

Smithfield Historic Preservation Commission Minutes
Tuesday October 3, 2006
4:00 p.m., Town Hall Meeting Room

Members Present:

Richard Williams
Shirley Booker
Jan Branch
Todd Johnson
Chris Johnson
Julia Narron

Members Absent:

Myrtle Sanders

Staff Present:

Mark Helmer
Latanya Merritt

Chairman Williams opened the public meeting.

APPROVAL FOR THE MINUTES FOR SEPTEMBER 5, 2006.

Mr. Chris Johnson made a motion that the minutes be approved as presented. The vote was unanimous.

Chairman Williams stated that the commission would not meet before Town Council as scheduled for tonight.

Chairman Williams stated that he met with Mr. Helmer, and Mr. Chris Johnson today to discuss information on the applications for the Bingham and Hasting House.

Mr. Helmer stated that Ms. Hanbury, the Preservation Services Coordinator and Certified Local Government Coordination for the N.C. State Historic Preservation Office, stated that the applications were incomplete and needed to be resubmitted. Ms. Hanbury sent Mr. Helmer an example of what needed to be completed before submitting the application.

Chairman Williams suggested inviting Ms. Hanbury to the November 7 meeting. At that meeting the Commission would present the proposed boundaries to Ms. Hanbury and have lunch with her.

Mr. Todd Johnson made motion that was seconded by Mrs. Shirley Booker to invite Ms. Hanbury to the November 7 meeting. The vote was unanimous.

Mr. Chris Johnson stated that the Christmas tree lighting ceremony would be held on Thursday, December 7, 2006 at the Court House.

Mr. Chris Johnson stated that the Downtown Smithfield Development Corporation would be putting up Christmas tree at the Court House on December 7, 2006. He proposed talking with property owners about putting candles in their windows in January 2007.

Mrs. Narron suggested having flyers distribute throughout the downtown area.

Mrs. Narron and Mrs. Branch offered to put together a flyer, and email a copy to Mr. Chris Johnson.

Mr. Chris Johnson and Mr. Helmer will meet and discuss the guidelines for the Overlay Boundaries.

ADJOURMENT

Being nothing further, the meeting was adjourned.