

**APPLICATION FOR
PERMIT TO DEVELOP
IN FLOOD HAZARD AREA**



Town of Smithfield
Planning Department
350 E. Market Street,
Smithfield, NC 27577
Phone (919) 989-5150

APPLICANT INFORMATION

Owner's Name: _____ Address: _____
 Owner's Telephone: _____ (alternate #) _____
 Builder's Name: _____ Address: _____ Phone: _____

PROPERTY INFORMATION

Site Address/Description: _____ Tax ID#: _____

DESCRIPTION OF WORK (please complete this section in its entirety)

- Proposed Development:** New Construction Alteration or Repair Filling Grading Dredging
- Manufactured Home Other (explain) _____
- Type of Construction:** New Residential New Non-Residential Addition Accessory Structure
 Improvement to Existing Structure Temporary Structure Other (explain) _____
- Is the proposed development in an identified Special Flood Hazard Area (SFHA)? Yes or No
 If **YES**, what flood zone? Floodway AE (1% annual chance/100 year) Shaded X (2% annual chance/500 year)
- If development is in the Floodway, has a **No-Rise Certification** been obtained and attached? Yes or No
- If in a SFHA, has an **Elevation Certificate** been obtained and attached? Yes or No
- List the FIRM map/panel number: _____ Base Flood Elevation at site: _____ ft. m.s.l.
- Required finished floor elevation (including basement)? _____ ft. m.s.l.
- Elevation to which all attendant utilities (including HVAC/elec. equip.) must be installed/flood proofed? _____ ft. m.s.l.
- Will proposed development require alteration of any water course? Yes or No

ALTERATIONS, ADDITIONS OR IMPROVEMENTS TO AN EXISTING STRUCTURE

- What is the estimated market value of the existing structure? \$ _____
- What is the cost of proposed construction? \$ _____
If the cost of construction equals or exceeds 50% of the market value of the structure then the Town's substantial improvement requirements shall apply.

NON-RESIDENTIAL CONSTRUCTION

- Type of flood protection method? Flood-proofing Elevation
- If the structure is flood-proofed, what is the required flood-proofing elevation? _____ ft. m.s.l.

CERTIFICATION

The undersigned hereby makes application for a permit to develop in a designated flood hazard area. The work to be performed is described above and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the Town of Smithfield Unified Development Ordinance, Article X, Flood Damage Prevention, Non-Coastal Regular Phase and with all other applicable local, state and federal regulations. All necessary required permits and documentation are attached.

SURVEYOR SIGNATURE/SEAL:

APPLICANT SIGNATURE/DATE:

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Town of Smithfield
Planning Department
350 E. Market Street,
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Phone (919) 934-2116

ADMINISTRATIVE (Town Staff Only)

Staff Signature/Date

1. **Proposed development (check one):**

- Is subject to applicable flood damage prevention standards.
- Is exempt from flood damage prevention standards.

2. A filing fee of \$_____ was paid on _____, 20____.

3. Permit issued on _____, 20____.

4. Work inspected by: _____.

5. Certificate of Compliance for as-built construction issued _____, 20____.

6. As-Built elevation of lowest floor? _____ ft. m.s.l.

Elevation Certificate attached? Yes or No

7. As-Built flood-proofing elevation? _____ ft. m.s.l.

Flood Proofing Cert. attached? Yes or No

8. **Permit Denial:**

Permit denied on _____, 20____.

Reason for denial: _____

9. **Appeals:**

Appealed on _____, 20____.

Appeal heard on _____, 20____.

Decision of the Board: _____

Please copy for your records