



**2017- 2018**

*Smithfield Appearance Commission  
Annual Report*

To: Town Council and the Town Manager

From: Peggy Scott, Chairperson  
Alice Harris, Vice Chairperson

Subject: Annual Report and Detailed Summary of the J.B. & J.P. George Endowment

Date: August 1, 2018

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1. Comprehensive report of activities of the Town of Smithfield Appearance Commission for the year ending June 30, 2018.
2. Our Plan of work for the 2018-2019 year
3. The J.B. & J.P. George Endowment Annual- Financial Reports

Date:

To: Mr. Andy Moore, Mayor  
Mr. Michael Scott, Town Manager  
Planning Director Stephen Wensman

Ms. Shannan Parrish, Town Clerk

Councilman Emery Ashley  
Councilman Marlon Lee  
Councilman David Stevens  
Councilman Stephen Rabil

Councilman Dr David Barbour  
Councilman Travis Scott  
Councilman John A. Dunn

JB & JP George Endowment Reports will be delivered to Mr. George.

# J.B. & J.P. George Beautification Endowment Fund Annual Reports

*JB and JP Endowment agreements can be viewed thru Town Hall.*

## **J.B. George Beautification Fund Annual Report**

The Town has advertised in the Herald once during the month of April 2018 about the availability of the beautification funds. We also published the ad in our Town Newsletter and Website also on Appearance Commission Social media sites. There were no applications submitted to the Appearance Commission for fund requests.

**Beginning Endowment Balance** on June 30, 2017 was. \$105,000.00

### **Annual Earned Income**

Interest	\$1250.08
From last year	<u>\$ 761.60</u>
Total	\$2011.68

### **Expenditures**

• Paper Bark Maple Trees & Plants at the Memorial Monument	\$1,200.00
• Advertising News and Observer	<u>\$ 63.08</u>
<b>Totaled</b>	<b>\$1,263.08</b>

We will encumber \$748.60 to next years projects

**Ending Endowment Balance** on June 30, 2018 was \$105,000

## **J.P. George Beautification Fund Annual Report**

The Beginning **Endowment Balance** on June 30, 2017 was \$25,330.

### **Annual Earned Income**

Interest	\$ 241.82
From Last year	<u>\$ 256.84</u>
Total	\$ 498.66

### **Expenditures**

• Paper Bark Maple Trees	
<b>Totaled</b>	<b>\$146.00</b>

We will encumber \$352.66 to next year's projects

**Ending Endowment Balance** on June 30, 2018 was \$25,330

This Annual Report will be posted on the Appearance Commission page of the Town of Smithfield Website. If there are any questions, please contact me.

*Sincerely Submitted by*  
*Peggy Scott, Chairperson*  
*Alice Harris, Vice Chairperson*

## *Appearance Commission General Fund Expenditures*

A total of \$8,313.93 was spent on the projects detailed on the following pages.

We will encumber \$6686.00 for fall projects

Fall Projects are as follows:

Parks & Rec. Dept. has replaced the entrance signs for all of our parks  
MLK Sign & 11 Park Signs we will finish the project with  
Plants, Mulch, Edging, & Dirt Estimated \$2400.00-\$3600.00

9 New Trees (Donate a Tree) Estimated \$1600.00

New Trees along Johnson Street Downtown

Boat Ramp Beautification

4 Wayfinding Entrance Signs: Plants, Mulch, Dirt

### *Projects for 2018-2019:*

Update Town Hall Park  
Boat Ramp Area  
Continue looking at Streets that need Beautification  
Continue developing a Tree plan for the Town

### *Points of Interest:*

We would like to thank Regina Sanders for her 11 years of service on the commission.  
She has stepped down this year.

We currently have 3 opening

### *Donate-A-Tree Program*

9 Tree's this year for a **Total of 155 Trees since 2010.**

# *Smithfield Appearance Commission*

## *Projects for 2017- 2018*

### **Library Renovations in the Back Court Yard \$886.00**

Power Washed Front side and back court yards and the statue  
Old bushes were removed new dirt and new plants, sod & mulch

**Before**



**After**

## African American Monument

Steel edging, new plants, mulch and we added a granite marker with the story behind the memorial \$930.00

**Before**



**After** more plants will be added this fall to fill in



**Miracle Park Baseball Diamond \$905.00**

Landscaping 9 Red Maples, 4 large areas with plants & mulch

**10 New Paper Bark Maple Trees along Market Street \$2900.00**

**Replaced American Flags and Poles along Market Street \$2805.60**

**New Banners** were chosen 2 sets one holidays and one everyday



# Thank You

*The Appearance Commission would not be able to do the work we do without the tireless efforts of the Town Staff.*

## *Special Thank you to:*

**Lenny Branch and his entire Department of Public Works.**

For always getting the many projects finished, installed, and looking great!  
Keeping our Beautiful Town clean and well maintained.

**Shannan Parrish**

For keeping us on track and taking care of our minutes and book work.  
Her knowledge is endless and she is always so positive and helpful.

**Stephen Wensman** our Planning Director always available to answer our questions and knowledge about areas we would like to work on.

**Councilman David Stevens**

For his Support, for the Appearance Commission.

**Mayor, Andy Moore**

**Town Manager, Michael Scott**

**Town Council**

For their support of the Appearance Commission

**Mr. Jim George-**

For his continued support of the Appearance Commission and the beautification of our Town.

*Respectfully Submitted by  
Chairperson Peggy Scott  
Vice Chairperson Alice Harris*