

# SMITHFIELD APPEARANCE COMMISSION MINUTES

June 17, 2008

## Members Present

Harold Tharrington  
Candace Jackson  
Kay Long  
Ann Ragland  
Ed Greer

## Members Absent

Regina Sanders

## Staff Present

Mike McKinney, Code Enforcement Officer  
Latanya Merritt

### **I. Call to Order:**

Chairperson Tharrington called the meeting to order at 6:00 p.m. on Tuesday, June 17, 2008 in the conference room of Town Hall.

### **Invocation:**

Chairperson Tharrington gave the invocation.

### **II. Approval of Agenda:**

Mrs. Long added Art Sculpture as an old business item to the agenda.

Mrs. Long made a motion seconded by Mrs. Ragland to allow Martha Catz, a representative of Downtown Merchants Association to be moved up on the agenda upon her arrival to the meeting.

On motion of Mrs. Long seconded by Mr. Greer, the agenda was approved as amended. Unanimous.

### **III. Approval of Meeting Minutes, February 19, 2008.**

On motion of Mr. Geer seconded by Ms. Jackson, the minutes were approved. Unanimous.

### **IV. Financial Report:**

Appearance Commission Budget, 10-5500-3700	Balance: \$6,571.10
J.B. George Fund	Balance: \$2,642.07

### **V. Old Business:**

(1). Smithfield Slogan Contest:

Mrs. Ragland gave each Commission member a drafted copy of the entry form listing the rules and regulations for the Smithfield Slogan Contest. The Commission members discussed and made changes to the drafted copy of the Smithfield slogan contest form.

The Smithfield slogan contest committee will continue to work on the logistics of the Smithfield slogan contest.

(2). Art Sculpture:

Mrs. Long presented a picture of the completed art sculpture prepared by artist Erik Beerbower commemorating the Black Heritage of Smithfield. The sculpture is located on Front Street and at the end of Bridge Street.

(3). Tree City USA Report:

Mrs. Long made a motion seconded by Mrs. Ragland to call for a report from Mr. McKinney on the progress of the application for recognition from this organization. Unanimous.

**VI. New Business:**

(1). Martha Catz, Downtown Merchants Association:

Did not attend the meeting.

(2). SUP-08-03 Coastal Finance Company:

Mr. Greer made a motion seconded by Mrs. Long to recommend approval of the Special Use Permit for outdoor storage and sales of automobiles with the condition that Coastal Finance Company landscape the street yard on Ava Gardner Avenue.

(3). SUP-08-04 Volga Corporation:

Mrs. Long made a motion seconded by Ms. Jackson to recommend to Town Council approval of the Special Use Permit for a drive-in window.

**VII. Adjournment:**

Ms. Jackson made a motion seconded by Mr. Greer to adjourn. Unanimous.