

SMITHFIELD APPEARANCE COMMISSION

Minutes

Tuesday, May 23, 2006

- I. Call to Order – Co-Chairman Long called the meeting to order at 6:00 p.m. on Tuesday, May 23, 2006 in the conference room of the Smithfield Municipal Building.
Members present: Kay Long; Ann Ragland; Wallace Ashley, Jr.; Philip Starr; Bettie Robinson; and Harold Tharrington.
Staff present: Code Enforcement Officer Mike McKinney
Members absent: Regina Sanders; and Joe Morgan
Invocation – Wallace Ashley, Jr.
- I. Approval of Agenda – On Motion of Ragland, seconded by Ashley, and duly carried, the agenda was approved.
- I. Approval of Meeting Minutes, April 18, 2006 – On motions of Long, seconded by Ragland the minutes were approved after two additions were made.
- I. Financial Report
 - 1). J. B. George Fund - Per Mike McKinney total available \$1702.00.
Annual Projected \$3500.00 for year 2006.
 - 2). Total expenditure balance thru June 30, 2006 \$4665.00 from Town of Smithfield. Mr. Tharrington said that the \$4665.00 must be used before June 30, 2006.
- I. Old Business
 - 1). Plan of Work, the Brogden Road Committee has not had time to meet.
Further discussion next meeting.
 - 2). Co-Chairman Long asked for a volunteer to be a Commission Liaison for Chamber Business Development Committee. Mr. Starr volunteered.
 - 3). Creating Place grant update: Co-Chairman Long reported that we have a chance of receiving \$2500.00 after some additional information is supplied to the application.

I. New Business

- 1). Mike McKinney distributed copies of Town of Smithfield's Noise Ordinance. After review of ordinance Co- Chairman Long asked that members take notice to amount of noise made from commercial power equipment and other noises which might not meet code. The ordinance is not an Appearance Commission responsibility, however the commission agreed that it affects the overall ambience of our town.
- 2). Entrance Welcome Sign on 70 east: Marty Anderson asked the commission's help in updating club medallions which need to be replaced or removed. Co- Chairman Long asked for a volunteer to work on problem. Mr. Ashley volunteered to contact the GSS chamber and get contact information for all local clubs that have medallions in need of repair or replacement.
- 3). Co- Chairman Long asked for volunteers to make a list of locations to review so that the commission could advise town departments of any problems at publicly owned places. Mr. Ashley made motion that we use the abbreviation (POSE) Public Owned Space Examiners, seconded by Mr. Tharrington.
- 4). Code Enforcement Officer Mike McKinney shared with the members that he has completed 1200 cases in thirty (30) months. The members praised Mr. McKinney for his hard work and thanked him for a job well done.

VII. Adjournment – There being no further business the meeting was adjourned at 7:35 p.m.