

# SMITHFIELD APPEARANCE COMMISSION MINUTES

March 17, 2009

## Members Present

Harold Tharrington  
Regina Sanders  
Candace Jackson  
Kay Long  
Ann Ragland

## Members Absent

Ed Greer

## Staff Present

Mike McKinney, Code Enforcement Officer  
Lola Andrews

### **I. Call to Order**

Chairperson Harold Tharrington called the meeting to order at 6:00 p.m. on Tuesday, March 17, 2009 in the Conference Room of Town Hall.

### **Invocation**

Candace Jackson gave the invocation.

### **II. Approval of Agenda**

On motion of Mrs. Long, seconded by Mrs. Sanders and duly carried, the agenda was approved. Unanimous.

### **III. Approval of Meeting Minutes, December 16, 2008**

On motion of Mrs. Long, seconded by Mrs. Sanders and duly carried, the minutes were approved. Unanimous.

### **IV. Financial Report**

1). Appearance Commission Budget:	Balance:	\$10,000.00
2). J. B. George Fund:	Balance:	<u>\$ 3,190.93</u>
	Total:	\$13,190.93

## V. Old Business

1.) **Smithfield Slogan Contest**

After some discussion regarding the selections of slogans by the Town Council, the committee voted for "A Place To Be". Unanimous.

Mr. Tharrington asked that a letter be sent to the contest winner.

2.) **Sidewalk Improvements on South Bright Leaf Boulevard**

Mr. McKinney read a letter to DOT from Mr. Tharrington regarding sidewalk improvements on South Bright Leaf Boulevard. Mr. Tharrington approved and signed the letter.

3.) **Lighting of the sculpture at the Commons**

Mr. McKinney read a letter to Paul Embler, Planning Director, from Mr. Tharrington regarding timetable for installation of possible landscaping and lighting of the sculpture. Mr. Tharrington approved and signed the letter.

## VI. New Business

The committee discussed electing a new Chairperson, because Mr. Tharrington's term will expire at the end of March.

Mrs. Kay Long nominated Regina Sanders for Chairperson, seconded by Mrs. Ann Ragland. Voted unanimous.

Mrs. Ann Ragland nominated Kay Long for Vice Chairperson, seconded by Mrs. Regina Sanders. Voted unanimous.

Mrs. Long asked each member to bring, to the next meeting, the names of three candidates for membership.

## VII. Adjournment

On motion of Mrs. Sanders, seconded by Mrs. Long the meeting was adjourned. Unanimous.