



Thursday, April 23, 2020

6:00 pm

Via Conference Call

(919) 391-3517 or 1-800-719-7514

Conference Code 808829

## COUNCIL BUDGET SESSION

- I. Call to Order
- II. Roll Call of Councilmembers in attendance
- III. Business Items Page
  - 1. Consideration and request for approval to enter into negotiations with Carolina Recreation and Design for the design build of the Splash Pad at Smith Collins Park  
(Parks and Recreation Director – Gary Johnson) See attached information.....1
  - 2. 2020 Meeting Schedule Discussion  
(Town Manager – Michael Scott) See attached information.....55
- IV. Topics of Discussion:
  - 1. Presentation: Budget Overview  
(Town Manager – Michael Scott)
  - 2. Utilities
    - a. Electric
    - b. Water Plant
    - c. Water/Sewer

**3. General Fund**

- a. Revenues
- b. Non-Departmental & Nonprofit Requests
- c. General Fund Departments

**4. Fee Schedule**

**Recess to time and date certain as approved by Council**



# Request for Town Council Action

**Consent  
Agenda**      **Splash Pad  
Contractor  
Selection**  
Date: 04/23/2020

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**Subject:** Splash Pad Contractor Selection  
**Department:** Parks and Recreation  
**Presented by:** Parks and recreation Director - Gary Johnson  
**Presentation:** Business Item

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## Issue Statement

The Parks and Recreation Department is requesting authorization to enter into negotiations with Carolina Recreation and Design for the design build of the Splash Pad at Smith-Collins Park.

## Financial Impact

Approved Budgeted Amount for FY 2019-2020: \$ 125,000

Amount of Purchase/Bid/ Contract: \$ 0

This is not a contract and no expenses will be incurred at this time.

## Action Needed

Grant the Parks and Recreation Department authority to enter into negotiations with Carolina Recreation and Design for the design / build of the Splash Pad at Smith-Collins Park

## Recommendation

Grant the Parks and Recreation Department authority to enter into negotiations with Carolina Recreation and Design for the design / build of the Splash Pad at Smith-Collins Park

Approved:  Town Manager  Town Attorney

## Attachments:

1. Staff Report
2. Request for Qualification
3. Submittal from Carolina Recreation and Design
4. Submittal from Great Southern Recreations
5. Submittal from Vortex- Intl.



# Staff Report

**Consent  
Agenda**      **Splash  
Pad  
Contractor  
Selection**

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The Parks and Recreation Department, with the assistance of Town Engineer Bill Dreitzler, sent out a Request for Qualifications (attached) for the design / build of the splash pad to be located on the old Eva E. Ennis Municipal Pool site across from Smith-Collins Park. Invitations were sent to four companies and were also available by request: Vortex-Intl, Whithers and Ravel, Carolina Recreation and Design and Great Southern Recreation.

Carolina Recreation and Design, Great Southern Recreation and Vortex-Intl. submitted proposals (attached).

Although all three companies are more than capable of delivering this project, based on the RFQ and selection criteria, staff along with the town's engineer is recommending Carolina Recreation and Design. All submitters presented an excellent approach for the project, however, Carolina Recreation and Design provided a very detailed scope of work to guarantee that the Town gets what they pay for. If Carolina Recreation and Design is unable to provide us with a product that fits our needs and within our budget, we can then approach Great Southern Recreation or Vortex-Intl. as an alternative.

The Parks and Recreation Department is requesting approval to enter into negotiations with Carolina Recreation and Design for the design / build of the Splash Pad at Smith-Collins Park. A design and costs will be presented to Council for approval prior to any construction beginning.

Photos included in the packet are only samples.



**TOWN OF SMITHFIELD, NC**

**REQUEST for QUALIFICATIONS (RFQ)**

TITLE: **Smith Collins Park Splash Pad**  
ISSUE DATE: **Monday, February 24, 2020**  
SUBMITTAL DEADLINE: **Wednesday, March 18, 2020**  
ISSUING AGENCY: **Town of Smithfield, NC**

This RFQ is to solicit responses from qualified firms to provide design, permitting, construction and installation services for the proposed Smith Collins Park Splash Pad:

Electronic RFQs should be submitted in .pdf format.

**RFQs SHALL be received ELECTRONICALLY, BY MAIL, OR HAND-DELIVERY no later than 3:00 PM on Wednesday, March 18, 2020.**

The address for electronic deliveries is: [gary.johnson@smithfield-nc.com](mailto:gary.johnson@smithfield-nc.com)

The address for mailings is:

**Parks and Recreation Department  
P.O. Box 2344  
Town of Smithfield, NC 27577**

The address for hand-deliveries is:

**Parks and Recreation Department  
600 Booker Dairy Road  
Town of Smithfield, NC 27577**

**RFQs received after this deadline will not be considered.**

The firm must have the financial ability to undertake the work and assume the liability. The selected firm(s) will be required to furnish proof of Professional Liability insurance coverage in the minimum amount of \$1,000,000.00. The firm(s) must have an adequate accounting system to identify costs chargeable to the project.

## **SCOPE OF WORK**

The **TOWN OF SMITHFIELD, NC** is requesting qualifications from firms/teams with the capability of providing the following scope of services:

### **PROPOSED CONTRACT SCOPE:**

The project will consist of the design, permitting, construction and installation of a proposed Splash Pad with a minimum “wet” area of 900 SF.

The below specifications describe the components of a complete splash pad and equipment systems proposed by the Town of Smithfield. The system includes but is not limited to those components necessary to make up a completely operational system. This includes site development, utility connections and the complete splash pad system including the pad, operational components and features. The splash pad system is designed to operate as a water to waste system.

1. The system will be located in Smithfield, NC on the old Eva Ennis Pool sight across from Smith-Collins Park, 535 MLK Jr. Drive, Smithfield, NC 27577. The Town’s intention is to operate the splash pad during warm weather months.
2. Splash pad may include embedded and above ground features.
3. The control system shall allow the future operation of different groups of features and/or individual features, in varying configurations, sequencing, activating individual features, and provide time of schedule. An above ground feature controller must be included in the cost. The controller must control the operational variation pattern to be determined by owner. The controller must operate the solenoid valves to change spray values of individual interactive spray features, and have on site accessible control.
4. The splash pad equipment (spray features, embed sprays, drains, pumps, filtration, controls, manifold, sensors) will be furnished under this contract. The splash pad equipment manufacturer will coordinate the delivery of the equipment to accommodate the installing contractor’s installation schedule.

### **The splash pad system shall consist of:**

1. Multi-station interactive features.
2. Splash pad display system including valves, piping, and specialties.
3. Splash pad valves, piping, controllers, and related accessories.
4. Splash pad plumbing services including water and sewer, to designated points of connection with site utilities.
5. All electrical equipment, wiring, and conduit necessary for full operation of the splash pad as shown on the drawings.

6. Any other necessary specialties required for proper installation of the splash pad and related equipment resulting in a complete and useable splash pad.
7. Foundation work needed for the proposed splash pad.
8. 10' long x 8" wide Sidewalk leading to splash pad from parking area.

**QUALITY ASSURANCE:**

- A. All materials shall be new and shall conform to applicable standards as specified herein.
- B. All work shall be executed by workmen skilled in the craft that they are assigned.
- C. All splash pad equipment required by the specifications and/or the drawings shall be supplied by a single Aquatic Playground Manufacturer unless otherwise approved by the Town of Smithfield.
- D. The Manufacturer must currently be in the business of supplying splash pad equipment, similar in size and complexity. The manufacturer shall provide written documentation of supplying splash pad equipment, for a minimum five (5) years of experience and shall have previously supplied splash pad system design, drawing and equipment, similar in size and complexity to this project.
- E. The Manufacturer shall also provide engineering designs as it pertains to the splash pad system and the equipment supplied, referring specifically to complete hydraulic and electrical design. This shall include, but not limited to: spray effects, Aquatic Playground system, filtration system, water level control system, pump selection, piping system sizing and layout.
- F. The engineering design information shall be delineated on the final schematic, installation, and detail shop drawings showing the proper installation of the Manufacturer's equipment. The drawings shall be furnished as an integral part of their Splash pad equipment package. Preliminary drawings shall not be used for installation.
- G. Pre-installation Conference: Conduct conference at Project site prior to commencement of construction of Splash pad system and equipment.

**PROPOSED CONTRACT TIME:**

The Town of Smithfield desires to have the project completed and operational within 3-months of authorization to proceed. As part of the RFQ submittal, please assess the proposed time frame and advise with regards to feasibility.

**SUBMITTAL REQUIREMENTS**

All RFQs are limited to twenty (20) pages inclusive of the cover sheet, and shall be typed on 8-1/2" x 11" sheets, single-spaced, one-sided.

*Fold out pages are not allowed. In order to reduce costs and to facilitate recycling; binders, dividers, tabs, etc. are prohibited. One staple in the upper left-hand corner is preferred.*

RFQs containing more than twenty (20) pages will not be considered.

***Four (4) copies of the RFQ should be submitted unless submittal is via pdf electronic file.***

**Firms submitting RFQs are encouraged to carefully check them for conformance to the requirements stated above. If RFQs do not meet ALL of these requirements they will be disqualified.**

## **SELECTION PROCESS**

Following is a general description of the selection process:

- The Town of Smithfield Selection Committee will review all qualifying RFQ submittals.
- The Town of Smithfield Selection Committee MAY, at the Town's discretion, shortlist a minimum of two (2) firms to be interviewed.
- In order to be considered for selection, consultants must submit a complete response to this RFQ prior to the specified deadlines. Failure to submit all information in a timely manner will result in disqualification.

## **SMALL PROFESSIONAL SERVICE FIRM (SPSF) PARTICIPATION**

The Town of Smithfield encourages the use of Small Professional Services Firms (SPSF). Small businesses determined to be eligible for participation in the SPSF program are those meeting size standards defined by Small Business Administration (SBA) regulations, 13 CFR Part 121 in Sector 54 under the North American Industrial Classification System (NAICS). The SPSF program is a race, ethnicity, and gender neutral program designed to increase the availability of contracting opportunities for small businesses on federal, state or locally funded contracts. SPSF participation is not contingent upon the funding source.

The Firm, at the time the RFQ is submitted, shall submit a listing of all known SPSF firms that will participate in the performance of the identified work.

## **SELECTION CRITERIA**

**All firms who submit responsive RFQs will be considered.**

In selecting a firm/team, the selection committee will take into consideration qualification information including such factors as:

1. Firm's experience, knowledge, familiarity and past performance with the Town of Smithfield – 30%

2. The experience of the firm to perform the type of work required – 50%
3. Firm’s understanding of the project specific issues and their responsibility in delivering services for the advertised project – 20%

After reviewing qualifications, if firms are equal on the evaluation review, then those qualified firms with proposed SPSF participation will be given priority consideration.

## **SUBMISSION ORGANIZATION AND INFORMATION REQUIREMENTS**

The RFQ should be addressed to **Town of Smithfield, Attention: Gary Johnson, Parks and Recreation Director**, and must include the name, address, telephone number, and e-mail address of the prime contact person for this RFQ.

The RFQ must also include the information outlined below:

### Chapter 1 - Introduction

The Introduction should demonstrate the Firm’s overall qualifications to fulfill the requirements of the scope of work and should contain the following elements of information:

- Expression of firm’s interest in the work;
- Statement of whether firm is licensed;
- Statement regarding firm’s possible conflict of interest for the work; and
- Summation of information contained in the letter of interest.

### Chapter 2 - Team Qualifications

This chapter should elaborate on the general information presented in the introduction, to establish the credentials and experience of the Firm to undertake this type of effort. The following must be included:

1. Identify recent, similar projects the firm, acting as the prime contractor, has conducted which demonstrates its ability to conduct and manage the project. Provide a synopsis of each project and include the date completed, and contact person.
2. If sub consultants are involved, provide corresponding information describing their qualifications as requested in bullet number 1 above.

### Chapter 3 - Team Experience

This chapter must provide the names, classifications, and location of the firm’s North Carolina employees and resources to be assigned to the advertised work; and the professional credentials and experience of the persons assigned to the project, along with any unique qualifications of key personnel. Although standard personnel resumes may be included, identify pertinent team experience to be applied to this project. Specifically, the Town is interested in the experience, expertise, and total quality of the Firm’s proposed team. If principals of the firm will not be actively involved in the project, do not list them. The submittal shall clearly indicate the Firm’s Project Manager, other key Team Members and his/her qualifications for the proposed work. Any other pertinent information should also be listed in this section.

Chapter 4 - Technical Approach

The consultant shall provide information on its understanding of, and approach to accomplish, this project, including their envisioned scope for the work and any innovative ideas/approaches, and a schedule to achieve the dates outlined in this RFQ.

All submissions, correspondence, and questions concerning this RFQ should be directed to:

Gary Johnson  
Smithfield Parks and Recreation Director  
919-989-1069  
[rkpowell@smithfieldpd.org](mailto:rkpowell@smithfieldpd.org)

IF APPLICABLE, questions may be submitted electronically only, to the contact above. Responses will be issued in the form of an addendum available to all interested parties. Interested parties should also send a request, by email only, to the person listed above to be placed on a public correspondence list to ensure future updates regarding the RFQ or other project information can be conveyed. Questions must be submitted to the person listed above no later than Monday, March 16, 2020. The last addendum will be issued no later than Tuesday, March 17, 2020.

**SUBMISSION SCHEDULE AND KEY DATES**

RFQ Release – February 24, 2020  
Deadline for Questions – March 16, 2020  
Issue Final Addendum – March 17, 2020  
Deadline for RFQ Submission – March 18, 2020  
Firm Selection and Notification – March 27, 2020  
Anticipated Notice to Proceed – April 7, 2020

**\*\* Notification will ONLY be sent to selected firms.**

March 16, 2020

Town of Smithfield  
Parks & Recreation Department  
600 Booker Dairy Rd  
Smithfield, NC 27577

Subject: Smith Collins Park Splash Pad

Mr. Johnson,

Carolina Recreation & Design is very pleased to present this proposal for consideration for the splash pad at Smith Collins Park in Smithfield, NC. Carolina Recreation & Design has the unique capability to supply and install commercial recreational equipment and has developed the right mix of world-class capabilities to meet the initial and continuing needs of their customers. We believe our proposal will meet or exceed your project's requirements and will deliver the greatest value to you.

Carolina Recreation & Design has developed a custom splash pad design that is based on the initial requirements as they have been presented in the RFQ. This design is merely a starting place. The goal is to work with the customer to design a space that will provide a safe and affordable play environment that is aesthetically pleasing, full of fun for all users and uniquely satisfies your specific requirements. In addition, our proposal has been designed with a focus on safety and is fully compliant with local and state standards.

We invite you to review this proposal and to contact us with any questions that you may have.

Thank you in advance for giving us the opportunity to make this project a success!

Warm Regards,



**Caleb Mangum**  
Business Development Manager  
Carolina Recreation & Design  
344 Rolling Hills Rd Ste 201  
Mooresville, NC 28117

## **I. Corporate Introduction**

Carolina Recreation & Design (CRD) is a full-service recreation sales & installation company offering commercial grade recreational products for parks, schools, churches, clubs, property management companies, day cares and amusement parks. Our designs utilize products from our manufacturers to create incredible play spaces accessible parks and playgrounds.

Carolina Recreation & Design distributes the following commercial product lines:

- Playcraft Systems – Commercial Playground Equipment
- ICON Shelters – Prefabricated steel and wooden picnic shelters
- Water Splash – Spray Pads
- USA Shade Products – Fabric Shades
- Playsafer Surfacing – Poured Rubber Playground Surfacing Solutions
- LeisureCraft – site furnishings

Our staff has over 30 years of experience in sales, design and construction of municipal park projects. Our goal is to provide the best value in the industry, with a focus on safety and a keen eye for FUN!

### **Company Information**

Carolina Recreation and Design, LLC  
344 Rolling Hills Road Suite 201  
 Mooresville, NC 28117  
Corporation in the State of North Carolina  
FED TAX ID: 46-225-2536  
North Carolina General Contractor License Number #75066



## **II. Team Organization & Qualifications**

Carolina Recreation & Design is a licensed North Carolina General Contractor with an unlimited designation (license #75066). Our installation services include permits, excavation, assembly, electrical, site work, fences, water, sewer and concrete work. Carolina Recreation & Design has the financial ability to undertake the work and assume the liability. We can supply proof of professional liability insurance coverage in the minimum amount of \$1,000,000.00 and an adequate accounting system to identify costs chargeable to the project upon request.

In recent years, Carolina Recreation & Design has successfully completed 5 spray pad projects in North & South Carolina. These projects had their own unique challenges and design preferences. Carolina Recreation & Design successfully completed each project using creative problem solving, drawing upon its years industry knowledge and capabilities. Keys to success include recognizing/utilizing market trends, applying cost saving measures during design and self-performance of many key construction elements providing the most cost-effective route to completion.

During this process you can expect our dedicated project team to provide a high level of service by providing organized documentation, professional & timely responses and clear communication. Included with our proposal, you will find a comprehensive list of past projects with contact information for your reference. If you have questions or need clarifications regarding a past project, please feel free to ask.

Carolina Recreation & Design is committed to quality equipment and workmanship. When you partner with Carolina Recreation & Design, you'll receive our "CRD Guarantee." Our limited workmanship warranty ensures that the job will be done right, on time and within budget. If, during your first year of operation, you have issues with our products, we promise to resolve it quickly at no added cost to you. We take pride in the work we do. We are confident that our unique mix of design and construction capabilities will provide an unmatched service throughout this project!

**Project References**

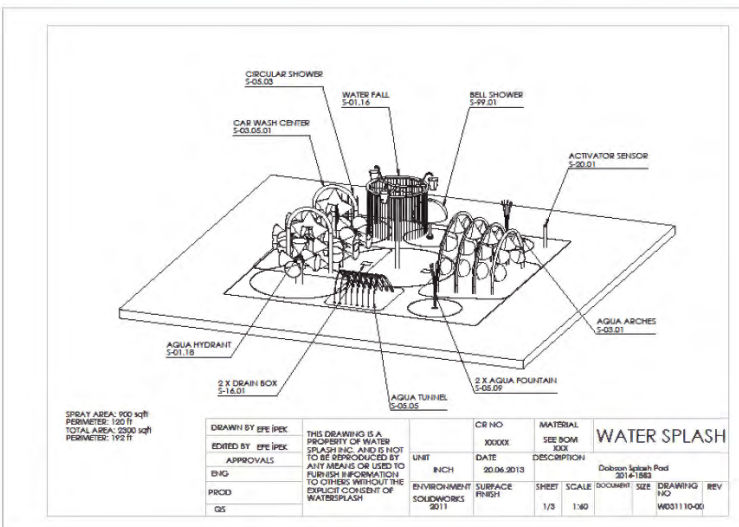
**Dobson Town Square; Town of Dobson, NC**

Project consisted of splash pad with recirculating system, shade structure and associated site work. All work and equipment supplied and installed by Carolina Recreation & Design.

Contact: Laura Neely

Telephone: 336-356-8962

Project Completion date: 2015



Sample Only

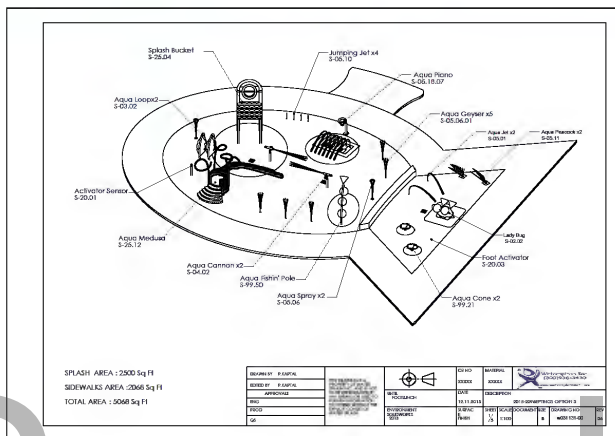
**Melvin Park; Irmo Chapin Park and Recreation**

Project consisted of splash pad with recirculating system, shade structure and associated site work. Design, installation and equipment supplied and installed by Carolina Recreation & Design. Contract Value +\$300,000.00

Contact: Jason White

Telephone: 803-345-6112

Project Completion Date: 2017

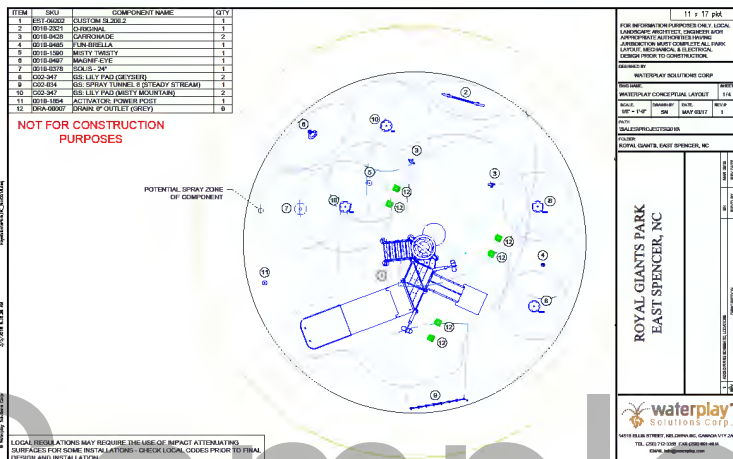


Sample Only

**Royal Giants Park October, Town of East Spencer, NC**

Project consisted of new recirculating splash pad with baseball themed features including custom poured in place rubber surfacing with baseball field design. Additional contracted items included new playground, picnic shelter, site map kiosk, and various site amenities. Contract Value +\$700,000.00

Contact: Danny Norman Architect  
 Telephone: 704-633-3121  
 Project Completion Date: 2018



Sample Only



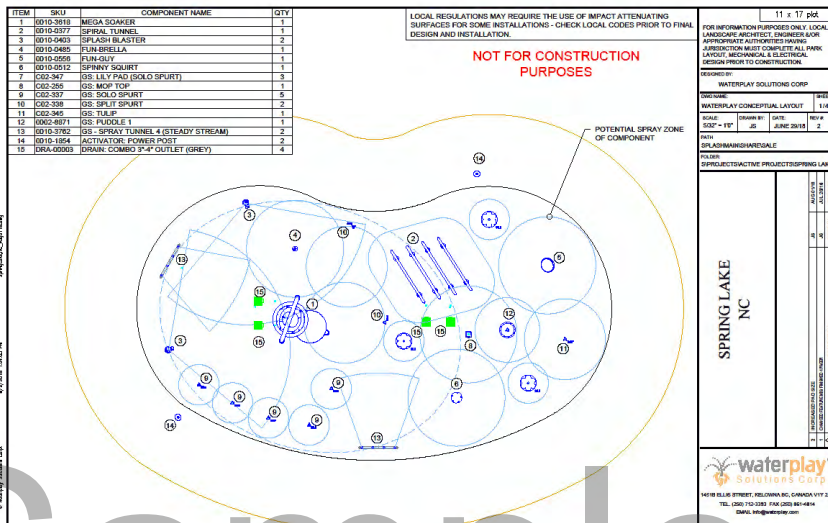
## Spring Lake Recreation Center; Town of Spring Lake, NC

Project consisted of new recirculating splash pad with new pre-cast restroom building, custom built block pump room, site work and various site amenities. Contract value +\$500,000.00

Contact: Daniel Gerald, Town Manager

Telephone: 910-436-0241 x 1321

Project Completion Date: May 2019



Sample Only

**Newton Recreation Center; City of Newton, NC**

Project consisted of new recirculating splash pad, fabric shades, pump room, artificial turf play area, site work and various site amenities. Contract value +\$550,000.00

Contact: Sandra Waters, Parks and Recreation Director  
Telephone: 828-695-4317  
Project Completion Date: October 2019



Sample Only



### III. Team Experience

#### **Don Hemingway, *President & Owner***

Don brings extensive experience in corporate leadership, sales & project management. With over 20 years' experience in the recreation industry, Don understands the challenges and rewards of park projects. An engineer by education (Go Blue!) and a licensed General Contractor, Don brings senior leadership and knowledge to each project that is second to none.

#### **Caleb Mangum, *Business Development Eastern NC & Project Management***

Caleb has worked in public & private recreation for over 13 years. Caleb holds a BA in Parks, Recreation & Tourism Management from North Carolina State University and is a certified recreation & parks professional. Since joining Carolina Recreation & Design in 2017 he has sold & managed projects both large and small. His commitment to customer service ensures that each customers' experience is positive, organized and exceeds expectations.

#### **Scott Johnson, *Design/Estimator/AutoCAD Draftsman***

Scott joined Carolina Recreation & Design in 2015 as lead estimator and project designer. His technical proficiencies include AutoCAD, PlayDesigner (Playcraft), Waterplay Interactive & various other platforms for design. Scott creates site specific custom play area designs that are within budget and sure to please!

#### **Kelsey Clark, *Office Manager: Logistics/Accounts Receivable and Payable***

Kelsey has worked in office administration & management for over 10 years. Kelsey coordinates billing, shipping and keeps project moving on time and within budget.

#### **Smith Collins Project Team**

- Project Manager (lead): Don Hemingway  
[don@carolina-recreation.com](mailto:don@carolina-recreation.com)  
c 704-953-7817  
Based at home office in Mooresville, NC
- Project Manager (second): Caleb Mangum  
[caleb@carolina-recreation.com](mailto:caleb@carolina-recreation.com)  
c 919-753-6704  
Based in Fuquay-Varina office
- Project Coordinator & Billing: Kelsey Clark  
[kelsey@carolina-recreation.com](mailto:kelsey@carolina-recreation.com)  
o 704-664-1833

- Construction Supervisor: Bill Orr  
919-413-0663  
Based in Fuquay-Varina office
- CRD Construction Crew: 3+

### **Sub-Contractors**

Our trusted partners include skilled trade positions in installation services, concrete & site work, building & framing, plumbing, electrical and play surfacing solutions. Carolina Recreation & Design thoroughly vets subcontractors and their employees. Each partner is required to hold general liability and workman's compensation insurance. Each of our subcontractors has partnered with Carolina Recreation & Design on multiple past projects and we trust and expect a high level of service and quality finished work from each.



#### IV. Technical Approach

Carolina Recreation & Design has developed a custom splash pad configuration based on the requirements as they have been presented in the RFQ. In addition, our proposal has been designed with a focus on safety and is fully compliant with local and state safety standards. Our scope (listed below) encompasses premium features including inground and above ground spray features, drains, manifold, controller, activator, utility connections within 50’ of the pad (water, electric supply & storm), site work with sidewalks, all plumbing and electrical bonding, concrete slab work with broom finish.

#### Scope of Work

- Provide Splash Pad Design (including color selections), engineered drawings (slab & electrical plan), piping plan & mechanical workbook – 4 weeks
- Site surveying & grading/excavation of area associated with splash pad location, installation of temporary power pole – 2 weeks
- Installation of equipment leveling bases, ground sprays and feature play bases – 1 week
- Installation of plumbing and manifold cabinet – 1 week
- Electrical bonding of all play features – .5 week
- Connection to utilities (Water Supply, Electrical Supply, Storm Water Drain must be supplied by the owner and brought to the pad/manifold cabinet) – 3 weeks
- Pressure testing of all piping & manifold system – 1 day
- Installation of stone & rebar mat for pad – 1 week
- Installation of concrete pad & sidewalk (6” slab for wet area; 4” slab for dry areas & sidewalks) – 2 week
- Above ground feature installation – 1 week
- Commissioning and controller set up – 1 day
- Punch list, landscaping & touch up – 1 week

#### Proposed Schedule

Description	April					May					June					July	
	3/30	4/6	4/13	4/20	4/27	5/4	5/11	5/18	5/25	6/1	6/8	6/15	6/22	6/29	7/6	7/13	
Contract Award & Notice to proceed	█																
Design, Eng Drawings & Color Selections	█	█	█	█													
Equipment Production & Freight				█	█	█	█	█	█	█	█						
Site Surveying								█									
Mobilization									█								
Site Grading & Excavation									█	█							
Installation of leveling bases, ground spray, play bases									█								
Installation of piping, drains & electrical bonding										█							
City provided water & electrical service (to Manifold Cabinet)									█	█	█						
Pressure testing											█						
Subgrade prep, stone & rebar												█	█				
Concrete forming pouring (Pad & sidewalks)												█	█	█			
Above ground feature installation															█		
Commissioning and controller set up															█		
Final Grading, landscaping & punch list															█	█	

**Contract & Notice to Proceed** – assumption is based upon the Town of Smithfield’s decision & award of contract. Schedule will be modified based on the final NTP & contract award.

**Pad Design, Engineered Drawings, Color Selections** – Upon NTP Carolina Recreation & Design will collaborate with Town of Smithfield’s owners & stake holders to select a pad design including pad shape and features with colors. Once design has been finalized, orders will be placed for engineered pad drawings (slab detail & electrical bonding), spray equipment, piping plan and mechanical workbook. Deposit invoices will be due at this time. 4 weeks total (1 week for design, 3 weeks for engineered drawings).

**Equipment Production & Freight** – expected lead time for equipment production is 6-8 weeks plus one week for freight. Factory will provide an estimated ship date and schedule will be updated to correspond with expected delivery date.

**Site Survey** – Carolina Recreation & Design will perform a detailed site survey to determine elevations, infrastructure needs, design considerations and piping requirements. – 1 week

**Mobilization** – dumpsters, temporary toilets, site storage & equipment rentals will arrive at the site in preparation for grading & excavation. This will primarily be scheduled around the delivery date of pre-shipment materials (play bases & ground sprays). – 1 day

**Site Grading & Excavation** – crew will grade area associated with splash pad and sidewalks per site survey results. – 2 weeks

**Installation of Leveling Bases, Ground Sprays, Play Bases** – as part of the spray equipment pre-shipment items, the bases of each spray feature, including ground sprays, must be dug, poured and correctly placed (elevation included). – 1 week

**Installation of Piping, Drains, Bonding** – once bases are in place, piping from manifold cabinet to play features, drains & drain lines, and electrical bonding can occur. – 1 week

**City provided water supply, electrical supply & storm water connection point** – The Town of Smithfield is required to provide supply lines for Water, Electrical and connection to storm water. As part of this proposal, Carolina Recreation & Design assumes that all three components will be brought to within 5’ of the proposed location of the Manifold Cabinet. CRD will provide the Town with supply line sizing and loads. If the Town prefers that this portion of work be performed by Carolina Recreation & Design, then additional information will be needed, and fees may apply. – 3 weeks

**Pressure Testing** – prior to covering splash pad piping, a pressure test will be performed to ensure no leaks in plumbing exist. All feature lines will be charged and checked. – 1 day

**Subgrade Prep, Stone & Rebar Installation** – subgrade to be leveled smooth and stone base to be installed (#57 stone typical). Rebar mat (per slab detail) to be cut & tied. – 1 week

**Concrete Forming & Pouring** – once stone & rebar in place, forming and pouring of slab (per slab detail) and sidewalks can be performed. Note that sidewalks do not include stone base or rebar. – 2 weeks

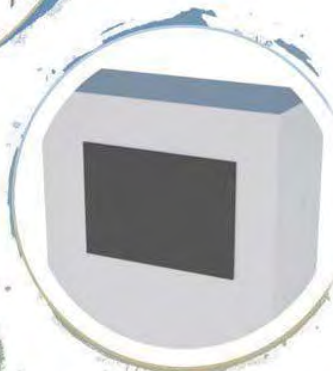
**Above Ground Feature Installation** – once slab has been installed and adequate time has lapsed for curing, all above ground spray features including activator will be installed per manufacturers spec. Manifold cabinet and activator to be installed during this time as well. – 1 week

**Commissioning and Controller Set Up** – Carolina Recreation & Design will schedule a time with owners to review operation of the splash pad, set up schedule and sequencing of pad features and review questions the owner may have. – 1 day.

**Final Grading & Punch** – crews will rake smooth surround areas around pad and sidewalks, repair any landscaping damaged by equipment traveling in/out of the work area. All equipment will be inspected for safety and/or damage, hardware secured, touch up paint applied to any scratched areas. 2-3 days



## DRAIN AWAY SYSTEM



- DRAIN AWAY system uses city provided fresh water. Provided 2" line shall be connected to Water Splash manifold using pressure regulator and backflow preventor.
- System Uses:
  - WATER SPLASH controller
  - WATER SPLASH stainless steel manifold
  - Center drain, which connects to waste line (sewer / or storm)





***Water Splash products are designed and manufactured to meet two basic criteria; fun and safety. Only the finest materials are used in the construction process, to ensure that maximum safeguards are incorporated into every design. To this end, all manufacturing and tooling takes place in-house, and all products conform to or exceed ASTM F1487, ASTM F2461, SS 457 and CSA Z614-07 standards. Our in-house engineering and manufacturing expertise also provide our customers with another advantage: complete customization, to suit any and all of their needs.***



- All metal products are made of 304/304L stainless steel material.***
- Nozzles, water openings and sprayers are made of C360 brass material.***
- Water Splash provides special tamper-resistant tools. All products are offered with winter caps.***
- The painted finish of all equipment is a high-quality, UV-resistant powder coating of oven-cured glossy polyester, with stabilizers and chlorinated water resistance.***
- Spray nozzles are recessed, welding marks are invisible (buffed and polished) and equipment is pressure tested for leakage.***
- Products comply with the ADA (Americans with Disabilities Act) and CDA (Canadians with Disabilities Act).***

1m



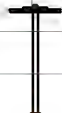
ACTIVATOR SENSOR



SEA TURTLE



BEE LOOP



DAISY POST



AQUA JET



FOUNTAIN ROCK  
AQUA SHAPES



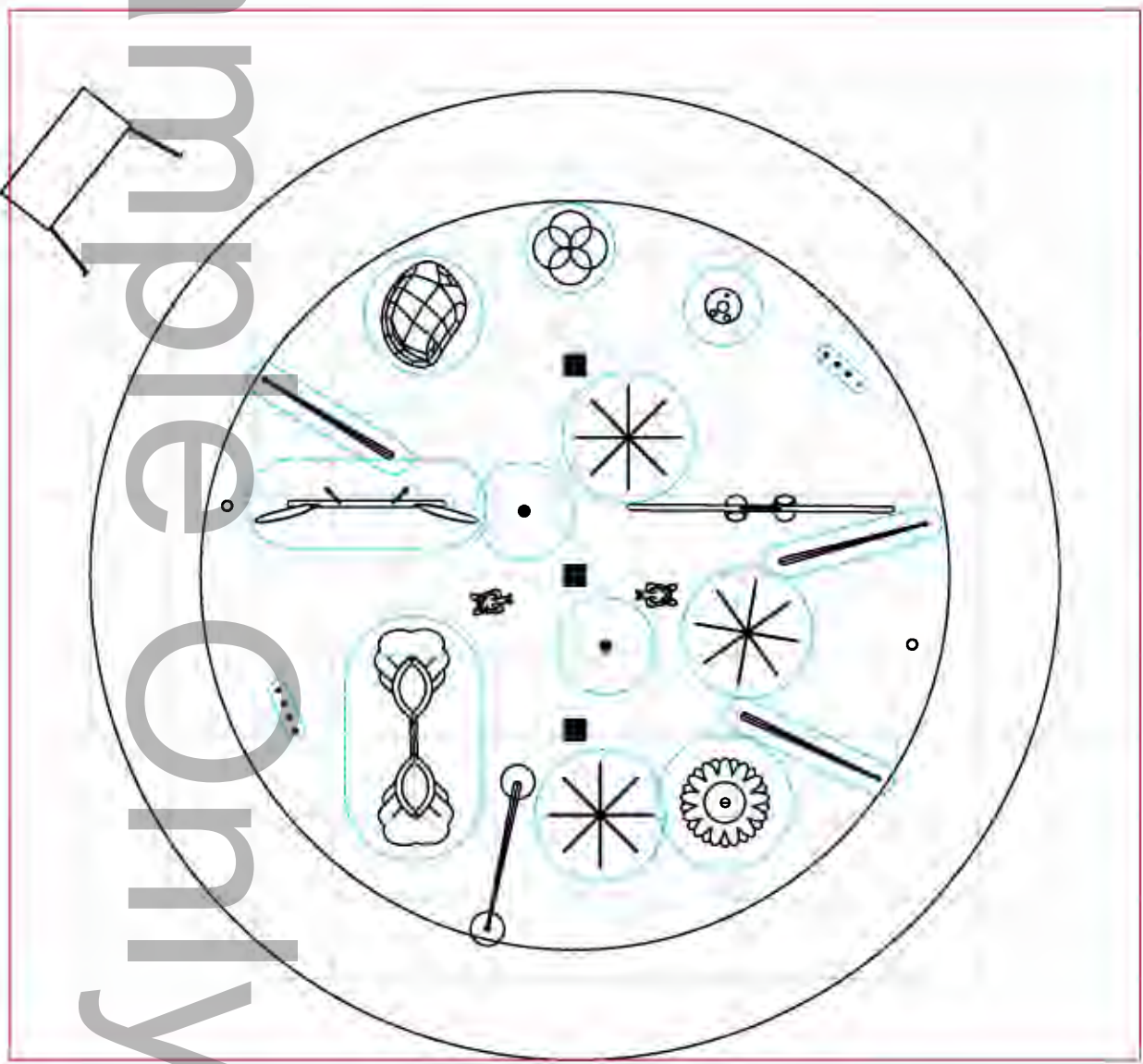
AQUA JET



BUTTERFLY CANNON



AQUA RUSH



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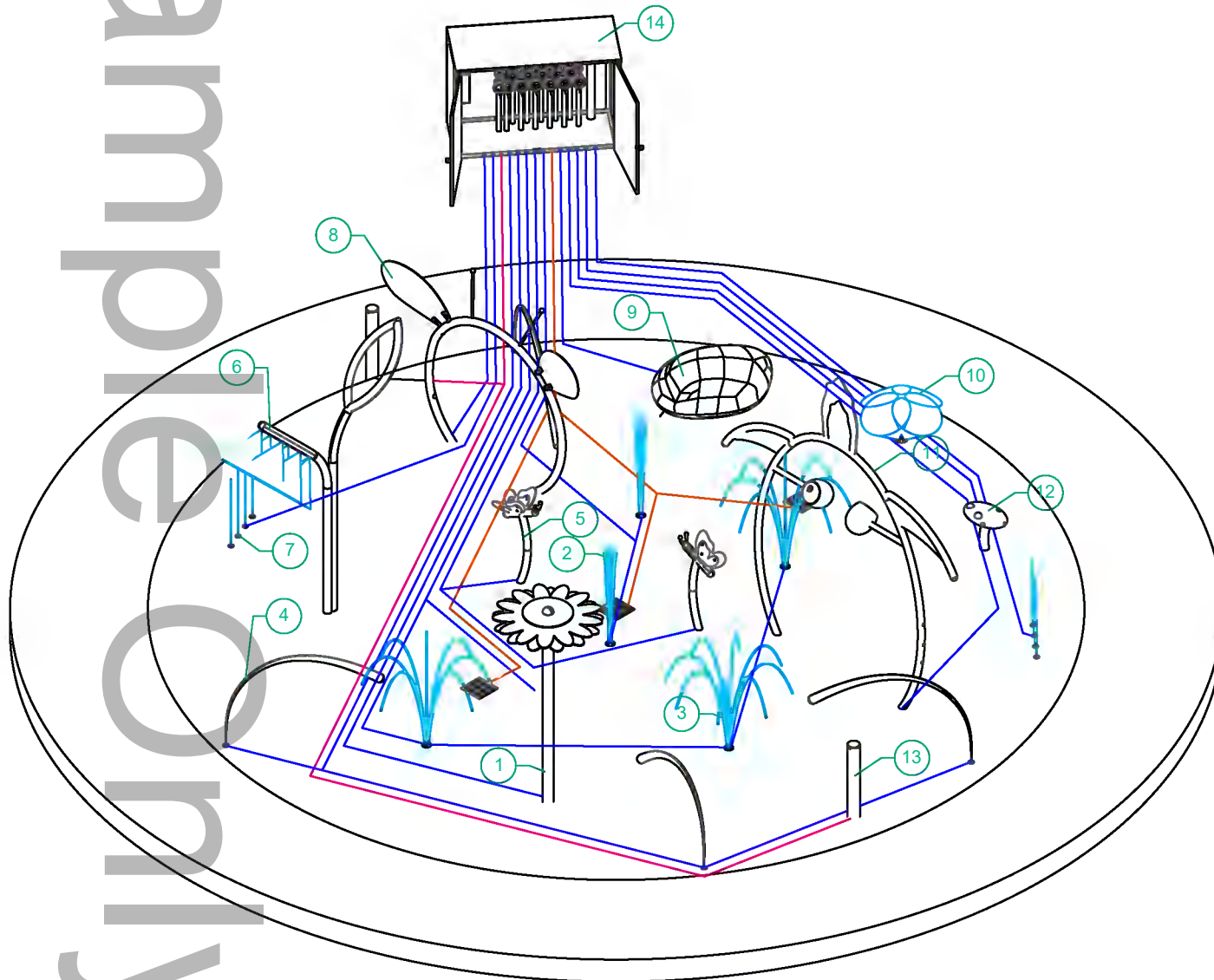
GRID DIMENSION 1m x 1m

PARTS LIST						
ITEM NO	ITEM CODE	DESCRIPTION	QTY	FOOTING TYPE	GPM	TOTAL GPM
1	S-97.06.05	DAISY POST	1	-1	10	10
2	S-05.06	AQUA SPRAY	2	-G-	15	30
3	S-05.14	AQUA RUSH	2	-G-	15	15
4	S-05.01	AQUA JET	4	-D-	3	6
5	S-04.05.01	BUTTERFLY CANNON	2	-A-	7	14
6	S-97.01.01	AQUA GARDEN II	1	-D-	15	15
7	S-05.05.02	AQUA TUNNEL JR	2	-D-	8	16
8	S-03.02.06	BEE LOOP	1	-B-	10	10
9	S-02.36	FOUNTAIN ROCK-AQUA SHAPES	1	-F-	20	20
10	S-05.07	AQUA MIST	1	-A-	9	9
11	S-06.01	SEA TURTLE	1	-A-	10	10
12	S-02.08.08	AQUA NATURE BUG III	1	-A-	8	8
13	S-20.01	ACTIVATOR SENSOR	2	-A-	N/A	N/A
GENERAL LAYOUT			ABOVE GRADE CABINET	1	-	-

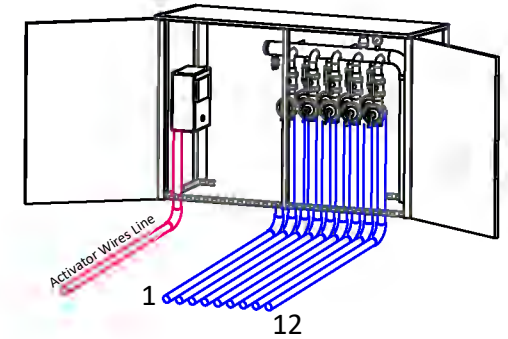
PROJECT NAME		DRAWN BY/ DATE	
SMITH COLLINS PARK SPLASH PAD		G.YAYMAN	13.03.2020
		PROJECT NR.	REV
		2020-4169	0.1
<b>WATER SPLASH INC.</b>			UNIT
			CM
THIS DRAWING IS A PROPERTY OF WATER SPLASH INC. AND IS NOT TO BE REPRODUCED BY ANY MEANS OR USED TO FURNISH INFORMATION TO OTHERS WITHOUT THE EXPLICIT CONSENT OF WATER SPLASH			SHEET
			2



Sample Only



PRODUCT LINE LIST				
ITEM NO	ITEM CODE	DESCRIPTION	QTY	LINE TYPE
1	S-97.06.05	DAISY POST	1	1 1/2"
2	S-05.06	AQUA SPRAY	2	1 1/2"
3	S-05.14	AQUA RUSH	2	1 1/2"
4	S-05.01	AQUA JET	4	3/4"
5	S-04.05.01	BUTTERFLY CANNON	2	1 1/2"
6	S-97.01.01	AQUA GARDEN II	1	1 1/2"
7	S-05.05.02	AQUA TUNNEL JR	2	1 1/2"
8	S-03.02.06	BEE LOOP	1	1 1/2"
9	S-02.36	FOUNTAIN ROCK-AQUA SHAPES	1	1 1/2"
10	S-05.07	AQUA MIST	1	1 1/2"
11	S-06.01	SEA TURTLE	1	1 1/2"
12	S-02.08.08	AQUA NATURE BUG III	1	1 1/2"
13	S-20.01	ACTIVATOR SENSOR	2	N/A
14	-	ABOVE GRADE CABINET	1	-
15	S-16.01	DRAIN LINE	3	6"



DRAIN AWAY SYSTEM		
ITEM NO	DETAIL	INPUT
1	POWER SOURCE	110 V
2	WATER INLET	4" (50 psi)
3	BACKFLOW PREVENTER	BY INSTALLER
4	PRESSURE REGULATOR	BY INSTALLER

SPLASH PAD PIPING AND ELECTRIC DETAIL

PROJECT NAME		DRAWN BY/ DATE	
SMITH COLLINS PARK SPLASH PAD		G.YAYMAN	13.03.2020
		PROJECT NR.	REV
		2020-4169	0.1
		UNIT	CM
		SHEET	3

**WATER SPLASH INC.**

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WATER SPLASH

**SMITH COLLINS PARK**



WATER SPLASH



WATER WISE CONTROLLER

WATER SPLASH

ENCLOSURE

Commercial, industrial non metallic NEMA 4X enclosure houses components for splash park water wise controller.

CONTROL UNIT

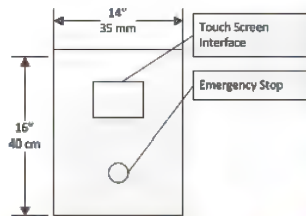
Water Wise controller has a center PLC unit controlling each manifold line. Large touch industrial touch screen interface allows users to set desired programming settings for splash park.

Controller is user programmable and following functions can be programmed:

- Current day and time
- Working hours / or always on
- Activate products via activator or always on
- Spray time
- Up to five spray play sequence
- Product selection per each sequence.
- Wind Speed effect (optional)
- Low water temperature on/off (optional)
- Battery back up



WS-120 VAC, 50HZ 10A  
240 VAC, 60HZ 5A  
Hardwired to main power source.  
UL



WATER SPLASH



SPLASH PARK MANIFOLD  
- STAINLESS STEEL -

WATER SPLASH

STRUCTURE

Manifold housing is consist of commercial grade, non corrosive, 304/304L grade 3-1/2" OD stainless steel tubing. Housing shall have a 3" FNPT tread.

MANIFOLD LINE

Manifold lines are assembled using commercial grade, SCH 80 PVC piping and pipe fittings.

Each manifold line consist of :

- One double union ball valve
- One solenoid valve - Manifold shall include one winterization Valve Connection (3/4" double union ball valve)

W.H. ARRESTER Pressure Gauge

Manifold housing shall have a 1" FNPT connection for water hammer arrester and 3/4" MNPT for pressure gauge.

ANCHORING SYSTEM

Manifold shall be installed inground or above ground housing in Water Splash facility after functionality test at 100 PSI.

INSTALLATION :

- Inground Vault
  - Above Ground Vault
  - Install by others in pump room
- Product Video File, Scan or Click: NA

Water consumption: NA

Water pressure: NA



Manifold Housing and Water Hammer Arrester



Pressure Gauge

Fiberglass  
Styrofoam  
Metal  
Fiberglass



Above grade cabinet





# PRODUCT

# WARRANTY

Water Splash Inc. guarantees that all its products meet the specifications provided in the installation drawings and offers:

25 YEAR WARRANTY on stainless steel structures and workmanship, stainless steel anchoring systems and aluminum spheres.

5 YEAR WARRANTY on brass parts, spray nozzles and spray openings, high density polyethylene components, polyurethane components, stainless steel automated water distribution manifold, drain boxes, and electrical enclosures.

2 YEAR WARRANTY on coatings, stainless steel hardware and moving parts, fiberglass components, Seeflow polymers, Toe guards, piping, fittings, ball valves, pressure gauges, terminal blocks, PLC controller, time switches, manual switches, transformers, breakers, electrical wiring, connections and on recirculation system workmanship, Recirculation system pumps and filters are covered by their Manufacturer. Please refer to their warranty documentation.

1 YEAR WARRANTY on all products and parts not listed above.

Warranty above is valid only if structures are installed or assembled as per Water Splash's installation instructions/drawings maintained according to maintenance manual and procedures, not subject to misuse, vandalism, operated under normal use as per designed purpose or have not modified / repaired by unauthorized personnel.



## ★ OUR MISSION ★

*EVERY DAY OUR COUNTRY BATTLES WITH A LONELINESS EPIDEMIC.  
WE HELP FIGHT BACK BY BUILDING BEAUTIFUL OUTDOOR SPACES OFFERING REAL  
CONNECTION FOR FAMILIES & COMMUNITIES.*

WE WILL BUILD THINGS  
WE ARE **PROUD** OF.



WE WILL MAKE IT **SAFE**,  
MAKE IT **RIGHT**.



WE WILL SERVE OUR **GOD**,  
**TEAM, & CLIENT**.



GRAB THE FLAG,  
**SOLDIER ON.**





## Great Southern Recreation Beautiful Outdoor Spaces

---

North Carolina General Contractor: 82074

March 17, 2020

Gary Johnson, Director  
Parks and Recreation  
Town of Smithfield, NC

---

**Dear Mr. Johnson and others,**

It is my pleasure to present to you Great Southern Recreation LLC and WaterPlay Inc. RFP response. In this response, we have included two design options that will fit within the budgeted amount of \$110,000 for the turnkey fully installed flow through system splashpad project, and 8'x10' sidewalk. Option 1 is 1,174 square feet and options 2 is 1,693 square feet. Great Southern Recreation has our own installation crews headquartered in NC and can complete this project by the August 2020 deadline.

In my past experience selling and managing installations of splashpads, I have personally sold and managed the installation of over 35 splashpads in NC and SC, with both Vortex and Great Southern Recreation and have extensive experience in working with various municipality and state agencies in order to coordinate and execute successful permitting, installation of and training aspects of the operation of splashpads.

We are excited about this opportunity to work with you and are available to answer any and all questions you may have regarding our approach to this exciting project.



2441-Q Old Fort Pkwy  
#462  
M'Boro, TN 37128




919-987-4792



Jim@GreatSouthernRec.  
com



GreatSouthernRec.com



Great Southern Recreation is a woman owned small business and operates throughout the Southeastern US providing Splashpads and Playgrounds to municipalities, school systems and church organizations.

We look forward to your response to this information and we welcome the opportunity to meet and answer any questions you may have as your embark on this exciting addition to your towns amenities.

Sincerely, Jim Hartman  
Great Southern Recreation-  
Facilities and Amenities Manager  
[jim@greatsouthernrec.com](mailto:jim@greatsouthernrec.com)

(919) 987-4792



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## CERTIFIED SOUTHERN-BUILT™ INSTALLATION

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An official proposal from Great Southern isn't limited to parts from a catalog. We've made a plan for the long-term performance and legacy of the space you're building. You'll want to make sure your playground is Southern-built™.

**Exclusive GSR Labor-backed Warranty:** Your warranty doesn't stop with the manufacturer. We match their warranty with one of our own. While a warranty scenario is rare, you won't be stuck installing parts yourself and left to hope the repair is compliant with federal guidelines. GSR will ship your warranted parts and perform the replacement... for the entire life of the warranty.

**The Team Approach:** We don't dump your project on an installer you've never met. In all phases of your project you'll have full access to your personal Territory Manager, GSR Safety and Operations Manager, Lead Installers, President and Company Owner.

**Personal Investment:** Everyone connected to your project is personally invested and follows the GSR mantra of being proud of the work they leave behind.

**Compliance:** Your installation will be completed by certified professionals holding an up-to-date CPSI certificate. Whether our in-house crews or a certified subcontractor we've worked with for years, you're in good hands. Your playground will be in compliance with all ASTM, CPSC and ADA guidelines.

**Truly turn-key:** Your installation includes shipping, unloading, staging, assembly and finishing. When we say "turn-key", we won't send you a list of exclusions and things you're responsible for.

**YOU'RE IN THE RIGHT PLACE. YOUR BETTER WORLD, STARTS RIGHT HERE.**

---

GreatSouthernRec.com

1.800.390.8438

Info@GreatSouthernRec.com

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# Great Southern Recreation

Licensed general contractor: TN\_GA\_AL\_VA\_NC\_SC\_MS.

Operate in GA\_TN\_AL\_VA\_NC\_SC\_MS\_KY\_FL

Specialized contractor in the design/build of recreational spaces

- specifically playgrounds and splash pads.

Self perform with two dedicated splash pad installation crews and a dedicated PM for splash pad projects.

**Company address: Great Southern Recreation LLC  
Abigail Vance, Owner  
FED Employer ID # 413559789  
2441-Q Old Fort Parkway # 462  
Murphreesboro Tennessee, 37128  
615-406-6356**

**Bond Rate: 2%. Bond Capacity: \$3M. GLI: \$2M.**

## Smithfield Splashpad Park Project Team



JEFF GATTIS  
DIRECTOR OF OPERATIONS



JIM HARTMAN  
SALES, AND ONSITE  
PROJECT  
COORDINATOR



ROBIN HOLLAR  
PROJECT SUPERINTENDANT  
SPLASHPADS, NC PROJECT  
MANAGER



CHRIS BERRONG  
DIRECTOR OF STRATEGIC  
PROJECTS

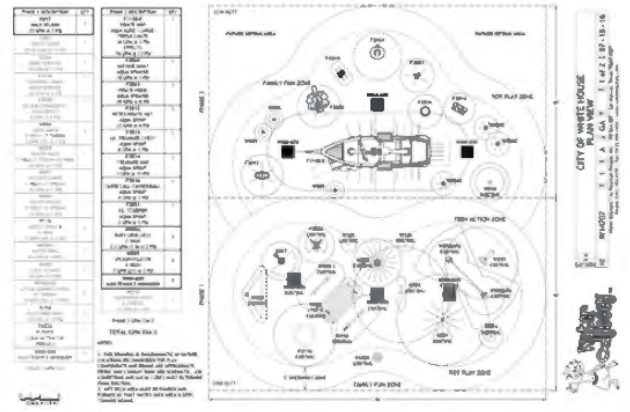


QUINTON HOLLAR NC  
SPLASHPAD CREW LEADER

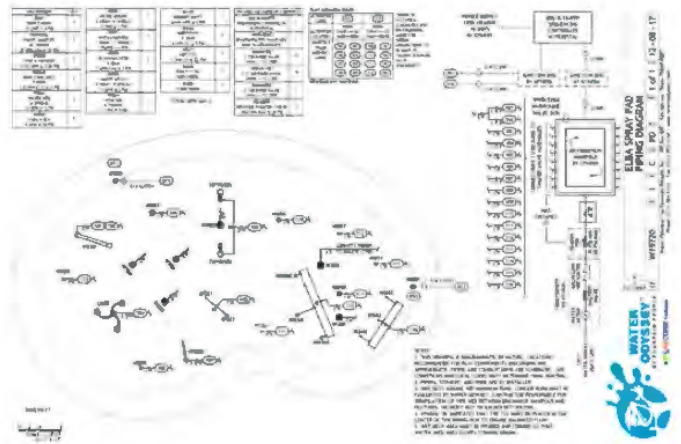




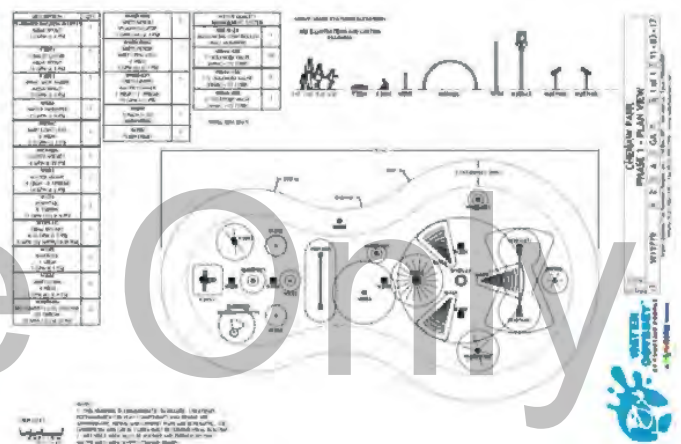
City of White House : White House Splash Pad : Kevin Whittaker 615-672-4350



City of Elba : Elba Community Park : Greg Hanchey 334-897-6833



City of Gulf Breeze : Sunset Park : Ron Pulley / Kathy Wortham 850-934-5140





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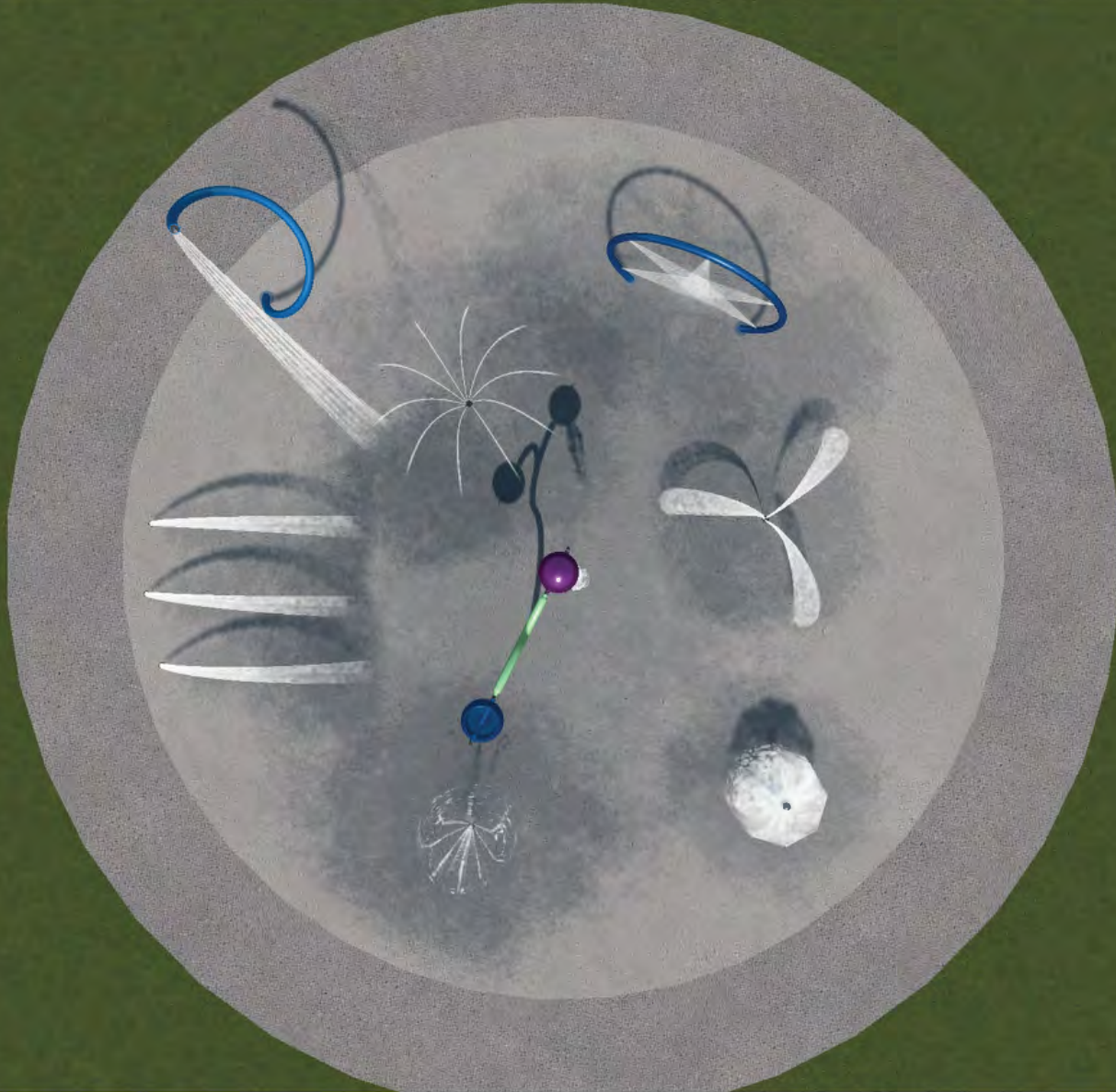
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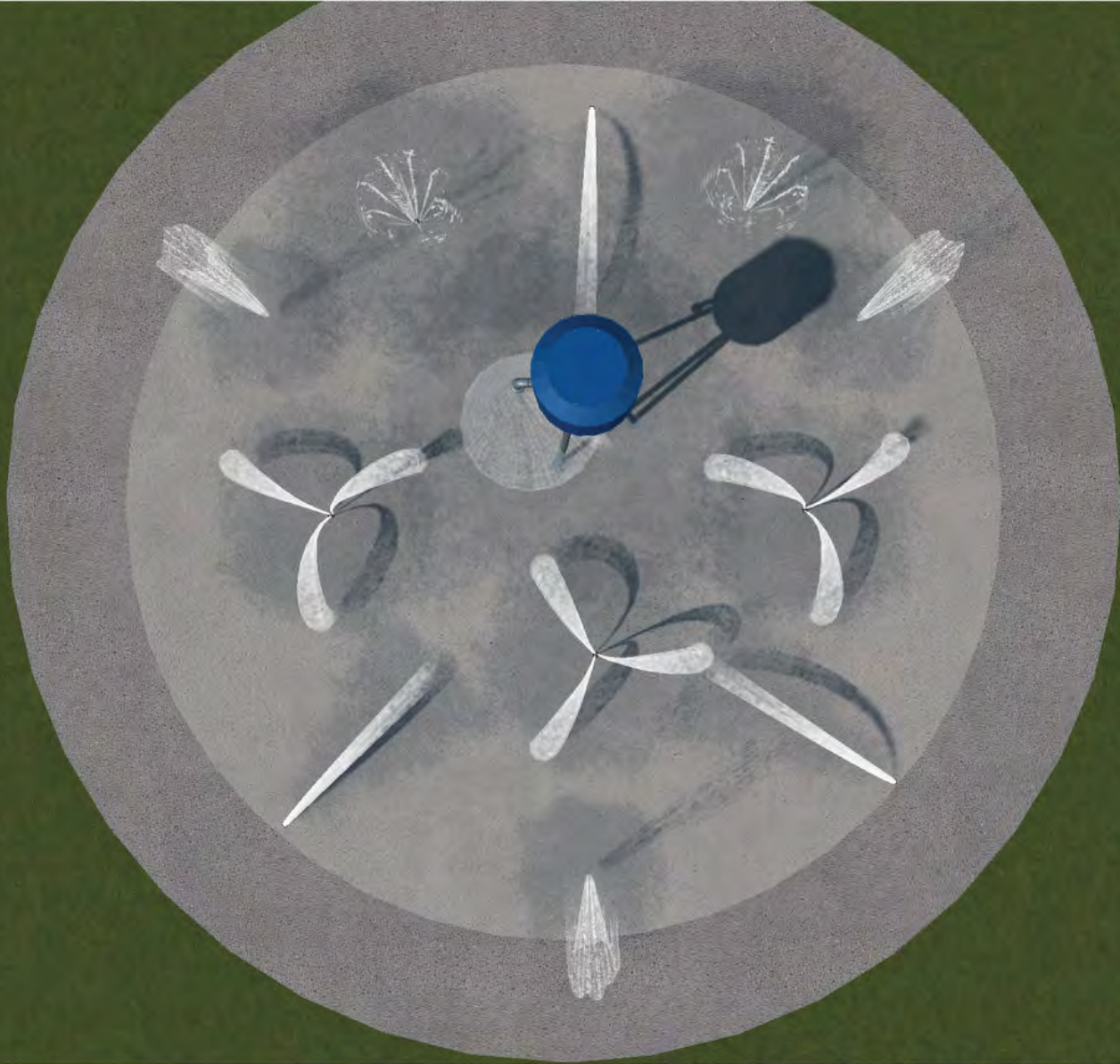
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**A CLEAR  
SOURCE  
OF  
FUN**

# PROPOSAL

**Smith Collins Park Splash Pad  
Town of Smithfield NC**

March 13, 2020



## Chapter 1: Introduction

Thank you for the opportunity to present you with a Vortex Splashpad Solution!

Vortex Aquatic Structures is the premiere manufacturer of Splashpad equipment, with over 7000 installations worldwide and over 40 in North Carolina alone. As the industry leader, we work closely with our municipal partners from design to installation, providing exceptional service along the way.

Our office in Charlotte NC includes your local Sales Specialist, Construction Project Coordinator, Construction Manager and our experienced Service Technician ensuring that the right people are right here in North Carolina to serve you. In addition, we have a full team of product and project engineers, designers, customer service specialists that support us from our head office.

All Vortex product, from Play Features to Water Management Systems are designed and built by us and everything is produced and fully tested in our facility, which allows us to guarantee the quality and durability of our product. What this means for you is an industry leading warranty and peace of mind that your Splashpad will be a success for years to come.

Vortex is a fully licensed NC General Contractor, and maintains a team of certified installers which allows us to perform several Installations simultaneously. We have created a unique design for you, adhering to the basic parameters of the RFQ. If awarded we will be happy to review this with you and provide you with further consultation to make sure that at the end of this process you have the perfect Splashpad for your community.

We appreciate this opportunity to serve your community!

## Chapter 2: Team Qualifications

1. City of Fayetteville NC: Vortex has designed and Installed 10+ projects for the City of Fayetteville since 2018. The projects ranged in size and scope. Working with the city, we provided full services which included consultation, design and installation as well as commissioning and staff training. These projects include:

- Grays Creek Park
- Wade Town Park
- Dorothy Gilmore Therapeutic Center
- Lake Rim Aquatic Center
- Kiwanis Recreation Center
- EE Miller Recreation Center
- Eastover Community Park
- Massey Hill Recreation Center
- Goodwin Town Park
- Stadium Plaza
- Lindon Park

2. City of Winston Salem NC: Vortex provided the design and material for 9 projects for the City of Winston Salem since 2016. The projects ranged in size and scope. Working with the city, we provided full services which included consultation, design and installation as well as commissioning and staff training. These projects include:

- Rupert Bell Park

[vortex-intl.com](http://vortex-intl.com)

**Vortex Aquatic Structures International**  
7800 Trans-Canada Hwy, Pointe-Claire, QC H9R 1C6  
1 877 586 7839 (USA & Canada) | +1 514 694 3868 (International)

- Polo Park Pool
- Sedge Garden Recreation Center
- Mineral Springs Pool
- Little Creek Park
- Parkland Pool
- Winston Waterworks
- Reynolds Park Pool
- Hathaway Park

3. Vortex also provided the complete design and installation for the following projects:

- Kiwanis Splashpad, Hickory NC
- Kiwanis Park, Sanford NC
- Jack Amyette Park, Jacksonville NC
- Northeast Creek Park, Jacksonville NC
- Taylor Street Park, Wake Forest NC
- Hucks Road Park, Charlotte NC
- Knightdale Station Park, Knightdale NC
- Erwin Center Park, Gastonia NC
- Lake Park, Pineville NC

### **Sub Contractors**

Vortex utilizes certified installers to augment our own installation capabilities. In North Carolina our installer is Aqua Underground Inc. Aqua Underground has been in business since 1988, and has been the primary installer on many notable fountain projects such as:

- Atlanta Botanical Gardens
- Atlanta Braves Stadium
- Carolina First Headquarters
- Blue Cross Blue Shield

In 2015 Aqua Underground partnered with Vortex, went through our rigorous training course and have installed multiple Splashpads throughout the US.

### **Chapter 3: Team Experience (Charlotte Office)**

#### **1. Sarah Shepherd: Regional Sales Manager**

Sarah Shepherd brings 15+ years of experience in the Splashpad industry. Since 2004, Sarah has used a consultative approach to work with hundreds of clients worldwide to budget, design and bring successful Splashpads to life. In 2014, Sarah relocated from the head office to North Carolina where she took on the responsibility of growing that market. As a North Carolina resident, Sarah has been involved with most of the projects in North Carolina



## 2. Mary Banas; Sales Executive

Mary Banas recently joined the Vortex team to cover the North Carolina market exclusively. Mary brings with her a sales, engineering and construction background, providing exceptional consultative customer service.

## 3. Julie Christine Laverdiere: Project Owner

Based in the head office, Julie provides a link between the client, Sales Executive, and the internal team of engineers, project designers and logistics professionals. Julie has been with the Vortex family for over 3 years.

## 4. Win Cook; Construction Manager

Win brings 40+ years of experience in the residential and construction industry. Win has an extensive background in play, architecture, engineering and construction, Win is a licensed commercial general contractor in North Carolina with 35 + years' experience in commercial construction, 30 years' experience in the recreation play industry and 18 years' experience in the water play industry. Win has been hands on and managed every aspect of the delivery side of multiple operations including sales support manager, customer service manager, project manager, technical area manager construction manager and sub-contractor program management throughout his career. As a North Carolina resident that is experienced in every aspect of construction, Win brings knowledge, construction experience and combined with a customer service background to assist in any capacity needed to help ensure successful installation of water play products.

## 5. Shawn Garner: Project Manager

Shawn Garner is in charge of managing projects from the time of sale to completion of installation. Shawn brings with him over 10 years of construction coordination experience, 4 years in residential construction and has personally worked on over 20 Vortex projects locally.

## Chapter 4: Technical Approach

Vortex has designed the Splashpad for Smith Collins Park for interactivity and inclusivity. The selected features not only provide an exciting visual effect, but we've selected a variety of water effects and play experiences to ensure that all users have a place to play. In this environment, children of all ages and abilities are engaged for longer periods of time, and have more opportunities to socialize and collaborate with others.

With many installations to date Vortex provides a full installation service. We require a graded site with all utilities brought to specified locations and we take it from there including excavation, backfill, connections to provided utilities, installation of drains and anchors, form and pour of concrete, installation of water management system, plumbing to Splashpad, erection of structures and finally a full system test to ensure that all units are correctly set and functional. We typically use excavated soils where we can; the excess would need to be removed by the city, and landscaping/irrigation or other site amenities would be taken care of by the city.

**The 3 months from the receipt of Notice to Proceed to completion would be executed with the following dates being met:**

March 27, 2020: Notification of award. Vortex starts submittal/engineering/color selection package to be delivered April 3rd.

April 7, 2020: City provides Vortex with Notice to Proceed (order) and approved submittals and colors. Vortex releases order to manufacturing.





May 19, 2020: Equipment ships from Vortex (this assumes that it ships at one time; we may elect to ship embedded items and start the prep work earlier).

May 25, 2020: Equipment and Vortex installation team arrive on prepared site and begin work.

June 22, 2020: Vortex finalizes installation, completes testing and turns project over to city to finalize any site work.

[vortex-intl.com](http://vortex-intl.com)

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1 877 586 7839 (USA & Canada) | +1 514 694 3868 (International)











**SPLASHPAD DIMENSION**

TOTAL AREA : 1000 ft<sup>2</sup> 93m<sup>2</sup>

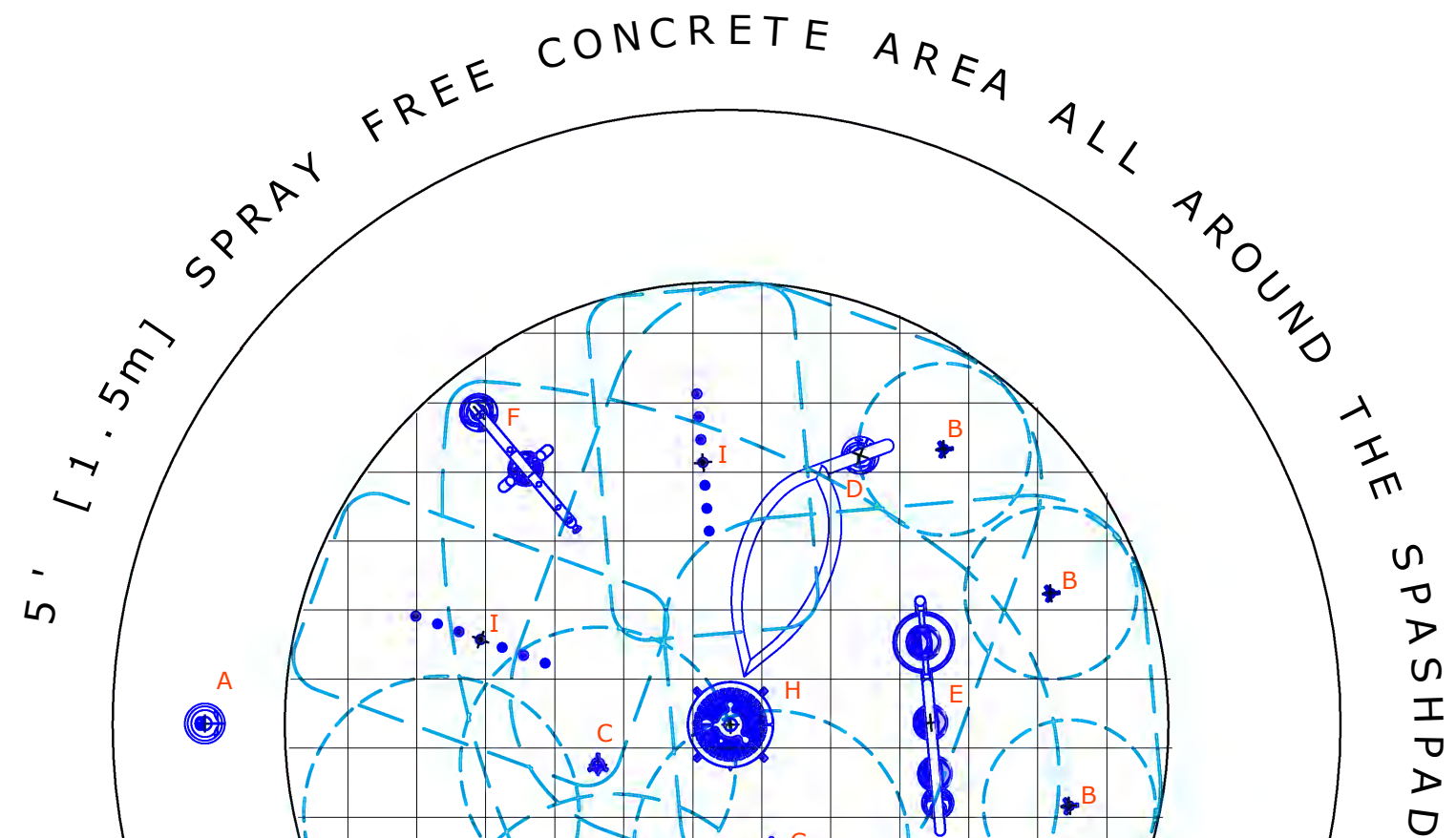
SPRAY AREA : 518 ft<sup>2</sup> 48m<sup>2</sup>

GRID SIZE : 2 x 2 ft 0.6 x 0.6m

**PRODUCT LEGEND**

REF	PRODUCT	QTY	GPM	LPM
A	Bollard Activator No 3 VOR 0611	1	0	0
B	Jet Stream N°1 VOR 7512	4	10	37.9
C	Jet Stream No.2 VOR 0325	2	8	30.3
D	Leaf N°2 VOR 7657	1	5.5	20.8
E	Luna N°2 VOR 7231	1	19.5	73.8
F	Luna N°3 VOR 7234	1	6.5	24.6
G	Pico N°1 VOR 7127	1	6.5	24.6
H	Playsafe Drain N°1 VOR-1001.4000	1	0	0
I	Water Wall N°1 VOR 0318	2	23	87.1
J	Wave VOR 0327	2	11	41.6
TOTAL		16	90	340.7

Only



R17'-10" [R5.43m]

**SMITH COLLINS SPLASHPAD, NC**

34757 - Version A

March 4, 2020

46



**SPLASHPAD LAYOUT DRAWING.**

SCALE : 6/32":1'



# EQUIPMENT CABINET

## COMMAND CENTER



THE IMAGE IS FOR REPRESENTATION ONLY.

## HIGHLIGHTS

- Front and back access for an easier installation and maintenance
- Light aluminum frame for better heat dissipation
- Vandal proof and corrosion resistance
- Self-enclosed system featuring up to 20 valves
- Painted stainless steel manifold
- Drain access points for line winterization

# MAESTRO

## INTELLIGENT WATER CONTROL

MAESTRO ENABLES FULL CONTROL OF MULTIPLE WATER PLAY AND DISPLAY SOLUTIONS FROM A REMOTE LOCATION TO CREATE UNIQUE EXPERIENCES.

### FEATURES & BENEFITS

#### SUPPORT

- Remote access for maintenance and operation reduces onsite visits
- Online technical support direct from Vortex

#### VISUAL INTERFACE

- Simple user interface for intuitive control
- Page specific guided help for easy operation

#### POWERFUL PROCESSING

- Advanced custom sequencing capabilities
- Control endless amounts of features with various timing and sequencing patterns

#### RESOURCE MANAGEMENT

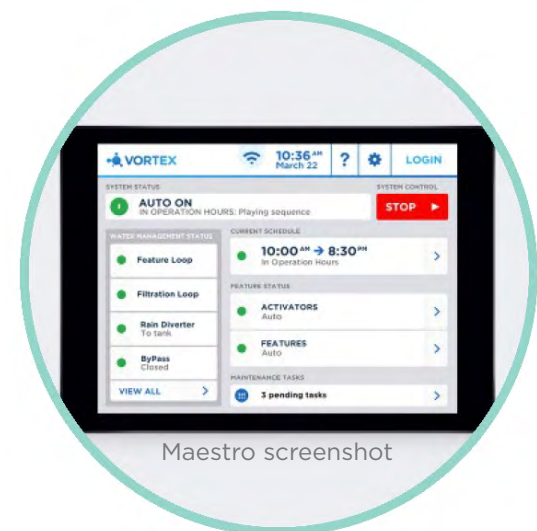
- Real-time flow control for efficient energy and water usage
- Reduction of water hammer issues through soft start/stop transitions within sequences

#### 3G CONNECTION

- Industrial-grade cellular router kit option eliminates need for a hard network cable

#### MAESTRO LIGHT

- Option to synchronize LED lighting and water to create stunning choreography







Our aquatic play spaces  
don't just entertain,  
they foster...

**GROWTH  
IMAGINATION  
INTERACTION  
ENDLESS THRILLS  
& MEMORIES**

# PLAY VALUE PLANNING

Aquatic play success doesn't just happen, you have to design for it. We optimize all our installations for your user mix, site size and location and other specific needs by...

- ✓ Seamlessly integrating multiple types of play experiences for different age groups
- ✓ Keeping play engaging to lengthen dwell times
- ✓ Integrating a diversity of products to maximize play value and enhance the overall experience
- ✓ Creating everlasting memories that bring families back again and again

**LET'S PLAY!**





# ACCESSIBILITY THROUGH UNIVERSAL DESIGN

The concept of Universal Design was developed by North Carolina State University in 1997; its principles have become the industry standard for envisioning products and environments that accommodate as many people as possible, regardless of age, or physical or mental ability.

Every Vortex zero-depth Splashpad® has been designed with accessibility in mind:



## SPACE

There is always ample space for turning & manoeuvring wheelchairs; children can play alongside friends who are standing



## PLAY

Inclusive design encourages the physical, functional and social development of a child



## ACTIVATION

Vortex activators provide audible and visible signs to indicate when the Splashpad® is turned on



## HEIGHT

Aquatic play products come in a variety of heights for children of all ages and sizes



## WATER EFFECTS

Each Splashpad® is designed with a range of water features & intensities to stimulate a child's senses - at their own pace



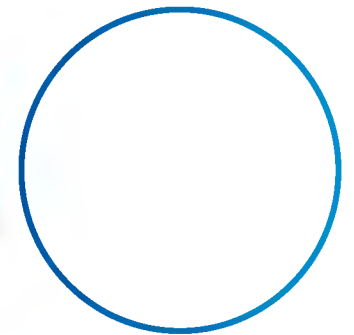
## MANIPULATION

Every aquatic play product is easy to use and engage, thanks to a wide range of exclusive Vortex technologies



## INCLUSION

Aquatic play products foster collaboration and inclusion among children of all ages and abilities



## INTERGENERATIONAL PLAY

Parents and grandparents are invited to collaborate in the water play

# SAFESWAP™

## ANCHORING SYSTEM

---

Any aquatic facility requires a significant infrastructure investment. Concrete, plumbing equipment, electrical equipment and earthwork represent a large portion of the overall cost. With proper master planning, Vortex's unique Safeswap™ anchoring system provides owners with the flexibility to add new products, interchange products or completely replace products without any modifications to the infrastructure.

### EXPANSION

.....

The Vortex Safeswap™ solution allows owners to make their investment in play products over time as capital becomes available. The infrastructure planning will take into consideration the future play elements to be added. In the interim, the future play products are substituted by an attractive Safeswap™ ground spray.

### INTERCHANGE

.....

For owners of several Vortex Splashpads®, the Safeswap™ solution provides the ability to interchange products from one location to the other, creating novelty without additional costs.

### TRANSFORM

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Although Vortex products will last for decades, some owners may want to transform the look of their facility or provide guests with new attractions. Safeswap™ makes it feasible to swap out a few products or change from one Vortex design line to another, effectively transforming the appearance of the facility without the costs associated with infrastructure modifications.



THIS LIMITED WARRANTY REPLACES AND SUPERSEDES ALL PREVIOUS VERSIONS

All Vortex Aquatic Structures International (“Vortex”) aquatic play equipment is designed and manufactured to the highest standards of quality and workmanship. Vortex warrants that all its products will be free of defects in manufacturing, workmanship and material for the coverage periods listed below only if the specified environmental parameters are met and none of the exclusions apply.

## REGISTRATION

All warranties commence on the date of Vortex’s invoice. Should any failure to conform to the warranties appear within the applicable warranty coverage periods, Vortex shall, upon being notified in writing promptly after discovery of the defect and within the applicable warranty period, correct such nonconformity either by repairing any defective part or parts, or by making available a replacement part within 90 days of written notification.

## COVERAGE PERIODS

25 YEARS	10 YEARS	5 YEARS	2 YEARS	1 YEAR
<ul style="list-style-type: none"> <li>Stainless steel tubing</li> </ul>	<ul style="list-style-type: none"> <li>Structural Stainless Steel*</li> <li>Weld workmanship</li> </ul>	<ul style="list-style-type: none"> <li>Aluminum</li> <li>Brass</li> <li>Polymer Panels</li> </ul>	<ul style="list-style-type: none"> <li>Finishes</li> <li>Galvanized steel structures</li> <li>Plumbing Components</li> <li>Mechanism &amp; Hardware</li> <li>Polymer</li> </ul>	<ul style="list-style-type: none"> <li>Concrete Components</li> <li>Electrical Components</li> <li>Paint graphic &amp; Decal</li> <li>Polymer composite</li> </ul>

\*Stainless steel used for climbable structures or used to hold a minimum weight of 240 lbs.

## EXCLUSIONS TO LIMITATIONS

Except as expressly set out herein, all warranties provided by the manufacturers and distributors of components, equipment, and parts (“Manufacturer”) on products are hereby assigned to the owner, to the extent permitted by the Manufacturer, as the owner’s sole and exclusive remedy with respect to such items. Any assistance by Vortex and/or its authorised partners with regard to component warranties shall not constitute an adoption of the responsibilities of a component manufacturer with regard to its component warranties. This Limited Warranty also does not apply to the following items:

- Careless manipulation (including but not limited to mishandling, repackaging and transport) of Vortex equipment (products, systems, subassemblies and parts);
- Exceeding product and system design capacities;
- Misapplication, abuse, misuse, and/or operation of the equipment outside the parameters described in the user manual and/or design layouts provided by Vortex;
- Failure to ensure that the structures and/or equipment are only subjected to normal use for the purpose for which the products were designed;
- Failure to erect and/or install products according to the installation and assembly instructions provided by Vortex;



## VORTEX LIMITED WARRANTY, CONT.

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6. Addition or substitution of parts or modification of any type to Vortex equipment or components unless approved by Vortex in writing;
7. Use of non-original manufacturer replacement parts;
8. Subjecting the structures and/or equipment to modification, alteration, or repair by persons other than the Seller or Seller's designees in any respect which, in the judgment of the Seller, affects the condition or operation of the structures and or components;
9. Products, equipment and parts that are exposed to water chemistry profiles outside environmental parameters and swimming pool industry standards;
10. Failure to properly winterize equipment according to best practices and the procedures and documentation provided by Vortex, including but not limited to improper drainage in freezing conditions;
11. Accidental damage, fire, acts of God or other circumstances outside the control of Vortex;
12. Personal injury due to improper use of Vortex equipment;
13. Vandalism;
14. Failure or Neglect to carry out regular inspection and maintenance of Vortex equipment according to best practices and the procedures and documentation provided by Vortex taking into account its frequency of use and the surrounding environmental conditions;
15. Product installed within 500 yards of saltwater shoreline will be covered for half the period of the standard warranty up to a maximum of 5 years, for defects caused by corrosion;
16. Damage or deterioration of cosmetic surface finishes, including cracking, crazing, discoloration, air voids, fading, or oxidation of gel coat, fabrics, vinyls, plastics, painted items or stainless steel finishes.

## CLAIMS

To make a claim, please contact your local representative or send your written statement of claim, along with the original project number and/or project name to Vortex by

**Email:** [support@vortex-intl.com](mailto:support@vortex-intl.com)

**Mail:** Vortex Aquatic Structures International, 7800 Trans Canada, Pointe-Claire, QC, H9R 1C1, Canada

**Fax:** +1.514.989.0413

To contact Vortex with any questions or comments with regards to this warranty, call 1.877.586.7839 (free USA/CANADA) or +1.514.694.3868 (INTERNATIONAL) or send email to [support@vortex-intl.com](mailto:support@vortex-intl.com).

To contact Vortex with general questions or comments, call 1.877.586.7839 (free USA/CANADA) or +1.514.694.3868 (INTERNATIONAL) or send email to [info@vortex-intl.com](mailto:info@vortex-intl.com).

Vortex Aquatic Structures International is not liable for any incidental expenses, inconvenience or loss due to warranty claims. For approved warranty replacements, Vortex shall deliver the repaired or replacement part or parts via economical ground shipping free of charge for one year from the date of the seller's invoice. After that period, shipping charges will be incurred by the client. Vortex will not be responsible for providing labor or the cost of labor for the removal of the defective part or parts and the installation of any replacement part or parts. Replacement parts will be warranted for the balance of the original warranty. In no event shall Vortex have any liability or responsibility for any special, indirect, incidental, consequential or exemplary damages or for lost profits or costs for removal and installation required to perform repairs or replacements, including any labor, travel and rental equipment costs arising out of this warranty or any other agreement, the transactions contemplated hereby, the products or the use of the products.









# Request for Town Council Action

**Agenda Item:** Meeting Schedule  
**Date:** 04/23/2020

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**Subject:** Meeting Schedule  
**Department:** General Government  
**Presented by:** Michael Scott  
**Presentation:** Business

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## Issue Statement

The Town Manager is asking to consider changing the May, regular meeting schedule by rescheduling this May 5<sup>th</sup> meeting to May 19<sup>th</sup>.

## Financial Impact

None

## Action Needed

Approve Schedule Change

## Recommendation

Discuss possible change and approve as Council recommends.

Approved:  Town Manager  Town Attorney

## Attachments:

1. Staff Report



# Staff Report

**Agenda Meeting  
Item: Schedule**

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Due to the COVID-19 pandemic, the Town Manager is recommending adjusting the May meeting schedule from May 5<sup>th</sup> to May 19<sup>th</sup>. Town staff have received requests for two Special Use Permits requiring Quasi-Judicial, public hearings. By moving the May schedule back, we can have a better chance of holding the public hearings without the current restrictions placed on public meetings.

Public notice would need to be given for the public hearings, as well as the change in meeting schedule.

# Town of Smithfield FY 2020-2021



## Draft Budget

Presented to the Town Council  
March 31, 2020



# Draft Budget

# General Fund

Acct. Number	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget
<b>General Fund Revenues:</b>						
10-00-3100-3100-1000	CURRENT YEAR TAXES	\$ 5,595,851	\$ 5,600,093	\$ 6,170,000	\$ 6,450,000	\$ 6,350,000
10-00-3100-3100-1200	DOWNTOWN TAX DISTRICT	\$ 89,790	\$ 92,393	\$ 98,000	\$ 95,000	\$ 95,000
10-00-3100-3100-1400	CUR YR MOTOR VEH TAXES	\$ 543,627	\$ 579,087	\$ 505,000	\$ 550,000	\$ 575,000
10-00-3100-3101-0100	PRIOR YEAR TAXES (COUNTY)	\$ 12,047	\$ 7,319	\$ 6,000	\$ 3,000	\$ 3,000
10-00-3100-3101-0120	PRIOR YR DOWNTOWN	\$ -	\$ 11,480	\$ -	\$ -	\$ -
10-00-3100-3104-0101	PENALTIES & INTEREST	\$ 11,682	\$ 671	\$ 2,000	\$ 2,000	\$ 2,000
10-00-3110-3110-0001	SOLID WASTE DISPOSAL TAX	\$ 7,651	\$ 7,924	\$ 7,000	\$ 7,000	\$ 7,000
10-00-3110-3110-0100	LOCAL OPTION SALES TAX	\$ 2,535,424	\$ 2,715,173	\$ 2,400,000	\$ 2,500,000	\$ 2,147,000
10-00-3110-3113-1220	EXISE TAX RENTAL VEHICLES	\$ 19,408	\$ 18,186	\$ 19,000	\$ 20,000	\$ 21,000
10-00-3110-3114-0122	PRIVILEGE LICENSES	\$ 1,696	\$ 1,460	\$ 200	\$ 1,000	\$ 1,600
10-00-3200-3201-0100	FRANCHISE TAX	\$ 987,281	\$ 1,005,769	\$ 975,000	\$ 975,000	\$ 975,000
10-00-3200-3202-0101	BEER AND WINE TAX	\$ 48,675	\$ 49,007	\$ 49,000	\$ 49,000	\$ 49,000
10-00-3460-3100-0000	OCCUPANCY & TOURISM DEV TAX	\$ 255,515	\$ 288,289	\$ 200,000	\$ 220,000	\$ 279,000
10-00-3850-3850-0000	INTEREST ON INVESTMENTS	\$ 20,486	\$ 45,751	\$ 40,000	\$ 25,000	\$ 25,000
10-10-3300-3307-0000	GRANT - FEMA	\$ -	\$ 115,867	\$ -	\$ -	\$ -
10-10-3300-3307-0020	GRANT - JC VISITORS BUREAU	\$ -	\$ -	\$ -	\$ -	\$ -
10-10-3300-3307-0030	GRANT - REVITALIZATION (WIFI)	\$ -	\$ 25,000	\$ -	\$ -	\$ -
10-10-3300-3307-0100	GRANT - GOLDEN LEAF (STORM WATER)	\$ -	\$ 38,176	\$ -	\$ -	\$ -
10-10-3400-3400-0001	SIGN PERMITS	\$ 1,400	\$ 1,375	\$ 600	\$ 1,000	\$ 1,500
10-10-3400-3400-0002	ZONING PERMIT	\$ 17,519	\$ 14,175	\$ 16,000	\$ 16,000	\$ 16,000
10-10-3400-3400-0003	SPECIAL USE FEE	\$ 1,400	\$ 4,900	\$ 2,500	\$ 1,800	\$ 1,800
10-10-3400-3400-0005	SITE PLAN	\$ 4,901	\$ 10,753	\$ 8,000	\$ 6,000	\$ 6,000
10-10-3400-3400-0006	RECREATION DEVELOPMENT FEES	\$ 50	\$ 35,121	\$ -	\$ -	\$ -
10-10-3400-3402-0000	CATV 5% ANNUAL GROSS REV.	\$ 71,991	\$ 69,352	\$ 70,000	\$ 70,000	\$ 70,000
10-10-3400-3402-0001	PEG CHANNEL	\$ 27,031	\$ 26,892	\$ 27,500	\$ 27,500	\$ 27,500
10-10-3400-3405-0000	RECREATION RECEIPTS	\$ 56,674	\$ 47,319	\$ 53,000	\$ 53,000	\$ 45,000
10-10-3400-3405-0001	RECREATION SPECIAL PROJECTS	\$ 2,025	\$ 5,106	\$ 3,000	\$ 3,000	\$ 3,000
10-10-3400-3405-0002	REC/PEPSI SPONSORSHIP	\$ 11,537	\$ 11,454	\$ 11,000	\$ 11,000	\$ 11,000
10-10-3400-3405-0003	REC. CONTRIBUTIONS	\$ 18,714	\$ 18,770	\$ 12,000	\$ 14,500	\$ 16,000
10-10-3400-3405-0004	REC/SARAH YARD CENTER	\$ -	\$ 1,085	\$ -	\$ -	\$ -
10-10-3400-3407-0001	SRAC - AQUATIC CENTER FEES	\$ 425,501	\$ 319,777	\$ 415,000	\$ 320,000	\$ 280,000
10-10-3400-3407-0002	SRAC - DAILY PASSES-PUNCH CARDS	\$ 74,594	\$ 88,454	\$ 72,000	\$ 73,000	\$ 65,000
10-10-3400-3407-0003	SRAC - FACILITY RENTAL FEES	\$ 88,543	\$ 106,477	\$ 77,000	\$ 77,000	\$ 70,000
10-10-3400-3407-0004	SRAC - PROGRAM FEES	\$ 99,757	\$ 131,710	\$ 65,000	\$ 70,000	\$ 65,000
10-10-3400-3407-0005	SRAC - CONCESSIONS-PRO SHOP	\$ 29,193	\$ 37,065	\$ 30,000	\$ 30,000	\$ 30,000
10-10-3800-3800-0000	MISC. RECEIPTS	\$ 20,339	\$ 20,461	\$ 17,000	\$ 17,000	\$ 18,000
10-10-3800-3800-0001	PILOT (HOUSING AUTHORITY)	\$ 36,623	\$ 36,701	\$ 32,000	\$ 33,000	\$ 36,000
10-10-3800-3800-0002	FRIENDS OF THE PARK CONTRIBUTIONS	\$ 7,213	\$ 17,000	\$ -	\$ -	\$ 8,000
10-10-3800-3800-0003	PROCEEDS FROM SALE OF FIXED ASSETS	\$ 678,930	\$ 18,771	\$ 5,000	\$ 10,000	\$ 15,000
10-10-3800-3800-0004	EMS BUILDING RENTAL	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000
10-10-3800-3800-0005	STREET ASSESSMENT	\$ 2,196	\$ 4,605	\$ -	\$ -	\$ -
10-10-3800-3800-0006	CELL TOWER RENTAL (AT&T expires 2021)	\$ 62,701	\$ 63,758	\$ 57,000	\$ 60,000	\$ 63,700
10-10-3800-3800-0007	DSDC-STREETScape LOAN (expires 2039)	\$ 12,757	\$ 12,757	\$ 12,757	\$ 12,750	\$ 12,757
10-10-3800-3800-0008	GRASS CUTTINGS (NEW)	\$ 475	\$ 1,470	\$ 1,000	\$ 1,000	\$ 1,000
10-20-3300-3307-0010	SAFER GRANT FUNDS	\$ 53,143	\$ 112,272	\$ 40,000	\$ 40,000	\$ 11,000
10-20-3300-3307-0100	JAG GRANT FUNDS	\$ 4,725	\$ 1,366	\$ 2,000	\$ 2,000	\$ 2,000
10-20-3300-3380-0100	CONTROLLED SUB TAX (STATE)	\$ 5,801	\$ 7,187	\$ 7,500	\$ 7,000	\$ 7,000
10-20-3300-3380-0000	DRUG FORFEITURE FUND (FEDERAL)	\$ -	\$ -	\$ -	\$ -	\$ -

# General Fund

Acct. Number	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget
10-20-3400-3404-0000	FIRE INSPECTION PERMITS	\$ 19,155	\$ 16,252	\$ 19,000	\$ 19,000	\$ 19,000
10-20-3400-3404-0001	FIRE ALARM FEES	\$ 5,725	\$ 3,400	\$ 2,000	\$ 2,000	\$ 2,000
10-20-3800-3800-0000	ABC	\$ 72,047	\$ 85,902	\$ 71,000	\$ 77,000	\$ 84,000
10-20-3800-3800-0001	OFFICER FEES	\$ 7,166	\$ 6,851	\$ 6,500	\$ 6,500	\$ 6,500
10-20-3800-3800-0002	POLICE AUCTIONS PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$ -
10-20-3800-3800-0005	CO - 1st RESPONDER MO STIPEND	\$ 5,958	\$ 5,500	\$ 6,000	\$ 5,700	\$ 5,700
10-20-3800-3800-0006	MVA COST RECOVERY	\$ 10,911	\$ 3,184	\$ 5,000	\$ 5,000	\$ 5,000
10-20-3800-3800-0007	EMS - INSURANCE COLLECTION	\$ 10,467	\$ 10,979	\$ 1,000	\$ 3,000	\$ 5,000
10-20-3800-3800-0009	JCC POLICE OFFICER (12 months @ \$11,000 each mo.)	\$ 129,744	\$ 129,744	\$ 132,000	\$ 132,000	\$ 132,000
10-20-3800-3800-0010	SCHOOL RESOURCE OFFICER (neuse charter & JC school)	\$ 97,436	\$ 97,436	\$ 97,436	\$ 97,436	\$ 97,436
10-20-3800-3800-0011	HOUSING AUTHORITY OFFICER (\$3000 per mo.)	\$ 36,000	\$ 33,000	\$ 36,000	\$ 36,000	\$ 36,000
10-20-3800-3800-0012	PARKING FEES	\$ 1,880	\$ 1,900	\$ 1,500	\$ 1,500	\$ 1,500
10-30-3300-3301-0300	POWELL BILL	\$ 323,144	\$ 321,082	\$ 323,143	\$ 321,000	\$ 321,000
10-40-3100-3104-0101	SANITATION PENALTIES (NEW)	\$ 8,816	\$ 20,108	\$ 19,500	\$ 19,500	\$ 19,500
10-40-3300-3315-0100	CEMETERY GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
10-40-3400-3400-0004	STORMWATER PERMIT APPLICATION FEES	\$ 4,050	\$ 16,869	\$ 10,000	\$ 14,000	\$ 16,000
10-40-3400-3403-0000	CEMETERY LOT SALES	\$ 25,700	\$ 16,000	\$ 20,000	\$ 20,000	\$ 20,000
10-40-3400-3403-0001	CEMETERY RIVERSIDE EXT. LOT SALES	\$ 17,500	\$ 2,508	\$ 20,000	\$ 20,000	\$ 20,000
10-40-3400-3403-0003	GRAVE OPENING FEES	\$ 38,235	\$ 45,700	\$ 30,000	\$ 35,000	\$ 40,000
10-40-3400-3408-0000	SANITATION-RESIDENTIAL	\$ 1,314,953	\$ 1,328,839	\$ 1,314,000	\$ 1,314,000	\$ 1,330,000
10-40-3400-3408-0001	SANITATION-COMMERCIAL	\$ 1,618	\$ 1,740	\$ 1,800	\$ 1,800	\$ 1,800
10-60-3300-3315-0000	GRANT - NC AGRICULTURE (STREAM RESTORATION)	\$ -	\$ 85,500	\$ -	\$ -	\$ -
10-60-3300-3315-0100	GRANT - COUNTY RECREATION	\$ -	\$ 12,500	\$ -	\$ -	\$ -
10-75-3870-3870-0000	TRNSFR FIRE DIST FUND	\$ 175,400	\$ 175,400	\$ 175,000	\$ 175,000	\$ 175,400
10-75-3900-3900-0800	ELECTRIC PIL-PROP TAX	\$ 86,214	\$ 86,214	\$ 86,214	\$ 86,214	\$ 86,214
10-10-3300-3315-0100	GRANTS	\$ 44,000	\$ -	\$ -	\$ -	\$ -
10-75-3980-3980-0001	LOAN PROCEEDS	\$ -	\$ 88,500	\$ -	\$ -	\$ 700,000
10-00-3900-3900-000	FUND BALANCE APPROPRIATION	\$ (534,644)	\$ -	\$ 1,093,000	\$ 1,093,000	\$ 1,078,150
	FUND BAL. APPROP.-UNAUTH. SUB.	\$ -	\$ -	\$ -	\$ -	\$ -
10-30-3900-3900-0100	FUND BAL. APPROP. -POWELL BILL	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Sub-Totals:</b>	\$ 13,888,341	\$ 14,464,886	\$ 15,020,150	\$ 15,380,200	\$ 15,656,057



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	GENERAL GOVERNMENT COMMENTS
Town of Smithfield Budget Justification Sheet								
10-10-4100-5100-0200	Salaries & Wages	99,680	111,157	121,751	121,751	122,332	0%	6 FTEs - Salary of Town Manager, Salary of Town Clerk, Salary of Human Resources Director/PIO, IT Specialist, Administrative Asst. & Marketing Technician as allocated with Utility Depts.
10-10-4100-5100-0210	Salaries (Council)	11,873	11,386	14,000	14,000	14,000	0%	Annual Salary of the Mayor (\$7,000/3= \$2,334) Annual Salary of Council Members (\$5,000 x 7 = \$35,000/3=\$11,666)
10-10-4100-5100-0220	Part Time Assistance	-	74	-	-	-	N/A	Assistance as needed
10-10-4100-5120-0500	FICA	8,428	9,011	10,508	10,508	10,552	0%	
10-10-4100-5125-0600	Group Insurance	18,818	21,839	28,165	28,165	29,843	6%	Medical Insurance
10-10-4100-5125-0610	Retiree Supplemental		929	-		922		
10-10-4100-5127-0700	Retirement	11,017	12,366	14,533	14,533	16,100	11%	Includes Retirement Benefits at 10.15%
10-10-4100-5300-0751	Town Manager's Car Allowance	3,600	3,600	3,600	3,600	3,600	0%	Town Manager's Monthly car allowance \$300/month
10-10-4100-5300-0800	Training, Conferences & Education	10,554	6,142	19,150	19,150	20,150	5%	Manager: ICMA Conference (\$1,200), NCCCM Winter Conference (\$850), NCCCM Summer (\$850), NCLM Conference (\$750), Electricities Annual Meeting (\$750), Miscellaneous Travel (\$1,500) HR Director/PIO & IT Specialist (\$3,000), Town Clerk & Deputy Town Clerk: (\$2,500), Council: (\$5,000), Miscellaneous travel (\$2,750) adds an extra \$1,000 for IT Training
10-10-4100-5300-1100	Telephone	5,309	5,433	6,576	6,576	6,576	0%	Cellphone Allowances: Manager (\$70 month/ \$840 yr.), Human Resource Director/PIO (\$50 month/ \$600 yr.),Town Clerk (\$50 month/ \$600 yr.), IT Specialist (\$50 month/ \$600 yr.), Marketing Tech (\$50 month/\$600 yr.). Verizon Wireless Air Card: (\$115Month/\$1,380 yr.) Information Technology Systems: Monthly Phone Service (\$90 Month/ \$1,080 yr.) Conference Calling (\$23/month/ \$276 yr.)
10-10-4100-5300-1201	Legal Fees	59,609	57,661	65,000	70,000	80,000	N/A	Town Attorney legal services and outside legal council for reimbursement grants.
10-10-4100-5300-1202	Audit Fees	22,750	24,250	23,000	23,000	35,000	N/A	FY2018-2019 Audit Fees adds end of year required for year end financial statement reporting
10-10-4100-5300-1203	Employee Drug Testing	4,998	4,060	4,000	4,000	4,000	N/A	Employee Drug Testing (Random DOT Testing and New Hires)



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	GENERAL GOVERNMENT COMMENTS
10-10-4100-5300-1400	Advertising-Legal	1,635	6,560	7,500	6,500	6,500	-13%	Advertising of Miscellaneous Public Hearing Notices.
10-10-4100-5300-1401	Advertising-Employment	148	103	2,750	2,000	2,000	-27%	Posting of Job Notices in News & Observer, The Herald, North Carolina League of Municipalities Publications, Etc.
10-10-4100-5300-1500	Service Awards/Recognition	4,844	5,641	6,000	6,000	6,000	0%	Purchases of memorial flowers, retirement gifts, retirement socials, proclamation plaques and employee Christmas party (\$5,000) Adds \$1,000 for anticipated retirements.
10-10-4100-5300-2900	Professional Fees & Dues	46,719	52,400	50,858	50,858	50,858	0%	Elected Officials Dues: NC Black Elected Officials Membership (\$75.00), Manager Dues: NC City County Manager's Association (\$250.00), International City County Manager's Association (\$850.00), Johnston County Rotary (\$500.00). HR Dues: SHRM (\$199.00), OMPO (\$50.00), NC3C (\$100.00). Clerk Dues: IIMC (\$175.00), NCAMC (\$70.00). NCAMC (\$70.00). GSSA Chamber of Commerce: \$1,000 Professional Fees: ASCAP (\$345.00), BMI (\$335.00), One Source Document Solution Laserfiche (\$4,674), MuniCode (\$1,385), DM2 Engineering (\$3,000.00 x12 = \$36,000), Cavanaugh McDonald (\$4,900)
10-10-4100-5300-3000	Fuel	119	29	250	-	-	N/A	Fuel costs
10-10-4100-5300-3300	Supplies / Operations	8,186	8,485	10,000	10,000	10,000	0%	General Govt. Share Beverage and Supplies for Town Hall (\$1,000) Postage for General Government (\$1,000) Miscellaneous Supplies (\$8,000)
10-10-4100-5300-3302	Supplies / Council Meeting	4,948	3,978	5,000	5,000	5,000	N/A	Refreshments for meetings, business cards, name plates, etc.
10-10-4100-5300-3303	Supplies / IT	10,923	12,695	17,550	17,550	21,550	N/A	Microsoft 365 renewal(\$7,500), Security Certificates \$600, Wifi Monthly \$4,800, Website Application \$2,000. Misc. operations and supplies \$6,250 adds 2 switches at \$4,000/piece.
10-10-4100-5300-3305	MISC		500		-	-	N/A	
10-10-4100-5300-3310	Non Capital Outlay		2,188				N/A	
10-10-4100-5300-4501	Contract Serv.	11,405	8,208	14,647	14,647	14,647	N/A	Portion of Lease on Postage Machine (\$360), Document Disposal Security System (\$21/Month) (\$252), Portion of Water Cooler Costs 1/4 (\$11.25/Month) (\$135), Copies According to Agreement (\$10,000), Healthcare reporting (\$3,900)
<b>Subtotal</b>		<b>345,563</b>	<b>368,695</b>	<b>424,838</b>	<b>427,838</b>	<b>459,630</b>	<b>8%</b>	

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	GENERAL GOVERNMENT COMMENTS
10-10-4100-5700-7400	Capital Outlay	16,049	37,782		-	500	#DIV/0!	Two customer chairs
	<b>Subtotal</b>	<b>16,049</b>	<b>37,782</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>#DIV/0!</b>	
	<b>GRAND TOTAL</b>	<b>361,612</b>	<b>406,477</b>	<b>424,838</b>	<b>427,838</b>	<b>460,130</b>	<b>8%</b>	Department Budget % Change

**FY 2020-2021 Non-Profit / Agency Funding Requests**

<u>NON-PROFIT AGENCY</u>	<u>FY17 ADOPTED</u>	<u>FY18 ADOPTED</u>	<u>FY 19 Adopted</u>	<u>FY 20 Requested</u>	<u>2020 Adopted</u>	<u>FY 21 Requested</u>
Annie D. Jones Child Enrichment Fund	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000	\$ 3,000.00
Ava Gardner Museum	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 25,000.00	\$ 22,000	\$ 25,000.00
Bright Spot Ministries, Inc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
Community and Senior Services of JoCo	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500	\$ 3,500.00
DSDC	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 43,316	\$ 75,000.00
Harbor, Inc	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500	\$ 2,500.00
Library	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 270,747.00	\$ 270,000	\$ 400,000.00
Reach Mentoring Ministry	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
Triangle East Chamber of Commerce	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000	\$ 4,000.00
Smithfield Rescue Mission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
SSS Men's Varsity Basket Ball		\$ 510.00	\$ -	\$ -		
SSS Robotics	\$ 2,000.00	\$ 1,000.00	\$ -	\$ -		
Career and Technical Leadership Academy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
Innovation Academy				\$ 3,500.00	\$ 1,000.00	
Neuse Charter School			\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
SSS			\$ 1,000.00		\$ 1,000.00	\$ 1,000.00
Smithfield Middle School			\$ 1,000.00		\$ 1,000.00	\$ 1,000.00
South Smithfield Elementary		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
West Smithfield Elementary		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
<b>TOTAL</b>	<b>\$ 339,000</b>	<b>\$ 343,510</b>	<b>\$ 345,000</b>	<b>\$ 370,247</b>	<b>\$ 354,316</b>	<b>\$ 531,000</b>
<b>Red denotes new requests</b>						

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	NON-DEPARTMENTAL COMMENTS
Town of Smithfield Budget Justification Sheet								
10-10-4110-5300-0770	Insurance & Bonds	93,385	105,177	113,565	113,565	113,565	0%	Property & Liability Insurance premium and Worker's Compensation Premium. Shared cost with Water/Sewer & Electric.
10-10-4110-5300-0771	Unemployment Compensation	2,501	1,332	15,000	15,000	15,000	0%	Payment of Projected Unemployment Claims for Fiscal Year Ending
10-10-4110-5300-4500	Election Expense	-	-	14,000	14,000	-	-100%	Municipal elections
10-10-4110-5300-5503	Misc./Settlements	-	19,398	-	-	-	N/A	
10-10-4110-5300-5600	Downtown Development Tax	87,088	90,311	106,744	106,744	141,755	33%	Payment to Smithfield Downtown Development Corporation for Taxes, Overlay Tax District (Includes \$46,695 in MV Taxes)
10-10-4110-5300-5701	League of Municipalities	10,568	11,207	10,570	10,570	10,570	0%	Membership Dues
10-10-4110-5300-5702	Triangle J Council	4,330	4,383	4,330	4,330	4,330	0%	Membership Dues for Triangle J COG
10-10-4110-5300-5703	School of Government Foundation Dues	1,360	1,419	1,420	1,420	1,420	0%	Members Dues for School of Government - <i>Previously account for in line item 10-4100-0400</i>
10-10-4110-5300-5706	Local School Support	3,510	5,000	6,000	6,000	6,000	N/A	Contributions for Smithfield Schools at the discretion of the Town Council.
10-10-4110-5300-5719	Downtown Development Contribution	55,000	55,000	43,316	43,316	8,305	-81%	Town's Contribution to Downtown Smithfield Development Corporation <i>(decrease of \$46,695.)</i>
10-61-4110-5300-5601	Occupancy Tax	250,156	278,960	194,000	194,000	270,630	40%	Transfer of Occupancy Tax Revenues to Johnston County Tourism Authority, Town Retains 3%
10-61-4110-5300-5701	Harbor, Inc.	2,500	2,500	2,500	2,500	2,500	0%	Request for Funding From Harbor of Johnston County
10-61-4110-5300-5704	Council on Aging	3,500	3,500	3,500	3,500	3,500	0%	Request for Funding From Community and Senior Services of Johnston County (Formerly Johnston County Council on Aging).



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	NON-DEPARTMENTAL COMMENTS
10-61-4110-5300-5705	Ava Gardner Museum	22,000	22,000	22,000	22,000	22,000	0%	Request for Funding - Town's Contribution to Ava Gardner Museum
10-61-4110-5300-5709	Chamber of Commerce	4,000	4,000	4,000	4,000	4,000	0%	Request for Funding From Greater Smithfield-Selma Area Chamber of Commerce.
10-61-4110-5300-5710	Economic Development	45,008	19,396	50,000	50,000	25,000	-50%	General economic development funds for the Town.
10-61-4110-5300-5711	Public Library	255,374	250,000	270,000	270,000	270,000	0%	
10-61-4110-5300-5712	S.H.A.R.P. Reimbursements	1,102	-	20,000	20,000	20,000	0%	Reimbursement for Eligible SHARP Projects, Schmedlin Project (\$2,000) 4th of 5 Years and potential other applicants, Sound Station \$10,100.
10-61-4110-5300-5716	PEG Channels	21,151	32,350	28,000	28,000	28,000	0%	Operational Costs for the Town's Cable TV/PEG channel
10-61-4110-5300-5717	Web Design/Maintenance	-	-	2,200	2,200	2,200	N/A	Annual Maintenance Fee
10-61-4110-5300-5720	Annie D. Jones Child Enrichment Fund	3,000	3,000	3,000	3,000	3,000	N/A	Request for Funding: Funding will be used to offer scholarship for disadvantage children in the community to participate in recreational and cultural activities
	<b>Subtotal</b>	<b>865,533</b>	<b>908,933</b>	<b>914,145</b>	<b>914,145</b>	<b>951,775</b>	<b>4%</b>	<b>Department Budget % Change</b>

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	DEBT SERVICE COMMENTS Town of Smithfield Budget Justification Sheet
10-20-4120-5400-9529	EMS Building/USDA	8,808	8,808	8,808	8,808	8,808	0%	Originally two loans -one paid off in FY16. The remaining loan - USDA \$150,000 for 30 Years @ 4.125% (March 8, 2007), Annual Payment on March 8 of (\$8,808). Maturity Date of March 8, 2037.
10-20-4120-5400-9538	Vehicles 2015 KS Bank	29,210	29,209	29,210	29,210	-	-100%	Original Loan of \$140,000 for 5 Years @ 1.550% Semi-annual payments to purchase 3 police vehicles/outfitted (PD); 1 pick-up truck (Gen. Maint.); and 1 ton flat beddump vehicle for recycling (Sanit.). Maturity Date May 2020.
10-20-4120-5400-9544	Rolling Stock 2016	78,069	78,069	78,070	78,070	78,070	N/A	Original Loan of \$376,928, on 4/2016 for 5 years at 1.42%. Maturity Date October 2020.
10-20-4120-5400-9545	Fire Truck	23,415	46,830	46,830	46,830	46,808	N/A	Estimated 492K at 3% for 12 years
10-20-4120-5400-9547	Ladder Fire Truck			40,716	40,716	75,697		Ladder Truck USDA 20 years
10-30-4120-5400-9536	Street Paving 2008/First Citizens	50,890		-	-	-	#DIV/0!	Original Loan of \$500,000 for 10 Years @ 3.22% (May 19, 2008). Maturity Date May 19, 2018.
10-30-4120-5400-9542	Crossings Project/Wells Fargo Loan	172,980	168,118	-	-	-	#DIV/0!	Original Loan of \$1,150,000 for 7 Years @ 2.65% (Nov. 17, 2011). Maturity Date November 1, 2018.
10-30-4120-5400-9543	Smithfield Crossing Loan	157,411	157,411	157,411	157,411	157,411	0%	Original Loan of \$2,806,400 for 30 Years @ 3.75%. USDA Annual Payment of (\$157,411). Maturity Date January 2044.
10-40-4120-5400-9525	Garbage Truck	28,791	28,791	28,792	28,792	28,792	N/A	Garbage Truck purchase. Original loan was \$164,989 at 1.54%. Matures 1/20/2023.
10-40-4120-5400-9524	1997 Stormwater General Obligation Bond Wells Fargo	179,113		-	-	-	#DIV/0!	Original Loan \$3,500,000 for 20 Years @ 5.1833% in 1997, Maturity Date of June, 2018, Bonds Refunded in 2011 and Purchased by Wells Fargo, Refunded Amt. (\$1,275,000 for 7 years @ 2.35%). Maturity Date of June 1,2018 .
10-60-4120-5400-9518	SRAC 2015 Equip	32,919	-	-	-	-	#DIV/0!	36 Month Lease; Monthly Payment of \$2,992.61. Matures May 2018.

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	DEBT SERVICE COMMENTS
10-60-4120-5400-9534	Aquatic Center, Town Loan/ First Citizens 2007	298,183	291,649	291,613	291,613	278,436	-5%	Original Loan of \$4,500,000 for 20 Years @ 4.060%, Refinanced for 15 yrs @2.92% in 2013. Maturity Date November 15, 2027.
10-60-4120-5400-9535	Aquatic Center Loan, Friends of Park/First Citizens 2008	198,825	194,421	194,408	194,408	185,624	-5%	Original Loan of \$3,000,000 for 20 Years @ 4.060%. Refinanced for 15 yrs @ 2.92% in 2013. Maturity Date Jan. 28, 2028.
10-60-4120-5400-9546	Dump Truck/SUV			63,400	19,200	19,200		Parks Dump Truck and FD SUV. Original Loan of \$88,500 at 3.11% for 5 years with First Citizens. Matures January 2025.
10-60-4120-5400-95xx	Hook Leaf Truck					42,107		Original Loan of \$199,345 at 2.15% for 5 years with BB&T. Matures January 2025
10-10-4120-5400-9530	Streetscape Loan for Dwntrwn USDA	-	-	-	-	-	#DIV/0!	Paid Off in FY16 ,but monies still owed the town from DSDC of \$12,757 Annually until 2039. Originally USDA Loan \$250,000 for 30 Years @ 4.375% (Dec. 7, 2006). Annual Payment on Dec. 7 (\$15,125). Maturity Date of Dec. 7, 2036.
<b>Subtotal</b>		<b>1,258,614</b>	<b>1,003,306</b>	<b>939,258</b>	<b>895,058</b>	<b>920,953</b>	<b>-2%</b>	<b>Department Budget % Change</b>



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	FINANCE COMMENTS
Town of Smithfield Budget Justification Sheet								
10-10-4200-5100-0200	Salaries & Wages	57,583	60,360	69,888	67,500	78,450	12%	3 FTEs - 1/3 Salary of Finance Director, Accounting Tech., and Payroll/Accounting Tech. All salary and benefits shared with Util. Depts. Adds Assistant Finance Director.
10-10-4200-5100-0250	PT/Overtime	197	551	1,000	1,500	1,500	50%	Overtime
10-10-4200-5300-2900	Professional Fees/Dues	-	-	-	-	-	N/A	
10-10-4200-5120-0500	FICA	4,361	4,591	5,423	4,600	6,100	12%	7.65% of wages.
10-10-4200-5125-0600	Group Insurance	10,345	7,719	9,300	8,500	8,650	-7%	Shared with both utilities. Health Insurance for 4 FTEs and other medical, dental, life, flex plan, lg term disab. Supplemental insurance for 2 retirees, health insur. For 1 retiree.
10-10-4200-5125-0610	Retiree Supplemental		1,814	-	1,816	1,359		
10-10-4200-5127-0700	Retirement	6,159	6,635	8,450	7,500	10,425	23%	Pension Rate at 10.15 Percent.
10-10-4200-5300-0800	Training & Education	2,161	1,136	3,450	2,900	3,000	-13%	Government Finance Officer's Association Dues (\$200), Annual Finance Director's Summer Conferenc and Spring Conference (\$750/\$250), Miscellaneous Training (\$1,500), Travel Reimbursement for Finance Staff (\$750)
10-10-4200-5300-1100	Telephone	1,686	1,781	3,800	1,900	2,000	-47%	Cell phone for Finance Director, Asst Finance Director and Office Phone System
10-10-4200-5300-1700	Maintenance/Repair Equipment	-	1,641	3,000	1,800	2,500	-17%	add contracted services for storage space
10-10-4200-5300-3300	Supplies/Operations	11,437	11,863	10,000	10,000	10,500	5%	Finance Portion of Coffee/Supplies for Town Hall (\$500), Portion of Lease on Postage Machine (\$360), Portion of Lease on Copy Machine (\$191/month) (\$2592), Copies Under Managed Print Services for HP Printers in Finance Office(\$400), Document Disposal Security System (\$16/month) (\$192), Portion of Water Cooler Costs 1/4 (\$11.25/month) (\$135), Postage for Finance Office (\$1,694), Miscellaneous Office Supplies (\$3,000), Miscellaneous Printing (W-2 Forms, Accounts Payable Forms, Ets.) (\$1,627)

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	FINANCE COMMENTS
10-76-4200-5970-9100	Transfer To GF Cap Proj.	45,833	-	-	-	-	N/A	Replace Financial Software Package \$137,500 (third of the cost shared with water sewer and electric)
<b>Subtotal</b>		<b>139,762</b>	<b>98,091</b>	<b>114,311</b>	<b>108,016</b>	<b>124,484</b>	<b>9%</b>	
10-10-4200-5700-7400	Capital Outlay		2,506	1,200	1,200	5,700	375%	Furniture for Finance Director should meter readers get moved to utility building (\$3,000), Laptop (\$1,700) spare desktop (\$1,000).
<b>Subtotal</b>		<b>-</b>	<b>2,506</b>	<b>1,200</b>	<b>1,200</b>	<b>5,700</b>	<b>375%</b>	
<b>GRAND TOTALS</b>		<b>139,762</b>	<b>100,597</b>	<b>115,511</b>	<b>109,216</b>	<b>130,184</b>	<b>13%</b>	Department Budget % Change

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	PLANNING COMMENTS
Town of Smithfield Budget Justification Sheet								
10-10-4900-5100-0200	Salaries & Wages	200,456	188,169	201,292	200,000	203,300	1%	3 FTE's One Partime Assistant code Enforcement, Planning Director, Senior Planner, Administrative Assistant
10-10-4900-5100-0250	Overtime	-	-	-	-	-	N/A	
10-10-4900-5120-0500	FICA	15,111	13,940	15,400	15,400	15,560	1%	
10-10-4900-5125-0600	Group Insurance	20,150	26,694	25,632	25,600	28,105	10%	Medical Insurance
10-10-4900-5127-0700	Retirement	15,774	18,978	21,800	21,800	24,300	11%	Pension Rate at 10.15 Percent
10-10-4900-5300-0800	Training & Education	6,260	2,179	4,110	4,110	5,185	26%	Continuing Education for the Director (\$1200); Senior Planner (\$1200); NASFPM Cont. Education (\$1200) for MH; Misc Training (\$600); SOG Planning and BOA Training (\$55*12=\$660); SOG Traning Moduals (\$325)
10-10-4900-5300-1100	Telephone	2,169	2,019	2,940	2,940	3,540	20%	Planning Director cell( \$600); Senior Planner added; Admin Assistant Cell (\$600); monthly office phone service (\$780); Monthly Lease Office Phone (\$875).
10-10-4900-5300-1400	Advertising	6,424	376	-	-	-	#DIV/0!	Moved to general government.
10-10-4900-5300-1700	Equip. Maint and Repair	1,088	-	1,000	1,088	1,088	N/A	Maintenance and repair for office equipment primarily computers and large format printer/scanner.
10-10-4900-5300-2900	Professional Fees	6,709	5,758	5,740	5,740	5,904	3%	American Planning Assoc. and AICP Dues (\$558) for SW; NCAFPM Membership for MH (\$60) Salary for Planning Board (\$2400); Salary for Board of Adjustments (\$2400).
10-10-4900-5300-3000	Fuel	360	554	400	500	500	25%	Gasoline for Code Enforcement Vehicle
10-10-4900-5300-3100	Vehicle Supplies &	213	1,315	2,000	2,000	2,000	0%	Maintenance and Repair of Code Enforcement Vehicles
10-10-4900-5300-3300	Supplies/ Operations	7,448	10,554	11,000	11,000	11,000	0%	Copy Machine Lease (\$2315); Pitney Bowes Postage Machine Lease (\$360); Postage (\$500); Shredder Service (\$245); Water Cooler (\$135); Miscellaneous Supplies (\$7445)
10-10-4900-5300-4500		2,668	42,810	-	-	-	#DIV/0!	
10-10-4900-5300-4501	Service Contracts	7,175	3,600	15,000	-	-	-100%	Bike/PED Planning Carry over \$15,000



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	PLANNING COMMENTS
10-10-4900-5300-4502	Condemnation	-	250	25,000	-	25,000	0%	Budget covers the removal of 3 to 4 residential structures. Will carry over \$25,000.
10-10-4900-5300-4504	Comp Growth Mgmt	27,140	66,412	-	-	-	#DIV/0!	
10-10-4900-5300-4505	Comp Trans Plan	10,604	87,411	-	-	-	#DIV/0!	
	<b>Subtotal</b>	<b>329,749</b>	<b>471,019</b>	<b>331,314</b>	<b>290,178</b>	<b>325,482</b>		
10-10-4900-5700-7400	Capital Outlay	-	-	12,000	-	-	-100%	\$12,000 to be carried over to 2021
	<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>12,000</b>	<b>-</b>	<b>-</b>	<b>-100%</b>	
	<b>Grand Totals:</b>	<b>329,749</b>	<b>471,019</b>	<b>343,314</b>	<b>290,178</b>	<b>325,482</b>	<b>-5%</b>	Department Budget % Change

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	POLICE COMMENTS
Town of Smithfield Budget Justification Sheet								
10-20-5100-5100-0200	Salaries & Wages	2,029,734	1,994,102	2,212,642	2,000,000	2,194,500	-1%	45 FTE's- Salary of Police Chief, 2 Captains, 5 Lieutenants, 6 Sergeants, 2 CID Investigators, 1 DNE Investigator, 17 Police Officers, 1 COP Officer, 4 Civilian Records and Reception Clerks, Animal Control and Accrediation Manager; Salary of 4 SRO's; 1 Housing Officer. The two JCC SRO's are funded 100 % by the college. The other three positions are reimbursed at 66% under contract by each benefiting agency. Holiday Pay (20,000) and eight career ladder increases at \$14,400. Code Enforcement added to police budget.
10-20-5100-5100-0250	Overtime	26,332	38,584	40,000	60,000	40,000	0%	Projected Overtime for Investigations,Special Cases, Holiday OT Pay, ETC
10-20-5100-5120-0500	FICA	153,580	152,315	179,227	150,000	179,000	0%	7.65 % of Total Salaries (Base Salaries,Overtime and Separation Allowance
10-20-5100-5125-0600	Group Insurance	394,672	406,294	458,080	400,000	477,430	4%	Health Insurance for 43 currently budgeted employees an all other medical, life, dental, flex plan, long term disability. Health Insurance for 6 Retirees, Supplemental Insurance for 5 Retirees.
10-20-5100-5125-0610	Retiree Supplemental		14,262			16,220		
10-20-5100-5127-0700	Retirement	265,385	265,443	323,757	300,000	351,940	9%	10.15 % Local Government Retirement , 10.9% Law enforcement Retirement, 5% for LEO and 3% Match for non 401K for Contribution.
10-20-5100-5127-0750	Employee Separation Allow	75,641	83,501	90,205	90,205	72,201	-20%	Police Separation allowance for Retired Police Officers
10-20-5100-5300-0800	Training & Education	14,973	6,967	12,895	12,895	13,895	8%	NC Narcotic Officers Association Annual Training (\$1,000.00), NC Narcotic Officers Association Dues (\$200.00), Calea Fees (\$4,670), NC Police Executives Association Dues (\$75), FBI NA Luncheon Trainers (\$200.00), FBI National Academy Association dues (\$400.00), IACP Dues (\$200), Homicide Investigators Association Conference (\$1,000.00), DCI Training Conference (\$750.00), In-Service Training (\$2,500), Firearms Instructors Conference (\$1,250), OSSI-Sunguard Training Conference (\$650), Tuition Assistance (\$1,000)
10-20-5100-5300-1100	Telephone	10,791	9,482	15,680	15,680	15,680	0%	Cellphone Allowance for Chief (\$600),Cellphone Allowance for Administrative Captain (\$600),Cellphone Allowance for Patrol Captain (\$600),Detective Cellphone Account (\$4,500),Annual Pager Contract for K-9 Officers COP Officer (\$1,620),Phone Contract/Long Distance (\$4,340), Monthly Phone Service(Information Technology Services \$200/mth) (\$2,400),Cellphone for Animal Control Officer (\$420) Cop Officer & Code Enforcement Officer
10-20-5100-5300-1300	Utilities	20,601	15,897	23,000	23,000	23,000	0%	Town of Smithfield Utility Accounts (\$19,500), Piedmont Natural Gas Account (\$3,500)

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	POLICE COMMENTS
10-20-5100-5300-1700	Equip Maint Repair	53,203	45,438	58,242	59,000	60,600	4%	Fire Extinguisher service (\$200.00), Radio Service Contract and Maintenance(\$4,300), , Radar Units Maintenance (\$2,200), Building Maintenance (\$5,000.00), OSSI Maintenance Contract (\$17,200), Laserfiche Software Maintenance Agreement (\$5,000.00), Fire Alarm Inspections (\$500), Termite Inspection/Treatment (\$500), Generator Maintenance Contract/Repair (\$3,000), 4 Radar Units Replaced for those eliminated from list (\$4,391), Replace three (3) patrol rifles (\$4,500), Replace five (5) Tasers (\$5,500), Replace 4 Laptop Computers (\$7,500), DUO Service (\$792.00)
10-20-5100-5300-2900	Professional Fees/Dues	12,565	12,740	14,350	14,350	14,350		Contract with Police Attorney (\$9,800),Psychological Services for New Hires (\$2,900),Psychological Services for Employees (\$1,000),Credit Reports (\$400),Separation Allowance Attorney Fee (\$250)
10-20-5100-5300-3000	Fuel	64,328	61,643	77,400	77,000	79,980	3%	Current Police Department Monthly Fuel Average:(3,000), Estimated Annual Fuel Consumption: (37,200), Estimated Cost Per Gallon of Fuel : (\$2.15) x 37,200.
10-20-5100-5300-3100	Vehicle Supplies/Maint.	41,972	33,517	86,300	86,300	86,300	0%	Vehicle Maintenance and Repair for Police Vehicles. (Oil,Tires, Parts, Etc)
10-20-5100-5300-3300	Supplies/Operations	64,364	62,611	80,190	81,000	83,650	4%	Ammunition/Shooting Supplies (\$20,000.00), K-9 Supplies/Food/Vet (\$6,000), Fingerprint Supplies/Crime scene processing supplies (\$2,600), Miscellaneous cleaning supplies (\$1,500), Evidence Room Supplies (\$2,000), Office Supplies (\$13,600), Copy Machine lease (\$3,710), Wirelss Cards for MDC's (23( (\$11,040), Quick Law Reference (\$500.00), Replace Computer (4) (\$3,200), Pre-employment Physicals (\$1,500), Vehicle Equipment (\$7,000), CDs/DVDs (\$3,000), Postage (\$500), Office Equipment (\$5,000) Narcan \$2500
10-20-5100-5300-3305	Miscellaneous	9,337	-	-	-	-	#DIV/0!	
10-20-5100-5300-3600	Uniforms	19,170	18,766	32,100	32,100	44,600	39%	Uniform Pants (\$5,000), Shirts (long sleeves)(\$4,000) Shirts (short Sleeve) (\$4,100),Jackets (\$1500), Shoes(\$5,000), Ties (\$150), Hats (\$250), Rain Gear (\$500), Replacement Nylon Gear (\$1400), Detective Clothing Allowance (\$3,000), Body Armour (\$7,200) 41 Helmets (\$12,500)
10-20-5100-5300-3610	Laundry & Dry Cleaning Uniform	1,578	1,903	4,000	4,000	3,500	-13%	Dry Cleaning Class A Uniforms (\$3,500).
10-20-5100-5300-3700	Drug Enforcement/Buy Information Funds	15,000	15,000	15,000	15,000	15,000	0%	Funds for Drug Enforcement and Undercover Buy Operations (\$15,000).
10-20-5100-5300-3702	Community Policing Proiects	-	1,341	5,000	5,000	4,000	-20%	Money to fund COP Projects through the year.
10-20-5100-5300-3710	Johnston County Board of Education	-	-	-	-	-	N/A	Money received for parking fines and property sales



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	POLICE COMMENTS
10-20-5100-5300-4002	Federal Drug Forfeiture	7,237	5,584	7,500	7,500	7,500	0%	Purchase of Equipment for Narcotics Investigation/Informant Expenses/Community Policing Initiatives
10-20-5100-5300-4501	Service Contracts	8,905	8,189	24,670	29,000	30,438	23%	DCI Contract (\$4,500), First Service Computer (\$6,600), Waste Management (\$1,000), Alarm Monitoring (\$220.00), Cleaning Supplies/Rugs (\$2,000), Verification Contract (\$2,000), Leads on Line (\$2,850), Office 365 (\$5,500), IDI Core (\$1,200), Triangle Governments (\$4,568)
<b>Subtotal</b>		<b>3,289,368</b>	<b>3,253,579</b>	<b>3,760,238</b>	<b>3,462,030</b>	<b>3,813,784</b>	<b>1%</b>	
10-20-5100-5700-7400	Capital Outlay	237,388	158,678	277,600	277,600	967,550	249%	Replace (3) Existing Patrol Cars (\$91,000) Replace (1) K-9 (\$7,000) Replace (35) Vehicle Radios(\$145,142) (2) Watch Guard Cameras (\$15,840) Building Expansion (\$696,000) (24) Office Chairs (\$4,800) (23) Maintenance trackers (Verizon) (\$7,768)
<b>Subtotal</b>		<b>237,388</b>	<b>158,678</b>	<b>277,600</b>	<b>277,600</b>	<b>967,550</b>	<b>249%</b>	
<b>Grand totals:</b>		<b>3,526,756</b>	<b>3,412,257</b>	<b>4,037,838</b>	<b>3,739,630</b>	<b>4,781,334</b>	<b>18%</b>	

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20	FY 20 Projected	FY 21 Proposed	% CHG	FIRE COMMENTS
				Adopted Budget		Budget		
Town of Smithfield Budget Justification Sheet								
10-20-5300-5100-0200	Salaries & Wages	949,956	1,028,981	1,095,785	1,095,785	1,112,100	1%	21FTE's Salary of Fire Chief, Asst. Chief, Admin. Assistant, 3-Shift Captains, 3 Lieutenants, 6- Shift Engineers, 2-Fire Fighter II 4-firefighter; Total Base Salaries (\$986,796); FLSA Shift Pay (145,514) Eligible Career Ladder promotions; None anticipated this year.
10-20-5300-5100-0210	Salaries/ Part-Time	41,576	53,018	44,040	38,500	38,150	-13%	2 PT-Fire inspector's.
10-20-5300-5100-0220	Volunteer Firemen	95,098	78,896	118,000	118,000	118,000	0%	Reimbursement to Volunteer Firefighter's; Reimbursement paid bi-weekly for the volunteer members.
10-20-5300-5100-0250	Overtime	18,045	19,549	17,000	13,500	17,000	0%	Overtime for Employee's working beyond standard shift.
10-20-5300-5120-0500	FICA	79,520	84,547	88,500	88,500	89,750	1%	7.65% of Total Salaries Full time Salaries
10-20-5300-5125-0600	Group Insurance	169,571	187,237	202,680	202,680	226,060	12%	Health Insurance for 20 FTE's; associated medical, dental, life, long term, disability
10-20-5300-5125-0601	Firefighter Physicals			15,600	15,600	15,600		Firefighter Physicals
10-20-5300-5127-0700	Retirement	98,090	111,405	132,565	132,565	137,000	3%	Pension Rate at 10.15 Percent
10-20-5300-5300-0800	Training & Education	4,911	4,973	5,500	5,500	6,500	18%	International Code Council Publications (\$2,000); National Fire Code Publications(\$1,350); Miscellaneous publications and training (\$3,150)
10-20-5300-5300-1100	Telephone	11,214	11,319	12,488	12,488	13,188	6%	Cellphone allowance for Chief, Div. Chief (\$600 each for a total of \$1200); Verizon Wireless MCT in Fire Apparatus (\$535/ Month for a total of \$6420);Information technology services (\$229/Month for a total of \$2748) Misc. repairs (\$500), Upgrades to equipment MCT's (\$2,500)
10-20-5300-5300-1300	Utilities	28,794	26,203	37,000	30,000	32,000	-14%	Town Of Smithfield Public Utilities (\$15,610); Peidmont Natural Gas (\$3,100); Allied Dumpster Srv. (\$2,650) Parker Gas (\$2,500) Misc. Costs (\$500); Time Warner Cable (\$130/ Month \$1,560), Fire Station 2 (\$10,000)
10-20-5300-5300-1500	Service Awards/ Recognition	3,668	3,527	3,600	3,600	3,600	0%	Annual contribution to Smithfield Firefighter's Association for recognition lunches, meal & snack expenses realted to late night calls, etc.

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	FIRE COMMENTS
10-20-5300-5300-1700	Equip Maint & Repair	31,298	35,729	41,110	41,110	41,110	0%	Maintenance/Repair of of fire department equipment (\$35,000);Underground storage tank permit fee(\$840); Termite control(\$420); 10 fire pager's (\$4,850)
10-20-5300-5300-2900	Professional Fees	748	2,864	4,100	4,100	4,500	10%	NC Code Official Qualification Board; ABCHS Dues; JoCo Fireman's Assoc. Dues; Eastern Carolina Firemans Assoc. Dues; International Code Council Membership Fees; NC Assoc. of Fire Chief's Dues; ICC Certification Renewals; NCCIAAI Membership Dues and subscriptions;
10-20-5300-5300-3000	Fuel	23,301	26,140	27,000	20,000	27,000	0%	Estimated Annual Fuel Usage
10-20-5300-5300-3100	Vehicle Supplies/ Maint.	26,611	35,893	45,750	45,750	47,250	3%	Annual Maintenance and testing of Fire Pumps, Ladders (\$14,350); Miscellaneous of the maintenance and repair of vehicles(\$15,500); Tires and Oil service(\$15,900)
10-20-5300-5300-3300	Supplies/ Operations	48,403	49,461	53,000	53,000	53,000	0%	Fire Manager System(\$2,000); Copier Contract and Costs (\$1,200); Operational supplies for the Department (\$43,800), Fire Station 2 (\$6,000)
10-20-5300-5300-3310	Non Capital Outlay	10,059	-	-	-	-	#DIV/0!	
10-20-5300-5300-3350	Hurricane	-	105	-	-	-	#DIV/0!	
10-20-5300-5300-3600	Uniforms	25,281	30,531	30,600	30,600	33,700	10%	Purchase of Uniforms, Turn Out Gear, Etc.(\$31,200); Dry Cleaning (\$2,500)
10-20-5300-5300-4501	Service Contracts	385	420	1,000	1,000	1,000	0%	Service Contracts
10-76-5300-5970-9110	Transfer to GFCPF	-	261,352	-	-	560,500		New Fire Engine ordered FY 2020
	<b>Subtotal</b>	<b>1,666,529</b>	<b>2,052,150</b>	<b>1,975,318</b>	<b>1,952,278</b>	<b>2,577,008</b>	30%	
10-20-5300-5700-7400	Capital Outlay	32,657	64,672	194,000	194,000	196,100	1%	Bay Heaters Stations 1 and Station 2,\$19,000 Station 1 roof repair, \$87,000 Station 1 parking and drive repair, \$16,500 2 security cameras, \$8,500 2500 4x4 Pickup, \$31,000 1500 4x4 pickup for Inspections, \$34,100



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	FIRE COMMENTS
	<i>Subtotal</i>	32,657	64,672	194,000	194,000	196,100	1%	
	<i>Grand Totals:</i>	1,699,186	2,116,822	2,169,318	2,146,278	2,773,108	28%	Department Budget % Change

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	GENERAL MAINTENANCE COMMENTS
Town of Smithfield Budget Justification Sheet								
10-60-5500-5100-0200	Salaries & Wages	182,114	185,180	205,421	197,596	209,360	2%	FTEs - 5 - Public Works Director, Street Sign Specialist, General Maintenance crew leader and 2 Facility Maintenance Specialist
10-60-5500-5100-0250	Overtime	2,511	1,818	2,000	1,700	2,000	0%	For emergency work after hours and community projects.
10-60-5500-5120-0500	FICA	13,190	13,246	15,870	15,870	16,200	2%	
10-60-5500-5125-0600	Group Insurance	52,142	54,999	60,000	60,000	65,700	10%	Medical Insurance
10-60-5500-5127-0700	Retirement	17,092	17,232	20,830	20,830	23,700	14%	Pension Rate at 10.15 Percent
10-60-5500-5300-0800	Training & Education	161	100	500	250	500	N/A	License training/continuing ed
10-60-5500-5300-0760	Temp. Labor	4,212	4,812	8,000	8,000	8,000	0%	Temp Labor to assist with summer mowing and Appearance Commission Requests
10-60-5500-5300-1100	Telephone	1,272	1,280	1,500	1,000	1,500	0%	Telephone line includes Directors cellphone allowance of \$600.00 per year.
10-60-5500-5300-1300	Utilities	16,129	16,125	20,000	17,700	20,000	0%	Utilities for town hall, Appearance shop, cemeteries, welcome signs etc.
10-60-5500-5300-1700	Equip Maint & Repair	3,611	6,689	7,000	7,000	7,000	0%	Repairs to equipment including HVAC units.
10-60-5500-5300-3000	Fuel	6,905	4,717	7,500	6,400	7,500	0%	Average gallons used (3,115.06) x 2.1504 pump price on unleaded = \$6,698.63. Fuel additives \$500.00
10-60-5500-5300-3100	Vehicle Supplies/ Maintenance	2,353	2,414	2,500	1,000	2,500	0%	Maintenance and repair of Appearance vehicles.
10-60-5500-5300-3300	Supplies/ Operations	24,012	24,571	31,600	30,000	31,600	0%	\$16,400 Supplies for Appearance crew, (i.e. mulch (Adds \$7,500 for additional mulch), weed eaters, saws, chemicals etc.) \$7,680 for mosquito control program.
10-60-5500-5300-3350	Hurricane		1,427					
10-60-5500-5300-3410	Riverside Cemetery Expansion Reimbursement	17,500	2,500	20,000	41,250	20,000	N/A	Line collects money on lot sales in Riverside Extension cemetery and forwards to owners.
10-60-5500-5300-3420	Grave Openings	28,700	30,750	26,000	35,000	26,000	0%	Cost to cover opening and closing of graves in town cemeteries.

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	GENERAL MAINTENANCE COMMENTS
10-60-5500-5300-3430	Tree Trimming	9,825	6,750	10,000	10,000	10,000	0%	Cut down or trim back Hazardous trees in city limits.
10-60-5500-5300-3440	Appearance Commission	8,314	5,321	15,000	15,000	15,000	0%	Landscapes, sidewalk and other projects as identified by the Appearance Commission.
10-60-5500-5300-3442	Community Garden			2,000	2,000	3,000		Community Garden
10-60-5500-5300-3600	Uniforms	2,704	2,286	3,500	2,500	3,500	0%	Uniform contract with Unifirst (\$250.00/ per month - \$3,000 per year), Safety shoes etc. (\$500.00)
10-60-5500-5300-4501	Service Contracts	61,860	66,329	63,204	63,204	52,156	-17%	HVAC Maintenance contract (\$6,684.48 yr), Lane Lawn Care (right of way) \$20,000 - \$3,225 paid in Powell Bill line = (\$16,775), Cleaning contract \$2,273/month (\$27,276y)., Cleggs (\$420.00yr), Fire Ext (\$1,000y).,
10-60-5500-5300-4502		90,000	-	-	-	-	#DIV/0!	
	<b>Subtotal</b>	<b>544,607</b>	<b>448,546</b>	<b>522,425</b>	<b>536,300</b>	<b>525,216</b>	1%	
10-60-5500-5700-7400	Capital Outlay	27,050	20,389	35,000	30,384	23,000	-34%	Commercial mower (\$13,000) Christmas Decorations (\$10,000)
	<b>Subtotal</b>	<b>27,050</b>	<b>20,389</b>	<b>35,000</b>	<b>30,384</b>	<b>23,000</b>	-34%	
	<b>Grand Totals:</b>	<b>571,657</b>	<b>468,935</b>	<b>557,425</b>	<b>566,684</b>	<b>548,216</b>	-2%	Department Budget % Change



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	STREETS COMMENTS
Town of Smithfield Budget Justification Sheet								
10-30-5600-5100-0200	Salaries & Wages	143,122	148,978	156,540	154,649	165,500	6%	4 FTEs - Administrative Support Specialist, 2 Equipment Operators, Street Maintenance Worker.
10-30-5600-5100-0250	Overtime	2,259	1,608	4,000	2,500	4,000	0%	Emergency work as needed.
10-30-5600-5120-0500	FICA	9,825	10,432	12,285	12,285	12,600	3%	
10-30-5600-5125-0600	Group Insurance	62,908	49,559	70,000	70,000	59,775	-15%	Medical Insurance
10-30-5600-5125-0610	Retiree Supplemental		12,614	-		15,460		
10-30-5600-5127-0700	Retirement	15,374	16,303	19,190	19,190	21,630	13%	Pension Rate at 10.15 Percent
10-30-5600-5300-1100	Telephone	1,085	1,092	1,500	1,075	1,500	0%	Monthly phone service (information Technology System) 60/month \$720.00yr, Street portion of lease on phone system GE Capital 60/month \$720.00yr.
10-30-5600-5300-1300	Utilities	4,914	4,496	6,500	5,120	6,500	0%	Crossing signal maintenance Blount Street \$2,560,31yr, Crossing signal maintenance Peedin Road \$1,830, Towns estimated utilities \$2,110
10-30-5600-5300-1700	Equip Maint & Repair	13,800	14,321	14,000	13,500	14,000	0%	Maintenance on Street equipment.
10-30-5600-5300-2900	Professional Services	850	-	850	-	-	-100%	Miscellaneous services.
10-30-5600-5300-3000	Fuel	7,247	9,874	10,200	8,000	10,200	0%	Based on year end 17/18 Unleaded gallons used (1,530) x 2.15 pump price = \$3,290. Diesel gallons used (1,338) x 2.53 pump price = 3.392. Off road Diesel tank at shop \$3,500
10-30-5600-5300-3100	Vehicle Supplies/Maint.	7,838	6,124	7,500	4,000	7,500	0%	Maintenance on Street vehicles.
10-30-5600-5300-3300	Supplies/Operations	27,959	20,116	31,800	27,000	31,800	0%	Street portion of lease on postage machine \$360.00, Asphalt material for street repairs \$8,000, Street portion of copier machine \$1,500, Miscellaneous supplies for street \$9,940, Crack seal supplies \$7,200, Salt supplies \$4,800.
10-30-5600-5300-3310	Drainage	20,413	18,602	24,000	24,000	24,000	0%	Miscellaneous drainage repairs and maintenance \$21,338, Triangle J Cleanwater education partnership \$2,550
10-30-5600-5300-3350	Hurricane		1,977					

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	STREETS COMMENTS
10-30-5600-5300-3400	Street Lighting	87,897	91,785	98,000	93,400	98,000	0%	Projected cost per month \$8,167 (\$98,000/yr)
10-30-5600-5300-3600	Uniforms	1,625	1,681	2,600	2,000	2,600	0%	Monthly uniform cost with unifirst corporation \$1,740/yr, Miscellaneous (safety shoes etc.) \$860.00
10-30-5600-5300-4501	Service Contracts		(922)					
10-30-5600-5300-7300	Sidewalk/Curb Repairs	-	9,180	112,406	112,406	10,000	-91%	NCDOT Sidewalk Agreements;Kelley Drive, Market Street, Booker Dairy Road
10-76-5600-5970-9100	Transfer To GF Capital Projects	-	-	827,000	827,000		N/A	Equity Drive Repairs Carry Over Unspent Balance
10-76-5600-5970-9110	Transfer To GF Capital Reserve	-	-	-			N/A	
	<b>Subtotal</b>	<b>407,116</b>	<b>417,820</b>	<b>1,398,371</b>	<b>1,376,125</b>	<b>485,065</b>	<b>-65%</b>	
10-30-5600-5700-7400	Capital Outlay	23,836	32,501	93,000	93,000		-100%	(I95 Bridge Lights \$93,000 FY 20)
	Capital Improvement/ Street Resurfacing	-	-	-	-	-	#DIV/0!	
	<b>Subtotal</b>	<b>23,836</b>	<b>32,501</b>	<b>93,000</b>	<b>93,000</b>	<b>-</b>	<b>-100%</b>	
<b>GRAND TOTALS:</b>		<b>430,952</b>	<b>450,321</b>	<b>1,491,371</b>	<b>1,469,125</b>	<b>485,065</b>	<b>-67%</b>	Department Budget % Change

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20	FY 20	FY 21 Proposed	% CHG	GARAGE COMMENTS
				Adopted Budget	Projected	Budget		
10-30-5650-5100-0200	Salaries & Wages	26,479	28,959	36,330	35,543	36,775	1%	1 FTE - Equipment Mechanic
10-30-5650-5100-0250	Overtime	284	1,067	1,500	1,400	1,500	0%	Projected overtime for emergency repairs.
10-30-5650-5120-0500	FICA	1,790	2,228	2,900	2,900	2,930	1%	
10-30-5650-5125-0600	Group Insurance	15,064	21,427	21,945	21,945	24,800	13%	Medical Insurance
10-30-5650-5127-0700	Retirement	2,840	3,268	4,971	4,971	5,040	1%	Pension Rate at 10.15 Percent
10-30-5650-5300-1100	Telephone	1,456	1,488	1,500	1,305	1,500	0%	Phone service in garage plus \$25.00 per month cell phone allowance for employee.
10-30-5650-5300-1300	Utilities	6,218	6,628	7,000	6,000	7,000	0%	
10-30-5650-5300-1700	Equip Maint & Repair	111	56	1,000	500	1,000	0%	Maintenance of garage equipment.
10-30-5650-5300-3000	Fuel	662	1,037	1,050	900	1,050	0%	Based on year end 17/18 gallons used (488) x 2.15pump price on unleaded = \$1,049
10-30-5650-5300-3100	Vehicle Supplies/ Maintenance	205	290	300	250	300	0%	Maintenance of garage vehicle.
10-30-5650-5300-3300	Supplies/ Operations	9,520	10,089	11,300	10,050	11,300	0%	For oils, filters, parts, tools etc \$8,400. Inspection equipment support service annual fee \$900.00. Annual software for light truck/vehicle \$2,000
10-30-5650-5300-3350	Hurricane		78					
10-30-5650-5300-3600	Uniforms	640	800	1,020	900	1,020	0%	Uniforms \$916.00yr, safety boots \$100.00.
10-30-5650-5300-4501	Service Contracts	210	905	1,000	900	1,000	0%	Service contracts such as lift inspection and air compressors
	<b>Subtotal</b>	<b>65,479</b>	<b>78,320</b>	<b>91,816</b>	<b>87,564</b>	<b>95,215</b>	<b>4%</b>	
10-30-5650-5700-7400	Capital Outlay	-	5,552	12,000	12,000		-100%	
	<b>Subtotal</b>	<b>-</b>	<b>5,552</b>	<b>12,000</b>	<b>12,000</b>	<b>-</b>	<b>-100%</b>	



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	GARAGE COMMENTS
<b>GRAND TOTALS:</b>		<u>65,479</u>	<u>83,872</u>	<u>103,816</u>	<u>99,564</u>	<u>95,215</u>	-8%	Department Budget % Change from FY 16/17

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	POWELL BILL COMMENTS Town of Smithfield Budget Justification Sheet
10-30-5700-5300-1700	Equipment Maintenance	724	908	1,000	700	1,000	N/A	
10-30-5700-5300-2900	Professional Services	-	483	500	-	500	N/A	
10-30-5700-5300-3100	Vehicle Maintenance	2,800	2,987	3,000	3,000	3,000	N/A	
10-30-5700-5300-3300	Supplies/ Operations	8,817	8,756	9,000	9,000	9,000	N/A	
10-30-5700-5300-3310	Drainage	2,937	2,875	13,000	9,000	13,000	N/A	Drainage repairs
10-30-5700-5300-4501	Contract Serv/Right-A-Way	16,225	16,225	16,225	16,225	16,225	N/A	\$13,000 for beaver control and \$3,225 toward right of way contract.
10-30-5700-5300-7300	Sidewalk & Curb	20,000	17,782	20,000	20,000	20,000	N/A	Repairs to sidewalks and curb & gutter.
10-30-5700-5700-7310	Patch & Resurface	-	403,776	260,000	260,000	260,000	N/A	Resurfacing projects.
10-30-5700-5700-7400	Equipment	-	-	-	-	-	N/A	
10-30-5700-5700-7402	Pave Unpaved Street	-	-	-	-	-	N/A	
<b>GRAND TOTALS:</b>		<b>51,503</b>	<b>453,792</b>	<b>322,725</b>	<b>317,925</b>	<b>322,725</b>	N/A	Department Budget % Change

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	SANITATION COMMENTS
Town of Smithfield Budget Justification Sheet								
10-40-5800-5100-0200	Salaries & Wages	488,381	495,567	555,040	523,061	562,000	1%	16 - FTEs - Public Works Supervisor, 12 Sanitation Equipment Operators, 3 Sanitation Workers.
10-40-5800-5100-0250	Overtime	5,481	9,555	7,000	7,000	7,000	0%	Emergency work as needed.
10-40-5800-5120-0500	FICA	36,363	37,685	43,000	43,000	43,500	1%	
10-40-5800-5125-0600	Group Insurance	143,471	138,485	170,325	170,325	179,120	5%	Medical Insurance
10-40-5800-5125-0610	Retiree Supplemental		2,102			6,880		
10-40-5800-5127-0700	Retirement	50,437	54,272	67,100	67,100	74,710	11%	Pension Rate at 10.15 Percent.
10-40-5800-5300-0760	Temp Agency Labor	-	11,214	-	21,000	-	N/A	Temp labor rate \$16.50 per hour. (end of March cut off)
10-40-5800-5300-1100	Telephone	1,236	1,244	2,100	1,200	2,100	0%	Cell phone allowance for PW Supervisor \$600.00, Monthly phone service (Information Technology System) \$55/month, \$600.00/yr, Sanitation portion of lease on phone system (GE Capital), \$70/month \$840yr.
10-40-5800-5300-1300	Utilities	3,208	3,315	4,500	3,200	4,500	0%	
10-40-5800-5300-1700	Equip Maint & Repair	12,098	9,664	12,200	12,200	12,200	0%	Maintenance and repair of equipment.
10-40-5800-5300-3000	Fuel	48,796	52,738	63,250	55,000	63,250	0%	Average Diesel gallons used 21,769 x 2.53 pump price = \$55,167. Unleaded gallons used (3,758) x 2.15 pump price = \$8,082.
10-40-5800-5300-3100	Vehicle Supplies/ Maint.	36,926	36,057	38,000	45,000	40,000	5%	Older equipment requiring more maintenance attention.
10-40-5800-5300-3300	Supplies/ Operations	12,603	13,598	20,500	20,500	20,500	0%	Cleaning supplies for equipment, trash can notices for holiday delays, handtools, roll out containers etc.
10-40-5800-5300-3350	Hurricane		222					
10-40-5800-5300-3600-	Uniforms	5,725	6,302	7,000	6,820	7,000	0%	Monthly cost for uniform contract Unifirst \$435/month \$5,220/yr., Purchase of safety shoes, vest etc. \$1,780.

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	SANITATION COMMENTS
10-40-5800-5300-4500	Landfill Fees	206,445	217,444	215,500	221,000	225,000	4%	Tipping fees for JoCo. Landfill, Spain Farms, WM dumpsters etc. Additional \$5,550 to cover 50 new homes built in the FY, 3 tons per household x \$37/ton tipping fee.
10-40-5800-5300-4501	Service Contracts	8,137	1,542	2,250	2,250	2,500	11%	\$1,917.60 for My Fleet Renewal, \$540.00 for data and two tablets.
10-76-5800-5970-9100	Transfer To GF Capital Projects	175,000	13,495	-	-	-	N/A	
10-76-5800-5970-9110	Transfer To GF Capital Reserve	-	-	80,000	80,000	80,000	N/A	50% Knuckleboom Truck
	<b>Subtotal</b>	<b>1,234,307</b>	<b>1,104,501</b>	<b>1,287,765</b>	<b>1,278,656</b>	<b>1,330,260</b>	<b>3%</b>	
10-40-5800-5700-7400	Capital Outlay	-	-	-	-	-	#DIV/0!	
	<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	
<b>GRAND TOTALS:</b>		<b>1,234,307</b>	<b>1,104,501</b>	<b>1,287,765</b>	<b>1,278,656</b>	<b>1,330,260</b>	<b>3%</b>	<b>Department Budget % Change</b>



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	RECREATION COMMENTS
Town of Smithfield Budget Justification Sheet								
10-60-6200-5100-0200	Salaries & Wages	286,881	300,520	310,575	304,985	310,000	0%	Salaries for Parks and Recreation Director, Athletics Program Supervisor, Programs Supervisor, maintenance Supervisor, Maintenance Specialist I, Maintenance Specialist II, Admin. Support Specialist.
10-60-6200-5100-0210	Salaries/Part-Time	35,820	38,589	42,500	42,033	42,500	0%	Umpires, Supervisors, Scorekeepers, Etc 38 part time position approved for P&R at any given time
10-60-6200-5100-0250	Overtime	1,658	2,282	3,500	2,809	3,500	0%	Pay Full-Time Staff to work Tournament / Special Events
10-60-6200-5120-0500	FICA	23,800	25,279	27,280	26,789	27,280	0%	
10-60-6200-5125-0600	Group Insurance	79,664	76,800	92,305	90,643	98,360	7%	Medical Insurance
10-60-6200-5125-0610	Retiree Supplemental		4,044		2,589	2,590		
10-60-6200-5127-0700	Retirement	30,440	32,783	37,535	37,535	41,210	10%	Pension Rate at 10.15 Percent
10-60-6200-5300-0760	Temp Agency Labor	14,121	14,020	18,900	22,298	18,900	0%	Hiring Labor through Temp Service (31 weeks) Adds 4 weeks (160 man hours) for off-season labor.
10-60-6200-5300-0800	Training/ Education	1,960	1,516	3,000	2,623	3,000	0%	Travel Costs Associated with NCRPA Conference, Seminars, Education Sessions, Etc.
10-60-6200-5300-0900	Travel Allowance	1,113	916	3,500	2,359	3,500	0%	Mileage Reimbursement for Employees
10-60-6200-5300-1100	Telephone	4,794	4,532	5,650	5,650	5,650	0%	Cell Phone allowance for Director (\$600), Cell Phone allowance for Athletic Programs Coordinator (\$600), Cell Phone allowance for Recreation Programs Coordinator (\$600), Cell Phone allowance for Facilities Maintenance Supervisor (\$600) , Cell Phone allowance for Parks/ Ground Crew Leader (\$300), Information Technology (\$3250),
10-60-6200-5300-1300	Utilities	37,055	34,661	43,000	37,973	43,000	0%	Utilities for All Parks, Porta-Jon for Boat Ramp, Football Field
10-60-6200-5300-1700	Equip Maint & Repair	38,189	35,655	45,000	42,205	55,000	22%	General Maintenance and Repair of Parks, Restroom Facilities, Shelters, Athletic Fields, Etc. Adds Fire Ant Control to Athletic Fields and Playgrounds. Increase is moved from Contract Services for additional landscape services
10-60-6200-5300-2900	Professional Fees	550	810	1,000	775	1,000	0%	NCRPA Dues:
10-60-6200-5300-3000	Fuel	10,261	9,212	9,000	9,451	9,500	6%	Fuel for Maintenance Vehicles and Equipment

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	RECREATION COMMENTS
10-60-6200-5300-3100	Vehicle Supplies/ Maint.	3,294	2,964	4,500	3,148	4,500	0%	Maintenance for Recreation Vehicles. Increase due to aging Fleet.
10-60-6200-5300-3300	Supplies/ Operations	84,998	76,939	83,000	80,654	85,000	2%	Color Copies Contract (\$8000) Johnston County Tax Office (\$2728) for Johnson Park, Johnston County Tax Office (4460) for Civitan Field, July 4th Celebration with DCDS (\$2000) Parks Supplies (Soap, Toilet Paper, Liners, Paper Towels, Bags for Dog Poop Stations (\$4600), Athletic Field Paint / Supplies for Athletic Field Maintenance (\$10,500) Misc. Supplies for Parks and Recreation Department (\$47,712) includes Athletic Equipment (football, baseball, soccer, basketball, volleyball, cheer, etc) Uniforms for athletic teams, program supplies, computer and office supplies, trophies and awards, t-shirts for part-time staff, athletic teams fees, park amenities, Mulch for playgrounds/parks (\$5000)
10-60-6200-5300-3450	Recreation Special Projects	4,299	4,027	4,000	4,263	4,000	0%	Floats, Sudan / Masonic Groups, Bands and Other Associated Costs with Smithfield Christmas Parade, Daddy-Daughter Dance.
10-60-6200-5300-3460	Community Park	-	-	-	-	-	#DIV/0!	
10-60-6200-5300-3600	Uniforms	2,435	2,749	2,750	2,473	2,750	0%	Uniforms for Maintenance Employees
10-60-6200-5300-3900	Swimming Pool Removal	594	33,493				N/A	
10-60-6200-5300-4501	Service Contracts	43,483	54,836	57,530	55,751	44,740	-22%	Cintas Document Management (\$600), Waste Management (Dumpster) (\$3720), Cleggs Pest Control (\$420), Park Mowing / Landscape Contract (\$40,00) (Decrease of \$12790.)
10-76-6200-5970-9100	Transfer to GFCPF			125,000	125,000			Splash Pad at Smith Collins \$125,000

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	RECREATION COMMENTS
	<b>Subtotal</b>	<b>705,409</b>	<b>756,627</b>	<b>919,525</b>	<b>902,006</b>	<b>805,980</b>	<b>-12%</b>	
10-60-6200-5700-7400	Capital Outlay	133,850	121,149	93,500	89,120	99,650	7%	Girl Scout Hut Repairs - \$26,000 Talton Park Shelter Repairs - \$11,500 Community Park Shelter Repairs - \$25,000 Lawn Mower Replacement - \$13,100 <b>John Deere Gator - \$10,650</b> Parks Ordinance / Emergency Action Plan Signage - \$5,000 Office Furniture of Staff -\$8,400
	<b>Subtotal</b>	<b>133,850</b>	<b>121,149</b>	<b>93,500</b>	<b>89,120</b>	<b>99,650</b>	<b>7%</b>	
	<b>GRAND TOTALS:</b>	<b>839,259</b>	<b>877,776</b>	<b>1,013,025</b>	<b>991,126</b>	<b>905,630</b>	<b>-11%</b>	<b>Department Budget % Change</b>

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	AQUATICS CENTER COMMENTS
Town of Smithfield Budget Justification Sheet								
10-60-6220-5100-0200	Salaries & Wages	219,668	232,772	236,433	236,433	239,400	1%	Salaries for : SRAC Director, SRAC Center Supervisor, Aquatics Supervisor, Asst. Aquatics Supervisor, Admin. Support Specialist
10-60-6220-5100-0210	Salaries Part-Time/General	107,494	103,034	101,000	102,398	101,000	0%	Front Desk Staff, Playroom Staff, Facility Supervision
10-60-6220-5100-0220	Salaries Part-Time/ Aquatics	95,545	105,028	102,400	102,392	107,965	5%	Part-Time Pool Staff: Lifeguards, P/T Managers, Swim Meet/Events Staff,
10-60-6220-5100-0230	Salaries Part-Time/ Instructors	73,718	78,611	81,000	83,560	81,000	0%	Part-Time Fitness Instructors, Part-Time Aquatics Instructors, Class Instructors, Camp Counselors and Staff
10-60-6220-5100-0250	Overtime	62	64	1,000	500	1,000	0%	
10-60-6220-5120-0500	FICA	37,230	38,934	39,925	39,925	40,600	2%	
10-60-6220-5125-0600	Group Insurance	36,247	39,069	41,660	41,600	45,600	9%	Medical Insurance
10-60-6220-5127-0700	Retirement	23,744	25,643	25,180	25,180	25,340	1%	Pension Rate at 10.15 Percent
10-60-6220-5300-0760	Temporary Labor	16,070	22,701	19,500	11,750	10,260	-47%	Custodians / Cleaning on Weekends. Increase due to the high demand on weekends and no longer using General Part-Time labor.
10-60-6220-5300-0800	Training/ Education	1,640	606	2,000	1,745	2,000	0%	Training and Education for SRAC Staff
10-60-6220-5300-1100	Telephone	1,200	1,200	1,200	1,200	1,200	0%	Cell Allowance for SRAC Director (\$600), Allowance for Aquatics Supervisor (\$600)
10-60-6220-5300-1300	Utilities	171,171	175,037	175,100	178,000	175,000	0%	Utilities (Water, Sewer, Electricity) Internet and Cable for SRAC Improvements
10-60-6220-5300-1301	Generator Fuel/Maint.	18,429	16,748	22,000	18,131	20,000	-9%	Power Secure Montly Monitoring (\$3,000), Power Secure Preventative Maintenance for Generator (\$3,265), Projected Fuel Cost for Generator. Increase due to increase in fuel.
10-60-6220-5300-1700	Equip Maint & Repair	12,123	15,988	20,000	23,625	26,250	31%	Replace / Repair Fitness Equipment, Building Repairs, and General Repairs to SRAC. Increase for: \$3750 (Town's portions) for VOIP Phone system per JCPS. \$2500 for additional camera and panic button for SRAC and recommended by NCLM Liability Assessment



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	AQUATICS CENTER COMMENTS
10-60-6220-5300-3300	Supplies/ Operations	27,371	26,602	32,500	29,841	35,000	8%	General Equipment and Office Supplies, Supplies for Summer Camps, Supplies for Group Classes, Operational Costs for SRAC. Increase due to increase in cost of supplies and increase in clay/pottery studio usage.
10-60-6220-5300-3900	Aquatic Supplies	9,796	11,216	13,000	12,896	13,000	0%	Supplies and Operations for Swimming Pool / Splash Park
10-60-6220-5300-4000	Concessions/ Pro Shop	21,594	25,158	25,000	25,915	25,000	0%	Supplies for Concessions for Aquatics Center, Off-Set with Revenues
10-60-6220-5300-4200	Advertising	8,011	10,104	8,000	9,961	8,500	6%	Marketing and Advertising for SRAC
10-60-6220-5300-4501	Service Contracts	18,657	13,686	12,000	9,765	18,000	50%	Costs related to software proram for accounting, membership management, online program registration. The current software program is not providing the service and information that is needed nor what was promoted and we are wishing to move back to CSI
10-60-6220-5300-4509	C.S./PNC Merchant Services	8,743	9,140	8,775	9,923	8,775	0%	Fees paid for Credit Card / Debit Card Services
	<b>Subtotal</b>	<b>908,513</b>	<b>951,341</b>	<b>967,673</b>	<b>964,740</b>	<b>984,890</b>	<b>2%</b>	

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	AQUATICS CENTER COMMENTS
10-60-6220-5700-7400	Capital Outlay	-	14,219	13,500	7,918	134,500	896%	Fitness Equipment Replacement - \$114,500 UV Light Rebuild - \$7,000 Banquet Room Tables Replacement - \$5,500 Group Fitness AV Equipment - \$7,500
	<i>Subtotal</i>	<u>-</u>	<u>14,219</u>	<u>13,500</u>	<u>7,918</u>	<u>134,500</u>	896%	
	<b>GRAND TOTALS:</b>	<u>908,513</u>	<u>965,560</u>	<u>981,173</u>	<u>972,658</u>	<u>1,119,390</u>	14%	Department Budget % Change

Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	SYCC COMMENTS
Salaries	-	7,544	9,900	9,387	9,900	0%	Part-time staffing for center
FICA		577	-	590	760		FICA
Utilities	-	7,834	8,500	9,927	10,000	18%	Electric, Gas, Internet
Bldg Maintenance	-	3,300	5,000	3,900	5,000	0%	Maintenance and repairs to building as required
Supplies & Operations	-	7,858	12,000	10,343	12,000	0%	Misc Supplies for operations and activities, special events, outside programs
Service Contracts	-	2,848	3,600	3,600	3,600	0%	Custodial Services
<b>Subtotal</b>	<b>-</b>	<b>29,961</b>	<b>39,000</b>	<b>37,747</b>	<b>41,260</b>	<b>6%</b>	<b>Department Budget % Change</b>
Capital Outlay	-	-	7,500	7,500	29,000	287%	Parking Lot Paving (22,000) Exterior Painting (\$7,000)
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>7,500</b>	<b>29,000</b>	<b>287%</b>	
<b>GRAND TOTALS:</b>	<b>-</b>	<b>29,961</b>	<b>46,500</b>	<b>45,247</b>	<b>70,260</b>	<b>51%</b>	

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	CONTINGENCY COMMENTS
10-00-9990-5300-0000	Contingency	217,756	335,191	272,128	-	280,830	3%	Includes funds for Vacation Compensation program
	Salary Adjustments	-	-	-	-	162,000		2.5% salary adjustment
	<b>GRAND TOTALS:</b>	<b>217,756</b>	<b>335,191</b>	<b>272,128</b>	<b>-</b>	<b>442,830</b>	<b>-100%</b>	<b>Department Budget % Change</b>



# Water/Sewer Fund

Account Number	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget
<b>Water/Sewer Revenues:</b>						
30-71-3850-3850-0000	INTEREST ON INVESTMENTS	\$ 10,472	\$ 18,140	\$ 10,400	\$ 10,400	\$ 10,400
30-71-3500-3520-0001	MISC. SALES & SERVICE	\$ 582	\$ 4,937	\$ 1,000	\$ 1,000	\$ 2,000
30-71-3550-3560-000	PENALTIES	\$ 33,111	\$ 80,206	\$ 75,000	\$ 75,000	\$ 50,000
30-71-3500-3505-0000	WATER SALES	\$ 2,528,456	\$ 2,738,610	\$ 2,852,000	\$ 2,852,000	\$ 2,915,000
30-71-3500-3505-0001	WATER SALES(WHOLESALE)	\$ 1,435,721	\$ 1,585,245	\$ 1,400,000	\$ 1,750,000	\$ 1,800,000
30-71-3500-3505-0002	NON-REFUND WA CUT ON FEE	\$ 8,225	\$ 16,798	\$ 4,000	\$ 11,000	\$ 4,000
30-71-3500-3523-0000	WATER TAPS	\$ 10,140	\$ 3,415	\$ 2,000	\$ 2,000	\$ 4,000
30-71-3500-3524-0000	WATER METER SET FEES	\$ 5,260	\$ 8,965	\$ 5,000	\$ 5,000	\$ 8,000
30-71-3500-3510-0000	SEWER SALES	\$ 3,699,332	\$ 4,367,736	\$ 4,180,000	\$ 4,472,800	\$ 4,600,000
30-71-3500-3525-0000	SEWER TAPS	\$ 695	\$ 700	\$ 500	\$ -	\$ 500
30-71-3500-3772-0000	SLUDGE PROCESSING	\$ 24,155	\$ 16,750	\$ 15,000	\$ 12,000	\$ 15,000
30-71-3900-3900-000	FUND BALANCE APPROPRIATED	\$ -	\$ -			\$ -
30-71-3500-3525-0800	HOLLAND DR ASSESSMENTS	\$ -	\$ -	\$ -	\$ -	\$ -
	LOAN PROCEEDS	\$ 670,051				
30-3980-0007	GRANT PROCEEDS	\$ -	\$ 148,087			\$ -
	<b>Sub-Totals:</b>	<b>\$ 8,426,200</b>	<b>\$ 8,989,589</b>	<b>\$ 8,544,900</b>	<b>\$ 9,191,200</b>	<b>\$ 9,408,900</b>

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted	FY 20 Projected	FY 21 Proposed	% CHG	WATER PLANT COMMENTS
				Budget		Budget		
<b>Town of Smithfield Budget Justification Sheet</b>								
30-71-7200-5100-0200	Salaries & Wages	385,032	389,593	403,425	403,425	411,192	2%	Salary of 9 FTEs: Water Plant Superintendent, Chief Water Plant Operator, Water Plant Chemist, Water Plant Mechanic, 2 Operator III, 1 Water Plant Operator II, 2 Water Plant Operator I.
30-71-7200-5100-0250	Overtime	19,438	27,115	15,000	22,000	15,000	0%	Projected overtime for employees during holidays & emergencies; covering vacations & sick time; and paying off-duty operators to come in for required training and safety meetings.
30-71-7200-5120-0500	FICA	28,557	29,716	32,010	32,010	32,610	2%	
30-71-7200-5125-0600	Group Insurance	78,987	79,915	85,800	85,800	91,655	7%	Medical Insurance
30-71-7200-5125-0610	Retiree Supplemental		2,717			2,145		
30-71-7200-5127-0700	Retirement	38,928	43,202	44,040	44,040	49,500	12%	Pension Rate at 10.15 Percent
30-71-7200-5300-0771	Unemployment Compensation	2,473	1,332	-	-	-	N/A	
30-71-7200-5300-0800	Training/ Education	11,753	5,557	10,000	7,500	10,000	0%	Cellphone allowance for 5 employees (\$3000/yr), Water Plant portion of Lease on phone System GE Capital (\$110/month)(\$1,320), Century Link Phone Accounts (3) (\$42/month)(\$504), Monthly Phone Service - IT Systems (4140.month)(\$1,680), Verizon cell modems for Remote SCADA (\$196)
30-71-7200-5300-1100	Telephone	4,918	5,557	6,700	6,700	6,700	0%	Cellphone allowance for 5 employees (\$3000/yr), Water Plant portion of Lease on phone System GE Capital (\$110/month)(\$1,320), Century Link Phone Accounts (3) (\$42/month)(\$504), Monthly Phone Service - IT Systems (4140.month)(\$1,680), Verizon cell modems for Remote SCADA (\$196)
30-71-7200-5300-1201	Legal Fees	-	1,097	5,000	5,000	5,000	0%	
30-71-7200-5300-1300	Utilities	170,144	185,849	175,000	182,000	182,000	4%	Water Plant Electric Bill - Wter Plant Water/Sewer Bill, Fuel Oil for water Plant and River Generators.
30-71-7200-5300-1700	Equip Maint & Repair	85,055	71,959	75,000	75,000	75,000	0%	Maintenance and Repair of Motors, Pumps, Chlorinators, and other associated equipment at the Water Plant.
30-71-7200-5300-1701	Building Maint & Repair	28,837	20,777	30,000	30,000	30,000	0%	Exterior basin wall concrete repair (\$20,000). Replace influent valves on basin 2 (\$10,000)
30-71-7200-5300-2900	Professional Services	39,998	35,184	40,000	41,000	30,000	-25%	Misc Engineering related to plant (SCADA Consultant, etc.)
30-71-7200-5300-3000	Fuel	1,645	1,889	1,500	1,350	1,500	0%	
30-71-7200-5300-3100	Vehicle Supplies/ Maintenance	654	604	1,500	800	1,500	0%	Maintenance on 3 service trucks and backhoe

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted		FY 21 Proposed		% CHG	WATER PLANT COMMENTS
				Budget	FY 20 Projected	Budget			
30-71-7200-5300-3300	Supplies/ Operations	466,843	563,930	591,000	591,000	591,000	0%	Aluminum Sulfate (\$153,850), Caustic (\$147,500), Ammonia (\$12,500), Captor (\$15,125), Chlorine (\$37,500), Sodium Permanganate (\$20,000), Flouride (\$12,500), Phosphate (\$56,250), Polymer (\$27,000), Sodium Chlorite (\$45,000), Lab Supplies (\$37,000), Copier (\$760), Tools(\$6,000), Miscellaneous Equipment (\$20,000)	
30-71-7200-5300-3350	Hurricane		519						
30-71-7200-5300-3600	Uniforms	5,974	6,061	6,000	6,300	6,000	0%	Uniforms and Safety Shoes for Water Plant Employees	
30-71-7200-5300-4501	Service Contracts	198,634	184,680	250,300	240,000	250,300	0%	Certified Testing for Water Plant (\$40,000), Annual Mowing and Landscape Contract for Plant (\$12,000), Dumpster Rental Waste Management (\$1000), First Aid Safety Supplies (\$1000), Annual Maintenance Agreement Southern Corrosion (\$32,400), Quarterly Instrumentation & flow calibration (\$10,000), Generator annual service agreement (\$5,000), Sludge removal (\$80,100), Technician to service lab equipment (\$8,000), Misc. Contract Services (\$10,000) River Dredging(\$40,000), Janitorial Services (\$10,800)	
30-71-7200-5300-4502	C.S./BLDG Demo & Abestos	-	-	-	-	-	N/A		
30-76-7200-5970-9101	Transfer to W/S Cap Proj Fund	-	467,000	-	-	350,000	N/A	Transfer to Capital Improvement Fund for Water Plant Improvments	

Account #	Account Description	FY 20 Adopted			FY 21 Proposed		% CHG	WATER PLANT COMMENTS
		FY 18 Actual	FY 19 Actual	Budget	FY 20 Projected	Budget		
	<i>Subtotal</i>	<u>1,567,870</u>	<u>2,124,253</u>	<u>1,772,275</u>	<u>1,773,925</u>	<u>2,141,102</u>	21%	
30-71-7200-5700-7400	Capital Outlay	107,370	72,434	175,000	175,000	268,000	53%	Scada Upgrades (\$50,000) Replace Filter Media in filters 2 and 3 (\$75,000) Rebuild 1 raw pump, 1 settled pump and 1 grit pump (\$103,000)
	<i>Subtotal</i>	<u>107,370</u>	<u>72,434</u>	<u>175,000</u>	<u>175,000</u>	<u>268,000</u>	53%	Work Truck \$40,000
	<b>GRAND TOTALS:</b>	<u>1,675,240</u>	<u>2,196,687</u>	<u>1,947,275</u>	<u>1,948,925</u>	<u>2,409,102</u>	24%	<b>Department Budget % Change</b>



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted		FY 21	% CHG	WATER/SEWER COMMENTS
				Budget	FY 20 Projected	Proposed Budget		
Town of Smithfield Budget Justification Sheet								
30-71-7220-5100-0200	Salaries & Wages	463,521	494,245	585,635	490,000	597,300	2%	Salary 10 FTEs: Superintendent for Water/Sewer, Pump Station Mechanic, Waste Water System Tech, 2 Crew Leader, 5 Utility Line Mechanic; On-call Pay (\$11,280), Call back hours paid at regular pay and not overtime (\$2,600). The increase is caused by three (3) potential career ladder advancements. Includes \$8,700 for Asst Finance Director/6 months
30-71-7220-5100-0210	Salaries/Council	11,871	11,384	14,000	14,000	14,000	0%	Annual Salary of the Mayor (\$7,000/3= \$2,334) Annual Salary of Council Members (\$5,000 x 7 = \$35,000/3=\$11,666)
30-71-7220-5100-0250	Overtime	27,402	30,688	25,000	31,000	30,000	20%	Projected overtime for employees during emergencies
30-71-7220-5120-0500	FICA	36,755	38,915	46,240	35,525	46,240	0%	
30-71-7220-5125-0600	Group Insurance	106,755	106,775	144,230	105,000	160,875	12%	Medical Insurance
30-71-7220-5125-0610	Retiree Supplemental		12,480			11,175		
30-71-7220-5127-0700	Retirement	50,214	55,180	70,760	70,760	79,500	12%	Pension Rate at 10.15 Percent
30-71-7220-5300-0770	Prop Liab Ins/WK Comp	93,385	106,284	104,270	104,270	104,270	0%	Property and Liability Insurance; Workers Compensation Insurance-portion charged to W/S Need Updated Number
30-71-7220-5300-0800	Training / Education	2,475	5,210	7,500	6,000	7,500	0%	NCWTFO Certifications (\$210) WPCSOCC Certifications (\$300), Certifications & Registrations for NCWTFO Training (\$140), Distribution and Collection School Fees (4 people going to school this year), Blood Born Pathogens (\$2,500) Skid Steer Certification Training, (\$2,500)
30-71-7220-5300-1100	Telephone	4,643	5,406	7,800	7,800	7,800	0%	Cellphone Allowance for 3 employees (\$600/year = \$1,800), Cellphone Allowance for 7 employees (\$180/year = \$1,260), Monthly Phone Service (Information Technology Systems (\$352/month) (\$4,224), Water & Sewer Portion of Lease on Phone System GE Capital (\$42/month) (\$504).
30-71-7220-5300-1300	Utilities	33,759	43,042	38,000	37,500	38,000	0%	Progress Energy Billing for Lift Stations, Town of Smithfield Billing for Lift Stations, Propane Gas for Generators (\$1100), 1/2 TWC Line for SCADA remote access (\$900)
30-71-7220-5300-1700	Equip Maint & Repair	24,548	31,803	30,000	28,000	35,000	17%	Maintenance of Pumps, Motors, SCADA and Controls for Town's Wastewater Pumps for 19 Lift Stations, Test 20 RPZ and replacement of rpz(\$2,600). Now have 19 lift stations with 1 more to come on line. Degreaser costs have also increased (request increase of \$5,000).

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted		FY 21	% CHG	WATER/SEWER COMMENTS
				Budget	FY 20 Projected	Proposed Budget		
30-71-7220-5300-2900	Professional Services	1,080	6,405	10,000	9,300	10,000	0%	Miscellaneous Engineering Fees Related to Work at Water and Sewer Line major repairs and replacements (\$5,000). Survey grade depth GPS readings of subsurface assets as needed (\$5,000)
30-71-7220-5300-3000	Fuel	22,366	23,057	24,000	23,500	24,000	0%	Fuel for Water and Sewer Line Maintenance Crews
30-71-7220-5300-3100	Vehicle Supplies/ Maintenance	14,450	15,530	15,000	15,000	20,000	33%	Maintenance and Repair of Fleet Vehicles (Oil, Tires, Parts). Deferred maintenance on heavy equipment. Added \$5,000 due to increased age of fleet and presumed increased maintenance.
30-71-7220-5300-3300	Supplies/ Operations	127,266	167,226	175,000	185,000	185,000	6%	Purchase of Supplies, Materials for Water and Sewer Line Maintenance and Connecting New Customers, Division of Water Quality Wastewater Collection Permit (\$810), Division of Water Supply Distribution Permits (\$3,380), Green Guard Safety Supplies (\$600), NC Rural Water Association Membership (\$350), COECO Copier (\$776), Misc. replacement hand tools for the crews (\$1,500). Degreaser for lift stations (\$48,000) Tarriffs have driven up costs of supplies.
30-71-7220-5300-3350	Hurricane		36,374					
30-71-7220-5300-3600	Uniforms	5,718	6,469	8,000	8,000	8,000	0%	Uniforms and Safety Shoes for Water/Sewer Employees, Safety Shoe Allowance (\$100 ea); caps and misc. purchases
30-71-7220-5300-4500	Sewage Treatment	1,870,709	2,756,189	2,530,000	2,530,000	2,780,000	10%	Annual Treatment Costs of Wastewater from Johnston County,  2012/2013 Sewage Treatment Costs (\$1,806,904) 2013/2014 Sewage Treatment Costs (\$2,711,885) 2014/2015 Sewage Treatment Costs (\$3,107,710) 2015/2016 Sewage Treatment Costs (\$2,420,000) 2017/2018 Sewage Treatment Costs (\$1,870,709) 2018/2019 Sewage Treatment Costs (\$2,756,189)
30-71-7220-5300-4501	Service Contracts	229,748	214,355	245,285	260,000	265,000	8%	ORC Service for Cross-Connections Requirements (\$650/month or \$7,800), Monthly Water Tank Maintenance contract with Southern Corrosion Inc. (\$26,573), Test some Large Water Meters (\$2,650) Misc. costs for pump repair, confined space assistance, etc. Dukers Root Control (\$3,500.00), 1/2 janitorial contract OC (\$4,100), Yearly Maintenance Contract for 15 generators at SLS sites (\$11,429) Contracted Monthly Meter Reading Services with Grid One Solutions. 10,000 meters/month @ \$1.37 meter estimated Annual Costs (\$93,000), \$90,000 for street cut/street repairs.
30-71-7220-5300-5710	W-S Fund Bal. Eco. Devel.	-	-	100,000	100,000	100,000	0%	Funds available to assist with economic development. Will encumber \$100,000 from FY20 budget for a total of \$200,000.

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted		FY 21	% CHG	WATER/SEWER COMMENTS
				Budget	FY 20 Projected	Proposed Budget		
30-76-7220-5970-9101	Transfer to W/S Capital Projects	630,833	1,009,045	1,250,000	1,250,000	1,150,000	N/A	I & I Reduction (\$200,000), Lift Station Repair (\$150,000), AMI-Nextgrid (\$50,000), Phase 2 of Durwood Stephenson 16" Water Line Extension (\$350,000); NC Hwy 210 Force Main (\$400,000)
	<b>Subtotal</b>	<b>3,757,498</b>	<b>5,176,062</b>	<b>5,430,720</b>	<b>5,310,655</b>	<b>5,673,660</b>	4%	
30-71-7220-5700-7400	Capital Outlay	102,096	225,514	200,000	200,000	350,000	75%	Manhole Rehab (\$50,000); Water Line Upgrades (\$100,000), Digitized mapping (\$30,000), Replace Sewer in alleys behind Wilson Street and Holding Street (\$170,000)
	<b>Subtotal</b>	<b>102,096</b>	<b>225,514</b>	<b>200,000</b>	<b>200,000</b>	<b>350,000</b>	75%	
	<b>GRAND TOTALS:</b>	<b>3,859,594</b>	<b>5,401,576</b>	<b>5,630,720</b>	<b>5,510,655</b>	<b>6,023,660</b>	7%	Department Budget % Change

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	WATER/SEWER DEBT SERVICE- CONTINGENCY COMMENTS
30-71-7240-5400-9502	Water Debt Service DENR Loans	21,023	-	-	-	-	#DIV/0!	Construction of Ammonia Treatment Plant and Sludge Handling Facilities; Two Loans : Original Loan #1 \$761,780 for 20 Years @ 5.30% issued on Oct 29, 1997. Maturity Date May 2017 - Paid in Full FY17. Loan #2 \$408,220 for 20 Years @ 3% issued on Sept 1, 1997. Maturity Date May 2018.
30-71-7240-5400-9503	D/S Water Loan (Equip)	84,881	84,881	42,441	42,441	-	-100%	Joint Loan 83% Water/Sewer & 17% Electric Original Loan \$491,185 for 5 Years @ 1.55% Semi-annually issued Dec 23, 2014. Maturity Date Nov 5, 2019
30-71-7240-5400-9505	I & I/Sand Removal	166,114	166,114	166,114	166,114	166,114	0%	1.43 million @2.9% over 10 years. Loan date of Feb 24, 2016. Maturity Date Feb., 2026
30-71-7240-5400-9506	Multiple W/S Projects	131,343	131,343	131,343	131,343	131,343	0%	1.1815 million @2.06% over 10 years. Loan date of April 14, 2016. Maturity Date April, 2026.
30-71-7240-5400-9508	Booker Dairy Rd-BBT	313,676	1,000,556	313,676	313,676	313,676	0%	March 22, 2017; \$2.037 million at 2.03 percent for 7 years with annual pymts of \$313,675. Maturity reduced to March, 2022 due to escrow payment and \$500k prin. pymt.
	<b>Subtotal</b>	<b>717,037</b>	<b>1,382,894</b>	<b>653,574</b>	<b>653,574</b>	<b>611,133</b>	-6%	
30-00-9990-5300-0000	Contingency	140,815	313,763	313,331	300,000	333,005	6%	
	Salary Adjustments	-	-	-	-	32,000		2.5% salary adjustment
	<b>Subtotal</b>	<b>140,815</b>	<b>313,763</b>	<b>313,331</b>	<b>300,000</b>	<b>365,005</b>	16%	
	<b>GRAND TOTALS</b>	<b>857,852</b>	<b>1,696,657</b>	<b>966,905</b>	<b>953,574</b>	<b>976,138</b>	1%	<b>Department Budget % Change</b>



# Electric Fund

Account Number	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget
<b>Electric Revenues:</b>						
31-72-3550-3530-0000	ELECTRIC SALES	\$ 16,336,826	\$ 16,127,881	\$ 16,550,000	\$ 16,100,000	\$ 16,300,000
31-72-3550-3560-0000	PENALTIES	\$ 303,518	\$ 142,050	\$ 150,000	\$ 132,000	\$ 138,500
31-72-3550-3580-0000	NON-REFUND EL CUT ON FEE	\$ 52,578	\$ 85,400	\$ 70,000	\$ 89,600	\$ 82,000
31-72-3550-3520-0001	MISC. SALES & SERVICE	\$ 11,052	\$ 3,403	\$ 4,000	\$ 3,500	\$ 4,000
31-72-3550-3520-0002	ONLINE CONVENIENCE FEE	\$ 2,982	\$ 33,152	\$ 30,000	\$ 37,200	\$ 34,000
31-72-3550-3520-0000	MISCELLENOUS	\$ 1,289	\$ 7,294	\$ 2,000	\$ 12,000	\$ 4,000
31-72-3850-3850-0000	INTEREST ON INVESTMENTS	\$ 41,455	\$ 69,797	\$ 50,000	\$ 50,000	\$ 40,000
31-72-3900-3900-0799	WRITEOFF RECOVERY	\$ 1,914	\$ 764	\$ -		
	GRANTS		\$ 15,074	\$ -		\$ -
31-72-3900-3900-0000	FUND BAL APPROPRIATED	\$ -	\$ -	\$ -	\$ -	\$ -
	LOAN PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Sub-Totals:</b>		<b>\$ 16,751,614</b>	<b>\$ 16,484,815</b>	<b>\$ 16,856,000</b>	<b>\$ 16,424,300</b>	<b>\$ 16,602,500</b>

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	ELECTRIC COMMENTS
31-72-7230-5100-0200	Salaries & Wages	884,534	926,512	973,130	930,000	993,000	2%	Town of Smithfield Budget Justification Sheet Salary of 14 FTEs (9-utility field operations/5-admin./billing): Public Utilities Director, Electric System Superintendant, 2 Crew Leader, 2 Journeyman Lineman, 2 Electric Line Technician, 1 Administrative Support Specialist, 1 Engineering Technician, 1 IT Analyst/Billing Supervisor, 1 Sr. Customer Service Representative, 1 Customer Service Representative, 1 Meter Reader, 1 PT Collection Assistants. On call pay (\$16,982).
31-72-7230-5100-0210	Salaries/Council	11,870	11,384	14,000	14,000	14,000	0%	Annual Salary of the Mayor (\$7,000/3= \$2,334) Annual Salary of Council Members (\$5,000 x 7 = \$35,000/3=\$11,666)
31-72-7230-5100-0250	Overtime	14,645	19,568	15,000	12,000	15,000	0%	Projected Overtime for Emergency Response and Repairs
31-72-7230-5120-0500	FICA	65,990	69,108	75,670	75,670	77,200	2%	
31-72-7230-5125-0600	Group Insurance	181,914	172,941	228,120	228,120	224,400	-2%	Medical Insurance
31-72-7230-5125-0610	Retiree Supplemental		18,516			24,340		
31-72-7230-5127-0700	Retirement	86,996	93,771	108,810	108,810	122,650	13%	Pension Rate at 10.15 Percent
31-72-7230-5300-0760	Temp Labor		1,914					
31-72-7230-5300-0770	Prop. Lia./Wks Comp	93,385	106,300	104,270	104,270	104,270	0%	
31-72-7230-5300-0771	Unemployment Compensation	2,474	1,333	-	-	-	N/A	
31-72-7230-5300-0800	Training/ Education	5,389	10,314	12,000	10,000	12,000	0%	ElectriCities Annual Meeting, NCAMES Annual Meeting for Distribution Superintendent, Safety & Performance Training for Department Employees, Infrared Camera Training, Miscellaneous Costs (e.g. safety meeting material)
31-72-7230-5300-1100	Telephone	7,650	7,640	12,400	12,400	12,400	0%	Cellphone Allowance for 7 employees (\$600/year = \$4,200), Cellphone Allowance for 5 employees (\$300/year = \$1,500), Monthly Phone Service (Information Technology Systems (\$275/month) (\$3,300), Electric Portion of Lease on Phone System GE Capital (\$193/month) (\$17,586), Miscellaneous Cost (\$1,075/mo = \$12,391)
31-72-7230-5300-1121	Postage	36,310	42,508	40,000	35,000	40,000	0%	Mailing of Monthly Utility Bills with Cash Cycle Solutions Projected Average (\$3,297/month) (\$39,575), Miscellaneous Postage Costs (\$2,425) Postage Rates Increase
31-72-7230-5300-1201	Legal Fees	-	426	5,000	5,000	5,000	0%	
31-72-7230-5300-1300	Utilities	19,165	18,095	21,000	18,000	21,000	0%	Town of Smithfield Utility Costs, Time Warner Cable Account (\$1,200) Substation SCADA, JoCo Utilities-Water Meter at Brogden Sub.
31-72-7230-5300-1700	Equip Maint & Repair	24,837	65,982	65,000	65,000	65,000	0%	Maintenance/Repair of Transformers, Substation Equipment, etc. Includes \$20,000 for building repairs and security upgrades,. Includes \$20,000 for break room makeover.

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	ELECTRIC COMMENTS
31-72-7230-5300-2900	Professional Services	13,787	6,601	15,000	15,000	15,000	0%	Miscellaneous Engineering Fees related to Electric System needs typically by Booth & Assoc. and/or Power Services
31-72-7230-5300-3000	Fuel	16,079	15,913	15,000	12,000	15,000	0%	Monthly Fuel Costs for Electric Department (e.g. bucket trucks, digger derrick, backhoe, trenchers, loader, excavator)
31-72-7230-5300-3100	Vehicle Supplies/ Maintenance	27,783	15,240	20,000	18,000	20,000	0%	Maintenance and Repair of Electric Department Vehicles.
31-72-7230-5300-3300	Supplies/ Operations	180,090	182,821	185,000	185,000	185,000	0%	Miscellaneous Equipment, Supplies, etc. for Electric Crews to maintain Distribution System, connect new customers etc., Annual Maintenance on New Software (\$12,000), Cintas Document Management (\$250), Electric Portion of Copy Machine Contracts (\$2,259), Green Guard First Aid Account (\$600)
31-72-7230-5300-xxxx	East River Supplies					130,000		Supplies needed for East River Growth
31-72-7230-5300-3350	Hurricane		2,001	-				
31-72-7230-5300-3600	Uniform Service	10,511	9,914	12,200	12,200	12,200	0%	Uniform Costs with Unifirst, Purchase of Lineman's (6) boots (\$1,500), Miscellaneous Caps, Fire Resistant t-shirts etc. (\$1,500)
31-72-7230-5300-4401	Misc. /Debit-Credit Card Fee	51,154	67,951	-	-	-	N/A	
31-72-7230-5300-4501	Service Contracts	136,921	144,938	213,000	213,000	223,000	5%	Contracted Monthly Meter Reading Services with Grid One Solutions. 10,000 meters/month @ \$1.37 meter estimated Annual Costs (\$61,200), NC 811 Account (\$1,000), Online Information Services (\$2,500), <b>Tree Trimming Services (\$67,000)</b> , Cutting of Danger trees (\$10,000), Pole Change outs by contractors (\$20,000), Load Management Services by Mike Wilson, Inc. (\$10,000), Miscellaneous Contracted Services <b>Merchant Fee(\$8700 est)</b>
31-72-7230-5300-4502	C.S./Tyler	54,673	38,012	29,140	44,000	29,140	N/A	\$7,284,34 per quarter.
31-72-7230-5300-4504	ESA-BAYWA SOLAR	-	-	-	-	-	N/A	
31-72-7230-5300-4800	Electricity Purchased	12,362,549	12,301,256	12,750,000	12,500,000	12,640,000	-1%	Wholesale Power Purchased from NCEMPA. Decrease of 1.2% effective 4-1-2020
31-72-7230-5300-5710	Economic Development	-	-	100,000	100,000	100,000	N/A	
31-76-7230-5970-9102	Transfer to Electric Capital Projects Fund	847,415	1,215,000	950,000	620,000	620,000	N/A	Design and Construct North Circuit (\$120,000); Voltage Conversion (\$400,000); AMI (\$100,000)
31-76-7230-5500-9104	Contribution to General Fund - Payment in Lieu of Taxes	86,214	86,214	88,500	88,500	88,500	0%	

Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	ELECTRIC COMMENTS
31-76-7230-5970-9108	Transfer to Booker Dairv Road Proj Fund	-	-	-	-	-	N/A	
31-76-7230-5970-9110	Transfer to Electric Fund Capital Reserve	-	-	-	-	75,000	N/A	i/2 bucket truck for purchase in FY 2022
<b>Subtotal</b>		<b>15,222,335</b>	<b>15,652,173</b>	<b>16,052,240</b>	<b>15,425,970</b>	<b>15,883,100</b>	-1%	
31-72-7230-5700-7400	Capital Outlay		-	120,000	120,000	40,000	-67%	
								Work Truck for Meter Reader (\$40,000)
<b>Subtotal</b>		<b>-</b>	<b>-</b>	<b>120,000</b>	<b>120,000</b>	<b>40,000</b>	-67%	
<b>Grand Totals</b>		<b>15,222,335</b>	<b>15,652,173</b>	<b>16,172,240</b>	<b>15,545,970</b>	<b>15,923,100</b>	-2%	<b>Department Budget % Change</b>



Account #	Account Description	FY 18 Actual	FY 19 Actual	FY 20 Adopted Budget	FY 20 Projected	FY 21 Proposed Budget	% CHG	ELECTRIC DEBT SERVICE-CONTINGENCY COMMENTS
31-72-7250-5400-9500	Substation Loan	342,586	342,585	342,586	342,586	342,586	0%	2007 Substation Project Original Note \$5,000,000 @ 4.03% for 20 years. Refinanced in May 2014 \$3,888,730 @3.25% for 13 remaining years. Refinanced in April 2015 @ 2.89% for remaining 12 years. Maturity Date of August 15, 2027
31-72-7250-5400-9501	2015 Equipment Loan	17,385	17,385	8,693	-	-	-100%	Joint Loan 83% Water/Sewer & 17% Electric Original Loan \$491,185 for 5 Years @ 1.55% Semi-annually issued Dec 23, 2014, Maturity Date Nov 5, 2019.
	<b>Subtotal</b>	<b>359,971</b>	<b>359,970</b>	<b>351,279</b>	<b>342,586</b>	<b>342,586</b>	-2%	
31-00-9990-5300-0000	Contingency	303,502	441,990	332,481	-	305,814	-8%	Funds available for unanticipated expenses.
	Salary Adjustment	-	-	-	-	31,000	#DIV/0!	2.5% salary adjustment
	<b>Subtotal</b>	<b>303,502</b>	<b>441,990</b>	<b>332,481</b>	<b>-</b>	<b>336,814</b>	1%	
	<b>Grand Totals</b>	<b>663,473</b>	<b>801,960</b>	<b>683,760</b>	<b>342,586</b>	<b>679,400</b>	-1%	