

The Smithfield Town Council met in regular session on Tuesday, May 6, 2025 at 7:00 p.m. in the Council Chambers of the Smithfield Town Hall, Mayor M. Andy Moore presided.

Councilmen Present:

Marlon Lee, District 1
Sloan Stevens, District 2
Travis Scott, District 3
Dr. David Barbour, District 4
John Dunn, At-Large
Stephen Rabil, At-Large

Councilmen Absent
Roger Wood, Mayor Pro-Tem

Administrative Staff Present
Michael Scott, Town Manager
Elaine Andrews, Town Clerk
Ted Credle, Public Utilities Director
Jeremey Daughtry, Fire Chief
Lawrence Davis, Public Works Director
Andrew Harris, Finance Director
Pete Hedrick, Chief of Police
Gary Johnson, Parks & Rec Director
Shannan Parrish, HR Director
Stephen Wensman, Planning Director

Also Present

Robert Spence, Jr., Town Attorney

Administrative Staff Absent

CALL TO ORDER

Mayor Moore called the meeting to order at 7:00 pm.

INVOCATION

The invocation was given by Councilman David Barbour followed by the Pledge of Allegiance.

APPROVAL OF AGENDA:

Councilman John Dunn made a motion, seconded by Councilman Stephen Rabil, to approve the agenda; Unanimously approved with amendment as follows:

Mayor Andy Moore wished to move Consent agenda item 4, Budget Ordinance Amendment: Pay Study Increases to Business Item No. 2 for discussion. This would move Budget Discussions to Business Item No. 3.

Councilman Marlon Lee wished to move Consent agenda item No. 6, Resolution in opposition to HB 765 to Business Item No. 4 for general discussion. The mayor stated that this item can be moved to Business item No. 3 and Budget Discussions could become item No. 4.

PRESENTATIONS:

1. Proclamation Recognizing May 4th through May 10th Municipal Clerk's Week 2025

Mayor Andy Moore read the proclamation declaring May 4th – 10th, 2025 as Municipal Clerk's Week, that recognized all municipal clerks. He thanked Smithfield's Town Clerk, Elaine Andrews.

TOWN OF SMITHFIELD PROCLAMATION

PROFESSIONAL MUNICIPAL CLERKS WEEK MAY 4 to MAY 10, 2025

WHEREAS, in 1984 and 1994, Presidents Ronald Reagan and Bill Clinton, respectively, signed a Proclamation officially declaring Professional Municipal Clerks Week the first full week of May; and

WHEREAS, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, The Office of the Professional Municipal Clerk is the oldest among public servants; and

WHEREAS, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing body and agencies of government at multiple levels; and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

WHEREAS, The Professional Municipal Clerk serves as the information center of functions of local government and the community.

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, county and international professional organizations.

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

BE IT RESOLVED, that I, M. Andy Moore, Mayor of Smithfield, along with the Smithfield Town Council, do hereby proclaim the week of May 4th through May 10th, 2025 as

Professional Municipal Clerks Week

and further extend appreciation to our Professional Municipal Clerk, Elaine Andrews, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

M. Andy Moore, Mayor

2. Proclamation Recognizing Public Works Week 2025 May 18th through May 25th

Mayor Andy Moore read the proclamation declaring May 18, 2025 through May 25, 2025 as Public Works Week. The mayor stated I urge all citizens to pay tribute to our public works employees and to recognize the substantial contributions they make to protecting our health, safety and advancing quality of life for all say thank you. To our entire staff for everything that you do every single day to make our town a better place.

TOWN OF SMITHFIELD PROCLAMATION
PUBLIC WORKS RECOGNITION WEEK MAY 18-24, 2025
“People, Purpose, Presence”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of the Town of Smithfield; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are responsible for improving our streets, enhancing the appearance of the Town, maintaining the Town's fleet, and maintaining the solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens and civic leaders in the Town of Smithfield to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in our community; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association,

NOW THEREFORE, I, M. Andy Moore, Mayor of Smithfield, along with the members of the Smithfield Town Council, do hereby proclaim the week of May 18- 24, 2025, as

National Public Works Week

I urge all citizens pay tribute to our public works employees and to recognize the substantial contributions they make to protecting our health, safety, and advancing quality of life for all.

M. Andy Moore, Mayor

3. FY 2023-2024 Audit Presentation

Finance Director Andrew Harris addressed the Council to present Mr. Allen Thompson of Thompson, Price, Scott, Adams & Co., PA for review of the Town of Smithfield's 2023-2024 Audit.

Mr. Allen Thompson from Thompson, Price, Scott, Adams, and Company presented the 2023-2024 audit with the following key highlights: Financial Overview:

- Unmodified (highest level) audit report
- Total general fund balance: \$22.8 million
- Unavailable fund balance: \$2.8 million
- Restricted, committed, and assigned funds: \$4.5 million
- Total general fund expenditures: \$15,009,983
- Fund balance available percentage: 124.65%
- Unassigned fund balance: \$17.6 million
- Cash and Asset Highlights:
- General fund cash: \$21 million (highest in five years)
- Electric fund cash: \$11.9 million

- Water/sewer fund cash: \$16.8 million
 - Water/sewer total fixed assets: \$46 million
 - Accumulated depreciation: Almost \$15 million
- Notable Achievements:
- Property tax collection rate: 99.93% (described as "incredible")
 - Revenues exceeded expenditures in:
- * General Fund: \$3.5 million positive * Electric Fund: Minus \$26,000 * Water/Sewer Fund: \$2.4 million
- positive Thompson emphasized the town's strong financial position, noting the high collection rates and fund balances would be viewed favorably by the state treasurer's office if the town sought future funding.

A copy of the Town of Smithfield's FY 2023-2024 audit report was presented to the Board, and is entered as part of the record on file in the office of the Town Clerk.

Allen also mentioned two audit items, which required a response from the Town. One was for late submission of the audit and a correction of an issue with previously issued receivables due to the billing cycle. Allen stated he was happy to answer any questions from the Board.

Councilman Travis Scott asked for clarity for revenues over expenditures before transfers referenced on page seven of the audit report. Allen stated this was really looking at operations prior to any transfers between funds. Finance Director Andrew Harris added that the only transfers we have are among Capital Projects. He stated we do not have any transfers from electric to electric or from water to general fund.

Mayor Andy Moore commented that this is a fantastic audit. He asked the auditors if there were any concerns they could see anywhere. The auditor, Allen Thompson, stated this was a really good audit, and with the percentages being very high it means you're very strong which is healthy for the town as a whole as you continue to grow.

Mayor Moore asked Allen to explain the group weighted average. Allen described changes in how local government financial audits are compared. Previously, towns were grouped by population size, which provided meaningful comparisons. Around June 30, 2023-2024, a new method was introduced that categorizes towns based on budget size: those over \$100 million and those under \$100 million. This change disrupted the traditional peer group analysis, making financial comparisons less precise. Before this shift, population-based groupings offered more relevant insights into a town's financial performance. Allen emphasizes that despite these new categorization challenges, Smithfield's financial metrics remain strong, particularly its exceptional tax collection rate. The high collection rate is praised as a testament to the town's staff effectiveness, citizen responsibility, and financial reliability. It provides confidence in the town's ability to predict and collect revenue, which is crucial for accurate budgeting and financial planning. The auditor acknowledges the complexity of the new grouping system while maintaining that Smithfield's financial health remains impressive, regardless of how it might be categorized.

Mayor Andy Moore praised the town's high tax collection rate by highlighting two key contributors: the county tax collection staff and the citizens of Smithfield. He emphasized that citizens' tax payments are crucial, directly enabling the town to provide services and amenities. Moore's comments celebrated the community's civic responsibility, presenting tax payment as a collective effort that sustains municipal operations.

Councilman Travis Scott asked about the 31% of intergovernmental revenue shown on page 10 of the audit report. Specifically, he sought clarification on what constitutes this revenue category, using "pay in lieu of taxes" or taxes related to equipment ownership as potential examples. He was seeking a comprehensive explanation of the types of revenue that fall under the intergovernmental revenue classification. Allen stated on page 63 of your larger book, it will give you the details on that there's an unrestricted and a restricted intergovernmental revenue. It includes everything from Franchise Tax, local option sales tax, etc.; then you have permits and fees as well. It gives you a pretty good breakdown on page, 63 and 64. Councilman Scott thanked Allen for the clarification.

Mayor Moore and council members expressed appreciation for the positive audit results and strong financial position of the town. They commended staff for their efforts in achieving these results.

4. Downtown Traffic Study and NCDOT Recommendations

Planning Director Stephen Wensman addressed the Council. He introduced representatives Andy Brown and Sam Lawhorn from NCDOT to present recommendations from the downtown traffic study. He noted that his presentation was a rehash of information presented to the Council on a prior date.

Sam Lawhorn from NCDOT reviewed traffic and safety data for the downtown corridor, noting that reported crash rates were 3.5 times higher than what they considered a critical rate for safety. He stated that fifty percent of reported crashes were parked vehicle hits or side swipes. Lawhorn stated the traffic study presents two main alternatives:

Alternative 1:

- *Retain parking on one side of the street; the south side, with the north side having very little buffer*

Lawhorn discussed retaining parking on the south side of Market Street while maintaining the four-lane cross section. This option would result in minimal impacts to the roadway and sidewalks. The lane widths would be 10 to 11 feet, which is slightly narrower than the NCDOT standard of 12 feet for urban sections. Lawhorn noted that the outside lanes would be 11 feet wide, with inside lanes at 10 feet. The parking would be expanded to 8 or 9 feet, closer to standard sizing. However, he expressed significant concerns about pedestrian safety, particularly the reduced separation between motor vehicles and pedestrians. The recommendation highlighted potential risks, such as large vehicles like 18-wheelers being just a few feet from sidewalks, with mirrors potentially overhanging into pedestrian spaces. The primary drawback of this alternative was the increased danger to pedestrians, with parked cars creating visibility and safety challenges along the street.

Alternative 2:

- *Remove all on-street parking and widen sidewalks*

In the second alternative, Sam Lawhorn discussed widening sidewalks, which was the NCDOT's preferred option. This approach would require relocating the current curb line and addressing drainage and utility issues, which would be costly.

To mitigate the high implementation cost, Lawhorn suggested using temporary plastic curbing to create a buffer between pedestrians and traffic. This would be a lower-cost interim solution with a long-term goal of constructing new, wider sidewalks.

The benefits of this alternative include:

- Creating 11-foot lanes throughout the street
- Reducing side-swipe crashes
- Providing future opportunities for landscaping
- Allowing potential outdoor dining spaces
- Creating a temporary street scape project with potential for future beautification

Lawhorn emphasized that while this option would eliminate on-street parking, the town still has sufficient parking capacity. To address premium parking concerns, NCDOT recommended implementing one-way pairs from East Church Street to Bridge Street, which would allow for angled parking and potentially create a pedestrian refuge island near the courthouse.

The estimated construction cost for these one-way pairs and Market Street improvements would be approximately \$400,000. The NCDOT representative suggested potentially incorporating this project into their federal funding application to support the town's infrastructure improvements.

Lawhorn also recommended converting some downtown streets to one-way pairs to allow for angled parking. He suggested NCDOT would remove existing road markings and add new signals and markings to aid in directing a new circular traffic pattern for Second, Johnston and Third Streets to accommodate the one-way pairs.

Council members expressed concerns about impacts to businesses from removing parking and changing traffic patterns to one-way pairs.

NCDOT representative Lawhorn, stressed NCDOT's safety liability concerns with regard to the current downtown traffic situation. The primary safety issues stem from:

- Narrow lanes
- Parking configurations
- Potential pedestrian risks

Lawhorn emphasized that from NCDOT's perspective, they cannot continue to allow conditions that present such high liability risks. He noted that NCDOT's primary concern is creating a safer environment for both vehicles and pedestrians, even if it means potentially disrupting current downtown parking and traffic patterns. Lawhorn emphasized that their recommendations are driven by a critical need to reduce safety risks and potential liability for the state transportation department.

Councilman Sloan Stevens expressed significant concerns about the potential negative impact of proposed traffic changes and loss of parking for downtown businesses. He emphasized that the NCDOT's recommendations, while focused on traffic flow, do not adequately consider the needs of local businesses. Councilman Stevens stressed that solving one traffic problem could potentially create additional challenges for the downtown area. He was particularly worried that reducing parking and changing traffic patterns might harm the economic vitality of downtown Smithfield. While acknowledging the NCDOT's primary goal of moving traffic safely, Stevens stressed that the proposed solutions do not sufficiently support the town's broader objectives of creating a vibrant, accessible downtown environment. He suggested that the Town not be hasty with a decision that may push our businesses out of downtown by taking away parking.

Mayor Andy Moore acknowledged the need to address improper parking and pedestrian safety, while challenging the NCDOT's approach to traffic management. He stated NCDOT approved Market Street with the Streetscape project years ago. Mayor Moore acknowledged the NCDOT's safety concerns while echoing Councilman Scott and Steven's reservations about how the proposed solution may negatively impact downtown businesses.

Mayor Andy Moore expressed the need to address cars parking on sidewalks. Noting the Town's investment in the Streetscape project, he stated that cars parking on the sidewalk are damaging pavement and infrastructure as well as posing danger to pedestrians and other drivers.

Mayor Moore stated that the study shows there is no parking space problem, but a problem with people wanting to park directly in front of downtown businesses. With that being said, he would hate to eliminate any Main Street parking.

Moore stated, conceptually he feels the two-way street pairs is a good idea—not that he was advocating for anything that takes parking away from downtown. However, Moore suggested that drivers would naturally adapt to traffic changes, referencing a previous bridge closure that caused minimal disruption.

Mayor Moore was particularly critical of the current traffic light sequencing, comparing Smithfield unfavorably to other cities with more pedestrian-friendly traffic flow. He suggested that perhaps reducing Market Street from

four lanes to two may help to slow down traffic. Lawhorn said this may instead create significant traffic congestion. He also added that enforcement of the speed limit downtown may help reduce speeding.

NCDOT representative Addison Gaines highlighted an overlooked pedestrian safety benefit in the proposed traffic plan. By removing street parking and creating a buffer space on each side of the street, the plan would allow for curb extensions at crosswalks, significantly improving pedestrian visibility. Currently, parked cars create dangerous blind spots, preventing drivers from seeing pedestrians until they step into the street. With the proposed design, sidewalks would extend four to five feet into the buffer space, making pedestrians more visible to oncoming traffic. While acknowledging that pedestrians wouldn't necessarily stand directly on the edge, Gaines emphasized that the design would create a clear line of sight between pedestrians and drivers, potentially reducing the risk of accidents. This approach addresses a critical safety concern by eliminating the visual obstruction created by parked vehicles and providing a more open, visible space for pedestrians to cross the street safely.

Andy Brown, an NCDOT division engineer, shared historical context about a previous traffic study conducted 15-20 years ago. At that time, they had examined the possibility of reducing Market Street to two lanes with a center turn lane. However, the traffic volume was so high that the level of service would have completely deteriorated. Brown noted that traffic volumes have only increased since that initial study, making a two-lane configuration even more challenging. He emphasized that reducing the road to two lanes would create significant traffic congestion, particularly with the current parking configuration, as any vehicle pulling in or out of a parking space would cause the entire traffic flow to stop. He stated they can't support making a change like that with just *hoping* people go another route.

There was continued discussion by the Board for possible alternatives to address downtown traffic concerns and pedestrian safety, while advocating for the Town's downtown businesses with regard to parking. Mayor Moore stated he was also favorable to wider sidewalks with barriers for safety that were aesthetically pleasing, particularly for our annual and other downtown events. It was the consensus of the Board to request that NCDOT continue exploring options for solutions that balance traffic flow, safety, and downtown vitality. Mayor Moore thanked NCDOT for their presentation and ongoing partnership with the town.

Councilman David Barbour asked the NCDOT representative what the timeline was to make a decision. Lawhorn stated they hoped to seek funding by the following month, and if funding was received implementation would take twelve months. Councilman Barbour asked ultimately whose decision is it to implement corrective traffic and parking measures in downtown. Lawhorn acknowledged that the decision was NCDOT's responsibility and roadway to maintain, but they want to be good partners with the Town.

PUBLIC HEARING:

1. West Smithfield Elementary School Site Annexation (ANX-25-02) Johnston County Education Department has submitted a petition for voluntarily satellite annexation of the West Smithfield Elementary site, 27.78-acres, to the Town of Smithfield.

Councilman David Barbour made a motion, seconded by Councilman Sloan Stevens, to open the public hearing; unanimously approved.

Planning Director Stephen Wensman, presented the satellite annexation request for the 27.78-acre West Smithfield Elementary School site. He noted minimal impacts to town services, as most are already provided to the area, other than added school resource officer coverages. He stated the satellite annexation petition was certified by the Town Clerk to be sufficient, and the last step in the annexation process was this public hearing. He recommended the Board approve the satellite annexation request.

Councilman Travis Scott asked, given this was a satellite annexation, were there any restrictions to future annexations. Wensman stated there was special legislation that gives the Town unlimited satellite annexation. Most other towns are limited to 10%.

Attorney Bob Spence highlighted the strategic importance of the current annexation from a long-term urban development perspective. By annexing this area near Highway 40 on the north side of Smithfield, the town is positioning itself for future growth and preventing fragmented development.

Councilman Barbour asked if there would be signage that states the area is within Smithfield's city limits, noting it was something to think about.

Mayor Andy Moore asked the Police and Fire Chief if they foresee any issues with coverage of the area from a staffing standpoint for daily operations. Both acknowledged this was already in their coverage area.

Councilman Marion Lee asked if the new SRO would start next school year. Police Chief Hedrick answered yes, but that there was some push to get coverage out there sooner.

Mayor Moore asked if there was anyone in attendance that wished to speak on the matter.

Tia Overway, attorney, appeared on behalf of the Johnston County Board of Education; also Dr. David Pierce, Assistant Superintendent, spoke in support of the annexation request and were available to answer any questions from the Board. Councilman Lee thanked Dr. Pierce for addressing concerns about law enforcement coverage for East Smithfield students attending West Smithfield Elementary.

Mayor Moore asked if there were any questions from Council. There were none.

With no further public comments, Mayor Moore entertained a motion to close the public hearing.

Councilman David Barbour made a motion, seconded by Councilman John Dunn to close the public hearing; unanimously approved.

Councilman David Barbour made a motion, seconded by Councilman Steve Rabil to adopt Ordinance 526-2025, the satellite annexation extending the limits of the town of Smithfield within the next six months. Unanimously approved.

ORDINANCE NO. 526-2025 TO EXTEND THE CORPORATE

LIMITS OF THE TOWN OF SMITHFIELD, NORTH CAROLINA

WHEREAS, the Town Council has been petitioned under G.S. 160A-58.1 to annex the area described below; and

WHEREAS, the Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held in the Council Chambers of the Smithfield Town Hall at 7:00 pm on May 6, 2025 after due notice by publication in the Johnstonian News on April 23, 2025; and

WHEREAS, the Town Council finds that the area described therein meets the standards of G.S. 160A-58.1 (b), to wit:

- a. The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the corporate limits of the Town;
- b. No point on the proposed satellite corporate limits is closer to another municipality than to the Town;
- c. The area described is so situated that the Town will be able to provide the same services within the proposed satellite corporate limits that it provides within the primary corporate limits;
- d. No subdivision, as defined in G.S. 160A-376, will be fragmented by this proposed annexation;
- e. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, does not exceed ten percent of the area within the primary corporate limits of the Town of Smithfield; and

WHEREAS, the Town Council further finds that the petition has been signed by all the owners of the real property in the area who are required by law to sign; and

WHEREAS, the Town Council further finds that the petition is otherwise valid, and that the public health, safety and welfare of the Town and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Smithfield, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-58.2, the following described non-contiguous territory is hereby annexed and made part of the Town of Smithfield, as of May 6, 2025:

BEGINNING at an iron pipe set in the southern right of way line of Black Creek Road near its intersection with North Carolina Highway 210, said stake being located North 85 degrees 19 minutes 58 seconds East 5231.40 feet from N.C.G.S. monument "Albert AZ MK 2", having coordinates: N= 194365.988 M and E = 661617.612 M, said beginning point being further identified as a common corner with the lands of Oris Edwin Matthews, Jr., described in the deed of record in Book 841, page 375, Johnston County Registry, and from said beginning point the lines runs thence with the right of way line of Black Creek Road and North Carolina Highway 210 North 51 degrees 10 minutes 11 seconds East 63.09 feet and North 58 degrees 47 minutes 09 seconds East 354.27 feet to an iron pipe, a new corner with the 6.00 acres parcel shown on the plat hereinafter mentioned; thence a new line South 74 degrees 19 minutes 52 seconds East 797.79 feet to an iron pipe set in the western right of way line of Galilee Road (N.C.S.R. 1341); thence with the right of way line of Galilee Road South 01 degrees 22 minutes 52 seconds West 1007.17 feet to an iron pipe, corner with the lands of Bolton W. Jones, Jr. and where the right of way intersects a ditch; thence with Jones' line, the run of the ditch, South 74 degrees 38 minutes 43 seconds West 710.34 feet to an iron pipe at the confluence of two ditches, a common corner with the lands of Oris E. Matthews, Jr., described in the deed of record in Book 1386, page 38; thence with the Matthews line and with the run of a ditch North 44 degrees 01 minute 17 seconds West 168.0 feet and North 24 degrees 30 minutes 02 seconds West 490.31 feet to an iron pipe; thence continuing with the Matthews line and with the line of the lands of Oris Edwin Matthews, Jr., described in the deed of record in Book 841, page 375, and with the run of a ditch, North 01 degree 01 minute 04 seconds East 218.23 feet and North 13 degrees 16 minutes 02 seconds West 413.14 feet to an iron pipe, the point and place of beginning and containing 27.78 acres, more or less, according to a plat and survey by Southwind Surveying and Engineering, Inc. dated May 29, 2002, styled "Survey for Johnston County Board of Education - Putnam Tract," a copy of which appears of record in Plat Book 60, page 292, Johnston County Registry, to which reference is hereby made for a more particular description.

Section 2. Upon and after May 6, 2025, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the Town of Smithfield and shall be entitled to the same privileges and benefits as other parts of the Town of Smithfield. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the Town of Smithfield shall cause to be recorded in the office of the Register of Deeds of Johnston County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy this ordinance. Such a map shall also be delivered to the Town Board of Elections, as required by G.S. 163-288.1.

Adopted this 6th day of May, 2025.

M. Andy Moore, Mayor

ATTEST:

Elaine S. Andrews, Town Clerk

CITIZEN'S COMMENTS:

- Elizabeth Temple, from 904 Chestnut Drive, addressed multiple topics during her citizen comment. She suggested building a parking garage as a solution to downtown parking issues. She disclosed her previous "nay" vote on the old hotel building, mentioning she was recently informed about potential asbestos. Temple expressed disapproval of "pint of no return" signs in the historic downtown social district, believing they damage the area's appearance. She advocated for creating a town festival honoring town founder John Smith Junior and Ava Gardner and suggested a larger July 4th celebration. She criticized the town's spending, particularly the removal of Bradford pear trees, which she believed the trees improved visual appearance and provided shade. Temple noted residents were not consulted about tree removal. Temple announced her intention to file for Town Council District Two seat on July 7, 2025, stating she would not run again afterward. She emphasized her commitment to attending all town hall meetings and promised not to participate in meals. Her comments reflected concerns about downtown development, municipal spending, and a desire for more community-involved decision-making.
- Elisa Bizzell, a South Smithfield resident, expressed ongoing concerns about safety on Martin Luther King Jr. Drive. She emphasized that the traffic situation is worsening, particularly with vehicles coming off Interstate 95. Bizzell described dangerous driving behaviors, such as drivers passing slower vehicles by using oncoming traffic lanes. She highlighted the increasing risk to children and elderly residents as summer approaches and school lets out. Bizzell stressed that current speed monitoring methods, like speed display signs, are ineffective, as drivers only temporarily reduce speed when passing the device. Her primary concern was preventing a potentially fatal accident. She urged the council to take action before a child or elderly person is seriously injured, noting the proximity of apartments and the potential for vehicles to jump curbs. Bizzell committed to continuing to raise this issue until meaningful safety improvements are implemented.
- Sonny Howard, town resident, began by referencing previous comments made on April 1st concerning telephone system issues. He acknowledged advice from Shannon Parrish to be more patient and expressed his own struggle with patience. Mr. Howard offered a comprehensive apology to the town manager and council members for his previous comments. He emphasized that he does not take things personally and has been accustomed to challenging interactions throughout his life. He mentioned that Councilman Barbour had previously agreed with some of his concerns about the telephone system. He reiterated his commitment to not being "too big to apologize" and expressed a genuine desire to make amends for his previous criticisms and any potential misunderstandings from his earlier statements about the town's telephone system.

Councilman David Barbour made a motion, seconded by Councilman John Dunn to approve the Consent Agenda as amended. Unanimously approved.

CONSENT AGENDA:

1. **Board Appointments:**
 - **Board of Adjustment**
 - a. Gregory Evans has submitted an application for appointment to the Board of Adjustment
 - b. Jason Evans has submitted an application for appointment to the Board of Adjustment
 - **Appearance Commission**
 - a. Pamela Yelle has submitted an application for appointment to the Appearance Commission
2. **Approval of Minutes**
 - a. March 13, 2025 – FY 2025-2026 Budget Session
 - b. March 13, 2025 – Closed Session Minutes
3. **Consideration and request for approval of Budget Ordinance Amendment - Capital Reserve Fund**

TOWN OF SMITHFIELD

BE IT **ORDAINED** by the Town Council of the Town of Smithfield, North Carolina, that the following amendment is made to the budget ordinance for the fiscal year ending June 30, 2025:

Section 1: To amend the General Fund, the estimated revenues are to be changed as follows:

(See Attachment A)

Section 2: To amend the Water and Sewer Fund, the estimated revenues are to be changed as follows:

(See Attachment B)

Section 3: To amend the Electric Fund, the estimated revenues are to be changed as follows:

(See Attachment C)

Section 4: To amend the Water and Sewer Capital Project Fund, the appropriations estimated revenues are to be changed as follows:

(See Attachment D)

Section 5: To amend the General Capital Project Fund, the appropriations and estimated revenues are to be changed as follows:

(See Attachment E)

Section 6: To amend the Electric Capital Project Fund, the appropriations and estimated revenues are to be changed as follows:

(See Attachment F)

Section 7: To amend the Water Sewer Capital Reserve Fund, the estimated revenues are to be changed as follows:

(See Attachment G)

Section 8: To amend the General Capital Reserve Fund, the estimated revenues are to be changed as follows:

(See Attachment H)

Section 9: To amend the Electric Capital Reserve Fund, the estimated revenues are to be changed as follows:

(See Attachment I)

All expenditures in the Capital Reserve Funds have been committed by Town Council and funds need to be properly transferred to the appropriate funds to meet general statute requirements and account for capital reserves consistently.

Section 10: Copies of the budget amendment shall be furnished to the Clerk of the Town Council, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 6th day of May 2025 by the Smithfield Town Council.

M. Andy Moore, Mayor

ATTEST:

Elaine Andrews, Town Clerk

~~4. Consideration and request for approval of Budget Ordinance Amendment – Pay Study Increases~~

5. Consideration and request for approval to adopt Resolution No. 772 (11-2025) for Capital Reserve Funds – Water and Sewer Fund

Town of Smithfield
Resolution No. 772 (11–2025)
Capital Reserve Fund Resolution

WHEREAS, there is a need in the Town of Smithfield to provide funds for future capital projects related to its combined water and wastewater system, and to make debt payments on existing debt related to past capital projects for its water and wastewater system, and WHEREAS, NCGS 159-18 authorizes the creation of the capital reserve fund, and WHEREAS, NCGS 162A, Art. 8 requires that all system development fee proceeds be accounted for in a capital reserve fund,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD THAT

Section 1. The Governing Board hereby creates a Capital Reserve Fund for the purpose of funding the following capital projects related to the Town's water and wastewater system:

Vacuum Truck. This project is to replace the large vacuum truck used to clean sewer lines and assist utility crews during water and sewer leaks. Currently, the Town anticipates funding of 100% from Water and Sewer Fund transfers (\$575,000), 2024-2025 \$350,000 and 2025-2026 \$225,000, respectively.

The 2024-2025 appropriation from the budget ordinance to the CRF of Water and Sewer transfers for this purpose of \$350,000.

Section 2. This CRF shall remain effective until all the above-listed projects, and any projects added in the future, are completed. The CRF may be amended by the governing board as needed to add additional appropriations, modify or eliminate existing capital projects, and / or add new capital projects.

Section 3. This resolution shall become effective and binding upon its adoption.

Adopted this day May 6, 2025.

M. Andy Moore, Mayor

ATTEST:

Elaine Andrews, Town Clerk

~~6. Consideration and request for approval to adopt Resolution No. 773 (12-2025) in opposition to House Bill 765~~

7. Consideration and request for approval to adopt Resolution No. 774 (13-2025) for a DSDC Board Appointment

TOWN OF SMITHFIELD
RESOLUTION NO. 774 (13-2025)
Supporting an Appointment to the Downtown Smithfield
Development Corporation's Board of Directors

WHEREAS, The Smithfield Town Council has received a request from the Downtown Smithfield Development Corporation's Board of Directors to appoint a member to its Board; and

WHEREAS, pursuant to Article VII of the Downtown Smithfield Development Corporation's By-Laws, the Town Council must approve any appointments/ reappointments to the Board of Directors by Resolution; and

WHEREAS, the Downtown Smithfield Development Corporation Board of Directors has recommended the new appointment of Julia W. Narron; and

WHEREAS, the Town Council is asked to consider this appointment and make a determination.

NOW THEREFORE, BE IT RESOLVED, the Town Council does hereby approve the appointment of Julia W. Narron to the Downtown Smithfield Development Corporation's Board of Directors.

Adopted this the 6th day of May, 2025

M. Andy Moore, Mayor

Attest:

Elaine Andrews, Town Clerk

8. **Special Event - Blessing of the Bikes Event:** Bulldog Harley-Davidson is requesting to hold Blessing of the Bikes at 1043 Outlet Center Drive on May 3rd, 2025. This event will run from 11:00 am-4:00 pm and it will have amplified sound between 11:00 am-2:00pm. A food truck will be on-site selling food.

9. **Special Event - Bike Night Event:** Bulldog Harley-Davidson is requesting to hold Bike Night at 1043 Outlet Center Drive on May 8th, 2025. This event will run from 5:00pm-8:00pm and it will have amplified sound during those same times. A food truck will be on-site selling food

10. **Special Event - Test Ride Days:** Bulldog Harley-Davidson is requesting to hold Test Ride Days at 1043 Outlet Center Drive on May 10th, 2025. This event will run from 11:00am-4:00pm and it will have amplified sound between 12:00pm-3:00pm. A food truck will be on-site selling food.
11. **Special Event – Test Ride Days 2:** Bulldog Harley-Davidson is requesting to hold Test Ride Days 2 at 1043 Outlet Center Drive on May 17th, 2025. This event will run from 11:00am-4:00pm and it will have amplified sound between 12:00pm-3:00pm. A food truck will be on-site selling food.
12. **Special Event – Memorial Day Weekend Event:** Bulldog Harley-Davidson is requesting to hold a Memorial Day Weekend Event at 1043 Outlet Center Drive on May 24th, 2025. This event will run from 11:00am-4:00pm and it will have amplified sound between 12:00pm-3:00pm. A food truck will be on-site selling food.
13. **Special Event – Bike Night 2:** Bulldog Harley-Davidson is requesting to hold Bike Night 2 at 1043 Outlet Center Drive on May 29th, 2025. This event will run from 5:00pm-8:00pm and it will have amplified sound during those same hours. Holy Fries food truck will be on-site selling food.
14. **Special Event – Bulldog Harley-Davidson Grand Reopening:** Bulldog Harley-Davidson is requesting to hold their Grand Opening Event at 1043 Outlet Center Drive on May 31st, 2025. This event will run from 11:00am-8:00pm and it will have amplified sound during 4:15pm-9:00pm. Food trucks will be on-site selling food. A Harley Stunt Show will be scheduled and there will be two concerts.
15. **Consideration and request for approval of Sick Leave Donation Request**
16. **New Hire Report**

Background

Per Policy, upon the hiring of a new or replacement employee, the Town Manger or Department Head shall report the new/replacement hire to the Council on the Consent Agenda at the next scheduled monthly Town Council meeting.

In addition, please find the following current vacancies:

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>
Assistant Town Manager	General Government	10-10-4100-5100-0200 30-71-7220-5100-0200 31-72-7230-5100-0200
Police Officer (1 position)	Police	10-20-5100-5100-0200
Police Officer – SRO	Police	10-20-5100-5100-0200
Public Works Crew Leader (Streets)	PW – Streets	10-20-5100-5100-0200
Street Maintenance Worker	PW – Streets	10-30-5600-5100-0200
PT – Facility Maintenance Worker	PW – Appearance	10-60-5500-5100-0200
Administrative Support Specialists P & R	Parks and Recreation	10-60-6200-5100-0200
Utility Line Mechanic	PU – Water/Sewer	30-71-7220-5100-0200
Electric Line Technician	PU – Electric	31-72-7230-5100-0200

Action Requested

The Town Council is asked to acknowledge that the Town has successfully filled the following vacancies in accordance with the Adopted FY 2024-2025 Budget.

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>	<u>Rate of Pay</u>
PT Firefighter	Fire	10-20-5300-5100-0210	\$17.60 hr.
PT SRAC Staff (4)	Aquatics	10-60-6220-5100-0210	\$12.00 hr.
PT Pool Staff/Instructor (3)	Aquatics	10-60-6220-5100-0230	\$12.00 hr.

BUSINESS ITEMS:

1. Outlet Center Drive Street Resurfacing

Public Works Director Lawrence Davis addressed the Council, to present details about the Outlet Center Drive Street resurfacing project. He explained that he personally walked 1.1 miles with multiple contractors to obtain appropriate estimates, inviting bids from several asphalt companies. Several contractors were initially invited, including ST Wooten Corporation, Barnhill's, Legion Turner, Garrison Paving, Daniels Asphalt, and Service on Demand. Of those, ST Wooten, Barnhill, Daniels Incorporated, Garner, and Asphalt Services on Demand expressed interest.

ST Wooten submitted the lowest bid at \$875,511. Davis spoke with Blake Jones, who confirmed the project would be completed before the fiscal year. The project will involve milling, patching problematic areas, addressing erosion control, and applying silt fencing according to NCDOT specifications. Davis committed to being on-site daily, documenting the work, and creating a comprehensive notebook detailing the project's specifics. He noted the project would cover the road from Venture–Equity Drive to the Selma city limits, spanning approximately 1.1 miles. Davis emphasized thorough preparation, including plans to conduct soil tests every 1,000 feet to ensure proper road construction and long-term durability. He asked the Board if there were any questions.

Councilman Travis Scott asked where funding for the project would come from. Town Manager Mike Scott stated fund balance.

There was some discussion regarding the coverage area of the road repairs, with Davis reiterating that the repairs would range from Equity Drive to the Selma city limits.

Councilman David Barbour asked if there was any consideration for putting a stop light at the Equity Drive intersection because turning left is virtually impossible at that intersection. Davis stated NCDOT is working with us on some traffic loops, and agreed that this could be further examined in the future.

Mayor Moore asked if there were any further questions. There were none.

Councilman David Barbour made a motion, seconded by Councilman Steve Rabil to approve the ST Wooten contract to resurface Outlet Center Drive. Unanimously approved.

2. Consideration and request for approval of Budget Ordinance Amendment - Pay Study Increases

Mayor Moore asked Finance Director, Andrew Harris to discuss this budget amendment request, and what it entails. Moore stated he was not against the amendment at all, but wanted the citizens to know why the amendment was necessary.

Finance Director, Andrew Harris provided details about the budget ordinance amendment for pay study increases. The town-wide pay study for six months would cost \$500,000, covering water, sewer, electric, and general fund departments. On an annual basis, the pay study would total \$1 million.

Specifically, the general fund would account for \$330,000 for six months, while water, sewer, and electric funds would split the remaining \$170,000. Additionally, the amendment includes \$25,000 for parks and recreation to support additional part-time staffing.

Harris explained that council approval was necessary because the amendment exceeded 10% of the total non-departmental budget. The budget adjustment involves moving funds into appropriate line items, with the increases representing both the pay study adjustments and the previously approved 5% cost-of-living adjustment for employees.

Mayor Andy Moore stressed that he felt it was important to highlight the \$1 million dollar increase in the annual budget for pay study increases as showing their commitment to staff.

It was discussed that the Council recognizes staff efforts, invests in them and rewards them when they can, as there have been times when it could not. However, it is important to note the tremendous impact on the budget, while highlighting the commitment to investing in Town staff.

Councilman Travis Scott asked the Manager when was the 5% that was spoken of by the Finance Director awarded to staff. Town Manager Mike Scott explained that the 5% salary increase was awarded in two stages: an initial 2% increase followed by a 3% adjustment. To manage budget implications, the salary study adjustments were implemented after the percentage increases and incorporated prior to January 1st. By applying the salary adjustments after the percentage increases, the town ensured the total compensation changes remained within the budgeted parameters. Manager Scott confirmed that the 5% total increase represented a cost-of-living adjustment (COLA) for town employees. Councilman Scott confirmed with the Town Manager that the budget going forward did include the 5%.

Councilman Travis Scott made a motion, seconded by Councilman Steve Rabil to approve the budget amendment for Pay Study Increases. Unanimously approved.

AMENDMENT TO BUDGET ORDINANCE

TOWN OF SMITHFIELD

BE IT ORDAINED by the Town Council of the Town of Smithfield, North Carolina, that the following amendment is made to the budget ordinance for the fiscal year ending June 30, 2025:

Section 1: To amend the General Fund, the appropriations are to be changed as follows:

(See Attachment A)

Section 4: To amend the Water and Sewer Fund, the appropriations are to be changed as follows:

(See Attachment B)

Section 5: To amend the Electric Fund, the appropriations are to be changed as follows:

(See Attachment C)

The Salaries and Wages, FICA, and Retirement in each of the respective funds are to be increased for the pay raises as a result of the salary study. Another budget amendment will be prepared before year end to properly reflect the actual results of the study and operations.

Section 3: Copies of the budget amendment shall be furnished to the Clerk of the Town Council, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 6th day of May 2025 by the Smithfield Town Council.

M. Andy Moore, Mayor

ATTEST:

Elaine Andrews, Town Clerk

3. Consideration and request for approval to adopt Resolution No. 773 (12-2025) in opposition to House Bill 765

Town Manager Mike Scott explained that House Bill 765, supported by the League of Municipalities, poses significant risks to local governments. The bill could expose municipal officials to lawsuits and civil penalties for their decision-making, even when acting in good faith. Scott emphasized that the legal and financial burden of defending against such lawsuits is problematic, regardless of the outcome. After consulting with the mayor, he recommended opposing the bill— in conjunction with the League of Municipalities, by resolution in an effort to protect the town's ability to govern effectively.

Councilman Marlon Lee briefly commented on the House Bill 765 resolution, noting that Clayton had addressed the bill in their recent council meetings. He wanted to ensure more detailed language was included in the resolution. Lee's primary intention was to move the item for discussion of the Town's opposition to the bill.

Councilman David Barbour inquired about the legislative deadline for bills, asking whether House Bill 765 was still within the timeframe for consideration. Mayor Andy Moore confirmed that the bill had passed through committee that day, with county commissioners present but not given an opportunity to comment. Moore explained that the bill was still progressing through legislative channels, potentially moving to the Rules Committee. He noted that this was just one of several bills currently threatening municipal interests. Moore emphasized that North Carolina has historically had an excellent municipal system and expressed concern about the potential detrimental impacts of such legislation.

Both Mayor Moore and Councilman Barbour discussed the ongoing monitoring of the bill by the North Carolina League of Municipalities and the County Commissioners Association. They acknowledged the importance of staying informed and actively opposing legislation that could negatively impact local governance.

The conversation reflected a shared concern about preserving municipal autonomy and the potential long-term consequences of the proposed legislation. Mayor Moore thanked Councilman Marlon Lee for pulling the item off of the Consent Agenda for discussion.

Councilman Travis Scott made a motion, seconded by Councilman Steve Rabil to adopt Resolution No. 773 (12-2025) in opposition of House Bill 765. Unanimously approved.

TOWN OF SMITHFIELD
RESOLUTION NO. 773 (12-2025)
OPPOSING HOUSE BILL 765: AN ACT TO REFORM LOCAL GOVERNMENT DEVELOPMENT IN THE STATE OF NORTH CAROLINA

WHEREAS, the Town of Smithfield, through its elected governing body, holds the responsibility of managing land use and development in a manner that reflects the unique needs, values, and priorities of its residents; and

WHEREAS, House Bill 765, a comprehensive 22-page piece of proposed legislation currently under consideration by the North Carolina General Assembly, includes numerous provisions that would significantly undermine the authority of local governments to manage land use within their jurisdictions; and

WHEREAS, HB 765 introduces a range of state mandates and prohibitions that would replace thoughtful local oversight with unregulated or incompatible development, threatening the character of our community and diminishing existing property values; and

WHEREAS, Section 9 of HB 765 eliminates the long-established ability of local governments and developers to negotiate voluntary conditions as part of the Conditional Zoning process—an essential tool in shaping development that fits community needs—and additionally prohibits municipalities from regulating parking or adopting street design standards that exceed the minimum requirements set by the North Carolina Department of Transportation; and

WHEREAS, Section 4(a) of the bill establishes vague and subjective conflict-of-interest rules that bar elected officials from voting on land-use matters if they possess a "fixed opinion," a term undefined in the legislation and ripe for inconsistent application, thus undermining the basic function of representative governance; and

WHEREAS, Section 17(b) imposes new civil penalties on local officials who may unknowingly or inadvertently violate land-use rules, thereby creating an environment of legal uncertainty and exposing public servants to undue risk during the course of their normal duties; and

WHEREAS, Section 10(b) mandates minimum housing density requirements based solely on population size, overriding local zoning decisions and allowing certain development projects to proceed “by right” without the approval of local elected officials or the input of affected residents; and

WHEREAS, these provisions—among numerous others within HB 765—represent a profound intrusion into the rights of communities like Smithfield to chart their own future, protect quality of life, attract sustainable economic development, and reflect the will of their voters; and

WHEREAS, the North Carolina League of Municipalities (NCLM) has urged all city leaders to closely examine the ramifications of HB 765 and to voice their concerns to state legislators in defense of local decision-making authority;

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Smithfield hereby formally opposes House Bill 765 in its current form and urges members of the North Carolina General Assembly to reject any legislation that restricts local land-use authority, imposes burdensome and vague legal standards on local officials, or otherwise weakens the ability of municipalities to govern in the best interest of their citizens.

Adopted this 6th day of May, 2025, by the Smithfield Town Council.

ATTEST:

Elaine S. Andrews, Town Clerk

M. Andy Moore, Mayor

4. FY 2025-2026 Budget Discussions

It was the consensus of the Council to not discuss the budget at this meeting, instead opting to recess this meeting to further budget discussions on Monday, May 12, 2025 at 6:30. Councilman Scott asked Manager Scott if at the next budget session revenue could be discussed. The Manager agreed. Mayor Andy Moore asked the Manager if there were any solid numbers from the County tax evaluation. The Manager stated they still have a considerable number of evaluations under appeal.

Councilmember's Comments:

Mayor Andy Moore commended the staff, particularly Heidi Glimond, DSDC Director, and the planning committee, for the successful Ham and Yam Festival. He highlighted the positive feedback received about the event and praised the comprehensive effort of all staff members, including the police department. Moore acknowledged that while the event was not perfect, there is always room for improvement. He specifically recognized Heidi for her first time organizing the festival, describing it as a “fantastic event” from start to finish.

The mayor emphasized the collaborative effort, noting the involvement of multiple departments and staff members. He expressed appreciation for the hard work that went into planning and executing the festival, and encouraged continued efforts to listen to feedback and make future improvements.

Councilman Travis Scott offered three primary comments. First, he thanked the utilities team for their response during a recent power outage, specifically praising the pre-planned strategy of powering traffic lights through generators. He noted this preparation likely prevented major accidents and highlighted the importance of having backup power at critical intersections.

Councilman Travis Scott suggested adding generators at additional intersections, specifically mentioning Durwood Stevenson and Buffalo Road as potentially dangerous locations that need coverage. He recommended the utilities team review generator placement to enhance safety during future power disruptions.

Councilman Scott raised concerns about the disappearance of internet commerce trading zone signs from the police department parking lot. He recalled the council's previous designation of this area as a safe location for online transaction exchanges, emphasizing the importance of maintaining this community safety resource.

Lastly, Councilman Scott reported that several planning board members had not been reimbursed since December. He urged staff to prioritize processing these compensation payments, stressing the importance of timely payment for board members' services.

Councilman Sloan Stevens thanked staff for their efforts and successes at the annual Ham and Yam Festival.

Councilman David Barbour echoed Councilman Stevens and the Mayor's appreciation for the Ham and Yam Festival being a good event this year. Barbour offered condolences for Danny Langston, of John Deere who recently passed away suddenly. He offered thoughts and prayers to his family.

Councilman Marlon Lee expressed serious concerns about child safety near the Eva Ennis Splash Pad, specifically on Martin Luther King Jr. Drive. He emphasized the potential danger of children crossing the street, noting the high-speed traffic and lack of safety measures.

Lee urged the council to develop and implement a comprehensive safety plan before the splash pad opens. His primary concern was preventing potential accidents by ensuring children can safely navigate the area, recognizing the likelihood of kids running back and forth across the street.

His comments reflected a proactive approach to community safety, particularly focusing on protecting children in a high-traffic area during the upcoming splash pad season. Lee stressed the importance of having a concrete plan in place to mitigate risks and prevent potential tragic incidents, noting it is "better to be safe than sorry."

Mayor Moore referenced a crosswalk he saw recently at Atlantic Beach, whereby a push button crosswalk feature was utilized that was lit with safety lights. He felt this would be a good idea where budget permits. Councilman David Barbour referenced a crosswalk at Garner Highschool's Freshman Academy where safety arms came down when pedestrians pressed a button. It prohibited traffic coming through while crossings occurred. He also mentioned installing speed bumps as another measure of safety, although he was not sure of the cost involved.

Town Manager's Report:

Town Manager Mike Scott provided three key announcements:


1. *Upcoming Events:*
 - The Embers concert at the amphitheater on May 16 at 7:00 PM
 - Employee picnic on Friday, May 9 at noon at the community park
2. *Town Hall Operations:*
 - Town hall will close after noon on the day of the employee picnic
3. *Public Works Dirt Availability:*
 - A large pile of dirt from the West Smithfield drainage project is available for public use
 - Residents can obtain free dirt before it gets hauled away by contacting staff at the Public Works Department
 - The dirt is described as "good dirt" from the drainage project

Manager Scott also confirmed that the splash pad will open Memorial Day weekend.

Recess until a date and time to be determined by the Town Council

Councilman David Barbour made a motion, seconded by Councilman John Dunn, to recess the meeting until May 12, 2025 at 6:30 for the next budget session. Unanimously approved. The meeting adjourned at approximately 9:25 pm.

ATTEST:


Elaine Andrews, Town Clerk




M. Andy Moore, Mayor

Attachment A

Acct #	Description	Decrease	Increase
Revenues:			
10-00-3900-3900-0000	Fund Balance Appropriated	-	50,000
10-10-3400-3400-0006	Recreation Development Fees	50,000.00	-
10-76-5300-5970-9100	Transfer to General Capital Project Fund	230,000.00	-
10-76-6200-5970-9100	Transfer to General Capital Project Fund	210,000.00	-
10-76-5300-5970-0072	Transfer to General Capital Reserve Fund	-	230,000
10-76-6200-5970-0072	Transfer to General Capital Reserve Fund	-	210,000

Expenditures:

Check:	Decrease	Increase
Revenues	490,000	490,000
Expenditures	-	-
Totals	490,000	490,000
Check Figure		-

Attachment I

Acct #	Description	Decrease	Increase
Revenues:			
71-75-3980-3560-7230	Transfer from Electric Fund	-	200,000
71-00-2990-2990-0001	Fund Balance Committed - Bucket Truck	200,000	-
Expenditures:			
Check:			
Revenues		Decrease 200,000	Increase 200,000
Expenditures		-	-
Totals		200,000	200,000
Check Figure			-

Attachment A

Acct #	Description	Decrease	Increase
Revenues:			
Expenditures:			
10-10-4110-5300-3306	GF Salary Adjustment	197,600	
10-10-4100-5100-0200	Salaries and Wages		4,375
10-20-4200-5100-0200	Salaries and Wages		3,025
10-20-4300-5100-0200	Salaries and Wages		575
10-20-4900-5100-0200	Salaries and Wages		8,325
10-20-5300-5100-0200	Salaries and Wages		53,675
10-60-5500-5100-0200	Salaries and Wages		10,150
10-30-5600-5100-0200	Salaries and Wages		4,100
10-30-5650-5100-0200	Salaries and Wages		2,725
10-30-5800-5100-0200	Salaries and Wages		24,400
10-30-5900-5100-0200	Salaries and Wages		1,400
10-60-6200-5100-0200	Salaries and Wages		13,100
10-60-6200-5100-0210	Salaries - Part Time		25,000
10-60-6220-5100-0200	Salaries and Wages		9,075
10-10-4100-5100-0500	FICA		350
10-20-4200-5100-0500	FICA		250
10-20-4300-5100-0500	FICA		50
10-20-4900-5100-0500	FICA		650
10-20-5300-5100-0500	FICA		4,125
10-60-5500-5100-0500	FICA		800
10-30-5600-5100-0500	FICA		325
10-30-5650-5100-0500	FICA		225
10-30-5800-5100-0500	FICA		1,875
10-30-5900-5100-0500	FICA		125
10-60-6200-5100-0500	FICA		2,950
10-60-6220-5100-0500	FICA		700
10-10-4100-5100-0700	Retirement		825
10-20-4200-5100-0700	Retirement		575
10-20-4300-5100-0700	Retirement		125
10-20-4900-5100-0700	Retirement		1,550
10-20-5300-5100-0700	Retirement		10,000
10-60-5500-5100-0700	Retirement		1,900
10-30-5600-5100-0700	Retirement		775
10-30-5650-5100-0700	Retirement		525
10-30-5800-5100-0700	Retirement		4,550
10-30-5900-5100-0700	Retirement		275
10-60-6200-5100-0700	Retirement		2,450
10-60-6220-5100-0700	Retirement		1,700

Check:	Decrease	Increase
Revenues	-	-
Expenditures	197,600	197,600
Totals	197,600	197,600
Check Figure		-

Attachment B

Acct #	Description	Decrease	Increase
Revenues:			
Expenditures:			
30-71-7200-5100-0200	Salaries and Wages	-	19,775.00
30-71-7200-5120-0500	FICA	-	1,525.00
30-71-7200-5127-0700	Retirement	-	3,700.00
30-71-7220-5100-0200	Salaries and Wages	-	10,500.00
30-71-7220-5120-0500	FICA	-	825.00
30-71-7220-5127-0700	Retirement	-	1,950.00
30-00-9990-5300-0000	Contingency	38,275.00	-
Check:			
Revenues		-	-
Expenditures		38,275	38,275
Totals		(38,275)	(38,275)
Check Figure			-

Attachment C

Acct #	Description	Decrease	Increase
Revenues:			
Expenditures:			
31-72-7230-5100-0200	Salaries and Wages	-	10,950
31-72-7230-5120-0500	FICA	-	3,150
31-72-7230-5127-0700	Retirement	-	1,300
31-00-9990-5300-0000	Contingency	15,400	-
Check:			
Revenues		Decrease	Increase
Expenditures		-	-
		15,400	15,400
Totals		15,400	15,400
Check Figure			-