



The SPRD and SRAC have multiple meeting rooms and recreational areas for rent. You do not need to be a SRAC member to rent these facilities.

**Cancellation Policy:** If cancellation is received 14 days prior to usage, a refund (minus 10% administrative fee) or full credit can be applied to a future facility use.



## SRAC Facilities

### Arts & Crafts Room

(during the week Monday-Thursday)

	<u>Smithfield Resident</u>	<u>Non-Smithfield Resident</u>
Up to 2 hours	\$40.00	\$66.00
2-4 hours	\$60.00	\$88.00
4 hours – All Day	\$100.00	\$137.50

(Friday-Sunday)

Up to 2 hours	\$125.00	\$165.00
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### Gymnasium

Up to 2 hours	\$250.00	\$330.00
2-4 hours	\$400.00	\$550.00
4 hours – All Day	\$600.00	\$825.00

### ½ Gymnasium

Up to 2 hours	\$125.00	\$220.00
2-4 hours	\$250.00	\$440.00
4 hours – All Day	\$400.00	\$605.00

## Parks and Recreation Facilities

### Girl Scout Hut

Up to 2 hours	\$25.00	\$55.00
2-4 hours	\$50.00	\$110.00
4 hours/all day	\$80.00	\$176.00

### Small Shelters

Up to 2 hours	\$25.00	\$55.00
4 hours	\$50.00	\$110.00
Up to 8 hours	\$80.00	\$176.00

### Rotary Shelter

1/2 Shelter-2 hours	\$40.00	\$88.00
Entire Shelter-2 hours	\$75.00	\$165.00
1/2 Shelter-4 hours	\$60.00	\$132.00
Entire Shelter-4 hours	\$90.00	\$198.00
Entire Shelter-8 hours	\$125.00	\$275.00

### Banquet Room and Catering Kitchen

\$65/hour (minimum 3 hours)

\$520/day (8 hours)

\$260.00 Refundable Deposit

\$20/hour Custodial Fee

***The Banquet Room can seat 150-175 people with tables, 200 without tables.***

All facility cancellations must be received in writing. Written cancellations received fourteen days before the reservation date will be refunded, minus a 10% administrative fee. Those requested within less than fourteen days of the reservation date will not be refunded.

***The Hut can accommodate 24 people, 16 if using tables.***

***The entire shelter must be rented if there are more than 50 people.***

Trash Deposit: \$75.00 deposit required for small shelters and \$100 deposit required for Rotary Shelter.  
(Refundable if trash is picked up and areas are left as deemed due to normal wear and tear.)

**Fees: Smithfield Resident vs. Non-Resident - A resident is someone who lives within the city limits of the Town of Smithfield and pays taxes to the Town of Smithfield. We will verify your residency.**

To rent facilities at the SRAC, call (919) 934-1408 or stop by the front desk for more information.  
To rent facilities through Smithfield Parks and Recreation, call (919) 934-2148 or stop by the SPRD office.