

The Smithfield Town Council met in regular session on Tuesday, December 3, 2019 at 7:00 p.m. in the Council Chambers of the Smithfield Town Hall, Mayor M. Andy Moore presided.

Councilmen Present:

David Stevens, District 2
Emery Ashley, At-Large
John A. Dunn, At-Large
Stephen Rabil, At-Large
Roger Wood, Councilman Elect

Councilmen Absent

Travis Scott, Mayor Pro-Tem
Marlon Lee, District 1
Dr. David Barbour, District 4

Administrative Staff Present

Michael Scott, Town Manager
John Blanton, Fire Chief
Lenny Branch, Public Works Director
Ted Credle, Public Utilities Director
Tim Kerigan, Human Resources/PIO
Shannan Parrish, Town Clerk
R. Keith Powell, Chief of Police
Stephen Wensman, Planning Director

Present:

Bob Spence, Town Attorney

Administrative Staff Absent

Gary Johnson, Parks & Rec Director
Greg Siler, Finance Director

CALL TO ORDER

Mayor Moore called the meeting to order at 7:00.

INVOCATION

The invocation was given by Councilman Dunn followed by the Pledge of Allegiance.

APPROVAL OF AGENDA:

Councilman Ashley made a motion, seconded by Councilman Rabil, to approve the agenda as submitted. Unanimously approved.

OLD BUSINESS

CITIZENS' COMMENTS: There were none

CONSENT AGENDA:

Councilman Dunn made a motion, seconded by Councilman Rabil, to approve the following items as listed on the Consent Agenda:

1. The following minutes were approved
 - November 12, 2019 – Regular Meeting
 - November 12, 2019 – Closed Session
 - November 14, 2019 – Recessed Session
 - November 14, 2019 – Closed Session

2. Bid was awarded to Walker Auto & Truck in the amount of \$9,656.00 for the purchase of a two-post lift for the Public Works Garage. Bids received were as follows:
 - Walker Auto & Truck \$9,656.00
 - Northern Tool \$11,735.00
 - Bend Pak \$11,835.00

3. New Hire Report

<u>Filled Positions</u>	<u>Department</u>	<u>Budget Line</u>	<u>Rate of Pay</u>
P/T Instructor	P&R – Aquatics	10-60-6220-5100-0230	\$15.00/hr.

Current Vacancies

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>
Administrative Assistant	Fire	10-20-5300-5100-0200
Assistant Finance Director	Finance	10-10-4200-5100-0200
Police Officer I (6 positions)	Police	10-20-5100-5100-0200
P/T Recreation Aide	P&R – Recreation	10-60-6200-5100-0210

Unanimously approved

NEW BUSINESS:

ORGANIZATIONAL MEETING

Pursuant to North Carolina General Statute 160-68 the Smithfield Governing Body was scheduled to conduct an organizational meeting.

1. Presentations

a. To outgoing Councilman Emery D. Ashley and relinquishment of Council seat

Mayor Moore presented Councilman Emery Ashley with a proclamation in honor of his service to the Town of Smithfield

PROCLAMATION
In Honor of Councilman Emery D. Ashley's
Service to the Town of Smithfield

WHEREAS, the Mayor and Town Council of the Town of Smithfield wish to acknowledge and express its appreciation to Emery D. Ashley for his dedicated service to the citizens of Smithfield as a member of the Town Council serving for the past 8 years; and

WHEREAS, Emery D. Ashley has served as an At-Large Councilmember since taking office on December 6, 2011; as well as, serving as Mayor Pro-Tempore from December 2011 until December 2013 and then again from December 2015 until December 2017; and

WHEREAS, these years of service have been marked by exemplary dedication to the best interests of the community and he has worked constantly for improvements to the Town of Smithfield's financial policies and fiscal responsibilities; and

WHEREAS, Emery D. Ashley has reviewed and deliberated all matters, facts and proposals before the Council in a fair and sound manner, at all times keeping the best interest of the citizens of the Town of Smithfield as a first priority; and

WHEREAS, The Town of Smithfield has been fortunate to have had the services of Emery D. Ashley who has provided leadership and rendered good judgement for the betterment of all of the citizens of the Town; and

WHEREAS, Emery D. Ashley's dedicated service to the Town of Smithfield deserves special recognition.

NOW, THEREFORE, I, M. Andy Moore, Mayor of the Town of Smithfield along with the

members of the Town Council, express our sincere appreciation to Emery D. Ashley for his dedicated and distinguished service to the Town of Smithfield.

Councilman Ashley expressed his appreciation to his parents, his wife, the citizens of Smithfield, the Town Council, Mayor Moore, Town Manager Michael Scott, Town Attorney Bob Spence and Town Clerk Shannan Parrish. Mr. Ashley stated he had enjoyed the eight years he has served on the Town Council and he will continue to follow the budget and the Council's actions.

2. Oaths of Office

- a. The Honorable Senior Resident Superior Court Judge, Thomas H. Lock administered the Oath of Office to returning Mayor, M. Andy Moore.
- b. The Honorable Senior Resident Superior Court Judge, Thomas H. Lock administered the Oath of Office to returning Councilman – At Large, John A. Dunn.
- c. The Honorable Senior Resident Superior Court Judge, Thomas H. Lock administered the Oath of Office to returning Councilman – At Large, Stephen Rabil.
- d. The Honorable Senior Resident Superior Court Judge, Thomas H. Lock administered the Oath of Office to newly elected Councilman – At large, Roger A. Wood.

3. Election of Mayor Pro-Tempore

Pursuant to North Carolina General Statute 160A-70 the new Town Council was to elect a Mayor Pro-Tem amongst its members.

Councilman Wood made a motion, seconded by Councilman Stevens, to elected Councilman John Dunn to serve a two-year term (2019-2021) as Mayor Pro-Tem. Unanimously approved.

4. 2020 Meeting Schedule

Pursuant to North Carolina General Statute 160A-71 and the Town of Smithfield Code of Ordinances Article II, Section 2-46, the governing body was to adopt a meeting schedule.

Mayor Pro-Tem Dunn made a motion, seconded by Councilman Stevens, to adopt the 2020 meeting schedule as follows. Unanimously approved.

2020 Town Council Meeting Schedule

January 7th
February 4th
March 3rd
April 7th
May 5th
June 2nd
July 7th
August 4th
September 1st
October 6th
November 10th
December 1st

Councilmembers Comments:

- Councilman Stevens expressed his appreciation to Councilman Ashley for his guidance; stating Mr. Ashley brought a lot of knowledge to the Council meetings. Councilman Stevens welcomed Councilman Wood stating he looked forward to working with him.

- Mayor Pro-Tem Dunn expressed his appreciation to Councilman Ashley, his family, his wife and the citizens of Smithfield. He further expressed his appreciation to the Council for electing him as Mayor Pro-Tem.
- Councilman Wood expressed his appreciation for all the support he received during the election. He congratulated Mayor Moore, Mayor Pro-Tem Dunn and Councilman Rabil for being reelected. He expressed his appreciation to his family for their love and support. Councilman Wood stated he was excited to again work with the fine staff, Council and citizens of Smithfield. He expressed his appreciation to Councilman Ashley for being a mentor during his first term.
- Mayor Moore congratulated Mayor Pro-Tem Dunn, Councilman Rabil and Councilman Wood. He stated he was excited to work with the Council individually and collectively as a group to move Smithfield forward. Mayor Moore stated he has enjoyed serving the citizens of Smithfield for the past 20 years. He expressed his appreciation to his family and to his campaign manager, his mother, for their support. Mayor Moore expressed his appreciation to Councilman Ashley for his leadership and legal mindset stating Councilman Ashley would be missed. Mayor Moore encouraged the citizens to get involved in the community. He stated the Town was on the verge of growth and it needed to be prepared for that growth. He expressed his appreciation to all the families in attendance.

Town Manager's Report:

Town Manager Michael Scott gave a brief update to the Council on the following items:

- A highlight of each department's monthly activities was given to the Council
- The Town Manager expressed his appreciation to the Town Council for all their hard work. He also expressed his appreciation to all of the members of previous Town Council because their hard work has gotten the Town to where it is today. With the 2021 budget process in the near future, the Town Manager stated he would miss all the conversations he had with Emery Ashley concerning the Town's budget.
- Christmas Tree Lighting: Downtown on Thursday, December 5th at 7:00
- Grinch Run: The annual Grinch Run is scheduled for Saturday, December 7th at 9:00 am at Community Park. Bring an unwrapped toy in lieu of a fee to participate.
- Christmas Parade: The downtown Christmas Parade is scheduled for December 12th at 7:00 pm. Town Hall will be open.
- Swim with Santa: The annual Swim with Santa event at the SRAC is scheduled for December 15th from 2:00 pm to 5:00 pm.
- SYCC Party: The Children's Party at the Sarah Yard Community Center is scheduled for December 20th from 5:00 pm to 7:00 pm. Flier is attached.
- The Town Manager wished everyone a Merry Christmas and happy holidays.

Adjourn

Being no further business, Mayor Pro-Tem Dunn made a motion, seconded by Councilman Rabil to adjourn the meeting. Unanimously approved. The meeting recessed at approximately 7:36 pm. A reception was held in the Fire Station Training Room with no further business discussed or conducted.

M. Andy Moore, Mayor

ATTEST:

Shannan L. Parrish, Town Clerk