



# Town of Smithfield

2025-2026

## Planning Department Fees

### Permit Fees (10-10-3400-3400-0002) (15)

|  |                     |       |
|--|---------------------|-------|
| Driveway Permits   | \$25                | _____ |
| Right-of-Way Utility Street Cuts                             | \$25                | _____ |
| Right-of-Way Encroachment                                    | \$300               | _____ |
| Re-Advertising a Public Hearing at Applicant's Request       | \$200               | _____ |
| Sign Permits (10-10-3400-3400-0001) (23)                     | \$50                | _____ |
| Special Use Permit (General SUP) (10-10-3400-3400-0003) (24) | \$400               | _____ |
| Manufactured Home Park (10-10-3400-3400-0005) (25)           | \$300 + \$5 per lot | _____ |
| Street Vendor Fee (Food Trucks)                              | \$100               | _____ |
| Temporary Use Permit (Town Council Approval Required)        | \$100               | _____ |
| Wireless Communication (Small Cell)                          | \$50                | _____ |
| Zoning Permit Single Family, Two Family                      | \$25                | _____ |
| Zoning Permit Commercial, Multi-Family and Home Occupation   | \$100               | _____ |
| Certificate of Appropriateness Application                   | \$100               | _____ |

### Plan Review Fees

|  |                       |       |
|--|-----------------------|-------|
| Site Plan/Construction Plan Review (10-10-3400-3400-0005) (25) | \$300 + \$50 per acre | _____ |
|--|-----------------------|-------|

### Storm Water (10-40-3400-3400-0004) (17)

|  |                                      |       |
|--|--------------------------------------|-------|
| Storm Water Permit-Residential and Non-Residential     | \$100/disturbed acre (\$850 minimum) | _____ |
| Storm Water Permit – Exempt fee                        | \$300                                | _____ |
| <b>Annual Inspection Fee (If conducted by Town)</b>    |                                      | _____ |
| Storm Water Management Facility (less than 1 acre)     | \$750                                | _____ |
| Storm Water Management Facility (1 acre to 3 acre)     | \$1,000                              | _____ |
| Storm Water Management Facility (greater than 3 acres) | \$1,250                              | _____ |

### Subdivision (10-10-3400-3400-0005) (26)

|   |                     |       |
|---|---------------------|-------|
| Exempt/Easement/Recombination Plat                      | \$50                | _____ |
| Minor Subdivision                                       | \$100 + \$5 per lot | _____ |
| Major Subdivision Preliminary Plat & Construction Plans | \$500 + \$5 per lot | _____ |
| Major Subdivision Final Plat                            | \$250               | _____ |

### Zoning Fees (10-10-3400-3400-0005) (25)

|   |                     |       |
|---|---------------------|-------|
| Appeal from UDO Administrator Decision                  | \$400               | _____ |
| Rezoning  | \$400               | _____ |
| Planned Unit Development/ Conditional Rezoning          | \$400 + 10 per acre | _____ |
| Variance Application                                    | \$400               | _____ |
| Zoning Letter/FOIA Requests (10-10-3400-3400-0002) (15) | \$100               | _____ |
| Zoning Text Amendment                                   | \$400               | _____ |

### Other Fees (10-10-3400-3400-0002) (15)

|   |                  |       |
|---|------------------|-------|
| Annual Locally Grown Agricultural Sales | \$100            | _____ |
| Flood Certification Letter              | \$100            | _____ |
| System Development Fees                 | See Fee Schedule | _____ |
| Water (30-71-3500-3523-0010)            | See Fee Schedule | _____ |
| Sewer (30-71-3500-3525-0010)            | See Fee Schedule | _____ |
| Oversized Map Copies                    | \$10             | _____ |
| Street Closure Petition                 | \$300            | _____ |

**Applicant Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_ **Total Due:** \_\_\_\_\_

**Project/Event Name:** \_\_\_\_\_ **Paid By:** Cash    Check # \_\_\_\_\_    Credit Card