

The Smithfield Town Council met in special session on Wednesday, April 30, 2014, at 5:30 pm. in the Council Chambers of the Smithfield Town Hall. Mayor John H. Lampe, II presided.

Councilmen Present:

M. Andy Moore, Mayor Pro-Tem  
Marlon Lee, District 1  
Travis Scott, District 3  
Emery D. Ashley, At-Large  
Charles A. Williams, At-Large

Councilmen Absent

J. Perry Harris, District 2  
Roger A. Wood, District 4

Administrative Staff Present

Paul Sabiston, Town Manager  
Greg Siler, Finance Director  
Ken Griffin, Public Utilities Director  
Shannan Williams, Town Clerk

**PRESENTATION:**

**1. Preliminary Engineering Report (PER) for Raw Water Improvement and Augmentation Study**

Carl Scharfe, Project Engineer with the Wooten Company presented to Council the PER for Raw Water Improvement. Mr. Scharfe explained some of the intake issues that continue to cause complications for the water treatment plant. Mr. Scharfe outlined some raw water alternative and explained that grant funding may be available for the necessary improvements.

Councilman Scott made a motion, seconded by Councilman Ashley, to proceed with the grant application and to direct Public Utilities Director Ken Griffin to work with the Wooten Company to proceed with the grant application. This motion was withdrawn by Councilman Scott.

Mayor Lampe suggested that the Town get a second opinion from Engineer Thomas Speight before the Council made a formal decision.

No action taken.

**2. FY 2014 – 2015 BUDGET DISCUSSION**

Town Manager Paul Sabiston continued discussion with the Council on the FY 2014-2015 proposed budget.

**UTILITY FUNDS**

**REVENUES**

Town Manager Paul Sabiston reviewed the utility fund revenues with the Council.

**WATER PLANT**

Town Manager Paul Sabiston and Public Utilities Director reviewed the budget proposal for FY2014-2015. There was a general discussion by the Council concerning the Water Plant's overall budget. Mr. Griffin explained that there was an increase in the professional services line item. This increase is to account for miscellaneous engineering fees related to work at the water plant to deal with the sludge issue and to assist with the transition to ferric sulfate.

**WATER/SEWER**

Town Manager Paul Sabiston and Public Utilities Director reviewed the budget proposal for FY2014-2015. There was a general discussion by the Council concerning the Water/ Sewer Department's overall budget.

Mr. Griffin explained that the budget proposal included a promotion and pay increase for an employee who has been serving as the acting Water/Sewer Superintendent.

Councilman Scott questioned the monthly telephone allowance employees received. Members of Council discussed capping the cell phone reimbursements at \$600.00 a month.

### **ELECTRIC**

Town Manager Paul Sabiston and Public Utilities Director reviewed the budget proposal for FY2014-2015. There was a general discussion by the Council concerning the Electric Department's overall budget. Mr. Sabiston explained that based on recent legislature, it was the recommendation of staff to leave electric rates unchanged until the impact on the budget is known.

### **RECESS:**

There being no further business, Councilman Ashley made a motion, seconded by Councilman Scott, to recess the meeting until Wednesday, May 7, 2014 at 6:00 pm. Unanimously approved.

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John H. Lampe, II , Mayor

ATTEST:

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Shannan L. Williams, Town Clerk