

SMITHFIELD APPEARANCE COMMISSION MINUTES

November 16, 2006

Members Present

Kay Long, Co-Chairperson
Ann Ragland, Co-Chairperson
Wallace Ashley, Jr.
Candace Jackson
Joe Morgan
Harold Tharrington
Regina Sanders
Phillip Starr

Members Absent

Bettie Robinson

Staff Present

Mike McKinney, Code Enforcement Officer
Latanya Merritt

I. Call to Order

Co-Chairperson Long called the meeting to order.

Invocation

Mr. Tharrington gave the invocation.

II. Approval of Agenda

On motion made by Ms. Jackson, seconded by Mr. Ashley, Jr., and duly carried, the agenda was approved after corrections.

III. Approval of Meeting Minutes, July 18, 2006

On motion made by Mr. Morgan, seconded by Mrs. Sanders and duly carried, the minutes with the attachment of the Place Planning Team minutes were approved.

IV. Financial Report

Mr. McKinney presented the JB George Fund financial report:

❖ Interest Paid to Date	\$ 37.52
❖ Account Balance	\$ 90,958.00
❖ Expenditures Expense	\$ 1,700.00
❖ Expenditures Balance	\$ 3,300.00

V. Old Business

1). Creating Place Grant Update and Community Forum

Mr. Morgan thanked everyone for attending the meeting and invited everyone to stay for the Community Forum that would be held after the meeting at 7:30 p.m.

Mr. Morgan presented to the Commission a survey that was mailed out inviting the community to respond and attend the Community Forum.

Mrs. Ragland commended Mr. Morgan for all of his hard work.

2). KJCB Festival of Trees Entry

Mr. Morgan asked the Commission members if they wanted to enter a Christmas tree in the KJCB festival this year.

The entry fee is \$200.00.

Co-Chairpersons Kay Long, Ann Ragland and Mr. Morgan will meet and decide on the date and time on which to decorate the Christmas tree.

3). Christmas Decorations

Co-Chairperson Ann Ragland met and spoke with Marty Anderson on what type of decoration would best serve the downtown area light poles. Mrs. Ragland also met with a representative who suggested an angle that is resistant to wind.

Co-Chairperson Ann Ragland stated that suggestion for Christmas Decorations need to be submitted to Marty Anderson so it can be budgeted for next year.

Co-Chairperson Ann Ragland presented a picture of the angles that the town of Micro uses for their Christmas decoration. She and Kay Long will meet with the Town of Micro to obtain more information on their decorations.

The vote was unanimous for Mrs. Long and Mrs. Ragland to check on the angle decoration.

4). Recognition Celebration Update

Co-Chairperson Ragland stated that she was pleased with the turn out. Co-Chairperson Long stated that she was also pleased. She read thank you notes from Faye Robinson and Mary Zerbato.

Mrs. Sanders gave recognition to Mrs. Long and Mrs. Ragland for all of their hard work.

VI. New Business

Mr. Joe Morgan introduced Ms. Laura Coats to the Commission and each member introduced himself or herself to Ms. Coats.

SUP-06-17, Interstate Outdoor

SUP-06-18, Interstate Outdoor

Mr. Starr made motion that was seconded by Mr. Ashley and duly carried, that both petitions be recommended to Town Council for denial. Both petitions would be detrimental to the adjoining properties, and each petition is contrary to the Appearance Commission's Entryway Improvement Plans for South Bright Leaf Boulevard and East Market Street, and because of the potential negative impacts on adjacent residential neighborhoods. The vote was unanimous.

VII. Adjournment

Mr. Tharrington made motion that was seconded by Ms. Jackson and duly carried to adjourn. The vote was unanimous.