

Town of Smithfield

Board of Adjustment Meeting Minutes

Thursday, March 26, 2026

6:00 P.M. – Town Hall, Council Chambers

Members Present

- Sarah Edwards, Chairman
- Jeremy Pearce, Vice Chairman
- Thomas Bell

Members Absent

- Monique Austin
- Jason Evans

Staff Present

- Micah Woodard, Planner I
- Brent Reck, Planning Director
- Julie Edmonds, Administrative Support Specialist

Planner Micah Woodard announced a change in plans for the meeting, noting that although a quorum is present, there are not enough members to conduct votes. With two members absent, he requested that Chairman Sarah Edwards excuse the absences of Monique Austin and Jason Evans. Mr. Woodard further stated that all agenda items scheduled for this evening will be deferred to the next regularly scheduled Board of Adjustment meeting on Thursday, April 30, 2026, at 6:00 p.m.

Approval of Minutes – January 29th, 2026

Tom Bell made a motion to approve the minutes as written. The motion was seconded by Jeremy Pearce and was **unanimously approved**.

Reappointment of Tom Bell

Following his reappointment to the Board of Adjustments, Tom Bell was administered the oath of office by Town Clerk Elaine Andrews.

OLD BUSINESS

None

ADJOURNMENT

Jeremy Pearce made a motion to adjourn; seconded by Tom Bell. The motion was **unanimously approved**.

NEXT BOARD OF ADJUSTMENTS MEETING

Thursday, April 30, 2026 6:00 PM

Julie Edmonds

Administrative Support Specialist
Town of Smithfield Planning Department