



2016 - 2017

*Smithfield Appearance Commission
Memorandum*

To: Town Council and the Town Manager

From: Katherine Tamer, Chairperson
Peggy Scott, Vice Chairperson

Subject: Annual Report and Detailed Summary of the J.B. & J.P. George Endowment

Date: August 1, 2017

1. Comprehensive report of activities of the Town of Smithfield Appearance Commission for the year ending June 30, 2017.
2. Our Plan of work for the 2017-2018 year
3. The J.B. & J.P. George Endowment Annual- Financial Reports

Date:

To: Mr. Andy Moore, Mayor
Mr. Michael Scott, Town Manager
Planning Director

Ms. Shannan Williams, Town Clerk

Councilman Emery Ashley
Councilman Marlon Lee
Councilman Roger Wood
Councilman Stephen Rabil

Councilman Perry Harris
Councilman Travis Scott
Councilman John A. Dunn

JB & JP George Endowment Reports will be delivered to Mr. George.

This Section of the Annual Report is to inform you of the actions taken by the Appearance Commission regarding the J.B. & J.P. George Beautification Endowment Funds for the fiscal year July 1, 2016 to June 30, 2017. Both Endowments were revised under the direction of Mr. George on November 19 2016. *The entire agreement can be viewed thru Town Hall.*

J.B. George Beautification Endowment Fund Annual Report

The Town has advertised in the Herald once during the month of April 2017 about the availability of the beautification funds. We also published the ad in our Town Newsletter and Website also on Appearance Commission Social media sites. There were no applications submitted to the Appearance Commission for fund requests.

Beginning Endowment Balance on June 30, 2016 was. \$105,000.00

Annual Earned Income

Interest	\$1349.72
From last year	<u>\$ 915.00</u>
Total	\$2264.72

Expenditures totaled \$1503.00

Advertising News and Observer \$ 53.12
Lassiter Electric \$1450.00 (lighting at the Library)
**Lassiter Electric donated \$300.00 in labor charges when they found an issue with the lights that needed corrected.*

We will carry over \$761.60 to finishing the Landscaping at the African American Memorial this fall.

Ending Endowment Balance on June 30, 2017 was \$105,000.

JP George Beautification Fund Annual Report

The Beginning **Endowment Balance** on June 30, 2016 was \$25,330.

Annual Earned Income

Interest	\$ 167.27
From Last year	<u>\$1562.52</u>
Total	\$1729.79

Expenditures Totaled \$1472.95

Library Renovation: Swift Creek Plants	\$542.95
Mulch	\$496.00
Seed Nursery: Coor Farm Supply	\$434.00

We will carry over \$256.84 to next year's projects

Ending Endowment Balance on June 30, 2017 was \$25,330.

This Annual Report will be posted on the Appearance Commission page on the Town of Smithfield Website.

Sincerely,
Katherine Tamer, Chairperson
Submitted by Peggy Scott, Vice Chairperson

Smithfield Appearance Commission

Completions for 2016- 2017

Revitalization Grant

Up-Lighting the Paper Bark Maples and the Crepe Myrtles along Market Street was completed by November 2016.

Highway 70 Beautification Project

Beautification was funded by DOT and enhanced the road ways along the west side of business 70 to the bridge. This project is complete and the project a success.

Donate-A-Tree Program

We have Received 11 Memorials this year

2 Trees will be planted in the Town Hall parking lot area

1 Tree will be planted in the Town Hall Park

4 Trees will be planted along Front Street between the Cemeteries

1 Tree at the Police Dept.

2 Trees along the roadside on Brogden Road

1 Tree at the Library (has been planted)

11 name plates were purchased and added to the Plaques in the Town Hall Park

New “Thank You Notes” were designed and are mailed out to Donors.





New Sidewalks along downtown 3rd street on both sides have been replaced.

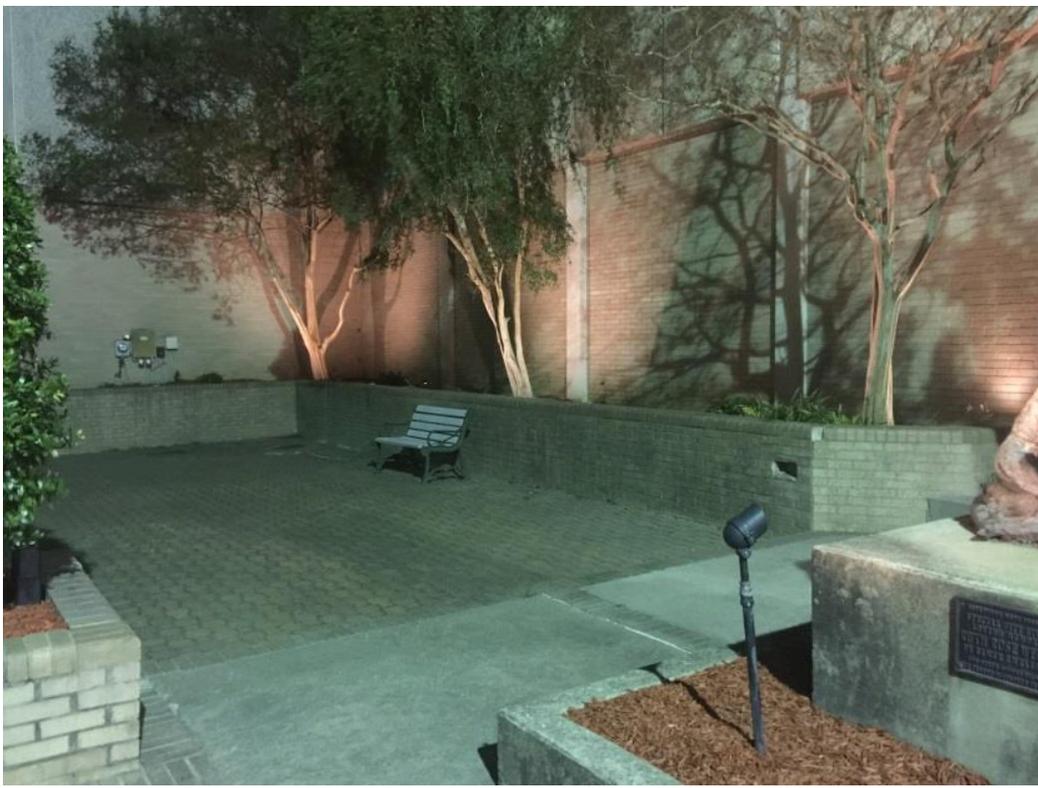
Library Renovation

Lenny's Dept. removed over grown bushes and replaced the plantings, added mulch and an overall major cleanup of the garden areas along Market Street and 3rd street.

The Utility Dept. repaired the Lighting on the Reader Statue,
Lassiter Electric added up-lighting to the trees in the corner planters.



Before



After

JB George Funds \$1450.00 Lighting
JP George Funds \$1038.95 Plants & Mulch





African American Monument on Front Street

Our Utility Dept. repaired the lighting on this monument and Public works removed a huge dead tree. The landscaping around the monument is planned for this fall. (JB George Funds estimated at \$600.00)



Seed Nursery

Plants are purchased and growing irrigation is in place.
JP Fund \$434.00

Martin Luther King Sign

The dead plants were removed and new landscaping is ready for fall or spring.
Reports showed there was a bacteria found in the soil so new dirt and then the plantings.

Town Banners

We have added input and our working with DSDC and Travel and Tourism on New Banners.

Social Media

We have added Facebook, and Instagram accounts, connected to the Appearance Commission to promote and advertise the beauty of our Town.

I would also like to call attention to our Parks:

The Appearance Commission did not have input in these projects but the end results are impressive and worth recognizing, we appreciate their hard work.

Silas McLure earned his Eagle Scout award cleaning out and refurbishing the pavilion on Front Street.





**Parks & Rec are just about finished with the Gertrude B Johnson Park in West Smithfield.
We now have new restrooms at Talton Park.**



Smithfield Appearance Commission

Plan of Work for 2016-2017

- Donate a Tree Program
10 trees to be planted this fall
- Partner with Tourism and DSDC on the Wayfinding Project our Appearance Commission will be taking care of the Beautification around the 4 new signs at the entrances to town. New Banners for Market Street.
- Beautification off both I-95 Exits (Brodden Road and US-70)
Mowing every 2 weeks and clean-up of Litter, making the overall appearance more welcoming
- Replacing and planting new trees where needed.
- Library Renovations to the Back Court Yard of the Children's Area
- Continue building an inventory of trees and plants in our seed nursery.
- Contributing to the Newsletter with planting ideas and helpful information educating our Citizens promoting beautiful yards.
- Researching and possible development of a Dog Park
- Contributing to the Booker Dairy Road Project Beautification
- Plantings around the African American Memorial
- Recognizing Homeowners and Businesses with nicely landscaped yards

Thank You

The Appearance Commission would not be able to do the work we do without the tireless efforts of the Town staff.

Special Thank you to:

Lenny Branch and his entire Department of Public Works.

For always getting the many projects finished, installed, and looking great!
Keeping our Beautiful Town clean and well maintained.

Shannan Williams

For keeping us on track and taking care of our minutes and book work.
Her knowledge is endless and she is always so positive and helpful.

Ted Credel and Rodney Johnson and the Utility Dept.

Their crew installed the lighting along Market Street. This project would not have been able to happen without their long hours and hard work.

Also repairing the spot lights on our statue at the Library and the African American Monument, on Bridge and Front Street.

Paul Embler our now retired Planning Director.

Thank you for your years of Service and endless support for our Commission and the beautification of our Town.

Councilman Perry Harris

For his Support, Advice and championing for the Appearance Commission.

Mayor, Andy Moore

Town Manager, Michael Scott

Town Council

For their support of the Appearance Commission

Mr. Jim George-

For his continued support of the Appearance Commission and the beautification of our Town.

What a wonderful year! We have a new Chairperson Katherine Tamer she has so much excitement and great ideas this was her first year on the commission.

I am looking forward to our future challenges we all appreciate your trust and faith in our recommendations and appreciate your help in getting these projects finished.

Submitted by,

Peggy Scott, Vice Chairperson of the Smithfield Appearance Commission