



2018- 2019

*Smithfield Appearance Commission
Annual Report*

To: Town Council and the Town Manager

From: Peggy Scott, Vice Chairperson

Subject: Annual Report and Detailed Summary of the J.B. & J.P. George Endowment

Date: August 1, 2019

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1. Comprehensive report of activities of the Town of Smithfield Appearance Commission for the year ending June 30, 2019.
 2. Our Plan of work for the 2019-2020 year
 3. The J.B. & J.P. George Endowment Annual- Financial Reports

Date:

To: Mr. Andy Moore, Mayor
Mr. Michael Scott, Town Manager
Planning Director Stephen Wensman

Ms. Shannan Parrish, Town Clerk

Councilman Emery Ashley
Councilman Marlon Lee
Councilman David Stevens
Councilman Stephen Rabil

Councilman Dr David Barbour
Councilman Travis Scott
Councilman John A. Dunn

JB & JP George Endowment Reports will be delivered to Mr. George.

J.B. & J.P. George Beautification Endowment Fund Annual Reports

JB and JP Endowment agreements can be viewed thru Town Hall.

J.B. George Beautification Fund Annual Report

The Town has advertised in the Herald once during the month of April 2018 about the availability of the beautification funds. We also published the ad in our Town Newsletter and Website also on Appearance Commission Social media sites. There were no applications submitted to the Appearance Commission for fund requests.

Beginning Endowment Balance on June 30, 2018 was. \$105,000.00

Annual Earned Income

Interest	\$1942.94
From last year	<u>\$ 748.60</u>
Total	\$2691.54

Expenditures

• Trees for the Dog Park	\$800.00
• Plants around the Dog Park Sign	\$156.00
• Advertising News and Observer	<u>\$ 34.20</u>
Total Spent	\$990.20

We will encumber \$1701.34 to next years projects

Ending Endowment Balance on June 30, 2019 was \$105,000

J.P. George Beautification Fund Annual Report

The Beginning **Endowment Balance** on June 30, 2018 was \$25,330.

Annual Earned Income

Interest	\$414.87
From Last year	<u>\$352.66</u>
Total	\$767.53

Expenditures

- Saved this year, for upcoming Plans 2020

We will encumber \$767.53 to next year's projects

Ending Endowment Balance on June 30, 2019 was \$25,330

This Annual Report will be posted on the Appearance Commission page of the Town of Smithfield Website. If there are any questions, please contact me.

Sincerely Submitted by
Peggy Scott, Vice Chairperson

Appearance Commission *General Fund Expenditures*

A total of \$5,220.93 was spent on the projects detailed on the following pages.

We will encumber \$16,265.07 for fall projects

Fall Projects are as follows:

9 New Trees (Donate a Tree) Estimated \$1600.00

New Trees along Johnson Street Downtown

Boat Ramp Beautification

4 Wayfinding Entrance Signs: Plants, Mulch, Dirt \$6,000

Projects for 2019-2020:

Boat Ramp Area will be our main goal for next year we have applied for the Travel and Tourism grant to be used toward the shelter and Flag pole. Using all of our \$15,000 Budgeted amount with Matching Grants for a total of \$30,000.

We will be planning ahead for 2021:

Update Town Hall Park

Continue looking at Streets that need Beautification

Continue developing a Tree plan for the Town

Points of Interest:

We would like to thank Anita Liverman for her 6 years of service on the commission. She has stepped down this year.

We currently have 3 opening

Donate-A-Tree Program

8 Tree's this year for a **Total of 163 Trees since 2010.**

Smithfield Appearance Commission

Projects for 2018- 2019

Dog Park Additions

Trees around the park, plantings and mulch around the sign. \$956.00



11 Park Signs Landscaping was completed \$ 1710.00



Community Garden mulch & signage for individual plants \$461.00



**Have started the renovations to Johnson Street removal of dead trees
New concrete in areas where it was needed 12 trees will be planted in the fall.
So far we have spent \$3000 on this project and estimated \$3000 more for the 12 trees.**



**Wayfinding Signs: should be installed very soon and the Appearance Commission will be providing the landscaping around the 4 large signs and some of the small signs.
Estimated cost of \$6,000.**

Thank You

The Appearance Commission would not be able to do the work we do without the tireless efforts of the Town Staff.

Special Thank you to:

Lenny Branch and his entire Department of Public Works.

For always getting the many projects finished, installed, and looking great!
Keeping our Beautiful Town clean and well maintained.

Shannan Parrish

For keeping us on track and taking care of our minutes and book work.
Her knowledge is endless and she is always so positive and helpful.

Stephen Wensman our Planning Director always available to answer our questions and knowledge about areas we would like to work on.

Councilman David Stevens

For his Support, for the Appearance Commission.

Mayor, Andy Moore

Town Manager, Michael Scott

Town Council

For their support of the Appearance Commission

Mr. Jim George-

For his continued support of the Appearance Commission and the beautification of our Town.

*Respectfully Submitted by
Vice Chairperson Peggy Scott*