were to overflow, it would be downstream below Mr. Petit's property.

Mr. Petit asked Mr. Stewart to walk the property so he could get a better understanding of what impact these two subdivisions would have on his property. Mr. Stewart agreed.

Councilman Barbour made a motion, seconded by Councilman Wood, to close the public hearing. Unanimously approved.

The Written Finding

Councilman Barbour made a motion, seconded by Councilman Wood, to vote in the affirmative to all of the below eight stated Finding of Fact. Unanimously approved.

The Town Council shall issue a special use permit if it has evaluated an application through a quasi-judicial process and determined that:

1. The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, or general welfare.
2. The special use will be in harmony with the existing development and uses within the area in which it is to be located.
3. The establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
4. Adequate utilities, access roads, drainage, parking, or necessary facilities have been or are being provided.
5. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
6. The special use shall, in all other respects, conform to all the applicable regulations of the district in which it is located.
7. Public access shall be provided in accordance with the recommendations of the Town's land use plan and access plan or the present amount of public access and public parking as exists within the Town now. If any recommendations are found to conflict, the system requiring the greatest quantity and quality of public access, including parking, shall govern.
8. The proposed use will be in conformity with the land use plan, thoroughfare plan, or other plan officially adopted by the Town Council.

Record of Decision: Approval of Conditional Use Permit Application Number SUP-20-01

Councilman Barbour made a motion, seconded by Councilman Wood, based upon satisfactory compliance with the above eight stated findings and fully contingent upon acceptance and compliance with all conditions as previously noted herein and with full incorporation of all statements and agreements entered into the record by the testimony of the applicant and applicant's representative, I move to recommend approval of Special Use Permit Application #SUP-20-01 with the following conditions:

1. That a landscape berm be provided along Galilee Road.
2. The HOA shall maintain the stormwater bypass with the open space and SCM maintenance.

Unanimously approved.

2. Special Use Permit Request - Jordan Investments Properties, LLC (SUP-20-03):

The applicant was requesting a special use permit to conduct warehousing on two tracts of land totaling 7.86 acres and located within a B-3 (Highway Entranceway Business) zoning district. The properties considered for approval are located on the southeast side of South Brightleaf Boulevard approximately 125 feet south of its intersection with East Underwood Avenue and further identified as Johnston County Tax ID# 15A61037C and 15A61037.

Councilman Wood makes a motion, seconded by Councilman Stevens, to open the public hearing. Unanimously approved.

Planning Director Stephen Wensman testified warehousing was a special use in the B-3 zoning district. These properties were originally developed for warehousing and most likely preceded the current ordinance. The warehousing use is a legal nonconforming use. The applicants are purchasing the property and would like to make the property a legal conforming use which can be achieved with an approved Special Use Permit. Mr. Wensman testified that both properties were warehousing facilities accessed by a concrete driveway in an easement shared with Central Mini Storage and Central Lube Car Care Center. The concrete driveway leads to a fenced yard containing the warehouse buildings, a shared bituminous driveway, paved loading dock, gravel parking and an annex office building on concrete blocks. The 1865 Brightleaf warehouse has a loading dock facing Brightleaf Boulevard. The 1687 Brightleaf warehouse has a loading dock facing the north toward the other warehouse building. A second driveway comprised of gravel provides access directly to the 1687 Brightleaf Boulevard warehouse and to a large former gravel semi-tractor/trailer parking area that is partially grown over with grass/weeds with no screening or landscaping.

Mr. Wensman further testified the most northerly driveway directly accesses the 1685 Brightleaf Boulevard warehouse and is comprised of concrete, providing access to both warehouses. This access meets current development standards. The southerly driveway is a non-compliant gravel drive that leads to a former semi-tractor trailer parking area that is comprised of old gravel that is partially grown over with grass. There is non-compliant gravel parking in the fenced yard to be used for visitor and truck parking. The other non-compliant gravel lot area is proposed for office and visitor parking. There was no paved and striped handicapped parking on either property.

The Unified Development Ordinance requires compliance with the Off-Street Parking and Loading Requirements whenever a building is demolished or constructed or when a building is enlarged or before conversion from one type of use or to another. The continued use of the buildings for warehousing does not trigger compliance, however, conditions may be placed on a special use permit to address public health, safety and welfare concerns the Council may have regarding the use and to bring the project up to current development standards.

This gravel parking does not meet code with a special use permit, you can apply conditions to the special use permit to bring a project up to code. There are several items that make this property nonconforming, but the biggest issue is parking. The applicant is planning on paving the parking

area. The applicant does not want to pave the secondary gravel entrance since they do not intend to use it.

Mr. Wensman reviewed staff's findings. They are as follows:

STAFF'S FINDINGS OF FACT

1. The use of the property will not change from what currently exists. The purpose of the special use permit is to bring a legal nonconforming use to a conforming use.
2. The special use is set back from the highway and located behind other commercial uses. Furthermore, there is a warehouse located immediately to the north of the special use site.
3. The special use will not impact the normal and orderly development and improvement of the surrounding property. The area is fully developed and any redevelopment would be of a similar nature.
4. Adequate utilities and access currently exist.
5. Adequate egress and ingress currently exist to the site.
6. With a special use permit, the use will conform to the applicable regulations.
7. There are no conflicts with the Town's adopted plans.
8. With a special use permit, the use is permitted within an area guided for commercial uses.

The Planning Department recommends approval of the Special Use Permit, SUP-20-03, with the following conditions:

1. That all parking be paved and striped in accordance the Article 10, Part I of the Unified Development Ordinance.
2. That handicap parking be provided as required by building code.
3. That parking visible from Brightleaf Boulevard be screened from the public right-of-way.
4. That the property be maintained in accordance to the Town of Smithfield ordinances.
5. That pallets and other debris be properly stored and disposed of and screened from the public right-of-way.

Planning Director Stephen Wensman has incorporated his entire record and provided it to Council in written form in the June 2, 2020 agenda packet.

Mayor Moore asked if there were any questions from the Council.

Councilman Barbour questioned if the property owners agreed with the five proposed conditions.

Rachel Decker with Carruthers Roth Pa (P O Box 540, Greensboro, North Carolina) testified she was representing the applicant, Jordan Investment Properties. She testified her client with agreeable to the five stated conditions.

Councilman Barbour questioned if the property owners could operate their business without the special use permit. Mr. Wensman responded the owners wanted to make their property compliant. Councilman Barbour stated that was commendable.

Councilman Wood questioned if the Town would require any landscaping. Mr. Wensman responded this property was not visible from any public. He did not anticipate the need for landscaping, but condition three addressed that parking visible from Brightleaf Boulevard be screened from the public right-of-way.

Mayor Moore asked the applicant if he was in agreement with the testimony provided by Mr. Wensman. Ms. Decker stated she agreed with the testimony provided by Mr. Wensman.

Mayor Moore asked if there was any in attendance sworn to testify in this matter. There were none

Councilman Barbour made a motion, seconded by Councilman Stevens, to close the public hearing. Unanimously approved.

The Written Finding

Mayor Pro-Tem Dunn made a motion, seconded by Councilman Barbour, to vote in the affirmative to all of the below eight stated Finding of Fact. Unanimously approved.

The Town Council shall issue a special use permit if it has evaluated an application through a quasi-judicial process and determined that:

1. The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, or general welfare.
2. The special use will be in harmony with the existing development and uses within the area in which it is to be located.
3. The establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
4. Adequate utilities, access roads, drainage, parking, or necessary facilities have been or are being provided.
5. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
6. The special use shall, in all other respects, conform to all the applicable regulations of the district in which it is located.
7. Public access shall be provided in accordance with the recommendations of the Town's land use plan and access plan or the present amount of public access and public parking as exists within the Town now. If any recommendations are found to conflict, the system requiring the greatest quantity and quality of public access, including parking, shall govern.
8. The proposed use will be in conformity with the land use plan, thoroughfare plan, or other plan officially adopted by the Town Council.

Record of Decision: Approval of Conditional Use Permit Application Number SUP-20-03

Mayor Pro-Tem Dunn made a motion, seconded by Councilman Wood, based upon satisfactory compliance with the above eight stated findings and fully contingent upon acceptance and compliance with all conditions as previously noted herein and with full incorporation of all statements and agreements entered into the record by the testimony of the applicant and applicant's representative, I move to recommend approval of Special Use Permit Application #SUP-20-03 with the following conditions:

1. That all parking be paved and striped in accordance the Article 10, Part I of the Unified Development Ordinance.
2. That handicap parking be provided as required by building code.
3. That parking visible from Brightleaf Boulevard be screened from the public right-of-way.
4. That the property be maintained in accordance to the Town of Smithfield ordinances.
5. That pallets and other debris be properly stored and disposed of and screened from the public right-of-way.

Unanimously approved.

3. **Special Use Permit Request - Historic Smithfield Foundation, Inc. (SUP-20-04):** The applicant was requesting a special use permit to restore the Freedman School House and operate it as a public use. The property considered for approval is located on the east side of North Fourth Street approximately 170 feet north of its intersection with Caswell Street and further identified as Johnston County Tax ID# 15013053

Councilman Barbour made a motion, seconded by Councilman Stevens, to open the public hearing. Unanimously approved.

Planning Director Stephen Wensman testified the Freedman School was owned by Historic Smithfield Foundation, Inc. will be open to the public. In the Unified Development Ordinance (UDO), Section 6.5 Table of Uses and Activities, "Public uses not otherwise listed," require a special use permit. The Freedman School sits on a 6,098 sq. ft. residential lot in the R-8 zoning district. The structure was historically an old Freedman School House that was converted to residential use and was now being restored back to its Freedman School form. There is a public sidewalk along the Fourth Street frontage. There is no parking on the property.

The surrounding zoning and land use are single family residential in nature. The Freedman School will become a public building open for tours and operated by the Historic Smithfield Foundation, Inc. The building has been used as a residential home for many years and is currently being converted back to its original form, but will remain similar in scale to its neighboring structures.

Although no signs have been requested at this time. The Sign Ordinance allows non-residential uses in residential zoning districts to have on freestanding sign or wall sign of no more than 32 sq. ft. in area.

The site was easily accessible from the public sidewalk, but there was no public parking. Institutional/Civic uses require 5 parking spaces/per 1000 sq. ft. The building will have roughly 1,477 sq. ft; therefore, 7 parking stalls are required, including handicap parking. The UDO permits remote parking (Section 10.2.7) if within 400 ft of the public entrance with permission. The First Missionary Baptist Church parking lot is within 175 ft. of the entrance is the best option for providing remote parking. The church has gracefully agreed to provide that parking for the Freedman school. There is an agreement in place for the parking access.

Mr. Wensman reviewed staff's findings. They are as follows:

STAFF'S FINDINGS OF FACT

1. The Freedman School House as a public use will not be detrimental to or endanger the public health, safety or welfare of the public. The use of the property will comply with all public building permit requirements meant to protect the public. The use of the property will not attract large gatherings and will not impact the safety of the neighboring properties.
2. The Freedman School House will be of similar scale and character to when it was a residential use. The scale of the operation will be small and therefore, the use will be in harmony with the neighborhood.
3. The special use will not impact the normal and orderly development and improvement of the surrounding property. The investment into the property will most likely have a beneficial impact on surrounding properties.
4. Adequate utilities and access are provided. The property has no provision for parking. Providing remote parking is a condition of approval.
5. There is no ingress or egress for vehicles on the property. Providing remote parking is a condition of approval.
6. With a special use permit, the use will conform to the applicable regulations.

7. There are no conflicts with the Town's adopted plans.
8. With a special use permit, the use is permitted within an area guided for commercial uses.

The Planning Department recommends approval of the Special Use Permit, SUP-20-04, with the following conditions:

1. That remote parking be provided in accordance with the Unified Development Ordinance, Section 10.2.7.

Planning Director Stephen Wensman has incorporated his entire record and provided it to Council in written form in the June 2, 2020 agenda packet.

Mayor Moore asked if there were any questions from the Council. There were none.

Mayor Moore asked the applicant if he was in agreement with the testimony provided by Mr. Wensman. Todd Johnson of 415 East Davis Street representative for the Historic Smithfield Foundation, Inc. stated he was in agreement with the testimony provided by Mr. Wensman.

Mayor Moore asked if there was any in attendance sworn to testify in this matter. There were none.

Councilman Lee stated there had been some discussion on moving the house from its current location. Mr. Johnson replied when we first started talking about this project, we knew the church had bought the property for future expansion. The Foundation and the church have worked together during the process. By finding additional parking for the church, it enabled the Freedman School to remain on its currently location as it has since 1887.

Councilman Wood made a motion, seconded by Councilman Stevens, to close the public hearing. Unanimously approved.

The Written Finding

Councilman Wood made a motion, seconded by Councilman Stevens, to vote in the affirmative to all of the below eight stated Finding of Fact. Unanimously approved.

The Town Council shall issue a special use permit if it has evaluated an application through a quasi-judicial process and determined that:

1. The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, or general welfare.
2. The special use will be in harmony with the existing development and uses within the area in which it is to be located.
3. The establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
4. Adequate utilities, access roads, drainage, parking, or necessary facilities have been or are being provided.
5. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
6. The special use shall, in all other respects, conform to all the applicable regulations of the district in which it is located.

7. Public access shall be provided in accordance with the recommendations of the Town's land use plan and access plan or the present amount of public access and public parking as exists within the Town now. If any recommendations are found to conflict, the system requiring the greatest quantity and quality of public access, including parking, shall govern.
8. The proposed use will be in conformity with the land use plan, thoroughfare plan, or other plan officially adopted by the Town Council.

Record of Decision: Approval of Conditional Use Permit Application Number SUP-20-04

Mayor Pro-Tem Dunn made a motion, seconded by Councilman Wood, based upon satisfactory compliance with the above eight stated findings and fully contingent upon acceptance and compliance with all conditions as previously noted herein and with full incorporation of all statements and agreements entered into the record by the testimony of the applicant and applicant's representative, I move to recommend approval of Special Use Permit Application #SUP-20-04 with the following conditions:

1. That remote parking be provided in accordance with the Unified Development Ordinance, Section 10.2.7.

Unanimously approved.

4. **FY 2020-2021 Budget:** In accordance with NCGS 159 -12 (b), Before adopting the budget ordinance, the board shall hold a public hearing at which time any persons who wish to be heard on the budget may appear.

Councilman Barbour made a motion, seconded by Councilman Stevens, to open the public hearing. Unanimously approved.

Town Manager Michael Scott presented the FY 2020-2021 Budget to the Town Council.

The Town Manager explained the budget was balanced in all funds
\$14,736,722 - General Fund
\$15,889,750 – Electric Fund
\$ 9,136,830 – Water/Sewer Fund

The Town Manager explained there was no tax increase. The tax rate would remain at \$.057. Electric fees and charges remain the same. Water fees increased 3.4% which was an additional \$.83/month for the average in-town residential customer. Sewer Fees increased 6.5% which was an additional \$3.12/month for the average in-town residential customer.

The Town Manager explained the General Fund Balance remains above the 25% Fiscal Policy requirements set back in 2011. The General Fund fund balance is 92% and even with using some fund balance this year, it will remain at above 70%

The Town Manager explained the budget included necessary capital expenditures in all three funds. Total capital expenditures are as follows:

\$ 2,194,000 – General Fund
\$ 730,000 – Electric Fund
\$ 2,118,000 – Water Sewer Fund

The Town Manager explained the Town maintained employee medical benefits at a slightly enhanced rate. This budget provides for a salary adjustment equal to a 2.5% increase, implemented at the Manager's Direction with notice to the Council.

The Town Manager reviewed major capital expenditures from all three funds.

The Town Manager explained there were no transfers of funds from the Electric Fund to the General Fund. The North Electric Circuit will be completed in the upcoming fiscal Year

The Town Manager explained some potential future issues. COVID-19 issues continue to bring many question marks into revenue projections for the next fiscal year. Also, electric Rates have been able to remain unchanged for two years, though a wholesale increase did occur last year. A similar reduction in wholesale rates effective April 1st allowed the Town to continue with electric rate stability. This appears to be the case through FY 2021

Mayor Moore asked if there were any questions from the Council. There were none.

Mayor Moore asked if there was anyone in attendance that wished to speak on this matter. There were none.

Councilman Wood made a motion, seconded by Councilman Stevens, to close the public hearing. Unanimously approved.

Councilman Stevens made a motion, seconded by Councilman Wood, to adopt the FY 2020-2021 budget. Unanimously approved.

CITIZEN’S COMMENTS: None

CONSENT AGENDA:

Mayor Pro-Tem Dunn made a motion, seconded by Councilman Wood, to approve the following items as listed on the Consent Agenda:

1. The following minutes were approved
 - May 5, 2020 – Recessed Session (Budget conference call)
 - May 6, 2020 – Recessed meeting (Budget conference call)
2. Special Event: Mucho Mexico – Approval was granted to allow Mucho Mexico to have a live band on Saturday, July 4, 2020 at 712 East Market Street from 5:00pm until 10:00pm. Approval would be consistent with any executive order in place at the time of the event.
3. Approval was granted to promote a Firefighter I to the rank of Firefighter II.
4. Approval was granted to enter into an agreement with Thompson, Price, Scott, Adams & Company, P.A. in the amount not to exceed \$22,750 to conduct the FY 2020 Audit.
5. Approval was granted to the renew the library contracts of affiliation.

6. New Hire Report

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>	<u>Rate of Pay</u>
Facility Maint. Specialist II	P&R – Recreation	10-60-6200-5100-0200	\$14.17/hr. (\$29,473.60/yr.)
P/T Collections Assistant	PU – Electric	31-72-7230-5100-0200	\$12.21/hr.
P/T Seasonal Laborer	PU – Water/Sewer	30-71-7220-5100-0200	\$12.00/hr.
P/T Zoning Compliance Asst.	Planning	10-10-4900-5100-0200	\$12.00/hr.
Sanitation Equipment Operator	PW – Sanitation	10-40-5800-5100-0200	\$14.88/hr. (\$30,950.40/yr.)

Current Vacancies

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>
Assistant Finance Director	Finance	10-10-4200-5100-0200
Police Officer I (6 positions)	Police	10-20-5100-5100-0200
Utility Line Mechanic	PU – Water/Sewer	30-71-7220-5100-0200

7. Special Event: Artistry in Motion – Approval was granted to allow Artistry in Motion to use amplified sound at the amphitheater located at 150 S. Front Street from June 8th until June 12th, 2020 from 6:00-8:30 pm.
8. Approval was granted to amend the Downtown Smithfield Development Corporation’s By-Laws
9. Approval was granted to adopt the salary schedule for the Police Department

Business Items:

1. Twin Creeks Phase 2 Preliminary Plat (S-19-01)

Planning Director Stephen Wensman addressed the Council on a request by Stewart-Proctor, PLLC for Preliminary Plat approval of Twin Creeks Phase 2. Phase 2 consisted of a proposed 28-lot attached single-family residential lots on 11.61 acres of land in the R-20A Zoning District. In the Town’s UDO, preliminary plat decisions are an administrative decision based solely on UDO regulations without discretion. The Phase 2 subdivision site was currently an agricultural property located just south of the West Smithfield Elementary School. Phase 1 has been already platted. The only other thing to add not included during the Special Use Permit process, the Town will receive Park dedication, in this case will be fee in lieu of funds for the parks based on the 28 lots. Mr. Wensman recommended approving the preliminary plat. He also stated the Planning Board approved the preliminary plat for Twin Creeks Phase 2.

Councilman Wood made a motion, seconded by Councilman Barbour, to approve S-19-01 Twin Creeks Phase 2 Preliminary Plat. Unanimously approved.

2. Consideration and request for approval of various fiscal year end budget amendments

Finance Director Greg Siler addressed the Council on a request to approve various year end budget amendments.

Councilman Barbour made a motion, seconded by Councilman Wood, to approve the Year End Budget Amendments for FY 2019-2020. Unanimously approved.

<u>GENERAL FUND</u>	<u>BEFORE</u>	<u>ADJ.</u>	<u>AFTER</u>
1. Expenditures			
10-10-4100-5125-0610 Gen Govt - Retiree Supplemental	\$ -	\$ 1,005	\$ 1,005
10-10-4100-5125-0600 Gen Govt - Group Insurance	28,165	(1,005)	27,160
10-10-4200-5125-0610 Finance - Retiree Supplemental	-	1,984	1,984
10-10-4200-5125-0600 Finance - Group Insurance	9,300	(1,984)	7,316
10-20-5100-5125-0610 Police - Retiree Supplemental	-	15,367	15,367
10-20-5100-5125-0600 Police - Group Insurance	458,080	(15,367)	442,713
10-30-5600-5125-0610 Streets - Retiree Supplemental	-	13,600	13,600
10-30-5600-5125-0600 Streets - Group Insurance	70,000	(13,600)	56,400
10-40-5800-5125-0610 Sanit. - Retiree Supplemental	-	7,500	7,500
10-40-5800-5125-0600 Sanit. - Group Insurance	170,325	(7,500)	162,825
10-60-6200-5125-0610 Pks & Rec.- Retiree Supplementl	-	4,374	4,374
10-60-6200-5125-0600 Pks & Rec - Group Insurance	<u>92,305</u>	<u>(4,374)</u>	<u>87,931</u>
	<u>\$ 828,175</u>	<u>\$ -</u>	<u>\$ 828,175</u>

To separate retiree supplemental from group insurance for better tracking and transparency

2. Revenue

10-10-3300-3307-0000 Grant - FEMA	<u>\$ -</u>	<u>\$ 246,210</u>	<u>\$ 246,210</u>
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Expenditures

	<u>\$</u>	<u>\$</u>	<u>\$</u>
10-60-6200-5300-3350 Recreation - Hurricane	-	<u>246,210</u>	<u>246,210</u>

To establish and fund Spring Branch Wetland Facility repairs (result of hurricane)

3. Revenue

	<u>\$</u>	<u>\$</u>	<u>\$</u>
10-00-3460-3100-0000 Occupancy Tax	<u>200,000</u>	<u>20,000</u>	<u>220,000</u>

Expenditures

	<u>\$</u>	<u>\$</u>	<u>\$</u>
10-61-4110-5300-5601 Non-Depart. - Occupancy Tax	<u>194,000</u>	<u>20,000</u>	<u>214,000</u>

To increase occupancy tax expenses to match receipts

4. Revenue

	<u>\$</u>	<u>\$</u>	<u>\$</u>
10-20-3300-3307-0010 SAFR Grant	<u>40,000</u>	<u>30,000</u>	<u>70,000</u>

Expenditures

	<u>\$</u>	<u>\$</u>	<u>\$</u>
10-20-5300-5100-0200 Fire - Salaries	<u>1,095,785</u>	<u>30,000</u>	<u>1,125,785</u>

To increase salaries paid by SAFR Grant

5. Expenditures

	\$	\$	\$
10-10-4100-5300-3305 Gen. Govt. - Miscellaneous	-	500	500
10-10-4110-5300-3305 Non-Depart. - Miscellaneous	-	8,000	8,000
10-10-4200-5300-2900 Finance - Prof Fees/Dues	-	50	50
10-10-4200-5300-3305 Finance - Miscellaneous	-	50	50
10-10-4900-5300-1400 Planning - Advertising	-	100	100
10-10-4900-5300-3305 Planning - Miscellaneous	-	100	100
10-20-5300-5300-3470 Fire - Reimburse Vol. Firefighters	-	50	50
10-30-5600-5300-4501 Streets - Service Contracts	-	150	150
10-40-5800-5300-0760 Sanitation - Temp Agency Labor	15,000	12,000	27,000
10-40-5800-5300-4500 Sanitation - Landfill Fees	215,500	30,000	245,500
10-60-6240-5120-0500 SYCC - FICA	-	500	500
10-00-9990-5300-0000 General Fund Contingency	<u>247,038</u>	<u>(51,500)</u>	<u>195,538</u>
	<u>\$</u>	<u>\$</u>	<u>\$</u>
	<u>477,538</u>	<u>-</u>	<u>477,538</u>

To balance departments at year end

6. Revenue		<u>\$</u>	<u>\$</u>	<u>\$</u>
10-20-3300-3307-0110 Grant/Duke Energy	-	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>
Expenditures		<u>\$</u>	<u>\$</u>	<u>\$</u>
10-20-5300-5700-7401 Fire - Cap. Outlay/Fire Equip.	-	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>
To fund fire equipment purchase with Duke Energy Grant award				
7 Revenue		<u>\$</u>	<u>\$</u>	<u>\$</u>
10-40-3400-3403-0001 Riverside Cemetery Lot Sales	<u>20,000</u>	<u>21,250</u>	<u>41,250</u>	<u>41,250</u>
Expenditures		<u>\$</u>	<u>\$</u>	<u>\$</u>
10-60-5500-5300-3410 General Services - Riverside Ext. Inc	<u>20,000</u>	<u>21,250</u>	<u>41,250</u>	<u>41,250</u>
To fund additional lot sales at Riverside Cemetery				
8. Revenue		<u>\$</u>	<u>\$</u>	<u>\$</u>
10-40-3400-3403-0003 Grave Opening Fees	<u>30,000</u>	<u>13,000</u>	<u>43,000</u>	<u>43,000</u>
Expenditures		<u>\$</u>	<u>\$</u>	<u>\$</u>
10-60-5500-5300-3420 General Services - Grave Opening	<u>26,000</u>	<u>13,000</u>	<u>39,000</u>	<u>39,000</u>
To fund additional grave opening charges				
9. Revenue		<u>\$</u>	<u>\$</u>	<u>\$</u>
10-60-3300-3315-0100 Grant - Johnston Co.(Recreation)	-	<u>14,000</u>	<u>14,000</u>	<u>14,000</u>
Expenditures		<u>\$</u>	<u>\$</u>	<u>\$</u>
10-00-9990-5300-0000 General Fund Contingency	<u>195,538</u>	<u>14,000</u>	<u>209,538</u>	<u>209,538</u>
To change the funding source for Greenway Buffalo Creek Bridge replacement from contingency to county grant				
10. Revenue		<u>\$</u>	<u>\$</u>	<u>\$</u>
10-10-3800-3800-0009 DSDC WIFI	-	<u>6,960</u>	<u>6,960</u>	<u>6,960</u>
Expenditures		<u>\$</u>	<u>\$</u>	<u>\$</u>
10-10-4100-5700-7400 General Gov - Capital Outlay	34,600	7,337	41,937	41,937
10-61-4110-5300-5710 General Gov - Economic Development	<u>50,000</u>	<u>(377)</u>	<u>49,623</u>	<u>49,623</u>
	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
	<u>84,600</u>	<u>6,960</u>	<u>91,560</u>	<u>91,560</u>

To fund additional cost to downtown wifi

11. Expenditures

	\$	\$	\$
10-10-4100-5300-4501 General Gov - Service Contracts	14,647	18,000	32,647
10-00-9990-5300-0000 General Fund Contingency	<u>209,538</u>	<u>(18,000)</u>	<u>191,538</u>
	\$	\$	\$
	<u>224,185</u>	<u>-</u>	<u>224,185</u>

To fund Salary Study

WATER/SEWER FUND

12. Expenditures

	\$	\$	\$
30-71-7200-5125-0610 Wtr Plant - Retiree Supplemental	-	3,600	3,600
30-71-7200-5125-0600 Wtr Plant - Group Insurance	85,800	(3,600)	82,200
30-71-7220-5125-0610 Wtr Plant - Retiree Supplemental	-	13,500	13,500
30-71-7220-5125-0600 Wtr Plant - Group Insurance	<u>144,230</u>	<u>(13,500)</u>	<u>130,730</u>
	\$	\$	\$
	<u>230,030</u>	<u>-</u>	<u>230,030</u>

To separate retiree supplemental from group insurance for better tracking and transparency

13. Expenditures

	\$	\$	\$
30-71-7220-5300-4402 Wtr Dist./Sewer Coll. - Misc.	-	7,550	7,550
30-71-7200-5100-0250 Wtr Plant - Overtime	15,000	5,000	20,000
30-71-7200-5100-0200 Wtr Plant - Salaries	403,425	10,000	413,425
30-00-9990-5300-0000 Water/Sewer Contingency	<u>240,610</u>	<u>(22,550)</u>	<u>218,060</u>
	\$	\$	\$
	<u>659,035</u>	<u>-</u>	<u>659,035</u>

To balance departments at year end

ELECTRIC FUND

14. Expenditures

	\$	\$	\$
31-72-7230-5125-0610 Elect. - Retiree Supplemental	-	19,500	19,500
31-72-7230-5125-0600 Elect. - Group Insurance	<u>228,120</u>	<u>(19,500)</u>	<u>208,620</u>
	\$	\$	\$
	<u>228,120</u>	<u>-</u>	<u>228,120</u>

To separate retiree supplemental from group insurance for better tracking and transparency

15. Expenditures

	\$	\$	\$
31-72-7230-5300-0760 Elect. - Temp Labor	-	5,200	5,200
31-72-7230-5100-0200 Elect. - Salaries	<u>973,130</u>	<u>(5,200)</u>	<u>967,930</u>

<u>\$</u>	<u>\$</u>	<u>\$</u>
<u>973,130</u>	<u>-</u>	<u>973,130</u>

To fund temp labor from salaries

16. Expenditures

	<u>\$</u>	<u>\$</u>	<u>\$</u>
31-72-7230-5300-4800 Electric - NCEMPA/Non Demand	12,750,000	(7,456,200)	5,293,800
31-72-7230-5300-4801 Electric - NCEMPA/Demand	-	6,300,000	
31-72-7230-5300-4802 Electric - NCEMPA/Non Demand	<u> </u>		
Electric Purchase	<u>-</u>	<u>1,156,200</u>	<u>1,156,200</u>
	<u>\$</u>	<u>\$</u>	<u>\$</u>
	<u>12,750,000</u>	<u>-</u>	<u>6,450,000</u>

To redistribute electric power purchase budget into specific categories

17. Expenditures

	<u>\$</u>	<u>\$</u>	<u>\$</u>
31-72-7230-5300-4501 Elect. - Service Contracts	213,000	(70,000)	143,000
31-72-7230-5300-4401 Elect. - Debit/Credit Card Fee	<u>-</u>	<u>70,000</u>	<u>70,000</u>
	<u>\$</u>	<u>\$</u>	<u>\$</u>
	<u>213,000</u>	<u>-</u>	<u>213,000</u>

To move bank charges for merchant services to expense line solely dedicated to these cost for better tracking

Firemen Relief Fund

18. Revenue

50-20-3900-3900-0000 Fund Balance Appropriations	<u>-</u>	<u>12,703</u>	<u>12,703</u>
Expenditures			
50-20-5310-5300-3500 Firemen Supplemental Retirement	<u>9,060</u>	<u>12,703</u>	<u>21,763</u>

To balance the Firemen Relief Fund at year end

General Fund Capital Projects Fund

NONE

Water/Sewer Capital Projects Fund

NONE

FEMA ELEVATIONS/ACQUISITIONS FUND

19. Expenditures

	<u>\$</u>	<u>\$</u>	<u>\$</u>
48-00-4100-5700-4503 Elevations/Project Inspections	300	200	500
48-00-4100-5700-4505 Elevations/Relocation	<u>6,000</u>	<u>(200)</u>	<u>5,800</u>

48-00-4110-5700-4504 Acquisitions/Admin and Legal	44,000	2,536	46,536
48-00-4110-5700-4506 Acquisitions/Sitework	28,000	4,336	32,336
48-00-4110-5700-4507 Acquisitions/Demolition and Removal	<u>173,099</u>	<u>(6,872)</u>	<u>166,227</u>
	<u>\$ 251,399</u>	<u>\$ -</u>	<u>\$ 251,399</u>

To adjust budgets for expenditure overages

20. Revenue

48-00-3700-4110-0001 SARF GRANT	<u>\$ -</u>	<u>\$ 91,200</u>	<u>\$ 91,200</u>
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Expenditures

48-00-4110-5700-4510 SARF/Admin	\$ -	\$ 5,500	\$ 5,500
48-00-4110-5700-4511 SARF/Assistance	<u>-</u>	<u>85,700</u>	<u>85,700</u>
	<u>\$ -</u>	<u>\$ 91,200</u>	<u>\$ 91,200</u>

To establish and fund SARF Program to make whole hurricane victims. Grant funded.

Mayor Pro-Tem Dunn made a motion, seconded by Councilman Barbour, to approve the Year End Encumbrances for FY 2019-2020. Unanimously approved.

ENCUMBRANCES FROM 2019-2020 TO 2020-2021

GENERAL FUND

10-61-4110-5300-5710	Non-Departmental - Economic Development	\$ 25,000
10-61-4110-5300-5712	Non-Departmental - S.H.A.R.P Reimbursements	20,000
10-10-4110-5300-0771	Non-Departmental - Unemployment Compensation	15,000
10-10-4900-5300-4501	Planning – Service Contracts (Engineering Standards Manual & Pedestrian Planning)	30,000
10-10-4900-5700-7400	Planning - Capital Outlay	12,000
10-60-5500-5300-3440	General Serv. - Appearance Commission	26,685
10-60-5500-5700-7400	General Serv. - Capital Outlay (Painting Mausoleum)	3,000
10-30-5600-5300-7300	Streets -Sidewalk & Curb Repair (NCDOT Sidewalk Agreement)	112,406
10-30-5600-5300-7400	Streets -Capital Outlay (I95 Bridge Lighting)	93,000
10-30-5600-5300-7401	Streets -Street Paving (Equity Drive)	173,000
10-76-5800-5970-9110	Transfer to GF Capital Reserve	80,000
		<u>\$ 590,091</u>

WATER FUND

30-71-7220-5300-5710

Water Dist/Sewer Coll. - Economic Development

\$
200,000**Electric FUND**

31-72-7230-5300-5710 Electric - Economic Development

\$
200,000**J.B. GEORGE BEAUTIFICATION FUND**40-61-4100-5300-3400 J.B. George Projects
40-61-4100-5300-3410 J.P. George Projects\$
2,381
1,148
\$
3,529

Mayor Pro-Tem Dunn made a motion, seconded by Councilman Wood, to approve the Year End Purchase Order Encumbrances for FY 2019-2020

G/L ACCOUNT	ACCOUNT DESCRIPTION	DEPARTMENT	VENDOR	PO#	AMOUNT
10-10-4100-5700-7400	Capital Outlay	Gen Gov	CB Towers LLC	20208008	\$20,317.50
10-10-4100-5700-7400	Capital Outlay	Gen Gov	Municipal Code Corp	20186293-R2	\$9,600.00
10-20-5100-5300-3100	Vehicle Supplies/Maint.	Police	Communications International	20207993	\$2,125.00
10-20-5100-5300-3100	Vehicle Supplies/Maint.	Police	Communications International	20207994	\$3,072.00
10-20-5100-5300-3100	Vehicle Supplies/Maint.	Police	Communications International	20207995	\$660.00
10-20-5100-5300-3300	Supplies/Operations	Police	Rhinehart Fire Services	20208045	\$500.00
10-20-5100-5300-3600	Uniforms	Police	Lawmens	20207960	\$655.00
10-20-5100-5300-3600	Uniforms	Police	Galls	20207992	\$1,278.00
10-20-5100-5300-3600	Uniforms	Police	American Uniform Sales	20208101	\$1,200.00
10-20-5100-5300-3600	Uniforms	Police	Lawmens	20208102	\$1,450.00
10-20-5100-5700-7400	Capital Outlay	Police	Performance Chrysler	20208024	\$16,365.00
10-20-5100-5700-7400	Capital Outlay	Police	Atlantic Resources	20208025	\$2,400.00
10-20-5100-5700-7400	Capital Outlay	Police	First Citizens Bank Visa(NCDMV)	20208026	\$5,000.00
10-20-5300-5125-0601	Firefighters Physicals	Fire	UNC Physicians Network	20208076	\$11,340.00
10-60-5500-5300-3440	Appearance Commission	Parks & Rec	Barrs Recreation	20207896	\$12,665.20
10-60-5500-5300-3440	Appearance Commission	PW-Appearance	Partners in Recognition	20207936	\$3,018.66

10-60-5500-5300-3440	Appearance Commission	Parks & Rec	Rodney S Blackmon	20208098	\$3,877.67
10-60-5500-5700-7400	Capital Outlay	PW- Appearance	Mark Gregory Roofing	20197362-R1	\$14,800.00
10-60-5500-5700-7400	Capital Outlay	PW- Appearance	Dennis Evans	20197408-R1	\$10,000.00
10-60-6200-5300-1700	Equip Maint & Repair	Parks & Rec	Molinas Tree Service	20207605	\$1,800.00
10-60-6200-5300-1700	Equip Maint & Repair	Parks & Rec	James Paul Edwards Inc	20208096	\$1,800.00
10-60-6200-5300-1700	Equip Maint & Repair	Parks & Rec	James Paul Edwards Inc	20208097	\$850.00
10-60-6200-5300-1700	Equip Maint & Repair	Parks & Rec	Blueprint Construction	20208106	\$1,200.00
10-60-6200-5300-3300	Supplies/Operations	Parks & Rec	The Casey Group	20208067	\$1,510.00
10-60-6220-5300-1700	Equip Maint & Repair	Parks & Rec	The Sage Landscaper	20208099	\$1,500.00
10-60-6220-5300-1700	Equip Maint & Repair	Parks & Rec	Volt Power	20208100	\$3,420.00
10-60-6220-5300-3300	Supplies/Operations	Parks & Rec	Zones Inc	20208109	\$820.00
10-60-6220-5300-3900	Aquatic Supplies	Parks & Rec	Gupton Services	20208070	\$4,474.00
10-61-4110-5300-5710	Economic Development	Gen Gov	Shandy Communications	20208007	\$7,898.00
10-61-4110-5300-5710	Economic Development	Gen Gov	CB Towers LLC	20208008	\$376.75

\$145,972.78

WATER FUND

PO Number

30-71-7200-5300-1700	Equip Maint & Repair	PU-Water Plant	KL Shane Inc	20208062	\$17,135.00
30-71-7200-5300-1700	Equip Maint & Repair	PU-Water Plant	Masons Fab & Designs	20208073	\$2,100.00
30-71-7200-5300-4501	Service Contracts	PU-Water Plant	Inenco Inc	20207799	\$7,400.00
30-71-7200-5700-7400	Capital Outlay	PU-Water Plant	TA Loving Company	20207990	\$110,000.00
30-71-7220-5300-1700	Equip Maint & Repair	PU-Water Sewer	Nixon Power Services	20207568	\$5,030.51
30-71-7220-5300-4501	Service Contracts	PU-Water Sewer	Nixon Power Services	20207568	\$8,781.84

\$150,447.35

ELECTRIC FUND

31-72-7230-5300-1700	Equip Maint & Repair	PU-Electric	Mark Beauchamp	20207826	\$14,682.50
31-72-7230-5300-1700	Equip Maint & Repair	PU-Electric	Jackson Builders	20208042	\$2,250.00
31-72-7230-5300-3100	Vehicle Supplies/Maintenance	PU-Electric	Altec Industries	20207881	\$5,526.80
31-72-7230-5300-3300	Supplies/Operations	PU-Electric	Anixter	20207785	\$2,426.88
31-72-7230-5300-3300	Supplies/Operations	PU-Electric	National Transformers	20208000	\$8,665.00

31-72-7230-5300-3300	Supplies/Operations	PU-Electric	Anixter	20208001	\$8,910.72
31-72-7230-5300-3300	Supplies/Operations	PU-Electric	Stuart C Irby Co	20208003	\$1,343.25
31-72-7230-5300-3300	Supplies/Operations	PU-Electric	National Transformers	20208004	\$15,060.00
31-72-7230-5300-3300	Supplies/Operations	PU-Electric	Wesco	20208005	\$5,294.80
					\$64,159.95

GENERAL CAPITAL PROJECT FUND

46-10-4900-5700-7400	Wayfinding	Planning	ACSM INC	20197166-R1	\$117,375.00
46-40-5800-5700-7404	Hook Leef Truck	PW-Sanitation	NCDMV	20197333-R1	\$2,006.00
					\$119,381.00

Councilmembers Comments:

- Mayor Moore stated he wished to speak about the recent events across the United States including the untimely and unnecessary death of Mr. George Floyd. Mayor Moore stated this has unleashed pain and highlighted the pursuit of equity which remains a daunting challenge in the nation. We have seen riots, looting and property destruction across our country. But we have also seen peaceful protests as evidenced by the event in Smithfield this past Sunday. He stated when Chief of Police Keith Powell called him on Sunday afternoon, he became nervous because the day before he had seen the things that had taken place in Raleigh and Fayetteville and he was unsure of how the day would end. The Mayor stated when he arrived at Town Hall to meet with the Chief, his anxiety was immediately reduced. He expressed his appreciation to Sheriff Steve Bizzell, Chief Deputy Bengie Gaddis, Chief Powell and Captain Sheppard for their cooperation, detailed planning, and swift mobilization. He further expressed his appreciation to all the Johnston County Sheriff Deputies and the Smithfield Police Officers. He stated he was proud of the officers, community members and protesters for a peaceful demonstration. He further stated it was a goal of his to continue the dialogue and discussions. In the coming weeks, he would be working with Councilman Lee and others in the community. While talk is good, it is not enough. We must have action to see rewards. It was his hope that continued discussions and the resulting actions will be rewarding for our great community and that positive change will take place within the town of Smithfield Mayor Moore stated he did not know how many others across this nation can say they experienced such a better demonstration. Which began with high tensions, lots of emotions and built up energy but ended with police officers (some in riot gear) holding hands with protesters and praying together.
- Councilman Lee stated the last few days had been tough. He started receiving calls informing him that outsiders were ready to come to Smithfield to do damage in the Town. But that was not the right thing to do. He stated he and others listened to the young men which diffused the situation. Councilman Lee stated at some point we must stop talking and act. The Town needed to have policies in place. Let us help deal with the mindset of the police officers. With the experience of Chief Powell and Town Manager (and former Police Chief) Mike Scott, their experience can help us do more to change the police department. The Police Department needs to build trust with the community. Councilman Lee stated the Town needed to more because if there were 100 good officers and there was bad one and the good ones do not report the bad one then there were 101 bad officers. He stated we needed to bridge the gap between the Police Department and the community. Councilman Lee informed the Council of a derogatory post by a Chick-Fil-A employee. He talked with the owner about the incident, but he would not hold a grudge against the owner. He asked the members of the Council to join with him and Mayor Moore to take action.

Town Manager's Report:

Town Manager Michael Scott gave a brief update to the Council on the following items:

- The SRAC pool is open for lap swim, by appointment. 35 people utilized the lap swim on Monday. Athletic fields are being rented for practices in accordance with Executive Order 141. Tennis courts are open with one court being painted to allow for pickle ball, as well. The Sarah Yard Center remains closed however the facility is being used regularly for lunch distributions.
- The repaving project is complete. The Public Work's Director is in the process of reviewing the completed projects and creating a punch list of items that need addressing prior to the overall project being accepted.
- A drawing of the Equity Drive Project has been received. Bill Dreitzler has reviewed the project design and has about five issues he believes need to be addressed. Staff will advertise the project beginning June 11th with a scheduled bid opening of July 15th. This will allow staff to bring a recommended construction company to the Council for approval in August, provided the project remains within budget. This schedule would have a completion date before Thanksgiving.
- Construction for the new Tru Hotel is planned to begin around July 4, 2020. This will work well with our timeline for the Equity Drive repairs and construction.
- An update on the repair of fire hydrants is attached for the Council's review.
- The Planning Department is utilizing an Intern funded by Golden Leaf to complete a digital filing system of currently paper archived files. The Intern will be working for six to eight weeks.

Adjourn

Being no further business, Councilman Stevens made a motion, seconded by Councilman Barbour, to adjourn the meeting. The meeting adjourned at approximately 8:53pm

ATTEST:

M. Andy Moore, Mayor

Shannan L. Parrish, Town Clerk