

**Town of Smithfield
Planning Board Minutes
Thursday, August 4th, 2022
Town Hall Council Chambers
6:05 PM**

Members Present:

Chairman Stephen Upton
Vice-Chairman Mark Lane
Ashley Spain
Debbie Howard
Doris Wallace
Brian Stanley
Wiley Narron

Members Absent:

Alisa Bizzell

Staff Present:

Mark Helmer, Senior Planner
Julie Edmonds, Administrative Support Specialist

Staff Absent:

Stephen Wensman, Planning Director

CALL TO ORDER

SWEARING IN OF NEW BOARD MEMBERS

APPROVAL OF MINUTES FOR July 14th, 2022

Debbie Howard made a motion to approve the minutes, seconded by Doris Wallace. Unanimously approved.

NEW BUSINESS

Planning Board reviewed SUP-22-02 Home2 Suites:

VOTING OF NEW CHAIRMAN & VICE-CHAIRMAN

Stephen Upton nominated Mark Lane as Chairman, seconded by Debbie Howard. All members voted unanimously in favor.

Stephen Upton nominated Debbie Howard as vice-chairman, seconded by Mark Lane. All members voted unanimously in favor.

Stephen Upton announced his resignation as chairman of the Planning Board effective August 5th, 2022.

OLD BUSINESS: None

Adjournment

Being no further business, Stephen Upton made a motion seconded by Ashley Spain to adjourn the meeting. Unanimously approved.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Julie Edmonds".

Julie Edmonds
Administrative Support Specialist