

The Smithfield Town Council met in regular session on Tuesday, January 20, 2026 at 7:00 p.m. in the Council Chambers of the Smithfield Town Hall. Mayor M. Andy Moore presided.

Council Members Present:

Dr. Gettys Cohen, Jr., District 1  
Doris L. Wallace, District 4  
Stephen Rabil, At-Large  
John Dunn, At-Large

Councilmen Absent:

Mayor Pro Tem Sloan Stevens  
Travis Scott, District 3  
Roger Wood, At-Large

Administrative Staff Present

Michael Scott, Town Manager  
Kimberly Pickett, Assistant Town Mgr.  
Elaine Andrews, Town Clerk  
Jeremey Daughtry, Fire Chief  
Ted Credle, Public Utilities Director  
Lawrence Davis Public Works Director  
Pete Hedrick, Chief of Police  
Gary Johnson, Parks & Rec Director  
Shannan Parrish, HR Director  
Micah Woodard, Interim Planning Dir.

Also Present:

Robert Spence, Jr., Town Attorney

Administrative Staff Absent:

**CALL TO ORDER**

Mayor M. Andy Moore called the meeting to order at 7:00 pm.

**INVOCATION**

The invocation was given by Councilwoman Doris Wallace followed by the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

*Councilwoman Doris Wallace made a motion, seconded by Councilman Gettys Cohen, Jr., to approve the agenda as submitted. Unanimously approved.*

**Presentations:**

**1. Proclamation – Honoring the Service and Retirement of Town Manager Michael L. Scott:**

Mayor Andy Moore honors Town Manager Michael Scott's retirement by recounting his service to Smithfield, beginning as Police Chief in 2009 and then Town Manager in 2016—a decision the mayor calls absolutely the right one. He credits Scott with steady, thoughtful leadership through a period of growth and change, highlighting major infrastructure and utility improvements, expansion of the parks system, and strong fiscal management that kept the town financially responsible while enhancing services. Moore emphasizes Scott's crucial role in guiding the town through COVID-19, including keeping Town Hall open safely, and praises his work in building a strong professional staff and a collaborative, transparent culture focused on the town's long-term well-being. On behalf of the Town Council and citizens, he thanks Scott for his dedicated service and leadership and wishes him health, happiness, and success in retirement.

Mayor Moore issued and read the following Proclamation in honor of the retirement of Town Manager Mike Scott:

*TOWN OF SMITHFIELD  
PROCLAMATION  
HONORING THE PUBLIC SERVICE AND RETIREMENT OF  
MICHAEL L. SCOTT*

*WHEREAS, Michael L. Scott has faithfully and honorably served the Town of Smithfield for more than sixteen years, providing exemplary leadership, steadfast dedication, and unwavering commitment to public service; and*

*WHEREAS, "Mike" Scott began his distinguished career with the Town of Smithfield in October 2009 as Chief of Police, bringing with him a deep-rooted calling to police work that spans a three-generation family legacy devoted to law enforcement; and*

*WHEREAS, in 2016, Mike Scott was appointed Town Manager, where he became a central figure in Town leadership, guiding the organization with integrity, humility, professionalism, and grace while fostering trust and respect among elected officials, staff, and the community; and*

*WHEREAS, throughout his career, Mike Scott has been widely admired for his character—known as humble beyond measure, a loyal friend to many, and a leader who never hesitated to help those in need; and*

*WHEREAS, Mike Scott's career in public safety is distinguished by extraordinary courage and selfless compassion, exemplified by heroic acts that saved lives and earned him medals recognizing his bravery and honor; and*

*WHEREAS, as Town Manager, Mike Scott demonstrated exceptional stewardship of public resources and, under his leadership, leaves the Town of Smithfield with one of the lowest debt ratios in recent history, reflecting a sustained commitment to sound fiscal management and budgetary responsibility; and*

*WHEREAS, under his leadership, the Town secured the greatest amount of grant funding in its history, including nearly eight million dollars in federal grant awards and nearly nineteen million dollars in state grant awards, thereby significantly enhancing the Town's ability to serve its citizens and invest in its future; and*

*WHEREAS, Michael L. Scott leaves behind a lasting legacy of service, leadership, and friendship, along with a trove of colleagues and community members who are deeply grateful for his service and who wish him every happiness and fulfillment in his retirement;*

*NOW, THEREFORE, BE IT PROCLAIMED, that I, M. Andy Moore, Mayor and the Town Council of the Town of Smithfield do hereby honor and commend*

*Michael L. Scott*

*for his exemplary service to the Town and its citizens, and extends its deepest appreciation for his many years of dedicated public service; and*

*BE IT FURTHER PROCLAIMED, that we congratulate Mike Scott on his retirement effective February 1, 2026, and wish him continued health, happiness, and success in all future endeavors.*

*Dated this the 20<sup>th</sup> day of January, 2026.*

Town Manager Mike Scott thanked the Mayor, Council, staff, and community for their kind words and support, reflecting on his 42-year career in city government, including 16 years in Smithfield, and saying he has always enjoyed coming to work. He expresses gratitude to his family—his daughter Liz, her husband Michael, his grandsons Elijah and Riley, his mother and grandfather for teaching him right from wrong, and especially his wife Peggy (who could not attend) for working just as hard for the community and being an integral part of his service. He thanks his other children for understanding missed holidays and events due to work. Scott emphasizes that the town's accomplishments have been a collective effort involving council members, past and present, department heads, staff, and the citizens, calling Smithfield an "awesome community" and saying he owes the citizens a great debt. He concludes by thanking everyone for the honor and opportunity to serve and noting there is still more to be done for the town.

- 2. Appointment of Kimberly Pickett as the Interim Town Manager:** Town Manager Michael Scott will retire effective February 1, 2026. In accordance with the Town Charter and State law, NC G.S. 160A-150, the Council must appoint an Interim Town Manager until a permanent manager is hired. The Council is requested to appoint Assistant Town Manager Kimberly Pickett to serve as Interim Town Manager until relieved of these duties by the Council.

Town Manager Mike Scott thanked Assistant Town Manager Kimberly Pickett for saying "yes" to serving the Town. He made a recommendation that the Town approve Assistant Town Manager Pickett as the Interim Town Manager upon his absence starting February 1, 2026—upon his retirement date per the Town's Charter. Scott added the position would come with a ten-percent salary increase, while Pickett serves as Interim Town Manager. He stated if the Town Manager position did not come to fruition, her salary would revert back.

*Councilwoman Doris Wallace made a motion, seconded by Councilman Stephen Rabil to appoint Kimberly Pickett as Interim Town Manager effective February 1, 2026. Unanimously approved.*

## **Public Hearings:**

- 1. Special Use Permit Request – SUP-25-01 Adrenaline Designs:** The Town Council is respectfully requested to hold a public hearing to review the special use request to operate a tattoo establishment in the Center Pointe Plaza Shopping Center.

*The public hearing proceeded before the Board. Testimony was received from the Interim Planning Director, Micah Woodard. It was later acknowledged that Mr. Woodard had not been sworn prior to providing testimony, and he was subsequently duly sworn by the Town Clerk.*

*Councilman John Dunn made a motion, seconded by Councilman Stephen Rabil to open the public hearing. Unanimously approved*

Interim Planning Director Micah Woodard addressed the Council to present the staff report on a Special Use Permit (SUP-25-01) requested by Adrenaline Designs to operate a tattoo establishment at 1247 North Bright Leaf Boulevard in the Center Point Plaza Shopping Center. He explains the site is within town limits, zoned B-3, and that tattoo/body piercing establishments require a special use permit under Section 6.6 of the UDO. Woodard notes the center already contains a mix of retail, personal services, restaurants, and barber shops, and staff believes the tattoo use will blend well and have no adverse impacts on surrounding properties. He adds that staff previously initiated an ordinance amendment (reviewed by the Planning Board in January 2025) to remove the special-use requirement for tattoo establishments in B-2 and B-3 districts, viewing the current requirement as a relic of past stigma, since health and safety are now addressed by state regulations and such businesses are commonplace. After reviewing the findings of fact, he concludes that the request meets UDO standards and recommends approval of the special use permit, based on the findings of fact for special use permits.

Woodard outlined staff's opinion with the Findings of Fact for the case as follows:

**FINDINGS OF FACT (Staff findings in Bold Italic)**

4.9.4.5.1. The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, or general welfare. The project will not be detrimental to or endanger the public health, safety or general welfare. ***The use is regulated by the State and the use is commonplace in retail establishments around the Country.***

4.9.4.5.2. The establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district. ***The use will have no adverse impact on the development or improvements to the surrounding properties. The mix of uses will be a benefit to the shopping center.***

4.9.4.5.3. Adequate utilities, drainage, parking, or necessary facilities have been or are being provided. The development will provide adequate utilities, drainage, parking and necessary facilities. ***The shopping center has adequate utilities, drainage, parking and other necessary facilities.***

4.9.4.5.4. The proposed use shall not be noxious or offensive by reason of vibration, noise, odor, dust, smoke, or gas. ***The use will not create such nuisances.***

4.9.4.5.5. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets. Proper ingress and egress will be provided. ***Adequate ingress and egress currently exist.***

4.9.4.5.6. That the use will not adversely affect the use or any physical attribute of adjoining or abutting property. ***The use will have no adverse impacts on the abutting or adjoining properties. All the uses are retail in nature and are supportive of each other in a shopping center.***

4.9.4.5.7. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located. ***The use will be in harmony with the area.***

4.9.4.5.8. The special use shall, in all other respects, conform to all the applicable regulations of the district in which it is located. ***The proposed use will be in conformance with the UDO requirements.***

Councilman Stephen Rabil asked what were the hours of operation for the establishment. It was stated that the hours of operation were from 12 noon to 8:00 pm.

Mayor Andy Moore asked if there were any questions from the audience. There were none.

*Councilman Gettys Cohen, Jr. made a motion, seconded by Councilman John Dunn to close the public hearing. Unanimously approved.*

*Councilman John Dunn made a motion, seconded by Councilman Gettys Cohen, Jr. to approve the special use permit request no SUP-25-01 by Adrenaline Designs, based on the finding of fact for special use permits. Unanimously approved*

**2. Special Use Permit Request – SUP-25-02 Aruza Pest Control:** The Town Council is respectfully requested to hold a public hearing to review the special use request for Aruza Pest Control to operate an exterminating business at 1338-A Brightleaf Boulevard.

*Interim Planning Director, Micah Woodard, was duly sworn by the Town Clerk prior to presenting the case to the Town Council.*

*Councilman John Dunn made a motion, seconded by Councilwoman Doris Wallace to open the public hearing. Unanimously approved.*

Interim Planning Director, Micah Woodard presented staff's report on a Special Use Permit (SUP-25-02) for Aruza Pest Control to operate an exterminating service business at 1338-A North Bright Leaf Boulevard. He explains the 2.19-acre property is within town limits, zoned B-3 (Highway Entrance Business District), is a multi-tenant commercial building (the other tenant being an industrial supply company), and is served by town utilities with adequate on-site parking. The use requires a special use permit because exterminating services in B-2 and B-3 are listed as special uses under UDO Section 6.6. Woodard notes that the operation will include storage of small quantities of insecticides regulated, licensed, and inspected by the NC Department of Agriculture and Consumer Services; the materials are not considered volatile and are not expected to be detrimental to neighboring properties. He reviews the required findings of fact, stating it is staff's opinion that the use will not endanger public health or safety, will not impede normal and orderly development, has adequate utilities, drainage, parking, ingress and egress, will not create nuisances (noise, odor, dust, smoke, etc.), will have no adverse impact on adjoining properties, and will be in harmony with the area and compliant with the UDO. He concludes by recommending approval of SUP-25-02 based on these findings and notes that both this case and the earlier tattoo shop case were heard and approved by the Planning Board on December 4. Woodard outlined staff's opinion with the Findings of Fact for the case as follows:

**FINDINGS OF FACT (Staff findings in Bold Italic)**

4.9.4.5.1. The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, or general welfare. The project will not be detrimental to or endanger the public health, safety or general welfare. ***The use will not be detrimental to the public health, safety or general welfare.***

4.9.4.5.2. The establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district. ***The project will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.***

4.9.4.5.3. Adequate utilities, drainage, parking, or necessary facilities have been or are being provided. The development will provide adequate utilities, drainage, parking and necessary facilities. ***The development will have adequate utilities, drainage, parking and necessary facilities.***

4.9.4.5.4. The proposed use shall not be noxious or offensive by reason of vibration, noise, odor, dust, smoke, or gas. ***The use will not create such nuisances.***

4.9.4.5.5. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets. Proper ingress and egress will be provided. ***Adequate ingress and egress will be provided as required.***

4.9.4.5.6. That the use will not adversely affect the use or any physical attribute of adjoining or abutting property. ***The use will have no adverse impacts on the abutting or adjoining properties.***

4.9.4.5.7. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located. ***The proposed use will be in harmony with the area.***

4.9.4.5.8. The special use shall, in all other respects, conform to all the applicable regulations of the district in which it is located. ***The proposed project will be in conformance with the UDO requirements.***

Mayor Andy Moore asked if there were any questions from the Board. There were none at this time.

Mayor Moore asked if there were any questions or comments from anyone in the audience. There were none.

*Councilman John Dunn made a motion, seconded by Councilman Gettys Cohen, Jr. to close the public hearing. Unanimously approved.*

*Councilman John Dunn made a motion, seconded by Councilwoman Doris Wallace to approve Special Use Permit request SUP-25-02, being in agreement with the findings of fact for special use permits. Unanimously approved.*

**Citizens Comments:**

- Former Smithfield Town Councilman Emery Ashley thanks the current Council for their hard work and emphasizes that hiring a town manager is one of their most important responsibilities. He then paid tribute to Town Manager Mike Scott, recalling his professionalism and leadership as police chief, stating that Scott's application for town manager made it clear he was the right choice, and concluding that Smithfield,

its government, and community are better because Mike and his wife Peggy have served here.

*Councilwoman Doris Wallace made a motion, seconded by Councilman John Dunn, to approve the Consent agenda as submitted/ amended as follows. Unanimously approved.*

**Consent Agenda Items:**

1. **Approval of Minutes**
  - a. 12/16/2025 – Regular Session
2. **Consideration and request for approval to promote one officer from Police Captain to Deputy Chief**
3. **Resolution 797 (05-2026) Setting the Public Hearing Date for Annexation petition ANX-25-05:** E & F Properties has submitted a petition for voluntary annexation of 498.283 acres to the Town of Smithfield. On January 6, 2026, the Town Council approved a resolution directing the Town Clerk to investigate the sufficiency of annexation petition ANX-25-05. Upon review of those findings, the next step in the annexation process is to set the public hearing date.

**TOWN OF SMITHFIELD**

**RESOLUTION 797 (05-2026)**

**RESOLUTION NO. 783 (22-2025)**

**FIXING THE DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION  
PURSUANT TO NC G.S. 160A-31**

**WHEREAS**, a petition requesting annexation of the area described herein has been received; and

**WHEREAS**, the Town Council by Resolution No. 795 (03-2026) directed the Town Clerk to investigate the sufficiency of the petition; and

**WHEREAS**, certification by the Town Clerk as to the sufficiency of the petition has been made;

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SMITHFIELD THAT:**

Section 1. A public hearing on the question of annexation of the area described herein will be held in the Council Chambers of the Town hall located at 350 East Market Street, Smithfield North Carolina at 7:00 pm on February 17, 2026.

Section 2, The area proposed for annexation is described as follows:

Commencing at a point, said point being a computed point at the northeastern corner of the E & F Properties Inc. property (PN 17K08039A) located along the western right-of-way of Wilson's Mills Road (SR 1913) in Wilson's Mills Township, Johnston County, North Carolina and recorded in Deed Book 4377 Page 880, Johnston County Registry. Said point further described as the southeastern corner of the Kendall L. Beasley (PN 17K08034B) as recorded in Deed Book 4596 Page 54 and the **POINT OF BEGINNING**. Thence S 05°19'31" E a distance of 481.93 feet to a computed point. Thence S 05°19'31" E a distance of 280.70 feet to a computed point. Thence S 04°50'24" E a distance of 346.94 feet to an iron pipe found. Thence S 87°16'00" W a distance of 333.31 feet to a computed point. Thence N 46°44'00" W a distance of 437.75 feet to a computed point. Thence S 87°16'00" W a distance of 255.56 feet to a computed point. Thence S 08°01'38" W a distance of 85.26 feet to a computed point. Thence with a curve turning to the right with an arc length of 129.82 feet, with a radius of 555.00 feet, with a chord bearing of S 14°43'41" W, with a chord length of 129.52 feet to a computed point. Thence S 04°44'00" E a distance of 855.16 feet to a computed point. Thence N 80°16'29" W a distance of 913.33 feet to a computed point. Thence N 88°21'00" W a distance of 56.92 feet to a computed point. Thence with a curve turning to the right with an arc length of 117.92 feet, with a radius of 730.00 feet, with a chord bearing of N 83°43'20" W, with a chord length of 117.79 feet to a computed point. Thence N 79°05'41" W a distance of 1413.95 feet to a computed point. Thence with a curve turning to the left with an arc length of 66.41 feet, with a radius of 35.00 feet, with a chord bearing of S 46°32'46" W, with a chord length of 56.89 feet to a computed point. Thence S 07°48'47" E a distance of 705.69 feet to a computed point. Thence S 12°27'40" W a distance of 117.99 feet to a computed point. Thence S 62°30'21" W a distance of 47.91 feet to a computed point. Thence S 07°45'18" W a distance of 207.45 feet to a computed point. Thence S 16°22'29" W a distance of 717.17 feet to a computed point. Thence S 04°14'52" E a distance of 1825.32 feet to a point along the run of Little Poplar Creek. Thence along the run of Little Poplar Creek in a northwesterly direction the following bearings and distances: N 80°46'18" W a distance of 51.29 feet to a point; N 11°06'21" W a distance of 68.82 feet to a point; S 87°20'52" W a distance of 34.06 feet to a point; S 03°25'05" W a distance of 36.80 feet to a point; S 32°10'46" W a distance of 46.19 feet to a point; S 81°41'57" W a distance of 66.71 feet to a point; S 43°44'56" W a distance of 44.20 feet to a point; N 70°14'08" W a distance of 163.04 feet to a point; S 37°15'24" W a distance of 94.73 feet to a point; N 43°28'48" W a distance of 148.81 feet to a point; N 01°13'41" W a distance of 52.50 feet to a point; N 56°56'09" W a distance of 161.89 feet to a point; N 69°50'16" W a distance of 267.35 feet to a point; N 66°31'05" E a distance of 59.90 feet to a point; N 27°48'27" W a distance of 44.92 feet to a point; N 62°44'50" W a distance of 85.93 feet to a point; S 67°27'03" W a distance of

100.77 feet to a point; S 16°51'42" W a distance of 64.80 feet to a point; N 56°41'22" W a distance of 148.33 feet to a point; N 19°56'26" E a distance of 45.14 feet to a point; N 64°17'42" W a distance of 65.98 feet to a point; S 86°27'26" W a distance of 122.65 feet to a point; N 56°52'22" W a distance of 255.94 feet to a point; N 81°07'27" W a distance of 147.85 feet to a point; S 47°02'19" W a distance of 59.08 feet to a point; N 61°15'41" W a distance of 49.20 feet to a point; S 80°52'09" W a distance of 72.20 feet to a point; S 48°18'24" W a distance of 51.06 feet to a point; N 78°59'36" W a distance of 69.68 feet to a point; N 43°27'33" W a distance of 150.88 feet to a point; S 52°00'36" W a distance of 78.20 feet to a point; N 30°51'12" W a distance of 167.89 feet to a point; S 58°37'49" W a distance of 81.39 feet to a point; N 10°52'43" E a distance of 83.62 feet to a point; N 21°11'41" W a distance of 63.65 feet to a point; S 89°50'44" W a distance of 56.24 feet to a point; N 33°57'06" W a distance of 82.22 feet to a point; S 47°50'04" W a distance of 109.54 feet to a point; S 85°59'54" W a distance of 68.34 feet to a point; N 19°14'56" W a distance of 92.28 feet to a point; N 07°29'26" W a distance of 101.10 feet to a point; N 49°45'01" W a distance of 128.95 feet to a point; N 39°50'46" W a distance of 95.24 feet to a point; N 67°20'17" W a distance of 106.33 feet to a point; N 22°14'12" W a distance of 32.19 feet to a point; N 79°17'11" E a distance of 64.98 feet to a point; N 07°22'00" E a distance of 127.78 feet to a point; N 55°18'48" W a distance of 60.31 feet to a point; S 70°05'46" W a distance of 118.82 feet to a point; N 33°58'07" W a distance of 134.40 feet to a point; N 09°46'08" E a distance of 43.21 feet to a point; N 38°26'07" W a distance of 178.22 feet to a point; N 16°23'14" W a distance of 53.92 feet to a point; N 44°08'31" E a distance of 171.79 feet to a point; N 43°57'20" W a distance of 198.29 feet to a point; N 17°46'56" W a distance of 90.30 feet to a point. Thence leaving the run of Little Poplar Creek along the run of Poplar Creek the following bearings and distances: N 78°34'46" E a distance of 72.20 feet to a point; N 30°00'44" E a distance of 101.76 feet to a point; S 87°50'06" E a distance of 146.78 feet to a point; S 48°34'47" E a distance of 138.45 feet to a point; N 49°26'24" E a distance of 157.59 feet to a point; N 14°34'31" W a distance of 138.11 feet to a point; N 16°30'09" E a distance of 152.27 feet to a point; N 06°21'11" W a distance of 81.79 feet to a point; N 33°41'56" W a distance of 67.35 feet to a point; N 09°00'49" E a distance of 111.62 feet to a point; N 46°37'26" W a distance of 64.76 feet to a point; N 33°29'09" E a distance of 62.31 feet to a point; N 45°46'01" W a distance of 83.64 feet to a point; N 13°05'06" W a distance of 131.51 feet to a point; N 20°21'14" E a distance of 53.24 feet to a point; N 63°12'29" E a distance of 151.94 feet to a point; N 42°27'56" W a distance of 110.53 feet to a point; N 68°08'16" W a distance of 251.32 feet to a point. N 07°09'24" E a distance of 166.40 feet to a point; N 54°42'11" W a distance of 225.15 feet to a point; N 02°29'41" W a distance of 96.17 feet to a point; N 47°41'28" E a distance of 119.03 feet to a point; N 51°49'23" W a distance of 225.63 feet to a computed point. Thence leaving the run of Poplar Creek N 01°22'13" E a distance of 1188.43 feet to a computed point. Thence S 89°04'19" E a distance of 1086.38 feet to a computed point. Thence S 88°10'41" E a distance of 1246.67 feet to an iron pipe found. Thence N 00°27'00" E a distance of 2413.24 feet to an iron pipe found. Thence N 89°30'47" E a distance of 1547.49 feet to a concrete monument found. Thence S 18°38'49" W a distance of 476.43 feet to an iron pipe found. Thence S 17°48'26" W a distance of 1273.32 feet to an iron pipe found. Thence S 18°02'24" W a distance of 529.14 feet to an existing axle. Thence S 18°07'54" W a distance of 275.39 feet to an existing (bent) axle. Thence N 88°32'11" E a distance of 3457.38 feet to a computed point and the **POINT OF BEGINNING** and containing 498.283 acres (21705206 square feet).

Section 3. Notice of the public hearing shall be published once in the Johnstonian News, a newspaper having general circulation in the Town of Smithfield, at least ten (10) days prior to the date of the public hearing.

Adopted this 20<sup>th</sup> day of January, 2026.

- 4. **Consideration and request for approval of a budget amendment:** Amendments are often required during the fiscal year to balance and adjust the budget ordinance due to unknown circumstances at the time of budget ordinance preparation. This budget ordinance is for the acceptance and payment of the new fire engine.

**AMENDMENT TO BUDGET ORDINANCE  
TOWN OF SMITHFIELD**

**BE IT ORDAINED** by the Town Council of the Town of Smithfield, North Carolina, that the following amendment is made to the budget ordinance for the fiscal year ending June 30, 2026:

**Section 1:** To amend the General Fund Capital Reserve Fund, the appropriations and estimated revenues are to be changed as follows:

**See Attachment A**

**Section 2:** To amend the General Fund Capital Project Fund, the appropriations and estimated revenues are to be changed as follows:

**See Attachment B**

The transfer between the General Fund Capital Reserve Fund and General Fund Capital Project Fund requires an amendment for the purchase of the fire truck.

**Section 4:** Copies of the budget amendment shall be furnished to the Clerk of the Town Council, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 20th day of January 2026 by the Smithfield Town Council.

**Attachment A**

<u>Acct #</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
<b>Revenues:</b>			
72-75-3980-3560-5601	Transfer from General Fund	-	290,000
72-00-3990-3990-0000	Fund Balance Appropriated	-	600,000
<b>Expenditures:</b>			

72-76-5300-5970-9102      Transfer to GFCRF      -      890,000

Check:	Decrease	Increase
Revenues	-	890,000
Expenditures	-	890,000
Totals	-	-
Check Figure		-

#### Attachment B

Acct #	Description	Decrease	Increase
<b>Revenues:</b>			
46-75-3870-3870-0302	Transfer GF Capital Reserve Fund	-	890,000
<b>Expenditures:</b>			
46-20-5300-5700-7406	Fire Truck	-	890,000
<b>Check:</b>			
Revenues		-	890,000
Expenditures		-	890,000
Totals		-	-
Check Figure			-

**5. Consideration and request for approval for a Utility Preliminary Engineering Agreement (UPEA) for the relocation of Electric Poles:** NCDOT will be improving US-301 Highway from Booker Dairy Road northward into Selma. To complete the improvements, Town utilities will need to be relocated to include electric poles on both sides of the road. Staff respectfully requests approval of the UPEA, and to authorize the Town Manager to execute the agreement with the consultant.

**6. Consideration and request for approval of contract for Sports Court Resurfacing:** The Parks and Recreation Department respectfully requests approval to of a contract with Outer Banks Tennis Contractors, LLC for the amount of **\$54,106** to complete court resurfacing.

**7. Consideration and request for approval for contract to repair the Greenway:** The Parks and Recreation Department respectfully requests approval to enter into contract with TEBCO Fence for the amount of **\$8,000** to repair and replace 500 linear feet of fencing along the Buffalo Creek Greenway.

**8. Consideration and request for approval of a contract to replace the HVAC System at the SYCC:** The Parks and Recreation Department respectfully requests approval to enter into agreement with Heat Transfer Solutions 2, LLC for the amount of **\$7,460.22** to replace one air conditioning and heating unit at the Sarah Yard Community Center.

**9. Consideration and request for approval of Board Appointments:**  
**a. Library Board of Trustees** – Jane Shipman has submitted an application for a third term on the Library Board of Trustees

- b. Recreation Advisory Committee** – Andrew Tamer has submitted an application for a first term on the Recreation Advisory Committee

**Business Items:**

- 1. Consideration and request for approval to authorize and appoint Assistant Town Manager Kimberly Pickett to the Electricities Board of Commissioners:** Staff respectfully requests authorization for a change in the Town's Commissioner representative following the retirement of Manager Mike Scott.

Assistant Town Manager Pickett noted to the Board that she has served on this Board before with her former employment in the Town of Benson.

*Councilman John Dunn made a motion, seconded by Councilman Gettys Cohen, Jr. to appoint Kimberly Pickett to the Electricities Board of Commissioners following the retirement of Manager Mike Scott. Unanimously approved.*

*Kimberly Pickett was administered the Electricities Board of Directors' oath of office by the Town Clerk, Elaine Andrews.*

**Councilmember's Comments**

- Councilman John Dunn congratulated Mike Scott on his retirement, noting he was part of the council that hired him and that it has been a very good experience working with him. He praised Scott's consistent professionalism, thanked him for his hard work on behalf of the town, and expressed hope that he will enjoy his retirement

**Town Manager's Report**

- Assistant Manager Pickett mentioned that Mike Scott's retirement reception will be held Friday from 2:00–5:00 p.m. in the Council Chambers.
- Pickett also reported that the Martin Luther King Jr. parade has been postponed to February 21 due to weather.

**Closed Session Pursuant to NC G.S. 143-318.11 (a)(3) and (a)(5)**

*Following the conclusion of open session items, a motion was made and seconded to amend the agenda to add a closed session pursuant to N.C.G.S. § 143-318.11(a)(3) and (a)(5).*

*Councilman John Dunn made the motion, which was seconded by Councilwoman Doris Wallace. The motion carried unanimously, and Council convened in closed session at approximately 7:46 p.m.*

*Councilman Stephen Rabil made a motion, seconded by Councilman John Dunn to reconvene into open session at approximately 8:29 pm.*

**ADJOURN:**

*Councilman John Dunn made a motion, seconded by Councilman Gettys Cohen, Jr. to adjourn the meeting at approximately 8:31 pm. Unanimously approved.*



*M. Andy Moore*  
M. Andy Moore, Mayor

ATTEST:

*Elaine Andrews*  
Elaine Andrews, Town Clerk