

SMITHFIELD APPEARANCE COMMISSION MINUTES

March 18, 2008

Members Present

Regina Sanders
Candace Jackson
Kay Long
Ann Ragland
Ed Greer

Members Absent

Harold Tharrington

Staff Present

Mike McKinney, Code Enforcement Officer
Latanya Merritt

I. Call to Order

Vice-Chairperson Sanders called the meeting to order at 6:00 p.m. on Tuesday, March 18, 2008 in the conference room of Town Hall.

Invocation

Ms. Jackson gave the invocation.

II. Approval of Agenda

On motion of Ms. Jackson seconded by Mrs. Long, the agenda was approved as amended. Unanimous.

III. Approval of Meeting Minutes, February 19, 2008.

On motion of Mrs. Ragland, seconded by Ms. Jackson, the minutes were approved. Unanimous.

IV. Financial Report

Appearance Commission Budget, 10-5500-3700	Balance: \$9,571.10
J.B. George Fund	Balance: \$2,639.71

V. Old Business

Mr. McKinney presented a packet sent from Ms. Jennifer Rall, of the North Carolina Division of Forest Resources to the Commission. The packet included copies of the presentation Ms. Rall presented at February's meeting along with information on the Tree Line USA program.

- (1) Tree City USA:
After discussion of Tree City USA, Mrs. Ragland made a motion seconded by Mr. Greer to become a part of Tree City USA and work towards obtaining their standards. Unanimous.
- (2) Smithfield Slogan Contest:
After receiving positive feedback from the City Manager, it was suggested that a committee be established to work on the logistics of the Smithfield slogan contest. Mr. Greer, Ms Jackson, and Mrs. Ragland volunteered to work on getting the slogan contest started.
- (3) Litter Sweep Participation:
After discussion, the Commission will not participate in the Litter Sweep.

VI. New Business:

- (1) SUP-08-01 United Developers, Inc. (Withdrawn)
- (2) SUP-08-02 James B. Swertfeger: Mr. Greer made a motion seconded by Ms. Jackson to recommend approval of the Special Use Permit for outdoor storage.

VII. Adjournment

Mr. Greer made a motion seconded by Mrs. Long to adjourn. Unanimous.