

The Smithfield Town Council met in regular session on Tuesday, June 3, 2025 at 7:00 p.m. in the Council Chambers of the Smithfield Town Hall, Mayor M. Andy Moore presided.

Councilmen Present:

Roger Wood, Mayor Pro-Tem
Sloan Stevens, District 2
Travis Scott, District 3
Dr. David Barbour, District 4

Councilmen Absent

John Dunn, At-Large
Stephen Rabil, At-Large

Administrative Staff Present

Michael Scott, Town Manager
Elaine Andrews, Town Clerk
Ted Credle, Public Utilities Director
Jeremey Daughtry, Fire Chief
Lawrence Davis, Public Works Director
Andrew Harris, Finance Director
Pete Hedrick, Chief of Police
Gary Johnson, Parks & Rec Director
Shannan Parrish, HR Director
Stephen Wensman, Planning Director

Also Present

Robert Spence, Jr., Town Attorney

Administrative Staff Absent

CALL TO ORDER

Mayor Moore called the meeting to order at 7:00 pm. He asked the council to rise for the invocation and remain standing for the pledge of allegiance. Before the invocation, Mayor Moore requested a moment of silence for the recent passing of Councilman Marlon Lee.

Councilman Travis Scott led the invocation, offering a prayer that reflected on Councilman Lee's impact on the community and asked for guidance in filling the void left by his passing.

Mayor Andy Moore made mention that Councilmembers Steven Rabil and John Dunn would not be in attendance of the meeting. The meeting proceeded having met quorum.

Mayor Andy Moore acknowledged the services for Councilman Marlon A. Lee over the past week as a wonderful and well deserving tribute. Mayor Moore noted that this day, June 3, 2025 was officially proclaimed as Marlon A. Lee Day in the Town of Smithfield by proclamation. He requested an amendment to the current agenda to add the proclamation officially to the record.

Councilman Mayor Pro Tem Roger Wood made a motion, seconded by Councilman David Barbour to add the proclamation to the record to be recorded in the official meeting minutes of record. Unanimously approved.

Proclamation Honoring the Life and Service of Councilman Marlon A. Lee

WHEREAS, the Town of Smithfield honors the life of Councilman Marlon A. Lee, a beloved and dedicated public servant who faithfully represented District 1, encompassing the East Smithfield community, with distinction and integrity since his election to the Town Council in December of 2013; and

WHEREAS, Councilman Lee served with unwavering commitment to justice, compassion, and the well-being of our residents, always advocating for those whose voices too often went unheard, and working tirelessly to build a more inclusive, engaged, and vibrant community; and

WHEREAS, beyond his service in government, Marlon A. Lee was a pillar of leadership in education and youth development, serving as the Athletic Director and Head Coach of the girls' basketball team at Clayton High School, where he not only taught the fundamentals of sport, but instilled in his students the values of teamwork, discipline, and perseverance; and

WHEREAS, Marlon further extended his positive influence through his founding leadership of the *Men of Distinction* program at Clayton High School—a transformative initiative designed to nurture character, leadership, and service in young men, empowering the next generation to rise with purpose and principle; and

WHEREAS, a proud 1999 graduate of Saint Augustine's College, Marlon etched his name into collegiate history as a key leader of the 1997 CIAA Basketball Championship team, demonstrating excellence both on and off the court; and

WHEREAS, Councilman Lee embodied the highest ideals of brotherhood and service as a proud member of Kappa Alpha Psi Fraternity, Inc., through which he continued to uplift and support those around him with selfless dedication; and

WHEREAS, Councilman Lee's legacy of heartfelt service, humble leadership, and fierce advocacy for his community will endure far beyond his years, serving as a guiding light for current and future leaders of Smithfield and beyond; and

WHEREAS, Marlon will be remembered not only for his public accomplishments, but also for his deep compassion, boundless encouragement, and his sincere devotion to the "little person"—always offering a listening ear, a helping hand, and a caring heart;

WHEREAS, the Town of Smithfield hereby honors the life, service, and enduring legacy of Councilman Marlon A. Lee, and expresses its deepest gratitude for his remarkable contributions to our town.

NOW, THEREFORE I, M. Andy Moore do hereby recognize and honor Marlon A. Lee, and do hereby proclaim June 3, 2025 as

Marlon A. Lee Day

in Smithfield, North Carolina. Let it be known that Councilman Marlon A. Lee's memory will forever be etched in the heart of Smithfield, and his example will continue to inspire us all to serve with love, courage, and purpose. We extend our heartfelt condolences to his family, friends, colleagues, and all who were touched by his life.

M. Andy Moore, Mayor

APPROVAL OF AGENDA:

Mayor Pro Tem Roger Wood made a motion, seconded by Councilman David Barbour, to approve the agenda as submitted/ amended as follows:

1. Add proclamation for Marlon A. Lee Day
2. Add closed session pursuant to NC GS 143-318.11 (a)(5). Unanimously approved.

PRESENTATIONS: ~~None~~ Proclamation – Marlon A. Lee Day – June 3, 2025

Mayor M. Andy Moore read the proclamation at the beginning of the meeting.

PUBLIC HEARING:

1. FY 2025-2026 Budget Hearing: In accordance with NCGS 159-12 (b), before adopting the budget ordinance, the Town Council shall hold a public hearing at which time any persons who wish to be heard on the budget may appear before the board.

Mayor Pro Tem Roger Wood made a motion, seconded by Councilman David Barbour, to open the public hearing. Unanimously approved.

Town Manager Mike Scott explained that the budget presentation would lay out a little about the tax rates, fees, spending and vision in the Manager's proposed budget. The Manager outline the proposed budget as follows:

Tax Rate History:

- Smithfield's tax rate has remained at .57 cents since 2003
- Current proposed tax rate is .47 cents (down from 57 cents)
- Revenue-neutral rate is .42 cents
- Smithfield has not raised its tax rates in 22 years; although costs to operate have increased over time

Property Tax Impact:

- Average property valuations increased by approximately 70%
- For a \$100,000 home, annual taxes will increase from \$570 to \$799
- Personal property taxes (cars, boats) will decrease due to lower rate

Budget Highlights:

- General fund covers basic services like police, fire, streets, sanitation, parks
- Electric and water/sewer funds are supported by fees, not tax dollars
- Electric rates increasing 3.5% due to wholesale electricity costs increasing
- Sewer fees increasing 3.1% effective September 1st
- General Fund Balance remains above 25% per Fiscal Policy Requirements

Key Town Investments:

- Police: Two new police cars, one canine unit, one public safety aid position
- Fire Department: New fire engine, three additional firefighter positions, one fire inspector and vehicle
- Public Works: \$2.5 million for street resurfacing; new street sweeper, new knuckle boom truck and two additional sanitation workers
- Parks & Recreation: Court resurfacing, new mowers; resurface the indoor splash pad

- Water Plant: Line improvements, water intake enhancements, lift station repair, AMI Nexgrid metering improvements and payment of a Vac truck balance
- Electric Department: Voltage conversion, substation improvements, delivery point One improvements, ½ Digger Derrick truck payment; wire, transformers and switches

Personnel Addition requests:

- Two sanitation workers
- One public safety aid
- Three firefighters
- One fire inspector
- One utility department line locator

Manager Scott noted that the budget maintains the fund balance at above 25% and includes no new debt. The Manager further highlighted how proposed increases in cost would affect the average utility customer in dollar amounts. He noted that Town residents will still save on Town of Smithfield's electric rate compared to Duke Energy Progress, by about \$15.70 for 1,000 kWh of electricity.

Potential Future Issues Identified by Town Manager Mike Scott:

1. Managing Growth
 - Expansion east of I-95
 - Extending utilities to new areas
2. Storm Water Management
 - Preparing for potential hurricane impacts
 - Continued flood mitigation efforts
3. Street Repairs and Resurfacing
 - Ongoing need for road maintenance
 - Currently allocating \$2.5 million for street work
4. Fire Station Needs
 - Evaluating staff and equipment requirements
 - Potential need for additional fire stations
 - Ensuring adequate coverage with growing population
5. Parks and Recreation
 - Maintaining and expanding walking paths
 - Ongoing costs for creating and maintaining recreational spaces
6. Sanitary Sewer Allocation
 - Managing capacity for existing and new customers
 - Expansion—identifying and procuring land needed to support Town growth
7. Facility Expansion
 - Current town hall offices are at capacity
 - Public works building is outdated
 - Need to identify and acquire additional land/facilities
8. Personnel Needs
 - Providing competitive pay and benefits
 - Retaining skilled workers
 - Preventing loss of employees to other communities
9. Long-term Infrastructure Improvements
 - Voltage conversion
 - Substation upgrades
 - Water and sewer line enhancements

The manager emphasized these issues require strategic planning and ongoing investment to support Smithfield's growth.

Town Manager Mike Scott discussed the town's tax history, emphasizing Smithfield's consistent approach to taxation. He highlighted that the tax rate has remained unchanged at .57 cents since 2003, with the current proposal reducing it to .47 cents. Manager Scott explained that property tax revenues have increased annually due to growth, not rate changes. He detailed the sales tax distribution process, noting that Johnston County pools all sales taxes and distributes them based on property values, which benefits Smithfield's revenue. The manager presented charts showing steady increases in both property and sales tax revenues. Town Manager Scott broke down the general fund expenditures, revealing that public safety (police and fire departments) consumes about 43% of the budget. He pointed out that the town's debt is remarkably low at just 2% of the budget, which allows them to maintain services without frequent tax increases. The presentation included a comprehensive view of fund balances across different departments, showing the electric, general, and water/sewer funds' financial health. Manager Scott emphasized the town's fiscal responsibility, highlighting how they manage to provide extensive services while keeping tax rates low. He stressed that Smithfield is likely to be one of the most affordable places to live in Johnston County, offering numerous services despite being a relatively small town. The manager also spoke regarding various loan debts that would come off the books, making the debt ratio a lot better in the water and sewer funds. Town Manager Scott asked if there were any questions from the Council and stated he would entertain any public feedback as well.

A copy of the Manager's proposed Fiscal Year 2025-26 Budget book is on file as part of the official records in the office of the Town Clerk.

Mayor Moore asked if there was anyone present who wished to speak regarding the budget.

Angela Williams, a former resident of District One and relative of Councilman Marlon Lee, began by expressing gratitude to the council for their support during Councilman Marlon Lee's funeral. She specifically thanked several council members and town officials for their loyalty and assistance during this difficult time. Williams then shifted her focus to the budget, noting the \$70,000 allocated for the Sarah Yard Center. She requested that the council consider investing some of those funds specifically in memory of Marlon Lee for the center this year. She suggested potentially rotating the budget to extend a percentage from the Aquatic Center to support the Sarah Yard Center, recognizing the growing population in District One. She highlighted the community's growth, mentioning developments like Amazon, and stated that while immediate full funding might not be feasible, the council could explore ways to incrementally support the center. Williams emphasized the importance of supporting the Sarah Yard Center, particularly in a growing area with limited current resources. Her comments were rooted in a promise she made to Marlon Lee to support District One and the community, and she saw this budget discussion as an opportunity to honor his memory and continue his work of supporting local community resources.

Sonny Howard of Woodlawn Drive in Smithfield asked why would the Town need to hire a line locator, and why 811 locate service would not come into play. The Manager stated when citizens call 811, it is the Town's employees who go out and locate the lines, and not a separate entity. The Manager stated we are creating a paid position to do that, so that we don't have to use employees who are doing other things.

Tamara Barbour of 35 Bear Oak Drive, Smithfield, spoke regarding tax payments. She inquired about the possibility of working with the county to establish an online monthly payment option. Her goal was to help residents who struggle to pay their entire tax bill at once or who currently must physically visit the Tax Office to make payments. She suggested creating a more convenient payment method that would allow people to spread out their tax payments online throughout the year.

Richard Butner of 106 Cobblestone Court, Smithfield expressed concern about the town's resource allocation in response to growth. He noted that while the town had recently added a significant number of police officers to meet growing needs, the fire department's request for 17 new firefighters was only partially met, with the town approving just two positions. Butner emphasized that the fire chief, as a public safety professional, had identified a critical need for 17 new firefighters, but the budget constraints resulted in only 20% of that request being fulfilled. He viewed this as a validation of his ongoing concerns about the town outgrowing its resources. Butner argued that while the town manager's job focuses on budgeting, the fire chief's expertise in public safety should carry significant weight. He wanted to go on record expressing his worry that the town is not adequately preparing for its growth by fully supporting the fire department's staffing needs.

Edward Barfield of 219 North Fourth Street, Smithfield asked how many days per week does the Public Safety Aid work. Manager Scott stated this would be a 40 hour per week position, sometimes on the weekends. Barfield stated there were a lot of things taking place where by people were breaking the law on his street, and hopefully the added position would help out a lot. He also commended and appreciated the drain work being done on North Fourth Street, noting it's been "a long time coming."

Councilman Travis Scott discussed the electric fund, referencing a meeting with Electricities from years ago when the Town acquired a significant debt. He noted this debt is set to be paid off in July 2025, which will save the town \$96,000 monthly, translating to over a million dollars annually. Councilman Scott emphasized the importance of minimizing rate impacts on residents, particularly those with high electricity usage or on fixed incomes. He highlighted that residential customers only represent 20% of the electric load, with commercial customers comprising the majority. Councilman Scott proposed considering removing the proposed 3.5% rate increase for residential customers, given the upcoming debt payment savings. He suggested the town could adjust the capital improvement plan to accommodate this reduction. Councilman Scott argued that when Electricities met with towns, they promised options once the debt was paid off. He stressed the need to consider the impact on end-users, especially given rising costs in other areas like property taxes and homeowner insurance. Councilman Scott wanted to ensure that the town's growth and infrastructure improvements didn't disproportionately burden residential customers.

Councilman Travis Scott reflected on budget workshops and the priorities discussed, focusing specifically on Councilman Marlon Lee. He highlighted a project Lee was passionate about that was not initially included in the budget: a crosswalk connecting the splash pad to the Sarah Yard Center. Scott acknowledged the citizens' comments about Sarah Yard Center improvements but emphasized that the crosswalk was Lee's specific concern. While recognizing the challenge of budgeting for such a project without a precise cost estimate, Councilman Scott stressed the importance of addressing this safety issue. He noted that Lee was deeply committed to children's safety and wanted to ensure this project was not overlooked. Councilman Travis Scott viewed the budget discussion as the appropriate time to raise this matter, wanting to honor Lee's passion and commitment to community safety. He suggested that the crosswalk was a critical project that should not be forgotten, emphasizing Lee's dedication to improving safety for children in the community.

Manager Mike Scott noted that there was \$10,000 in the proposed general fund budget to address the crosswalk concerns, which was a change from the draft budget.

Mayor Andy Moore added that this public hearing on the budget was just part of the process by NC General Statutes. The process is not over and there was still some consideration regarding the tax rate. Moore continued, stating that it was his hope that the Town could get the tax rate lower than the proposed .47 cents. Mayor Andy Moore passionately argued that Smithfield's current growth is a positive development, contrasting it with the town's stagnant period 8-10 years ago when properties sat unsold. He stated that a growing town is better than a dying one, acknowledging that growth brings challenges like increased property taxes. Mayor Moore encouraged citizens to reach out with any input as the process continues to work to get the tax rate and utility rates in the budget where they need to be.

Councilman David Barbour acknowledged that the 47% tax rate is separate from electric rates. He expressed interest in exploring the potential impact of reducing electric rates, similar to Councilman Scott's suggestion. Barbour noted that

while District Four residents pay more for electricity through Duke Progress, he wants to understand how rate adjustments might help other town residents. He recognized the multiple financial pressures residents face, mentioning recent property tax increases. Barbour emphasized the council's desire to reduce the burden on citizens while still maintaining necessary services and preparing for future needs. Barbour highlighted that compared to other communities, Smithfield appears to be taking a serious approach to mitigating the impact of property value increases. He suggested carefully examining the potential for electric rate reductions to try to reduce financial impact, even if the tax rate could not be lowered.

Councilman David Barbour made a motion, seconded by Mayor Pro Tem Roger Wood to close the public hearing. Unanimous.

Councilman Travis Scott inquired about upcoming budget discussions. Mayor Andy Moore indicated they had discussed having additional meetings but had not yet set a specific date. Town Manager Mike Scott then mentioned that each department has worked to lower their budget percentage, aiming for a \$700,000 reduction. He stated he has spreadsheets with these details and can provide them to the council. Councilman Scott expressed interest in reviewing this additional data before moving forward. He noted that in previous budget workshops, he didn't feel the initial reduction list was a fair representation from each department. He believed the current approach seemed balanced, with a .10 cent rate reduction, but he would like to see what more could be presented. Mayor Andy Moore confirmed with the Town Manager that he would distribute the additional budget reduction information to the council members.

CITIZEN'S COMMENTS:

Mayor Andy Moore asked if there was anyone wishing to speak during the citizen's comments portion of the meeting.

Tamara Barbour 35 Bear Oak Drive, Smithfield, NC addressed the Council. She stated she promised Marlon Lee she would support District One. Ms. Barbour requested information regarding the Town's governing policies. She asked where citizens can find specific policies and procedures for the Smithfield Town Council. She expressed a desire for transparency in accessing the council's operational and guidelines. Councilman Travis Scott directed Barbour to the Town's charter on the Muni code website, which could be found online. Barbour expressed her deep connection to East Smithfield, describing it as more than just a location, but her home and the home of her family. She emphasized her investment in ensuring District One continues to have strong, compassionate, and effective representation. Barbour highlighted Councilman Lee's legacy as more than just a public servant, but as a tireless advocate for the needs of East Smithfield. She detailed his work with seniors and youth, his engagement with local schools and community organizations, and his unwavering commitment to equity and opportunity for underserved residents. She stressed the importance of the process to fill the vacant council seat, stating it must be carried out with fairness, transparency, and inclusivity. Barbour urged the council to honor the public trust and democratic engagement by selecting an individual who is not only qualified but deeply connected to and understanding of East Smithfield. Her comments were a passionate plea to ensure that the selection process reflects the principles of equity and representation that Marlon Lee embodied. She emphasized that the decision should remember and truly represent the people of East Smithfield and District One, keeping alive the spirit and values of Councilman Lee's dedicated service.

Omar McKnight of 1511 Old Goldsboro Road, Smithfield spoke on behalf of Marlon Lee. He expressed deep sadness about Lee's passing. McKnight also inquired about the plan to address the open council seat and requested understanding of the process for community involvement in selecting a replacement. He emphasized the need to ensure the next candidate meets community standards and honors Lee's legacy, and offered willingness to help fill the community's void if an opportunity exists.

Mayor Andy Moore addressed the process of filling the vacant council seat with transparency and respect. He acknowledged that this situation is unprecedented for Smithfield, as they have never had a council member pass away, while in office. Moore emphasized that he personally spoke with Ms. Lee and committed to not discussing the seat formally until after the funeral, out of respect for Councilman Lee and his family. He assured the community that the council will carefully consider and understand their options within the guidelines of North Carolina general statutes and the town charter. The mayor committed to a transparent process, promising to publicize their approach through multiple channels, including social media and the town website. He acknowledged that while the process may not make everyone happy, the council will seek input and carefully consider candidates. Mayor Moore stated he welcomed suggestions from the community and encouraged interested parties to reach out to council members directly. He stressed that there is no specific timeline for filling the seat, but the council will work diligently to find the right representative. Mayor Moore confirmed with certainty that the replacement must be someone from District One. He reiterated that the process would move forward after the funeral with respect to the family.

Councilman Travis Scott expressed deep gratitude for the community's presence and acknowledged the difficulty of replacing Councilman Lee. He emphasized the unprecedented nature of losing a council member in office and stressed the importance of transparency. Councilman Scott shared that he and Lee had many personal conversations about community concerns. He proposed a process for filling the seat that would involve:

- Encouraging interested parties to prepare and contact the clerk
- Allowing potential candidates to get familiar with town operations
- Creating an opportunity for candidates to be interviewed by a committee of citizens

Drawing from his own experience, Councilman Scott recommended that potential candidates attend meetings, study resources like the NC League of Municipalities, and thoroughly prepare themselves. He highlighted the importance of understanding local government procedures. Councilman Scott passionately stated he would not be part of any process that was not fair and transparent, even going so far as to say he would submit his resignation if the process was not conducted properly. He viewed this as a critical moment to honor Lee's memory and commitment to the community. He also raised the issue of council compensation, noting the significant time and effort required to serve effectively.

Councilman Travis Scott made a motion, seconded by Councilman Sloan Stevens that Councilman Marlon Lee's salary for twelve months be equally divided between his two children, and for reimbursement or waiver of his burial plot fees, provided these gestures are acceptable to the family and are legal. Unanimously approved.

There was some discussion regarding the motion, with Mayor Moore stating this was a good idea, although he questioned the legality, and solicited input from the Town's attorney. Attorney Bob Spence stated this sounded like an emolument, which the Town needs to be careful about. Upon further discussion among the Board, Councilman Travis Scott requested that his motion be allowed to stand with the consensus of the Board that it be contingent and granted where legally appropriate, and if accepted by the family. Councilman Travis Scott thanked the Board for considering this small token for Councilman Marlon Lee's memory.

Councilman Travis Scott requested that the public hearing be re-opened so that others who wished to speak in reflection of Councilman Marlon Lee's memory be allowed to do so.

Councilman David Barbour made a motion, to reopen Citizen's Comments. It was the consensus of the Mayor and Town Council to allow citizens to have time for more comments at the meeting.

Richard Butner, resident, made comments appreciating Marlon Lee and referencing his positive impacts. He noted he would like to see someone appointed to the seat with Lee's same values.

Wanda Groves of 35 Towbridge Drive honored Lee as a good friend. She asked if the street Marlon lived on could be named for him, or if a sign could be dedicated in honor of Marlon Lee Day as a reminder. She wanted clarification on what it meant to have a Marlon Lee Day in the Town of Smithfield, other than it being noted as such at the Board meeting.

Mayor Moore stated that this was a day he proclaimed to recognize Marlon Lee for everything he has done by Proclamation. Councilman Sloan Stevens added that he and the Board are still processing everything right now, but they welcome ideas to memorialize Councilman Lee to possibly review and consider at future meetings on a later date.

Tamara Barbour of 35 Bear Oak Drive spoke, stating that Marlon Lee was a servant. She wanted to focus on service for Marlon Lee Day each year to memorialize and realize his legacy and how much service he offered to this county.

Alissa Bizzell of 510 S Vermont Street spoke to Marlon Lee's absence on the Board and in the community. She stated that she wished to continue with Marlon's annual events he created, starting with the Juneteenth celebration. She asked the Board to consider assistance with funds in remembrance of Lee, noting that Marlon sometimes came out of his personal pocket to help put on community events. She stated she would be reaching out for help as a promise to Councilman Lee.

Janet Faison, resident, who lives on the corner of Fuller and Durham Streets spoke regarding Councilman Marlon Lee. She stated she wanted to speak on behalf of the many senior citizens Councilman Lee assisted in the community, and how he will be missed.

Omar McKnight of 1511 Old Goldsboro Rd, Smithfield came forward to comment on how much Councilman Lee meant to him. He made mention of his annual Father's Day Cookout he is hosting at Smith Collins Park, inspired by Lee. He paid tribute to Councilman Lee's dedication and hard work as being a hero in the community.

Crystal Watson of Clayton, NC spoke referencing having grown up with Councilman Lee and the village that raised them. She stated he will be missed by the kids, and encouraged others to come together to advocate for the kids in the community—not letting them be forgotten.

CONSENT AGENDA:

Councilman David Barbour made a motion, seconded by Mayor Pro Tem Roger Wood, to approve the following items as listed on the Consent Agenda. Unanimously approved:

- 1. Approval of Minutes:
March 24, 2025 – Budget Session
March 24, 2025 - Closed Session
- 2. **Consideration and Request for approval for Budget Amendments:** Budget amendments are often required during the fiscal year to balance the budget ordinance due to estimated revenues and appropriations not known during the budgeting process. All budget changes can be accomplished using dollars appropriated in the fiscal year 2024-2025 budget. This amendment is to comply with NC General Statutes and meet budgetary requirements.

AMENDMENT TO BUDGET ORDINANCE

TOWN OF SMITHFIELD

BE IT ORDAINED by the Town Council of the Town of Smithfield, North Carolina, that the following amendment is made to the budget ordinance for the fiscal year ending June 30, 2025:

Section 1: To amend the Water and Sewer Capital Project Fund, the appropriations are to be changed as follows:

See Attachment A

All expenditures in the Capital Project Funds has been appropriated by Town Council and funds need to be properly transferred to the appropriate budget line items to meet statutory budget requirements.

Section 2: Copies of the budget amendment shall be furnished to the Clerk of the Town Council, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 3rd day of June 2025 by the Smithfield Town Council.

M. Andy Moore, Mayor

ATTEST:

Elaine Andrews, Town Clerk

Attachment A

Acct #	Description	Decrease	Increase
Revenues:			-
Expenditures:			
45-75-3870-3870-0303	Transfer WSF (I&I S &W Smithfield)	-	186,225
45-75-3870-3870-0304	Transfer WSF (Lift Station Repair)	-	22,100
45-75-3870-3870-0306	Transfer WSF (AMI)	58,325	-
45-75-3870-3870-0309	Transfer WSF (East Smth)	150,000	-
45-75-3870-3870-0310	Transfer WSF (Water Line Upgrades)	-	4,000
45-75-3870-3870-0317	Transfer WSF (South Smth)	4,000	-
Check:		Decrease	Increase
Revenues		-	-
Expenditures		212,325	212,325
Totals		(212,325)	(212,325)
Check Figure			-

3. **Consideration and request for approval for award of contract to Hazen & Sawyer in the amount of \$71,201 for evaluating raw water intake:** Increased upstream development in the Neuse River basin has led to more organic matter and sand in the Town's raw water intake. While screening helps, sand continues to cause frequent pump damage and repairs. The Town proposes to explore options to reduce sand intake and protect the water plant's equipment.
4. **Special Event – Sud Stop Car Wash Grand Opening:** Sud Stop Car Wash would like to hold their grand opening at 100 Smithfield Crossing. They will have amplified sound on June 14th between 11:00 am and 1:00 pm. They will have a 10'x10' tent displayed and iHeartRadio radio station present. The applicant has been informed that feather flags aren't permitted. No security is needed and no food or alcohol will be sold.
5. **Special Event – Bulldog Harley-Davidson Bikini Contest:** Bulldog Harley-Davidson is requesting to hold a bikini contest at 1043 Outlet Center Drive on June 7th, 2025. This event will run from 11:00am-4:00pm and it will have amplified sound between 12:00 pm and 3:00 pm. Gent's Bounty BBQ food truck will be on-site selling food. Two beers will be given away to customers age 21 and older.
6. **Special Event – Bulldog Harley-Davidson Bike Night:** Bulldog Harley-Davidson is requesting to hold Bike Night at 1043 Outlet Center Drive on June 12th, 2025. This event will run from 5:00pm-8:00pm and it will have amplified sound during the same times. Smash Masters food truck will be on-site selling food. Two beers will be given away to customers age 21 and older.
7. **Special Event – Bulldog Harley-Davidson Classic Car and Motorcycle cruising event:** Bulldog Harley-Davidson is requesting to hold a classic car and motorcycle cruising event at 1043 Outlet Center Drive on June 14th, 2025. This event will run from 11:00 am to 4:00 pm and it will have amplified sound. Island Flavour food truck will be on-site selling food. Two beers will be given away to customers age 21 and older.
8. **Special Event – Bulldog Harley-Davidson Ride into Summer event:** Bulldog Harley-Davidson is requesting to hold a Ride into Summer event at 1043 Outlet Center Drive on June 21st, 2025. This event will run from 11:00 am to 4:00 pm. Carolina Fish Fry food truck will be on-site selling food. Two beers will be given away to customers age 21 and older.
9. **Special Event – Bulldog Harley Davidson Slots, Steer and Sounds Event:** Bulldog Harley-Davidson is requesting to hold Slots, Steer and Sounds event at 1043 Outlet Center Drive on June 21st, 2025. This event

will run from 11:00 am to 4:00 pm. Flippin Wings food truck will be on-site selling food. Two beers will be given away to customers age 21 and older.

10. New Hire Report

Background

Per Policy, upon the hiring of a new or replacement employee, the Town Manger or Department Head shall report the new/replacement hire to the Council on the Consent Agenda at the next scheduled monthly Town Council meeting.

In addition, please find the following current vacancies:

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>
Police Officer (1 position)	Police	10-20-5100-5100-0200
Police Officer – SRO	Police	10-20-5100-5100-0200
Public Works Crew Leader (Streets)	PW – Streets	10-30-5600-5100-0200
Asst. Aquatics Supervisor	SRAC	10-60-6220-5100-0200
Utility Line Mechanic	PU – Water/Sewer	30-71-7220-5100-0200

Action Requested

The Town Council is asked to acknowledge that the Town has successfully filled the following vacancies in accordance with the Adopted FY 2024-2025 Budget.

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>	<u>Rate of Pay</u>
Assistant Town Manager	General Government	10-10-4100-5100-0200 30-71-7220-5100-0200 31-72-7230-5100-0200	\$68.27/hr. (\$142,001.60/yr.)
Street Maintenance Worker	PW – Streets	10-30-5600-5100-0200	\$17.65/hr. (\$36,712.00/yr.)
PT – Facility Maintenance Worker (7)	PW – Appearance	10-60-5500-5100-0200	\$17.00/hr.
Administrative Support Specialists	Parks and Recreation	10-60-6200-5100-0200	\$23.83/hr. (\$49,566.40/yr.)
PT – SRAC Staff (7)	SRAC	10-60-6220-5100-0210	\$12.00/hr.
PT – SRAC Instructor (2)	SRAC	10-60-6220-5100-0230	\$15.00/hr.
PT – SRAC Aquatics (2)	SRAC	10-60-6220-5100-0200	\$10.00/hr.
Electric Line Technician	PU – Electric	31-72-7230-5100-0200	\$27.80/hr. (\$57,824.00/yr.)

BUSINESS ITEMS:

1. **Consideration and request for approval for the Third Street Resurfacing Project:** The Public Works Department has sent out an RFP to resurfacing vendors for the resurfacing of South Third Street starting from the 200 Block of S. Third Street and E. Johnston Street through to Highway 301 South. Bid estimates will be presented to the council upon all packages received.

Public Works Director, Lawrence Davis addressed the council. He presented the bids received for the Third Street Resurfacing Project. He reported that Daniels Inc. of Garner had submitted the lowest bid. Mr. Davis recommended awarding the contract to Daniels Inc., noting their satisfactory work on previous town projects, such as the Town Hall parking lot.

Councilman Travis Scott inquired about potential underground repairs that might be needed before resurfacing. Davis explained--noting the pipes were old, that they couldn't determine the condition of underground pipes without excavation. He stated there were no known structural issues that would warrant repairs at this time.

Councilman Sloan Stevens asked for confirmation that all bids were based on the same specifications, which Davis confirmed.

Motion made by Councilman David Barbour to approve Daniels Inc. of Garner's contract for the Third Street Resurfacing Project. Seconded by Mayor Pro Tem Roger Wood. Motion carried unanimously.

2. **Consideration and request for approval for the purchase of electric material for the JCC Parking Lot:** Johnston Community College (JCC) is upgrading its front parking lot this summer, including new lighting with 95 LED poles. The Town provides the area lighting, and will handle the replacement. Although plans were to buy materials after July 1, 2025, JCC needs the work done before classes start in late August. To stay on track, the Town must order materials now, at the cost of \$226,493. This will allow time for installation before paving begins.

Public Utilities Director Ted Credle presented a request to purchase electrical materials for the Johnston Community College (JCC) parking lot lighting project. He explained that JCC was renovating their parking lots and needed new lighting installed before the fall semester.

Mr. Credle detailed the scope of the project, which included 95 bases and poles, and 152 lights. The total cost of the materials was \$226,492.92. He explained that this was part of a lease lighting program where the town provides and maintains the lighting, and JCC pays a monthly fee.

Councilman Roger Wood asked for clarification on why the town provides lighting for the college. Mr. Credle explained that it was part of a long-standing lease lighting program, with JCC paying a monthly fee of about \$8,900 for the service.

Councilman Travis Scott inquired about the return on investment, which Mr. Credle estimated to be just over two years.

Motion made by Mayor Pro Tem Roger Wood to approve the request for the purchase of electric material for the JCC parking lot. Seconded by Councilman Sloan Stevens. Motion carried unanimously.

3. FY 2025-2026 Budget Discussions

Due to the absence of two council members, Mayor Andy Moore directed the Town Clerk to send out a *Doodle Poll* survey to Board members in order to pick the date and time for the next budget session. It was the consensus of the Board to solicit a response from all members, while waiting for the Town Manager to provide additional data as requested earlier in the meeting.

Councilmember's Comments

Councilman David Barbour addressed the earlier question from Ms. Barbour about council procedures. He explained that all elected officials are required to attend mandatory workshops on how to run meetings and follow proper procedures. These courses are offered through the League of Municipalities and the School of Government.

Town Manager's Report

Town Manager Mike Scott provided brief updates on ongoing projects and upcoming events:

1. He announced that resurfacing work on Outlet Center Drive would begin on June 8th, which might cause some traffic slowdowns.
2. He reminded everyone that the Juneteenth celebration was scheduled for Saturday, June 21st, at the Sarah Yard Center.
3. He announced the final River Jam concert of the season, featuring the band Liquid Pleasure, would be held on June 20th at the amphitheater.

Closed Session Pursuant to N.C. GS 143-318.11 (a)(6) & (a)(5)

Mayor Pro Tem Roger Wood made a motion, seconded by Councilman David Barbour to go into closed session pursuant to N.C. GS 143-318.11 (a)(6) & (a)(5). Unanimously approved at 9:05 pm.

Adjourn

Mayor Pro Tem Roger Wood made a motion, seconded by Councilman David Barbour to go back into open session at approximately 10:02 pm. Unanimously approved.

Mayor Pro Tem Roger Wood made a motion, seconded by Councilman David Barbour to adjourn the meeting at approximately 10:04 pm. Unanimously approved.


M. Andy Moore, Mayor

ATTEST:


Elaine Andrews, Town Clerk

