

# Facility Rentals

The SPRD and SRAC have multiple meeting rooms and recreational areas for rent.

You do not have to be a SRAC member to rent these facilities.

**Cancellation Policy:** If cancellation is received 14 days prior to usage, a refund or credit can be applied to a future facility use.  
A \$10 administrative handling fee will be applied to all refunds.

## SRAC Facilities

### Arts & Crafts Room                      Smithfield Resident                      Non-Smithfield Resident

PER HOUR	\$62.50	\$82.50
----------	---------	---------

*Saturdays and Sundays-Birthday Party times are set-please call for information for rental on these days.*

### Gymnasium

Up to 2 hours	\$250.00	\$330.00
2-4 hours	\$400.00	\$550.00
4 hours – All Day	\$600.00	\$825.00

### ½ Gymnasium

Up to 2 hours	\$125.00	\$220.00
2-4 hours	\$250.00	\$440.00
4 hours – All Day	\$400.00	\$600.00

### Banquet Room

PER Hour	\$80.00	\$100.00
----------	---------	----------

One time \$40 Custodial Fee. \$15 Technician Fee if using screen and Overhead Projector.

Non-refundable deposit is half the rental fees and is required to book.

The Banquet Room Comes with 3' x 8' rectangular tables and chairs.

***The Banquet Room can seat 100 people with tables, 125 without tables.***

## Parks and Recreation Facilities

### Smithfield Resident                      Non-Smithfield Resident

#### Small Shelters (Smith Collins, Gertrude Johnson, CP #4)

PER Hour	\$15.00	\$22.50
1/2 Day (5 hours)	\$50.00	\$90.00
Full Day (8 hours)	\$80.00	\$150.00

**Minimum 2 hour rental. Additional rental fee for each hour over 8 hours= hourly rate.**

#### Medium Shelters (CP #5, Town Commons)

PER Hour	\$20.00	\$30.00
1/2 Day (5 hours)	\$80.00	\$120.00
Up to 8 Hours	\$120.00	\$180.00

**Minimum 2 hour rental. Additional rental fee for each hour over 8 hours= hourly rate.**

#### Large Shelter (Rotary)

1/2 Shelter-PER Hour	\$20.00	\$30.00
Entire Shelter-PER Hour	\$25.00	\$37.50
1/2 Shelter-5 hours	\$80.00	\$120.00
Entire Shelter-5 hours	\$100.00	\$150.00
1/2 Shelter-8 Hours	\$120.00	\$180.00
Entire Shelter-8 hours	\$150.00	\$225.00

***The entire shelter must be rented if there are more than 50 people.***

**Minimum 2 hour rental. Additional rental fee for each hour over 8 hours= hourly rate.**

**For all ATHLETIC FIELD Rentals and COURT Rentals as well as TOURNAMENT FEES and FIELD PREP FEES,  
please contact the PARKS and RECREATION Office.**

**Fees: Smithfield Resident vs. Non-Resident - Smithfield Residents are defined as residing within the Incorporated City limits of the Town of Smithfield. We will verify residency.**

To rent facilities at the SRAC, call (919) 934-1408 or stop by the front desk for more information.

To rent facilities through Smithfield Parks and Recreation, call (919) 934-2148 or stop by the SPRD office (inside SRAC).