

SMITHFIELD APPEARANCE COMMISSION MINUTES

September 16, 2008

Members Present

Harold Tharrington
Regina Sanders
Candace Jackson
Kay Long
Ed Greer

Members Absent

Ann Ragland

Staff Present

Mike McKinney, Code Enforcement Officer
Latanya Merritt

I. Call to Order

Chairperson Tharrington called the meeting to order at 6:10 p.m. on Tuesday, September 16, 2008 in the Conference Room of Town Hall.

Invocation

Mr. Greer gave the invocation.

II. Approval of Agenda

On motion of Mrs. Long, seconded by Mr. Greer and duly carried, the agenda was approved.

III. Approval of Meeting Minutes August 18, 2008

On motion of Mrs. Sanders, seconded by Mr. Greer and duly carried, the minutes were approved.

IV. Financial Report

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| 1). <u>Appearance Commission Budget:</u> | Balance: \$10,000.00 |
| 2). <u>J. B. George Fund:</u> | Balance: \$ 2,642.07 |

V. Old Business:

1). Smithfield Slogan Contest

- Member of the committee will review the submitted slogans, however the sub-committee for the slogan contest will narrow the list to 10.
- The Commission will then narrow the list of 10 to 5.
- The list of 5 will be submitted to Town Council and they will decide the winning slogan for the Town of Smithfield.

VI. New Business:

Mrs. Long asked what the plan of action was for the Appearance Commission this year.

Mr. McKinney stated that a copy of the plan of action was placed in last month's agenda packet.

The Commission members were asked to review the plan of action and be prepared to discuss at the next meeting.

Mrs. Long stated that she would like to see improvement made on the west corner of South Bright Leaf Blvd. and Brogden Road.

Upon discussion of the west corner of South Bright Leaf and Brogden Road, Mrs. Long made a motion to investigate the feasibility of making landscape improvements to this small area. The motion was seconded by Mrs. Sanders and duly carried. Mr. McKinney will perform the initial investigation.

VII. Adjournment:

On motion of Ms. Jackson, seconded by Mrs. Sanders and duly carried, the meeting was adjourned.