

TOWN OF SMITHFIELD, NC

Planning Department
350 East Market St.
Smithfield, NC 27577
(919) 934-2116



Street Cut Permit Application

FEE \$25.00 Per Street Cut

1. Applicant Information

Owner or County:		Address:	
Phone:	Fax:		
E-mail:			
Field Contact Name:		Field Contact Phone:	

2. Contractor Information

Name:		Address:	
Phone:	Fax:		
E-mail:		License #:	
Field Contact Name:		Field Contact Phone:	

3. Project Information

Address or Location:	
Type of Work (check all that apply): () Telephone () Gas () Electric () Water () Sewer () Storm Drain () Cable () Other:	
Detailed Description of work to be done:	
Estimated Start Date:	Estimated End Date:

	Asphalt Street	Concrete Street	Curb	Sidewalk	Alley	Other:
Excavation L x W x D:						
Surface Cuts L x W:						

List Streets, Lanes, and/or Sidewalks that will be closed during construction:	Estimated Closure Date	Duration

List of Attachments:

I (we) hereby agree to be bound by the provisions of this permit, all applicable State and Federal Laws, all Town of Smithfield Standards, Specifications, Ordinances, and any other applicable regulatory requirements. I (we) agree that this permit shall become invalid, if during the performance of the work, a violation of the above occurs. Should a violation occur, and corrective actions directed by Town of Smithfield Public Works not be performed, I (we) understand that this permit shall be deemed "cancelled" and corrective actions will be performed and/or all improvements will be removed by a Third Party at the permit holder's sole expense.

Applicant Signature: _____

Date: _____

Print Name: _____

Title / Authority: _____

Standard Provisions:

1. The Public Works Director reserves the right to require any additional information he so desires, including design standards, drawings, and any other pertinent data.
2. Public Works will respond to the permit application within three (3) consecutive working days of submittal. Street cuts in emergency situations that threaten public health and safety are allowed without a permit; however a permit application shall be submitted the next business day.
3. A site plan is required for new construction and for revisions or relocations of existing infrastructure
4. Applicant is responsible for locating all existing utilities and is responsible for any repairs to existing utilities damaged as a result of the construction activities.
5. A copy of the approved permit must be kept available on the job site for the duration of work
6. All surfaces disturbed by the construction activity shall be restored or re-installed to pre-construction conditions.
7. Sidewalk and curb and gutter shall be removed to the nearest joint if within five (5) feet.
8. All construction activities shall be performed in a safe manner. All construction areas shall be continuously maintained in a safe manner, and shall not create any public hazards.
9. The permittee shall be responsible for the repair of any deficiencies in the right-of-way caused by the construction for two years after completion date. Failure to respond within 48 hours will authorize Town forces to make necessary repairs and back charge those repairs to the permittee. Emergency conditions will be repaired by the Town immediately and back charged.
10. Asphalt and concrete restoration shall be completed within 10 working days of completion of trench backfill operations. If pavement cannot be repaired with hot mix, it shall be cold patched and maintained as necessary throughout the winter. When hot mix becomes available, the temporary cold patch shall be removed and replaced with hot mix.
11. Issuance of this permit does not represent or guarantee the location or existence of any public right-of-way. The permittee is responsible for verifying the location of all right-of-ways.
12. Issuance of this permit does not grant any right to access or use private property.
13. The permittee is responsible for obtaining all necessary private or public easements for the proposed project.
14. Contractor shall notify Public Works one working day prior to work being performed, and also one working day prior to any required inspections.
15. All Traffic Control must meet the NCDOT Manual for Uniform Traffic Control Devices standards and the placement and maintenance of devices are the sole responsibility of the applicant.
16. The Town reserves the right to stop any activity if adequate traffic control and/or safety devices are not utilized.
17. The applicant must notify all affected residents and businesses at least 48 hours in advance of a street closure.

Special Provisions:

() Traffic Control Plan Required

() Site Plan Required

() Limited Construction Activity hours:

() Financial Security Required (Bond, Letter of Credit, Letter of Responsibility)

() Inspections Required:

() Other Permits Required:

() Permit Fee:

() Permit expiration Date:

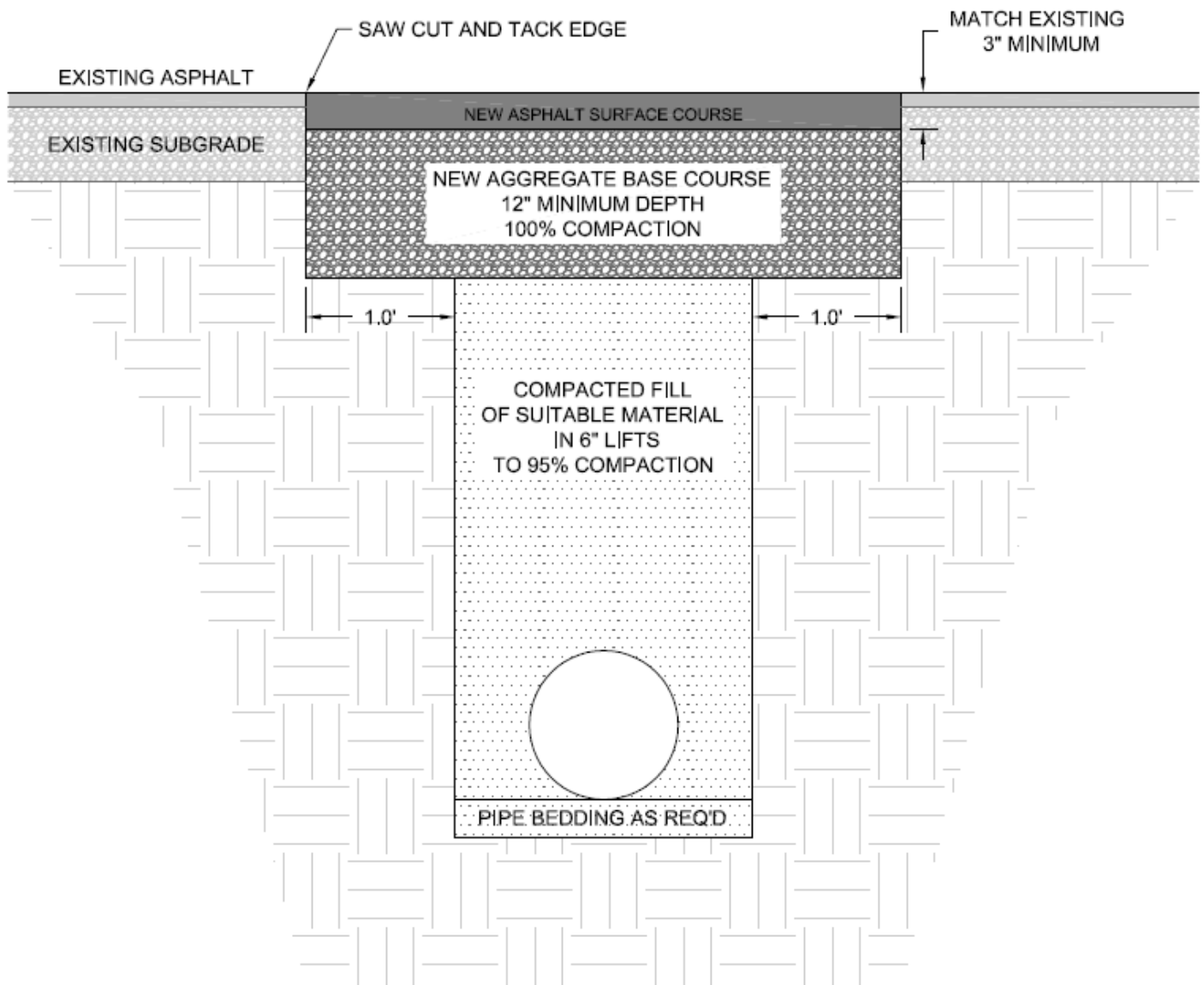
() Other:

Work Authorized: _____
Public Works Director/Designee

Date: _____

Final Inspection Passed: _____
Public Works Director/Designee

Date: _____



NOTES

1. SUITABLE FILL MATERIAL SHALL BE A UNIFORM SOIL FREE OF DEBRIS, GARBAGE, EXCESSIVE MOISTURE AND ORGANICS.
2. IN AREAS WHERE THERE IS LESS THAN 2.0' BETWEEN THE ASPHALT SURFACE COURSE OF MULTIPLE PATCHES (NEW OR EXISTING), THE NEW ASPHALT SURFACE COURSE SHALL EXTEND TO THE ADJACENT PATCH.
3. RESURFACING OF THE ENTIRE PROJECT AREA MAY BE REQUIRED FOR MULTIPLE CUTS THAT ARE IN CLOSE PROXIMITY, THE RESURFACING REQUIREMENT WILL BE DETERMINED BY THE CITY ON A CASE-BY-CASE BASIS.
4. OPEN TRENCHES SHALL BE BACKFILLED DAILY.
5. THE ASPHALT SURFACE COURSE SHALL BE INSTALLED WITHIN TWO WEEKS OF BACKFILLING THE EXCAVATION.

ASPHALT STREET CUT REPAIR DETAIL

NTS