

October 15, 2012

The Trustees of the Public Library of Johnston County and Smithfield met on Monday, September 24, 2012 at 6:00 PM in the Board Room of the Public Library of Johnston County and Smithfield.

Present

Tim Rogers, Chairman
Michael Creech
Rita Dickinson
Carolyn Ennis
Jimmy Narron

Absent

Debbie Cobb
Heather Ford
Deanne Holcombe
Kay Long

Also present were Margaret Marshall, Library Director and Vickie Duren, Recording Secretary.

Tim Rogers called the meeting to order at 6:05 PM. Michael Creech motioned to approve the minutes from the August meeting. Carolyn Ennis seconded the motion. The motion carried.

Director's Report

Vickie attended the Lead the Change program sponsored by Library Journal on September 11th in Raleigh. Margaret met with Directors of the Affiliated Libraries Sept. 10-14 to discuss the upcoming Needs Assessment and their roles in the process.

State Library Consultant, Dr. Robert Burgin will be conducting surveys, focus groups and interviews with community leaders, that will identify community needs and expectations for library services, and the future of our library and its affiliates. Dr. Burgin met with staff on Thursday, September 13th to get their input for the Needs Assessment.

The Needs Assessment Steering Committee meeting has been moved to October 29th, at the next scheduled Board Meeting.

No Committee Reports were given. Tim reported that one additional person is needed to serve on the Personnel Committee. The Committee will need to meet regarding Margaret's Performance Appraisal. Michael Creech volunteered to serve on the Personnel Committee.

The Commissioner's Luncheon will be at 12:30 on Monday October 1st.

Victoria Harris, who was serving as Vice Chair for our Board recently resigned her position and a new Vice Chair is needed. We will revisit the election of this office at the next meeting.

Margaret proposed a 1% merit increase for 5 employees. The County approved a 1.2 % increase in July for County employees although the library budget included an increase of 2%. The merit increase will cost \$1,672.50 for the year. This figure includes funds to cover the cost of social security, 401K and retirement for those 5 employees. Jimmy Narron motioned to approve the merit increases for the 5 qualifying employees. Rita Dickinson seconded the motion. The motion carried.

Jimmy Narron motioned to adjourn the meeting. Carolyn Ennis seconded the motion. The meeting adjourned at 6:35 PM.

Tim Rogers, Chairman

