

August 2, 2012

The Board of Trustees of the Public Library of Johnston County and Smithfield met on Monday July 23, 2012 at 6:00 pm in the Board Room of the Public Library of Johnston County and Smithfield.

Present

Tim Rogers, Chairman
Michael Creech
Debbie Cobb
Rita Dickinson
Carolyn Ennis
Deanne Holcombe
Jimmy Narron

Absent

Heather Ford
Vicki Harris
Kay Long

Also present were Margaret Marshall, Library Director and Vickie Duren, Recording Secretary.

Tim Rogers called the meeting to order at 6:05 pm. Tim asked for motions to approve the minutes from the May meeting. Michael Creech made a motion to accept the minutes as written. Jimmy Narron seconded the motion. The motion carried.

Margaret Marshall gave a brief review of the Final Budget for Fiscal Year 2012-2013. The Budget includes a 1.2% COLA for all employees. There is some leeway in the budget for possible merit increases for some employees, based on total scores of their annual evaluations.

Tim Rogers asked for motions favoring approval of the final budget. Carolyn Ennis made a motion to approve the Final 2012-2013 Budget. Debbie Cobb seconded the motion. The motion carried.

Director's Report

Before we actually receive the LSTA Strategic Planning Grant, we need to participate in a new LSTA funded pilot program, along with 9 other libraries, called the Community Needs Assessment Project. Library Consultant, Dr. Robert Burgin, will work with us on this. This project will run parallel to the strategic planning process. Dr. Burgin met with Margaret and Tim today (July 23). They discussed setting up a Steering Committee which will be made up of a sampling of citizens from across Johnston County. Even our Board, with some additions, could make up this committee. Dr. Burgin will conduct forums and focus groups to help in the process of needs assessment. He will meet with the committee in the near future. All results must be in by the end of December.

Bylaws & Policy Revisions

Included in the Board packets each board member received prior to the meeting, were suggested revisions to the Bylaws of the Public Library of Johnston County and Smithfield. Those revisions included changing the meeting time to the last Monday in every month, with the exception of December, at 6:00pm. Also revised is the definition of a quorum. A majority of appointed members shall constitute a quorum. Written notice of meetings will be given one week prior to the meeting date.

Tim Rogers asked for a motion to accept the revisions to the bylaws. Jimmy Narron motioned to accept the revisions to the bylaws. Michael Creech seconded the motion. The motion carried.

Art-Louis Orr

Margaret proposed that the framing of the etchings collection be paid for from carryover funds from our 2011-2012 Budget. After funds are raised through the fund raising drive proposed by Mr. John Hobart, the funds used could be repaid to the current budget. After some discussion about cost of the transport boxes as well, Tim Rogers asked for a motion that the library use the carry over funds to pay the Memory Lane invoice, and to set the fund-raising goal at \$134/ print. Jimmy Narron brought the motion forward and the motion was seconded by Michael Creech. Motion carried.

Correspondence

The Board of Trustee members all received a letter of complaint from a patron regarding the topic of a display that was put up during the month of June. The books used in the display were all books from our non-fiction collection.

Unfinished & New Business

The time frame for both the Board Retreat and the meeting for the Steering Committee will be set after speaking further with Dr. Burgin.

Upon completion of business on the agenda, Tim asked for a motion to adjourn. Jimmy Narron motioned to adjourn the meeting. Michael Creech seconded the motion. The meeting adjourned at 6:40 pm.

Tim Rogers, Chairman

Vickie Duren, Recorder