

The Smithfield Town Council met in special session on Wednesday, May 28, 2014, at 6:00 pm. in the Council Chambers of the Smithfield Town Hall. Mayor John H. Lampe, II presided.

Councilmen Present:

M. Andy Moore, Mayor Pro-Tem  
Marlon Lee, District 1  
J. Perry Harris, District 2  
Travis Scott, District 3  
Roger A. Wood, District 4  
Emery D. Ashley, At-Large  
Charles A. Williams, At-Large

Councilmen Absent

Administrative Staff Present

Paul Sabiston, Town Manager  
Lenny Branch, Public Works Director  
Paul Embler, Planning Director  
Kenneth C. Griffin, Public Utilities Director  
Patrick Harris, Emergency Services Director  
Tim Kerigan, Human Resources/PIO  
Tim Johnson, Parks & Rec Director  
Mike Scott, Police Chief  
Greg Siler, Finance Director  
Shannan Williams, Town Clerk

**CALL TO ORDER:**

Mayor Pro-Tem Moore called the meeting to order at 6:00 pm

**APPROVAL OF THE AGENDA:**

Councilman Ashley made a motion, seconded by Councilman Moore to approve the agenda with the following amendment: Add a Closed Session pursuant to NCGS 143-318.11 (a) (6). Unanimously approved.

**BUSINESS ITEMS:**

**1. SMITH COLLINS PARK IMPROVEMENTS**

Parks and Recreation Director Tim Johnson informed the Council on suggested improvements to the Smith Collins Park. The proposed improvements are as follows:

- a. Park access barriers and define parking areas for a total of \$2,106.00.
- b. Restroom/ Concession building repairs/upgrades for a total of \$12,000.00.
- c. Optional- Replacement of basketball goals:
  - i. Option 1 – Replacement of backboards and rims in the amount of \$1,650.00
  - ii. Option 2 – Replacement of backboards, rims and posts in the amount of \$4,800.00.

Mayor Lampe suggested that a metal roof be installed on the concession stand instead of a rubber roof. It was his opinion that the restrooms/concession stand be upgraded to match those of the Community Park.

Councilman Lee questioned if padding could be installed around the posts to make it safer for those that will be using the basketball court. Mr. Johnson responded that safety padding could be added.

Councilman Ashley made a motion, seconded by Councilman Williams, to approve the following expenditures and improvements dedicated to Smith Collins Park: 1) Park access barriers and define parking areas in the amount of \$2,106.00. 2) Restroom/ Concession building repairs/upgrades in the amount of \$13,500.00. 3) Replacement of backboards and rims including safety padding for the posts. All surplus funds would be dedicated to improvements at Smith Collins Park. Unanimously approved.

**2. CONTINUED DISCUSSIONS OF FY 2014-2015 BUDGET**

Town Manager Paul Sabiston presented to the Council an updated draft budget to the Council. Mr. Sabiston highlighted changes that were made to the budget. All departments were reviewed.

Highlights and/or discussions included the following:

- Reduction of the Electric Fund Transfers to the General Fund.
- An up to 3% merit increase for employees.
- Reduction of the cell phone allowance to be a maximum of \$600 a year based on job function.
- Fire Department – Include 3 part time positions instead of the requested 8 part time positions.
- Parks & Recreation – Increase contracted services for the elimination of two full time positions.
- Balanced budget with no rate increase.
- Hiring approval policy by Council

**CLOSED SESSION:**

Councilman Williams made a motion, seconded by Councilman Scott, to enter into Closed Session pursuant to NCGS 143-318.11(a) (6). Unanimously approved.

**RECONVENE IN OPEN SESSION:**

Mayor Pro-Tem Moore made a motion, seconded by Councilman Ashley, to reconvene in open session. Unanimously approved.

**ADJOURN:**

There being no further business, Mayor Pro- Tem Moore made a motion, seconded by Councilman Ashley, to adjourn. Unanimously approved.

ATTEST:

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John H. Lampe, II , Mayor

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Shannan L. Williams, Town Clerk