

SMITHFIELD APPEARANCE COMMISSION MINUTES

October 20, 2009

Members Present

Regina Sanders
Candace Jackson
Kay Long
Ann Ragland
Billie Stevens

Members Absent

Ed Greer

Staff Present

Mike McKinney, Code Enforcement Officer
Lola Andrews, Administrative Secretary
Lenny Branch, Public Works Superintendent

I. Call to Order

Regina Sanders called the meeting to order at 6:00 p.m. on Tuesday, October 20, 2009 in the Conference Room of Town Hall.

Invocation

Ann Ragland gave the invocation. Regina Sanders asked for a moment of silent prayer for Betty Robinson, former Appearance Commission member, who passed away in September.

II. Approval of Agenda

On motion of Kay Long and seconded by Candace Jackson and duly carried, the agenda was approved.

III. Approval of Meeting Minutes August 18, 2009

On motion of Kay Long and seconded by Candace Jackson, the minutes were approved as amended.

IV. Financial Report

1). <u>Appearance Commission Budget:</u>	Balance: \$ 8,000.00
2). <u>J. B. George Fund:</u>	Balance: \$ 1,065.00
	Total: \$ 9,065.00

V. Old Business

1. Plan of Work:

Kay Long discussed her recent meetings with the Chamber of Commerce and the Town of Selma regarding working together on some improvements to the entry corridors at exit 95 in Smithfield and exit 97 in Selma.

The commission reviewed the current 2009-2010 Plan of Work and decided to form a sub commission, of three members: Billie Stevens, Regina Sanders and Kay Long, to review the current Plan of Work, develop a new one for 2010-2011 and present it to the full commission for review at the next regularly scheduled meeting.

2. Wording on Bench Plaques:

Kay Long presented the commission with samples of plaques that she received from Gold Craft that could be used for the wording on each bench. After reviewing the samples and discussing the placement of the plaques on the benches the commission decided to have of one plaque that acknowledged both the commission and the J.B. George fund. The wording for the plaque is as follows:

Benches in the downtown area have been provided by the Smithfield Appearance Commission and the J.B. George Beautification fund.

3. New Business

There was none.

VII. Adjournment

On motion of Kay Long and second by Billie Stevens, the meeting was adjourned.