



Mayor

M. Andy Moore

Mayor Pro-Tem

John A. Dunn

Council Members

Marlon Lee

Sloan Stevens

Travis Scott

David Barbour

Stephen Rabil

Roger A. Wood

Town Attorney

Robert Spence, Jr.

Town Manager

Michael L. Scott

Finance Director

Greg Siler

Town Clerk

Shannan Parrish

Town Council

Agenda

Packet

Meeting Date: Tuesday, December 6, 2022

Meeting Time: 7:00 p.m.

Meeting Place: Town Hall Council Chambers

350 East Market Street

Smithfield, NC 27577



**TOWN OF SMITHFIELD
TOWN COUNCIL AGENDA
REGULAR MEETING DECEMBER 6, 2022
7:00 PM**

Call to Order

Invocation

Pledge of Allegiance

Approval of Agenda

Page

Presentations:

- 1. Proclamation: Honoring Chief of Police R. Keith Powell's 30 Years of Service to the Town of Smithfield**
(Mayor – M. Andy Moore) Information will be provided at the meeting

- 2. Water Plant Update**
(Public Utilities Director – Ted Credle) See attached information.....1

Public Hearings:

- 1. SUP-22-03 Bobby Huskey:** The applicant is requesting a special use permit to construct and operate private bar on property located within the B-3 (Highway Entrance Business) zoning district. The property considered for approval is located on the east side of Venture Drive approximately 250 feet south of its intersection with Magnolia Drive and further identified as Johnston County Tax ID# 15L11009M.
(Planning Director – Stephen Wensman) See attached information.....3

- 2. RZ-22-03 Highway 70 QOZB, LLC:** The applicant is requesting to rezone a 9.04-acre tract of land from the LI (Light Industrial) zoning district to the HI (Heavy Industrial) zoning district. The property considered for rezoning approval is located on the southeast end of Gulfstream Court and further identified as Johnston County Tax ID# 15079005D
(Planning Director – Stephen Wensman) See attached information.....23

- 3. **ZA-22-01 Town of Smithfield:** The applicant is requesting an amendment to Unified Development Ordinances, Article 10, Section 10.114 as it pertains to recreation and park dedication requirements for major subdivisions, commercial developments, and industrial parks
(Planning Director – Stephen Wensman) See attached information.....37

Citizens Comments

Consent Agenda Items:

- 1. **Approval of Minutes:**
 - a. November 1, 2022 – Regular Meeting
 - b. November 1, 2022 – Closed Session (Under Separate Cover).....57

- 2. **Temporary Use Permit Application Request:** Consumer Fireworks Sales – Phantom Fireworks is requesting to sell fireworks in the Walmart Parking lot December 27, 2022 through December 31, 2022
(Planning Director – Stephen Wensman) See attached information.....65

- 3. **Consideration and request for approval to promote a Police Officer II to the rank of Master Police Officer**
(Police Captain – James Grady) See attached information.....75

- 4. **Consideration and request for approval to adopt Resolution No. 715 (24-2022) allowing retiring MPO Harold Sinclair to purchase his service badge and weapon**
(Police Captain – James Grady) See attached information.....91

- 5. **Consideration and request for approval to adopt Resolution No. 716 (25-2022) accepting public dedication of public lands or facilities for streets, parks, and public utility lines for Franklin Towns**
(Planning Director – Stephen Wensman) See attached information.....95

- 6. **Consideration and request for approval to award a financing contract to Truist Bank for the knuckleboom purchase and adoption of Resolution No. 717 (26-2022)**
(Finance Director – Greg Siler) See attached information.....103

- 7. **Board Appointments**
 - a. Doris Wallace has submitted an application for consideration to be reappointed to a second term on the Planning Board
(Town Clerk – Shannan Parrish) See attached information.....111

- 8. **New Hire Report**
(HR Director – Tim Kerigan) See attached information.....115

Business Items:

- 1. **Consideration and request for approval of increased costs associated with the Police Department Expansion Project**
(Town Manager – Michael Scott) See attached information.....117

	<u>Page</u>
2. Consideration and request for approval to adopt Ordinance No. 515, amending Chapter 18, Article III, Division 1, Section 18-76 (d) "Connection Requirement" in the Town's Code of Ordinances (Planning Director – Stephen Wensman & Public Utilities Director – Ted Credle) <u>See attached information</u>	121
3. Consideration and request for approval of a Certified Action by the Town Council as it relates to the Old Town Hall property (Town Attorney – Bob Spence) <u>See attached information</u>	127
4. Bid award to JLP Carpentry for the replacement of the roof and windows at the Community Park Concession Stand (Parks and Recreation Director – Gary Johnson) <u>See attached information</u>	131
5. Consideration and request for approval to purchase a Rescue Truck for the Fire Department (Fire Chief – Michael Brown) <u>See attached information</u>	137
6. Consideration and request for approval to adopt the 2023 Town Council Meeting Schedule (Town Manager – Michael Scott) <u>See attached information</u>	139

Councilmember's Comments

Town Manager's Report

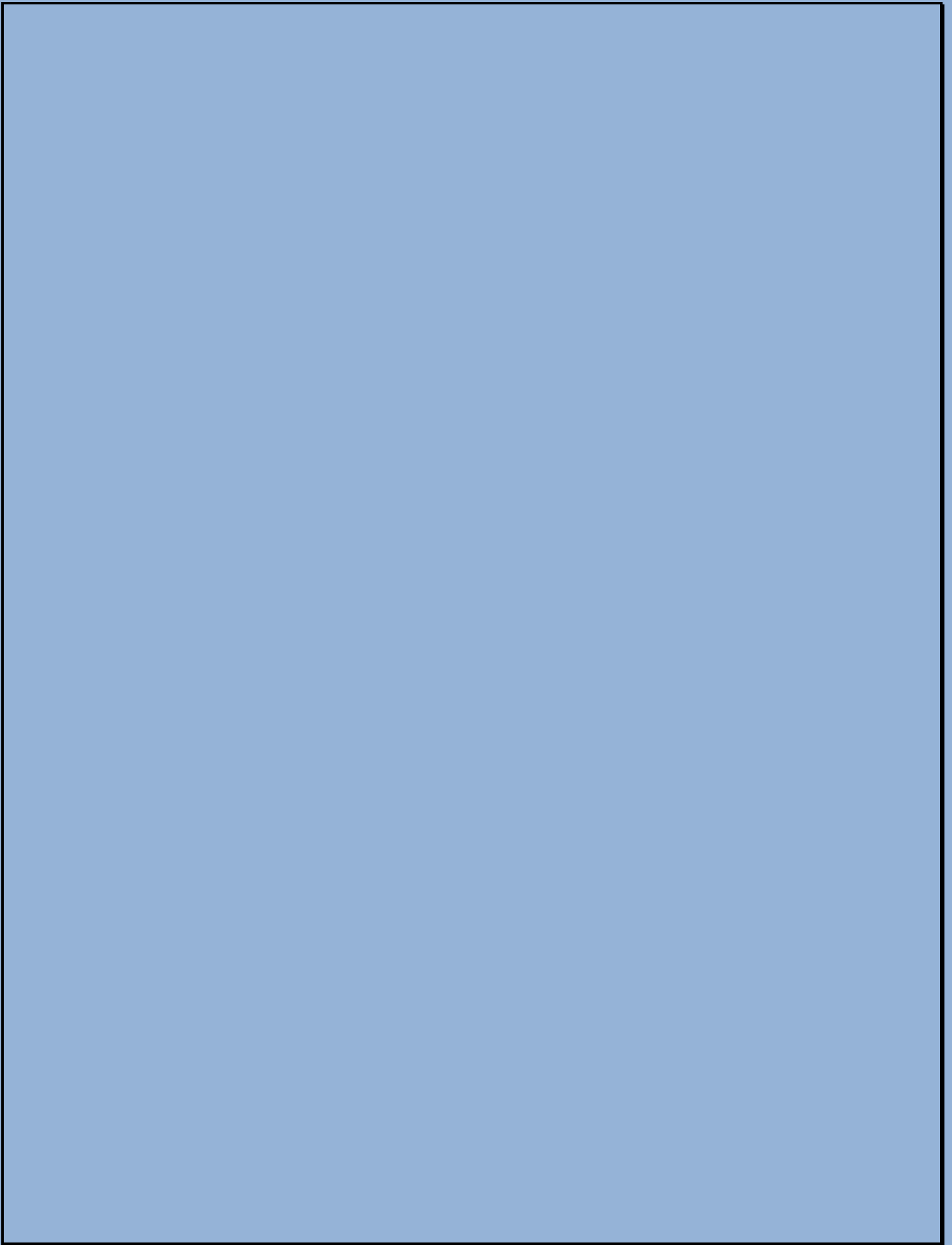
- Financial Report (See attached information).....143
- Department Reports (See attached information).....147
- Manager's Report (Will be provided at the Meeting)

Closed Session: Pursuant to NCGS 143-318.11 (a) (5) & (6)

Reconvene In Open Session

Adjourn

Presentations





Request for Town Council Action

Presentation **Water Plant
Project**
Date: 12/06/2022

Subject: An Update on the Water Plant Project

Department: Public Utilities

Presented by: Public Utilities Director - Ted Credle

Presentation: Presentations

Issue Statement

The Public Utilities Department wishes to update the Council (and the public) on the status of the Water Plant Improvement Project and what remains.

Financial Impact

None

Action Needed

None

Recommendation

None

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report

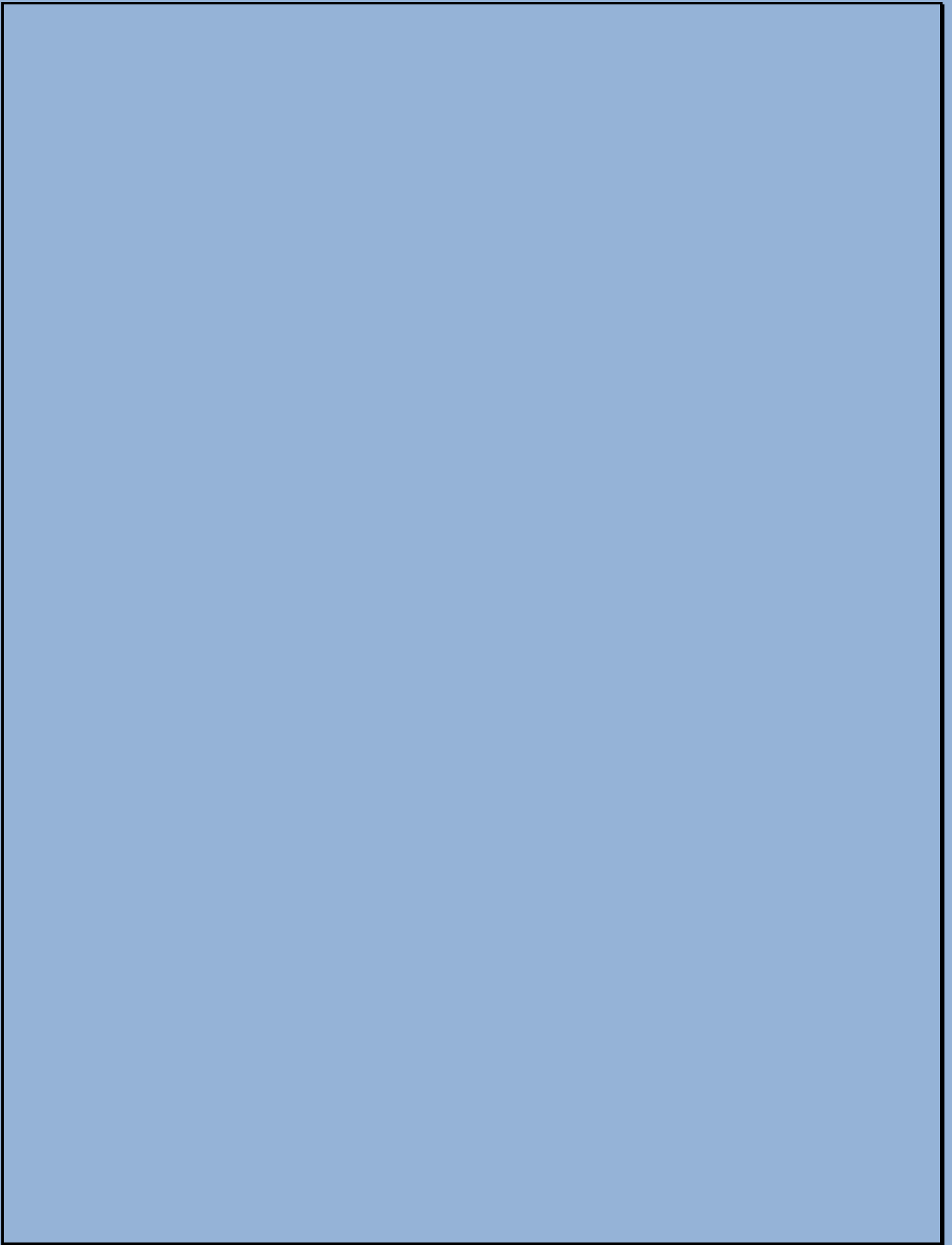


Staff Report

**Presentation: Water
Plant
Project**

The Water Plant Improvement Project is wrapping up and is likely to be completed in the next 45 days. As such, certain improvements are being made that are of key public interest and should be updated. Specifically, the re-establishment of the greenway and the landscaping facing Second Street.

Public Hearings





Request for Town Council Review

Public Hearing SUP-22-03
Date: 12/06/2022

Subject: Special Use Permit for a Private Bar
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Public Hearing

Issue Statement

The applicant, Bobby Huskey, is requesting a special use permit to construct and operate a private bar on property located within a B-3 Zoning District.

Financial Impact

None

Action Needed

The Town Council is requested to hold a public hearing to review the application and make a decision whether to approve, approve with conditions or deny based on the finding of fact for special use permits.

Recommendation

Planning Staff recommends the Town Council approve the Special Use Permit, SUP-22-03, with one condition based on the finding of fact for special use permits:

1. That any future proposed outdoor seating area receive administrative site plan approval prior to construction

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Finding of Fact
3. Application
4. Adjacent Property Owners Listing & Certification
5. Zoning Map
6. Planning Board Minutes



Staff Report

**Public SUP-
Hearing: 22-03**

REQUEST:

The applicant, Bobby Huskey, is requesting a special use permit to construct and operate a private bar on property located within a B-3 (Highway entrance Business) Zoning District.

APPLICATION DATA:

Applicant/Owner:	G3TECH, LLC
Agents:	none
Property Identification Number:	260418-31-0201
Town Limits/ETJ:	Town Limits
Acreage:	.036 acres
Present Zoning:	B-3 (Highway Entrance Business)
Existing Use:	Retail / Office Strip Center
Proposed Use:	Private Bar
Water Service:	Town of Smithfield
Sewer Service:	Town of Smithfield
Electrical Service:	Town of Smithfield

PROJECT LOCATION:

The property considered for approval is known as Venture Business Park and located on the east side of Venture Drive approximately 250 feet south of its intersection with Magnolia Drive. The property is further identified as Johnston County Tax ID# 15L11009M.

ADJACENT ZONING AND LAND USES:

	Zoning	Existing Land Use
North:	B-3 (Highway Entrance Business)	Undeveloped Lot
South:	B-3 (Highway Entrance Business)	Dental Office
East:	B-3 (Highway Entrance Business)	Carolina Premium Outlet
West:	B-3 (Highway Entrance Business)	Venture Pointe shopping Center

ENVIRONMENTAL: there are no environmental issues.

STAFF ANALYSIS AND COMMENTARY:

- The applicant is requesting a special use permit for a private bar within the Venture Office Park in accordance with the Town of Smithfield Unified Development Ordinance, Article 6, Section 6, Tables of Uses and Activities.
 - The UDO has no additional supplemental standards for private bars. Venture Business Park is constructed to modern zoning standards and designed with adequate parking to accommodate a wide range of uses that are often found in shopping centers.
 - The applicant has expressed the desire for an outdoor seating area in the future. Staff recommends that any future proposed outdoor seating receive administrative site plan approval and permitting prior to the applicant beginning construction.
-

FINDINGS OF FACT (*Staff findings in Bold Italic*)

4.9.4.5.1. The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, or general welfare. The project will not be detrimental to or endanger the public health, safety or general welfare. ***The proposed private bar at this location will not endanger the public and is a common use within the B-3 district zoning district. All public health and safety standards to include fire codes and building codes can and will be met. Therefore, staff believes the special use will not be a deterrent to the public, health, safety or welfare.***

4.9.4.5.2. The establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district. ***The project will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.***

4.9.4.5.3. Adequate utilities, drainage, parking, or necessary facilities have been or are being provided. The development will provide adequate utilities, drainage, parking and necessary facilities. ***The development will have adequate utilities, drainage, parking and necessary facilities.***

4.9.4.5.4. The proposed use shall not be noxious or offensive by reason of vibration, noise, odor, dust, smoke, or gas. ***The use will not create such nuisances.***

4.9.4.5.5. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets. Proper ingress and egress will be provided. ***Adequate ingress and egress will be provided as required.***

4.9.4.5.6. That the use will not adversely affect the use or any physical attribute of adjoining or abutting property. ***The use will have no adverse impacts on the abutting or adjoining properties.***

4.9.4.5.7. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located. ***The proposed bar is adjacent to other retail shopping centers and will be in harmony with the area.***

4.9.4.5.8. The special use shall, in all other respects, conform to all the applicable regulations of the district in which it is located. ***The proposed project will be in conformance with the UDO requirements.***

RECOMMENDATION:

Planning Staff recommends the Town Council approve the Special Use Permit, SUP-22-03, with one condition based on the finding of fact for special use permits:

1. that any future proposed outdoor seating area receive administrative site plan approval prior to construction.
-

RECOMMENDED MOTION:

"move to approve the Special Use Permit, SUP-22-03, with one condition based on the finding of fact for special use permits:

1. that any future proposed outdoor seating area receive administrative site plan approval prior to construction."

**Town of Smithfield
Special Use Permit Application
Finding of Fact / Approval Criteria**

Application Number: SUP-22-03 **Name:** The Bar Association

Request: The applicant seeks a special use permit to utilize property located within a B-3 (Highway Entranceway Business District) zoning district for a private bar. The property considered for approval is located on the east side of Venture Drive approximately 250 feet south of its intersection with Magnolia Drive and further identified as Johnston County Tax ID# 15L11009M.

In approving an application for a special use permit in accordance with the principles, conditions, safeguards, and procedures specified herein, the Town Council may impose reasonable and appropriate conditions and safeguards upon the approval. The petitioner will have a reasonable opportunity to consider and respond to any additional requirements prior to approval or denial by the Town Council. The Town Council shall include in its comments a statement as to the consistency of the application with the Town's currently adopted Comprehensive Plan. The applicant has the burden of producing competent, substantial evidence tending to establish the facts and conditions which the below requires.

The Town Council shall issue a special use permit if it has evaluated an application through a quasi-judicial process and determined that:

- 4.9.4.5.1. The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, or general welfare.
- 4.9.4.5.2. The establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
- 4.9.4.5.3. Adequate utilities, drainage, parking, or necessary facilities have been or are being provided.
- 4.9.4.5.4. The proposed use shall not be noxious or offensive by reason of vibration, noise, odor, dust, smoke, or gas.
- 4.9.4.5.5. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- 4.9.4.5.6. That the use will not adversely affect the use or any physical attribute of adjoining or abutting property.
- 4.9.4.5.7. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located.
- 4.9.4.5.8. The special use shall, in all other respects, conform to all the applicable regulations of the district in which it is located.

Once all findings have been decided one of the two following motions must be made:

Motion to Approve: *Based upon satisfactory compliance with the above stated findings and fully contingent upon acceptance and compliance with all conditions as previously noted herein and with full incorporation of all statements and agreements entered into the record by the testimony of the applicant and applicant's representative, I move to approve Special Use Permit Application # SUP-22-03 with the following condition(s):*

1. _____

Motion to Deny: *Based upon failure to meet all of the above stated findings and for reasons stated therein, I move to deny Special Use Permit Application # SUP-22-03 for the following stated reason:*

1. _____

Record of Decision:

Based on a motion and majority vote of the Town of Smithfield Town Council for the Special Use Permit Application Number SUP-22-03 is hereby:

_____ **approved upon acceptance and conformity with the following conditions:**

1. _____

_____ **denied for the noted reasons.**

1. _____

Decision made this 6th day of December, 2022, while in regular session.

M. Andy Moore, Mayor

ATTEST:

Shannan L. Parrish, Town Clerk



Town of Smithfield
 Planning Department
 350 E. Market St Smithfield, NC 27577
 P.O. Box 761, Smithfield, NC 27577
 Phone: 919-934-2116
 Fax: 919-934-1134

SPECIAL USE PERMIT APPLICATION

Pursuant to Article 4, of the Town of Smithfield Unified Development Ordinance, an owner of land within the jurisdiction of the Town (or a duly authorized agent) may petition the Town Council to allow a Special Use. Special Uses are uses that may be appropriate in a particular district, but has the potential to create incompatibilities with adjacent uses.

Special Use Permit applications must be accompanied by nine (9) sets of the application, nine (9) sets of required plans and one (1) digital copy of all required documents, an Owner's Consent Form (attached) and the application fee.

SITE INFORMATION:

Name of Project: The Bar Association Acreage of Property: 1.000
 Parcel ID Number: 15-L-11-009-m Tax ID: 15L11009M
 Deed Book: 06005 Deed Page(s): 0020
 Address: 447 Brit H Venture Dr.
 Location: SMITHFIELD N.C. 27577

Existing Use: Vacant Proposed Use: Bar
 Existing Zoning District: B-3

Is project within a Planned Development: Yes No
 Planned Development District (if applicable): N/A
 Is project within an Overlay District: Yes No
 Overlay District (if applicable): _____

FOR OFFICE USE ONLY			
File Number: <u>507-22-03</u>	Date Submitted: <u>10-6-22</u>	Date Received: <u>10-6-22</u>	Amount Paid: <u>\$400</u>

OWNER INFORMATION:

Name: 63Techy LLC
Mailing Address: 199 Settlement Dr. Apex 27523
Phone Number: _____ Fax: _____
Email Address: www.505n.c.gov/services

APPLICANT INFORMATION:

Applicant: Robert Huskey
Mailing Address: 102 West Rose St Smithfield N.C.
Phone Number: 919-427-7211 Fax: _____
Contact Person: _____
Email Address: HuskeyBunt@outlook.com

STATEMENT OF JUSTIFICATION

Please provide detailed information concerning all requests. Attach additional sheets if necessary.

I would like an opportunity to provide this community with a upscale type place to go have a few drinks with family or pets and FEEL safe and relaxed and have fun

I will serve liquor/martini's wine and beer plan to have food trucks games/corn hole also will have a few tv's for game day Sunday

This place will have more of a chill atmosphere instead of a party place with zero tolerance for trouble and ruckus!

REQUIRED SITE PLAN INFORMATION

Article 5 of the Town of Smithfield Unified Development Ordinance requires a site plan be prepared by a professional engineer, registered land surveyor, or licensed architect and shall be drawn to scale of not less than one inch equals 30 feet. The site plan shall be based on the latest tax map information and shall be of a size as required by each individual site plan. The site plan shall contain the following information, if applicable as determined by the UDO Administrator:

- ✓ 1) A key map of the site with reference to surrounding areas and existing street locations.
- ✓ 2) The name and address of the owner and site plan applicant, together with the names of the owners of all contiguous land and of property directly across the street as shown by the most recent tax records.
- ✓ 3) Parcel Identification Numbers (PIN) for site and adjacent properties.
- ✓ 4) Deed book and page reference demonstrating ownership of property.
- ✓ 5) Location of all existing and proposed structures, including their outside dimensions and elevations, streets, entrances, and exits on the site, on contiguous property, and on property directly across the street.
- ✓ 6) Building setback, side line, and rear yard distances.
- ✓ 7) Location of watercourses, ponds, flood zones, water supply watershed areas, and riparian buffers.
- 8) All existing physical features, including existing trees greater than eight (8) inches in diameter measured four and one-half (4.5) feet above ground level, and significant soil conditions.
- 9) Topography showing existing and proposed contours at no greater than ten (10) foot intervals. All reference benchmarks shall be clearly designated.
- ✓ 10) The zoning of the property, including zoning district lines where applicable.
- 11) Lot line dimensions and property lines of the tract to be developed (with dimensions identified), adjacent property lines (including corporate limits, Town boundaries, and county lines).
- 12) Parking, loading, and unloading areas shall be indicated with dimensions, traffic patterns, access aisles, and curb radii per the requirements of Article 10, Part I.
- 13) Types of surfaces for drives, sidewalks, and parking areas.
- 14) Location and design of existing and proposed sanitary waste disposal systems, water mains and appurtenances (including fire hydrants) on or adjacent to the parcel.
- 15) Other utility lines both under- and above-ground, including electric power, telephone, gas, cable television.
- 16) Location of all US Clean Water Act Section 404 wetland areas, located or adjacent to detention/retention ponds (Best Management Practices), riparian buffers and impervious surface areas with area dimensions, and ratios of impervious surface to the total size of the lot.
- 17) The location of all common areas.
- 18) The location and dimensions of all areas intended as usable open space, including all recreational areas. The plans shall clearly indicate whether such open space areas are intended to be offered for dedication to public use or to remain privately owned.
- 19) Landscaping and buffering plan showing what will remain and what will be planted, indicating names of plants, trees, and dimensions, approximate time of planting, and maintenance plans per the requirements of Article 10, Part II. The plan shall include the tree line of wooded areas and individual trees eight (8) inches in diameter or more, identified by common or scientific name.
- 20) Proposed site lighting.

OWNER'S CONSENT FORM

Name of Project: _____ Submittal Date: _____

OWNERS AUTHORIZATION

I hereby give CONSENT to _____ (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify I have full knowledge the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate or incomplete information provided by me or my agent will result in the denial, revocation or administrative withdrawal of this application, request, approval or permits. I acknowledge that additional information may be required to process this application. I further consent to the Town of Smithfield to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

Signature of Owner

Print Name

Date

CERTIFICATION OF APPLICANT AND/OR PROPERTY OWNER

I hereby certify the statements or information made in any paper or plans submitted herewith are true and correct to the best of my knowledge. I understand this application, related material and all attachments become official records of the Planning Department of the Town of Smithfield, North Carolina, and will not be returned.

Robert Huskey Robert Huskey 10/5/20
Signature of Owner/Applicant *Print Name* *Date*

FOR OFFICE USE ONLY

File Number: _____ Date submitted: _____ Date received: _____

OWNER'S CONSENT FORM

Name of Project: 447 Venture Dr. Suite H Submittal Date: _____

OWNERS AUTHORIZATION

I hereby give CONSENT to Robert Huskey (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify I have full knowledge the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate or incomplete information provided by me or my agent will result in the denial, revocation or administrative withdrawal of this application, request, approval or permits. I acknowledge that additional information may be required to process this application. I further consent to the Town of Smithfield to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

[Signature] P. GHOSH FOR G3TECH, LLC Oct. 6, 2022
Signature of Owner Print Name Date

CERTIFICATION OF APPLICANT AND/OR PROPERTY OWNER

I hereby certify the statements of information made in any paper or plans submitted herewith are true and correct to the best of my knowledge. I understand this application, related material and all attachments become official records of the Planning Department of the Town of Smithfield, North Carolina, and will not be returned.

[Signature] P. GHOSH FOR G3TECH, LLC Oct. 6, 2022
Signature of Owner/Applicant Print Name Date

Robert Huskey Robert Huskey 10/6/22

FOR OFFICE USE ONLY

File Number: _____ Date submitted: _____ Date received: _____

REQUIRED FINDING OF FACT

Article 4 of the Town of Smithfield Unified Development Ordinance requires applications for a Special Use Permit to address the following findings. The applicant has the burden of producing competent, substantial evidence tending to establish the facts and conditions which this section requires. The Town Council shall issue a special use permit if it has evaluated an application through a quasi-judicial process and determined that:

- 1) The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, or general welfare.

RAT unit/Suite H is at the far end of the Building. All activity will be inside of the bar with no loud noises

- 2) The establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

RAT no it will not

- 3) Adequate utilities, drainage, parking, or necessary facilities have been or are being provided.

RAT There's at least 25 parking spots during daylight hours and about 60 available after 5pm. We have one unisex bathroom

- 4) The proposed use shall not be noxious or offensive by reason of vibration, noise, odor, dust, smoke, or gas.

RAT my business is at the end of building with 2 vacant units beside me between me and the other businesses

- 5) Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

RAT Paved parking with adequate entrance and exit points

- 6) That the use will not adversely affect the use or any physical attribute of adjoining or abutting property.

RAT see #4

- 7) That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located.

RAT no noise/trash nor outside partying will be going on.

- 8) The special use shall, in all other respects, conform to all the applicable regulations of the district in which it is located.

RAT see #7

The Bar Association

10/20/2022

In my Statement of Justification I noted that I would be having food trucks from time to time and outdoor games such as cornhole. This would be my phase II of the business in the future but not necessarily what I wish to do upon opening. My main goal is to get opened as simply as possible and working my way to begin phase II.

Sincerely,

Robert Huskey

Adjacent Property Owners of
SUP-22-03

TAG	PIN	NAME1	ADDRESS1	CITY	STATE	ZIPCODE
15L11008R	260418-21-9248	HERITAGE IV SMITHFIELD LLC	PO BOX 3342	CHAPEL HILL	NC	27515-3342
15L11009M	260418-31-0201	G3TECH, LLC	199 SETTLEMENT DR	APEX	NC	27523-6731
15L11009P	260418-20-7817	MCLAMB, THERON LEE	111 MARIAH DR	FOUR OAKS	NC	27524-8433
15L11008Q	260418-20-9952	SPARKS MCLAMB INVESTMENTS LLC	111 MARIAH DR	FOUR OAKS	NC	27524-8433
15008045U	260418-21-5330	MOHAMED AND SONS INC	P O BOX 1236	SMITHFIELD	NC	27577-0000
15008046P	260418-20-6807	PARTNERS EQUITY GROUP	P O BOX 1524	SMITHFIELD	NC	27577-0000
15L11008P	260418-20-7990	CDM PROPERTIES LLC	PO BOX 7794	ROCKY MOUNT	NC	27804-0000
15L11009L	260418-21-9271	ALLIED DEVELOPMENT INC	350 WAGONER DRIVE	FAYETTEVILLE	NC	28303-0000
15L11009G	260418-21-8157	WEAVER, E FRANK III	350 WAGONER DRIVE	FAYETTEVILLE	NC	28303-0000
15L11009J	260418-21-9139	WEAVER, E FRANK III	350 WAGONER DRIVE	FAYETTEVILLE	NC	28303-0000
15L11009F	260418-21-8136	WEAVER, E FRANK III	350 WAGONER DRIVE	FAYETTEVILLE	NC	28303-0000
15L11009K	260418-21-9250	WEAVER, E FRANK III	350 WAGONER DRIVE	FAYETTEVILLE	NC	28303-0000
15L11009H	260418-21-8188	WEAVER, E FRANK III	350 WAGONER DRIVE	FAYETTEVILLE	NC	28303-0000
15L11008S	260418-21-8355	ALLIED DEVELOPMENT INC	350 WAGONER DRIVE STE 100	FAYETTEVILLE	NC	28303-0000
15L11009I	260418-21-9109	WEAVER, E FRANK III	350 WAGONER DRIVE	FAYETTEVILLE	NC	28303-0000
15074012L	260418-31-6044	CAROLINA PREMIUM OUTLETS LLC	PO BOX 6120	INDIANAPOLIS	IN	46206
		Robert Huskey	102 West Rose Street	Smithfield	NC	27577



PLANNING DEPARTMENT
Mark E. Helmer, AICP, Senior Planner

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SUP-22-03, were notified by First Class Mail on 11-21-22.

Mark E. Helmer
Signature

Johnston County, North Carolina

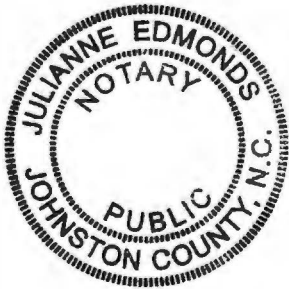
I, Julianne Edmonds, Notary Public for Johnston County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

21st day of November, 2022

Julianne Edmonds
Notary Public Signature

Julianne Edmonds
Notary Public Name

My Commission expires on January 15, 2023
(Seal)



400 Block of Venture Drive

File Number:
SUP-22-03

Project Name:
The Bar
Association

Request:
Private Bar
With No Food Service

Existing Zoning:
B-3 (Business)

Existing Land Use:
Retail / Office
Strip Center

Tax ID#
15L11008R

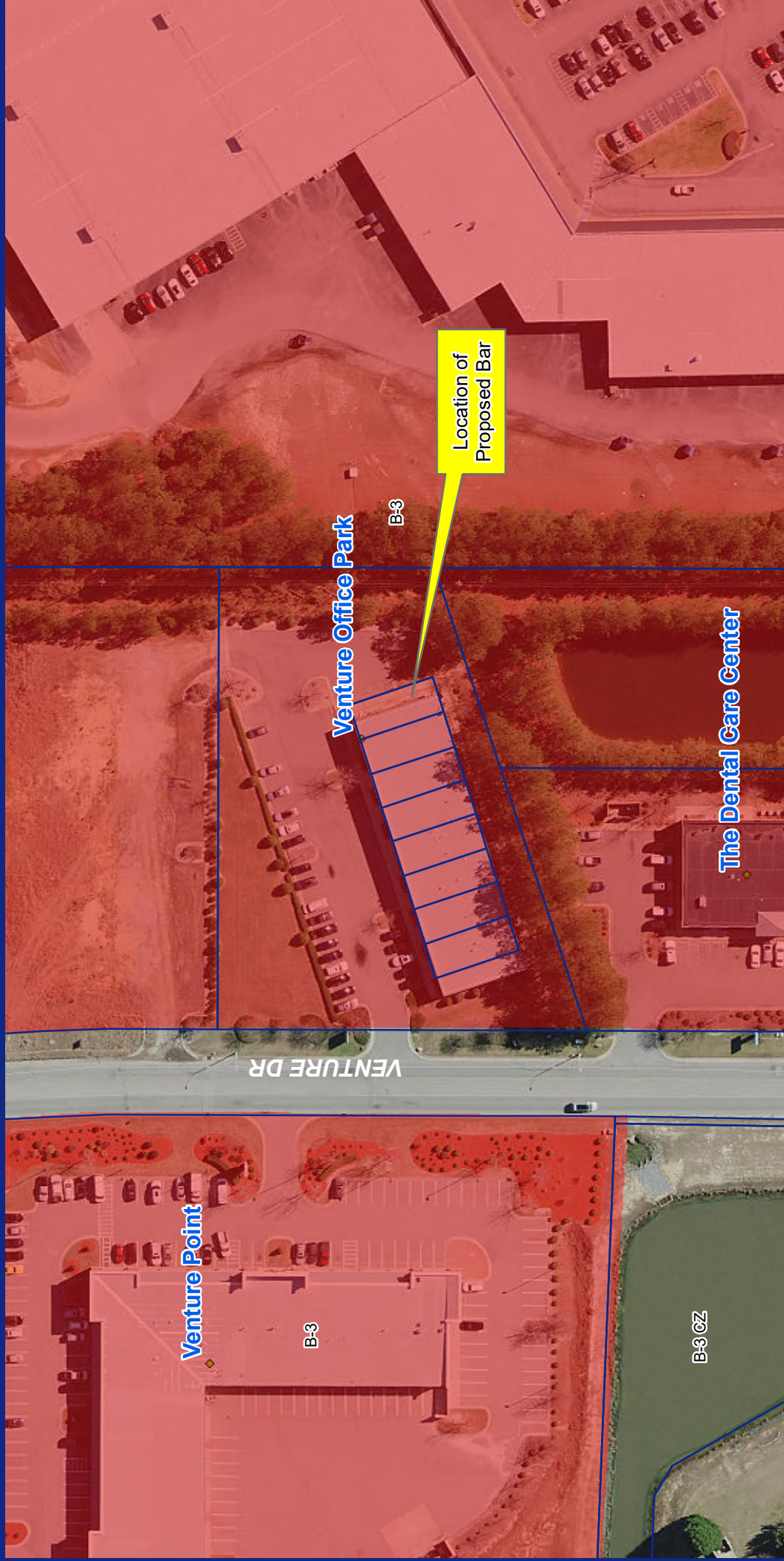
Owner:
Heritage IV
Smithfield LLC

Applicant:
Bobby Huskey



1 in = 100 ft

Map created by the Mark E. Helmer, AICP
Senior Planner, GIS Specialist on 10/27/2022



**Town of Smithfield
Planning Board Minutes
Thursday, November 3rd, 2022
Town Hall Council Chambers
6:00 PM**

Members Present:

Chairman Mark Lane
Vice-Chairman Debbie Howard
Debbie Howard
Wiley Narron
Alisa Bizzell
Brian Stanley
Doris Wallace

Members Absent:

Ashley Spain

Staff Present:

Mark Helmer, Senior Planner
Julie Edmonds, Administrative Support Specialist

Staff Absent:

Stephen Wensman, Planning Director

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA Doris Wallace made a motion to approve the agenda; seconded by Debbie Howard. Unanimously approved

APPROVAL OF MINUTES for October 6th, 2022

Doris Wallace made a motion to approve the minutes, seconded by Debbie Howard. Unanimously approved.

NEW BUSINESS

SUP-22-03 Bobby Huskey: Planning Board reviewed the application.

RZ-22-05 Highway 70 QOZB, LLC: The applicant is requesting to rezone a 9.04-acre tract of land from the LI (Light Industrial) zoning district to the HI (Heavy Industrial) zoning district. The property considered for rezoning approval is located on the southeast end of Gulfstream Court and further identified as Johnston County Tax ID# 15079005D

Mark Helmer stated that Sanderson Engineering is requesting the rezoning of a 9.04-acre property at the end of Gulf Stream Court from Light Industrial to Heavy Industrial for a food

(protein) manufacturing use. The property is located at the end of Gulf Stream Court off Citation Lane near the Johnston County Regional Airport.

The Town updated the UDO Article 6 Table of Uses in 2021 with the 160D updates and at that time made food manufacturing a Heavy Industrial use. At times, food manufacturing can emit odors that are unpleasant to adjacent properties. In this case, the proposed use is a company that manufactures protein, and the manufacturing process is expected to emit minimal odors. Furthermore, the use of the site will not create any nuisance issues because the site is surrounded by other industrial properties. The request for heavy industrial zoning in a light industrial area raises the concern about spot zoning, however, on 12/5/17, a Heavy Industrial Zone was created adjacent to this site to accommodate the Thomas Concrete site development. This current request for rezoning will result in a larger Heavy Industrial Zoning District.

- **Comprehensive Plan.** The comprehensive plan identifies this property suitable for Industrial/Employment land uses.

CONSISTENCY STATEMENT (Staff Opinion):

With approval of the rezoning, the Planning Board/Town Council is required to adopt a statement describing whether the action is consistent with adopted comprehensive plan and other applicable adopted plans and that the action is reasonable and in the public interest. Planning Staff considers the action to be consistent and reasonable:

- **Consistency with the Comprehensive Growth Management Plan** -The Comprehensive Land Use Plan guides the area for Industrial/Employment.
- **Consistency with the Unified Development Code** – the site will be developed in conformance with the UDO.
- **Compatibility with Surrounding Land Uses** - The property considered for rezoning will be compatible with the surrounding land uses which are all industrial and will result in a larger Heavy Industrial area.

Bryan Stanley asked Mark Helmer if the proposed use would have combustibles and if so, can the Wilson’s Mills Fire Department properly handle a call of that nature?

Mark Helmer said the Wilson’s Mills Fire Department will be given an opportunity to review the development plan once it is submitted for staff review. At this time, we aren’t sure exactly what will go into the space, we will know more once we see plans in review. There will be fire code requirements. He feels sure the area fire departments will be well equipped.

Stephen Sanderson of Sanderson Engineering located at 2485 Wendell Boulevard, Wendell, NC came forward. He stated they were building this building for a protein manufacturing plant for plant-based protein. A fire sprinkler system will be required.

Mark Lane asked what the chances were of this not being a food protein plant?

Stephen Sanderson said as of now, none. He said this is a done deal.

Mark Helmer asked how many employees will be hired.

Stephen Sanderson said for now they will have one production line with 12 employees per line with the ability to expand to three production lines in the future.

RECOMMENDATION:

Debbie Howard made a motion to approve zoning map amendment, RZ-22-05, finding it consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest, seconded by Doris Wallace. Unanimously approved.

ZA-22-01 Town of Smithfield: The applicant is requesting an amendment to Unified Development Ordinances, Article 10, Section 10.114 as it pertains to recreation and park dedication requirements for major subdivisions, commercial developments, and industrial parks.

This was brought before the Planning Board on 10-6-22, however they tabled it until tonight. Planning Board reviewed the request

Mr Helmer gave a brief presentation on the proposed amendment and asked if there were any questions. There was none.

Doris Wallace recommended approval of zoning text amendment, ZA-22-01, finding the amendment consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest, seconded by Bryan Stanley. Unanimously approved

OLD BUSINESS: None

Adjournment

Being no further business, Doris Wallace made a motion seconded by Bryan Stanley to adjourn the meeting. Unanimously approved.

Respectfully Submitted,



Julie Edmonds
Administrative Support Specialist



Request for Town Council Action

**Public
Hearing:** RZ-22-05
Date: 12/06/2022

Subject: Zoning Map Amendment
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Public Hearing

Issue Statement

Sanderson Engineering is requesting the rezoning of a 9.04-acre property at the end of Gulf Stream Court from Light Industrial to Heavy Industrial for food (protein) manufacturing use proposed for the site.

Financial Impact

None.

Action Needed

The Town Council is respectfully requested to hold a public hearing to review the rezoning and to approve or deny the request.

Recommendation

Planning Staff and the Planning Board recommend approval of the rezoning, RZ-22-05, with a statement declaring the request consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the request is reasonable and in the public interest.

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Consistency Statement
3. Application
4. Site Map
5. Adjacent Property Owners Listing & Certification
6. Zoning Map



Staff Report

**Agenda RZ-
Item: 22-05**

REQUEST:

Sanderson Engineering is requesting the rezoning of a 9.04-acre property at the end of Gulf Stream Court from Light Industrial to Heavy Industrial for food (protein) manufacturing use proposed for the site.

PROPERTY LOCATION:

The property is located at the end of Gulf Stream Court off Citation Lane near the Johnston County Regional Airport.

SITE DATA:

Tax ID#	15079005D
Acreage:	0.47
Present Zoning:	9.04
Proposed Zoning:	HI (Heavy Industrial)
Existing Use:	LI (Light Industrial)
Proposed Use	Food (Protein) Manufacturing
Town/ETJ:	ETJ
Fire District:	Wilsons Mills
School Impacts:	None
Parks and Recreation:	None
Water Provider:	Johnston County
Sewer Provider:	Johnston County
Electric Provider:	Duke

EXISTING CONDITIONS/ENVIRONMENTAL:

The property is not located within a floodplain.

ADJACENT ZONING AND LAND USES: (see attached map for complete listing)

	Zoning	Existing Land Uses
North	HI	Concrete Plant-Industrial
South	LI	Vacant
East	LI	Vacant
West	LI	Industrial use

ANALYSIS:

In 2001, the Town updated UDO Article 6, Table of Uses with the 160D update and with it made food manufacturing a Heavy Industrial use. At times, food manufacturing can emit odors that are unpleasant and can impact adjacent properties. In this case, the proposed use is a company that manufactures protein, and the manufacturing process is expected to emit minimal odors. Furthermore, the use of the site will not create any nuisance issues because the site is surrounded by other industrial properties.

The request for heavy industrial zoning in a light industrial area raises the concern about spot zoning, however, on 12/5/17, a Heavy Industrial Zone was created adjacent to this site to accommodate the Thomas Concrete site development. This current request for rezoning will result in a larger Heavy Industrial Zoning District.

- **Comprehensive Plan.** The comprehensive plan identifies this property for Industrial/Employment.

CONSISTENCY STATEMENT (Staff Opinion):

With approval of the rezoning, the Town Council is required to adopt a statement describing whether the action is consistent with adopted comprehensive plan and other applicable adopted plans and that the action is reasonable and in the public interest. Planning Staff considers the action to be consistent and reasonable:

- **Consistency with the Comprehensive Growth Management Plan - *The Comprehensive Plan guides the area for Industrial/Employment.***
- **Consistency with the Unified Development Code – *the site will be developed in conformance with the UDO.***
- **Compatibility with Surrounding Land Uses - *The property considered for rezoning will be compatible with the surrounding land uses which are all industrial and will result in a larger Heavy Industrial area.***

RECOMMENDATION:

Planning Staff and the Planning Board recommend approval of the rezoning, RZ-22-05, with a statement declaring the request consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest.

RECOMMENDED MOTION:

Staff recommends the following motion:

“move to approve zoning map amendment, RZ-22-05, finding it consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest.”

**THE TOWN OF SMITHFIELD
UNIFIED DEVELOPMENT ORDINANCE
ZONING MAP AMENDMENT CONSISTENCY STATEMENT
BY THE SMITHFIELD TOWN COUNCIL
RZ-22-05**

Whereas the Smithfield Town Council, upon acting on a zoning map amendment to the *Unified Development Ordinance* and pursuant to NCGS §160A-383, is required to approve a statement describing how the action is consistent with the Town of Smithfield *Comprehensive Growth Management Plan*; and

Whereas the Smithfield Town Council, upon acting on a zoning map amendment to the *Unified Development Ordinance* and pursuant to NCGS §160A-383, is required to provide a brief statement indicating how the action is reasonable and in the public interest.

NOW THEREFORE, BE IT ADOPTED BY THE SMITHFIELD TOWN COUNCIL AS APPROPRIATE:

IN THE EVENT THAT THE MOTION TO APPROVE THE ORDINANCE IS ADOPTED,

That the final action regarding zoning map amendment RZ-22-05 is based upon review of and consistency with, the Town of Smithfield *Comprehensive Growth Management Plan* and any other officially adopted plan that is applicable, along with additional agenda information provided to the Town Council and information provided at the public meeting; and

It is the objective of the Smithfield Town Council to have the *Unified Development Ordinance* promote regulatory efficiency and consistency and the health, safety, and general welfare of the community. The zoning map amendment promotes this by offering fair and reasonable regulations for the citizens and business community of the Town of Smithfield as supported by the staff report and attachments provided to the Town Council and information provided at the public meeting. Therefore, the amendment is reasonable and in the public interest.

IN THE EVENT THAT THE MOTION TO APPROVE THE ORDINANCE FAILS,

That the final action regarding zoning map amendment RZ-22-05 is based upon review of, and consistency, the Town of Smithfield *Comprehensive Growth Management Plan* and other officially adopted plans that are applicable; and

It is the objective of the Town Council to have the *Unified Development Ordinance* promote regulatory efficiency and consistency and the health, safety, and general welfare of the community. The zoning map amendment does not promote this and therefore is neither reasonable nor in the public interest.



Town of Smithfield
 Planning Department
 350 E. Market St Smithfield, NC 27577
 P.O. Box 761, Smithfield, NC 27577
 Phone: 919-934-2116
 Fax: 919-934-1134

REZONING APPLICATION

Pursuant to Article 4, Section 4-1 of the Unified Development Ordinance, proposed amendments may be initiated by the Town Council, Planning Board, Board of Adjustment, members of the public, or by one or more interested parties. Rezoning applications must be accompanied by nine (9) sets of the application, nine (9) sets of required plans, an Owner's Consent Form (attached), (1) electronic submittal and the application fee.

Name of Project: Highway 70 QOZB, LLC Acreage of Property: 9.04
 Parcel ID Number: 168510-47-8027 Tax ID: 15079005D
 Deed Book: 5912 Deed Page(s): 59-62
 Address: Gulfstream Court Smithfield NC 27577
 Location: Gulfstream Court

Existing Use: Vacant Proposed Use: Food Processing Facility

Existing Zoning District: IL

Requested Zoning District: IH

Is project within a Planned Development: Yes No

Planned Development District (if applicable): _____

Is project within an Overlay District: Yes No

Overlay District (if applicable): Airport Height Hazard District; WS-IV-PA Protected Area District

FOR OFFICE USE ONLY

File Number: _____	Date Received: _____	Amount Paid: _____
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OWNER INFORMATION:

Name: Highway 70 QOZB, LLC
Mailing Address: 442 1/2 East Main Street Clayton NC 27577
Phone Number: 919-553-5400 **Fax:** 919-550-3814
Email Address: nthompson@walthomgroup.com

APPLICANT INFORMATION:

Applicant: Sanderson Engineering, Inc.
Mailing Address: PO Box 2016 Wendell NC 27591
Phone Number: 919-366-2016 **Fax:**
Contact Person: Steven S. Sanderson, PE
Email Address: sandersonengineering@yahoo.com

REQUIRED PLANS AND SUPPLEMENTAL INFORMATION

The following items must accompany a rezoning application. This information is required to be present on all plans, except where otherwise noted:

- A map with metes and bounds description of the property proposed for reclassification.
- A list of adjacent property owners.
- A statement of justification.
- Other applicable documentation: _____

STATEMENT OF JUSTIFICATION

Please provide detailed information concerning all requests. Attach additional sheets if necessary.

It is a Heavy Industrial use in the UDO and it will be part of a larger Heavy Industrial area with Thomas Concrete.

APPLICANT AFFIDAVIT

I/We, the undersigned, do hereby make application and petition to the Town Council of the Town of Smithfield to approve the subject zoning map amendment. I hereby certify that I have full legal right to request such action and that the statements or information made in any paper or plans submitted herewith are true and correct to the best of my knowledge. I understand this application, related material and all attachments become official records of the Planning Department of the Town of Smithfield, North Carolina, and will not be returned.

Steven S. Sandereson
Print Name


Signature of Applicant

9-28-2022
Date



Town of Smithfield
 Planning Department
 350 E. Market St Smithfield, NC 27577
 P.O. Box 761, Smithfield, NC 27577
 Phone: 919-934-2116
 Fax: 919-934-1134

OWNER'S CONSENT FORM

Name of Project: Highway 70 QOZB, LLC Submittal Date: 9-28-22

OWNERS AUTHORIZATION

I hereby give CONSENT to Sanderson Engineering, Inc. (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify I have full knowledge the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate or incomplete information provided by me or my agent will result in the denial, revocation or administrative withdrawal of this application, request, approval or permits. I acknowledge that additional information may be required to process this application. I further consent to the Town of Smithfield to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

[Signature] Normed Thompson 9-28-2022
Signature of Owner *Print Name* *Date*

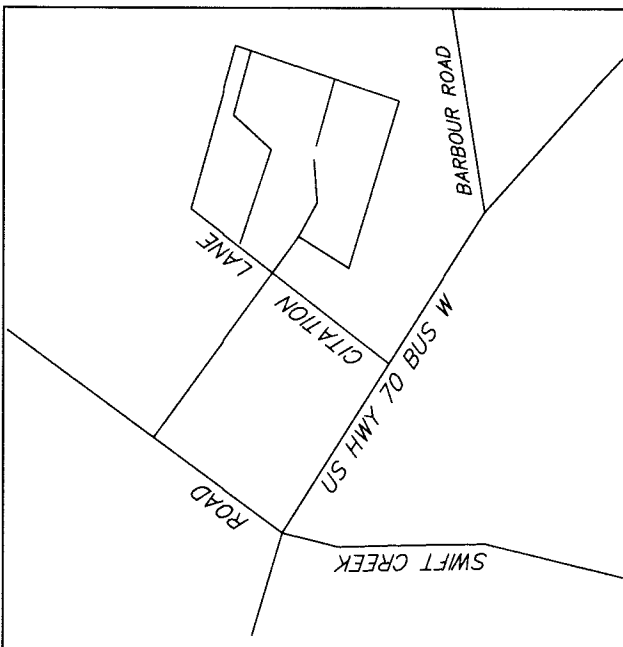
CERTIFICATION OF APPLICANT AND/OR PROPERTY OWNER

I hereby certify the statements or information made in any paper or plans submitted herewith are true and correct to the best of my knowledge. I understand this application, related material and all attachments become official records of the Planning Department of the Town of Smithfield, North Carolina, and will not be returned.

[Signature] Steven S. Sanderson 9-28-2022
Signature of Owner/Applicant *Print Name* *Date*

FOR OFFICE USE ONLY

File Number:	Date Received:	Parcel ID Number:
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VICINITY MAP - NO SCALE

CURVE DATA TABLE

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	50.00'	53.89'	51.32'	N29°44'20"W
C2	50.00'	65.77'	61.13'	S81°41'54"W
C3	20.00'	15.51'	15.12'	S66°13'34"W
C4	270.00'	207.77'	202.68'	N69°31'08"W
C5	20.00'	31.42'	28.28'	N02°28'29"W
C6	330.00'	120.67'	120.00'	N32°01'22"E
C7	20.00'	15.51'	15.12'	N43°45'25"E
C8	50.00'	45.87'	44.28'	N39°41'06"E
C9	330.00'	57.99'	57.92'	S86°31'47"E
C10	20.00'	15.50'	15.12'	S69°23'16"E
C11	50.00'	47.33'	45.58'	S74°15'58"E
C12	50.00'	67.61'	62.58'	N39°52'23"E
C13	20.00'	31.42'	28.29'	N87°45'34"E
C14	330.00'	195.94'	193.08'	S64°29'06"E
C15	50.00'	188.73'	95.03'	S85°16'04"W
C16	20.00'	15.51'	15.12'	S00°39'46"E
C17	270.00'	98.73'	98.18'	S32°01'21"W

CERTIFICATE OF OWNERSHIP

I HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON, WHICH PROPERTY IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF THE TOWN OF SMITHFIELD, AND THAT I FREELY ADOPT THIS PLAN OF SUBDIVISION.

OWNER(S) Stevan York DATE 8/28/2017

CERTIFICATE OF APPROVAL

I HEREBY CERTIFY THAT THE MINOR SUBDIVISION SHOWN ON THIS PLAT DOES NOT INVOLVE THE CREATION OF NEW PUBLIC STREETS OR ANY CHANGE IN EXISTING PUBLIC STREETS, THAT THE SUBDIVISION SHOWN IS IN ALL RESPECTS IN COMPLIANCE WITH THE TOWN OF SMITHFIELD UNIFIED DEVELOPMENT ORDINANCE, AND THAT THEREFORE THIS PLAT HAS BEEN APPROVED BY THE UDO ADMINISTRATOR, SUBJECT TO ITS BEING RECORDED IN THE JOHNSTON COUNTY REGISTRY WITHIN SIXTY DAYS OF THE DATE BELOW.

UDO ADMINISTRATOR Chinda L. Moore DATE 8/28/2017

SURVEYOR'S DISCLAIMER:
THIS PLAT IS A CORRECT REPRESENTATION OF THE LAND SURVEYED; HOWEVER, A NORTH CAROLINA LICENSED ATTORNEY SHOULD BE CONSULTED CONCERNING CORRECT OWNERSHIP, WIDTH, AND LOCATIONS OF ANY EASEMENTS, RIGHTS OF WAY, CEMETERIES OR FAMILY BURIAL GROUNDS NOT SHOWN ON RECORDED MAPS OR DEEDS MADE AVAILABLE TO THIS SURVEYOR BY THE RECENT OWNER(S) AT THE TIME OF THIS SURVEY AND OTHER QUESTIONS THAT MAY BE REVEALED BY THE TITLE EXAMINATION INCLUDING ANY RESTRICTIVE COVENANTS, ALSO THIS SURVEYOR HAS NO KNOWLEDGE OF THE OWNERSHIP OR MAINTENANCE RESPONSIBILITIES OF ANY FENCES ON OR NEAR THE BOUNDARY LINES. NO ANY CONDITIONS WHICH MAY PRESENTLY EXIST BUT ARE UNKNOWN, SUCH AS CEMETERIES, FAMILY BURIAL GROUNDS, TOXIC OR HAZARDOUS WASTE MATERIALS/SITES, WETLANDS, FLOOD HAZARD AREAS/SOILS, ETC., OR ANYTHING ELSE THAT MAY BE IN THE RESTRICTIVE COVENANTS, ALSO AS USED IN THE SURVEYOR'S CERTIFICATION HEREON, THE WORD "CERTIFY" MEANS TO STATE OR DECLARE A PROFESSIONAL OPINION OF CONDITIONS REGARDING THOSE FACTS OR FINDINGS WHICH ARE SUBJECT OF THE CERTIFICATION AND DOES NOT CONSTITUTE A WARRANTY OR GUARANTEE, EITHER EXPRESS OR IMPLIED. THE MAP OR PLAT SHOWN HEREON SHALL NOT BE USED WITH AN AFFIDAVIT OR LETTER OF ANY KIND FOR REUSE INCLUDING, BUT NOT LIMITED TO FUTURE LOAN CLOSINGS, PLOT PLANS, CONSTRUCTION, LANDSCAPING, PERMITTING, ETC., IT IS A VIOLATION OF THE FEDERAL COPYRIGHT ACT TO COPY OR MODIFY AND REUSE THIS SURVEY BEYOND THE DATE AND SCOPE NOTED ON THE MAP. JIMMY BARBOUR SURVEYING, PA., ITS ASSOCIATES, AND/OR AGENTS SHALL NOT BE LIABLE FOR USE OF THIS SURVEY BY ANY OTHER ENTITIES OR PERSONS FOR ANY PURPOSE BEYOND THE DATE AND SCOPE AS NOTED ON THIS MAP OR PLAT.

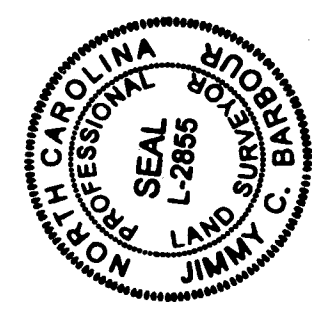
GRID NOTE

GRID NORTH
NCGS VRS
NAD 1983 (2011)
GEOID 12 A
COMBINED FACTOR-0.999888290

NOTES:

1. WATER AND SEWER BY COUNTY OF JOHNSTON
2. PARCEL ID NO. 150790050
3. PROPERTY LOCATED WITHIN THE ETJ OF THE TOWN OF SMITHFIELD
4. PROPERTY IS ZONED - LI BUILDING SETBACKS FOR LI ZONING FRONT-50' SIDE-25' REAR-40' MINIMUM LOT SIZE-20,000 SF MINIMUM LOT WIDTH-150'

OWNER:
SCA VENTURES, LLC
132 CITATION LANE
SMITHFIELD, NC 27577



REFERENCES:
DEED BOOK 3027, PAGE 1
PLAT BOOK 67, PAGE 285
PLAT BOOK 61, PAGE 278
PLAT BOOK 69, PAGE 135

I, JIMMY C. BARBOUR, PROFESSIONAL LAND SURVEYOR NO. L-2855, CERTIFY THAT THIS PLAT IS OF A SURVEY THAT CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND IN ACCORDANCE WITH G.S. 47.30.2 (F)(1).

JIMMY C. BARBOUR, PROFESSIONAL LAND SURVEYOR LICENSE NO. L-2855

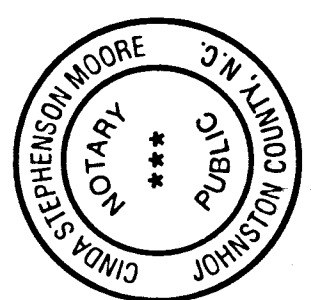
I, JIMMY C. BARBOUR, PLS, DO HEREBY CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK PAGE 85). THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK PAGE 85. THAT THE RATIO OF GLOBAL POSITIONING ACCURACY (GPS) OBSERVATIONS WERE PERFORMED TO THE GEOSPATIAL POSITIONING ACCURACY STANDARDS, PART 2: STANDARDS FOR GEODETIC NETWORKS AT 1 CENTIMETER ACCURACY CLASSIFICATION (95% CONFIDENCE) USING RTK NETWORK, THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 28th DAY OF August, A.D., 2017

NORTH CAROLINA, JOHNSTON COUNTY

I, CINDA STEPHENSON MOORE, A NOTARY PUBLIC OF THE COUNTY AND STATE AFORESAID, CERTIFY THAT JIMMY C. BARBOUR, A PROFESSIONAL LAND SURVEYOR PERSONALLY APPEARED BEFORE ME THIS DAY AND ACKNOWLEDGED THE EXECUTION OF THE FOREGOING INSTRUMENT. WITNESS MY HAND AND OFFICIAL STAMP OR SEAL, THIS 28th DAY OF August, 2017.

Chinda Stephenson Moore
SIGNATURE
OFFICIAL SEAL
MY COMMISSION EXPIRES 5-3-2021.



- MNS MAGNETIC NAIL SET
- ERB EXISTING IRON REBAR
- RRSS RAILROAD SPIKE SET
- N/F NOW OR FORMERLY
- PP/SP/AL POWER POLE/SERVICE POLE/AREA LIGHT
- OHPL OVERHEAD POWER LINE
- CP COMPUTED POINT FROM REFERENCED SOURCES
- CSS COTTON SPINDLE SET
- R/W RIGHT OF WAY

- FH DASHED LINES
- WM / WW WATER METER / WATER VALVE
- EIP EXISTING IRON PIPE FOUND
- EIS EXISTING IRON STAKE FOUND
- ECM EXISTING CONCRETE MONUMENT FOUND
- C/L CENTERLINE OF ROAD
- EPK EXISTING PARKER-KALON NAIL FOUND
- ERRS EXISTING RAILROAD SPIKE FOUND
- EIA EXISTING IRON AXLE FOUND
- RBS EXISTING IRON PLASTIC CAP
- ECSS EXISTING COTTON SPINDLE FOUND
- EMN EXISTING MAGNETIC NAIL FOUND

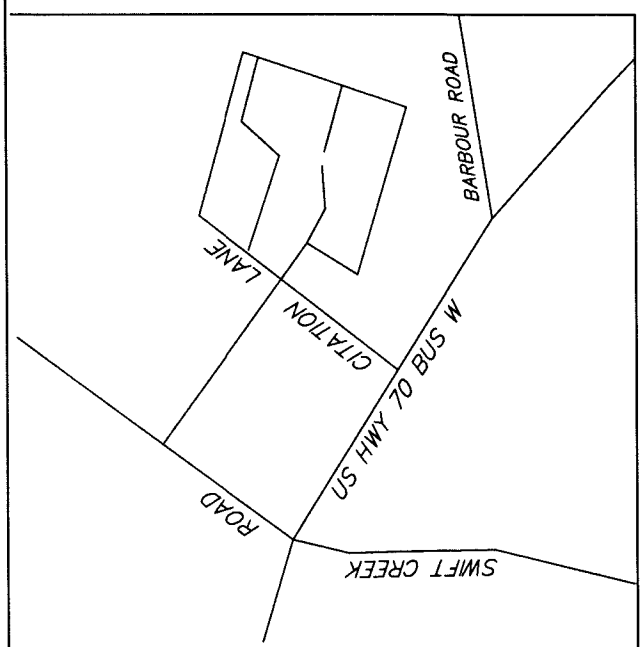
JIMMY BARBOUR SURVEYING, PA
JIMMY C. BARBOUR, PLS, GSI
C-3109
213 S. SECOND STREET
P. O. BOX 28
SMITHFIELD, N.C. 27577
919 989-6642 919-989-3013
919 989-6643 FAX

see SHEET 2 FOR SURVEY MAP SURVEY FOR

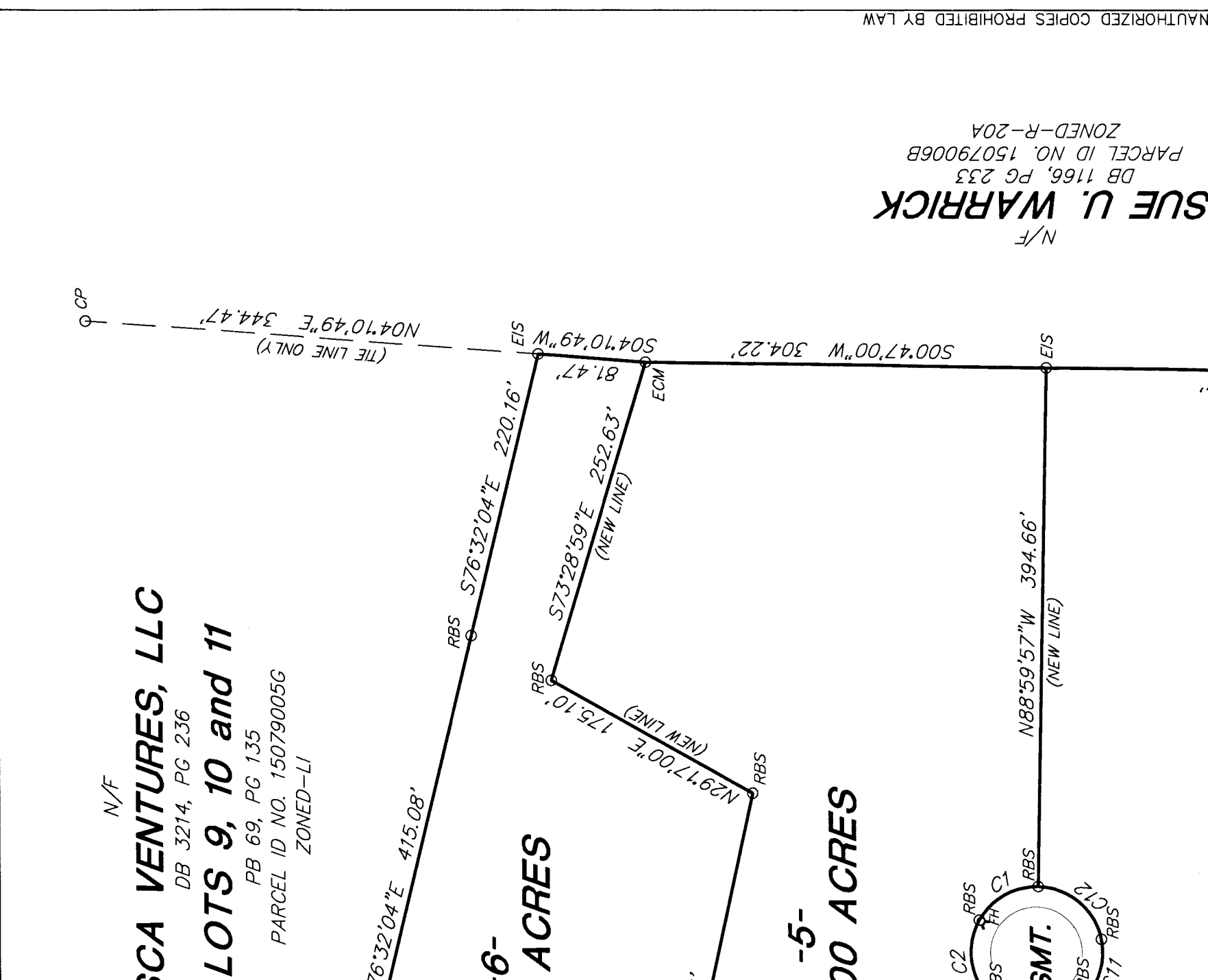
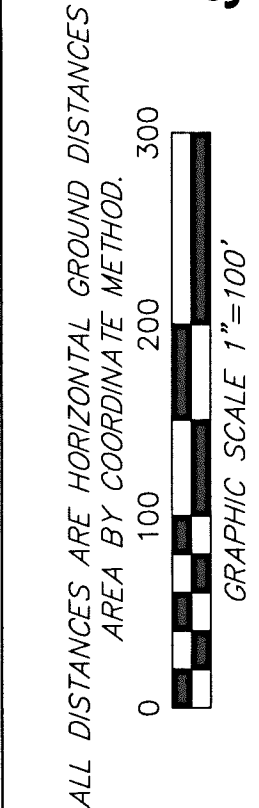
SCA VENTURES, LLC
SHEET 1 of 2

OWNER N/F SCA VENTURES, LLC
TOWNSHIP SMITHFIELD COUNTY JOHNSTON STATE NC
SURVEYED BY RM DRAWN BY CINDA MOORE
DATE SURVEYED 8-7 thru 8-17-17 SCALE 1" = 100'
DRAWING NO. 17-196

STATE OF NORTH CAROLINA
 COUNTY OF JOHNSTON
 FILED FOR REGISTRATION AT
 10:28:20 AM
 August 29, 2017, IN THE
 REGISTER OF DEEDS OFFICE.
 RECORDED IN BOOK 85, PAGE 280
 REGISTERED BY *[Signature]*
 REGISTER OF DEEDS BY *[Signature]*



SURVEYOR'S DISCLAIMER:
 THIS PLAN IS A CORRECT REPRESENTATION OF THE LAND SURVEYED;
 HOWEVER, A NORTH CAROLINA LICENSED ATTORNEY SHOULD BE
 CONSULTED CONCERNING CORRECT OWNERSHIP, WIDTH, AND LOCATIONS OF
 EASEMENTS, RIGHTS OF WAY, OR RECORDS MADE AVAILABLE
 TO THIS SURVEYOR BY THE RECENT OWNER(S) AT THE TIME OF THIS
 SURVEY AND OTHER QUESTIONS THAT MAY BE REVEALED BY THE TITLE
 EXAMINATION INCLUDING ANY RESTRICTIONS, EASEMENTS, OR
 RESPONSIBILITIES OF ANY FENCES OR NEAR THE BOUNDARY LINES, NO
 ANY CONDITIONS WHICH MAY PRESENTLY EXIST OR MAY ARISE THROUGH
 MATERIALS/SITES, METEOROLOGICAL HAZARD AREAS/SOILS, ETC., OR
 ANYTHING ELSE THAT MAY BE IN THE RESTRICTIVE COVENANTS, ALSO AS
 USED IN THE SURVEYOR'S CERTIFICATION HEREON, THE WORD "CERTIFY"
 REGARDING THESE FACTS OR FINDINGS WHICH ARE SUBJECT OF THIS
 CERTIFICATION AND DOES NOT CONSTITUTE A WARRANTY OR GUARANTEE,
 EITHER EXPRESS OR IMPLIED, THE MAP OR PLAN SHOWN HEREON SHALL
 INCLUDING, BUT NOT LIMITED TO, FUTURE LOAN CLOSINGS, PLAT PLANS,
 CONSTRUCTION, LANDSCAPING, PERMITTING, ETC., IT IS A VIOLATION OF
 THE FEDERAL COPYRIGHT ACT TO COPY OR MODIFY AND REUSE THIS
 BARBOUR SURVEYING, P.A.'S ASSOCIATES, AND/OR AGENTS SHALL NOT
 BE LIABLE FOR ANY PURPOSE BEYOND THE DATE AND SCOPE AS NOTED
 ON THIS MAP OR PLAN.



SCA VENTURES, LLC
 DB 3214, PG 236
 LOTS 9, 10 and 11
 PB 69, PG 135
 PARCEL ID NO. 15079005G
 ZONED-LI

GATES GROUP of
 JOHNSTON COUNTY
 DB 3212, PG 780
 -12-
 PB 69, PG 121
 PARCEL ID NO. 15079005F
 ZONED-LI

SCA VENTURES, LLC
 DB 3214, PG 236
 -2-
 PB 69, PG 135
 PARCEL ID NO. 15079005E
 ZONED-LI

STAG SMITHFIELD LLC
 DB 4049, PG 863
 PARCEL ID NO. 15079001B
 ZONED-LI

SCA VENTURES, LLC
 DB 2360, PG 414
 -3-
 PB 61, PG 278
 PARCEL ID NO. 15079005B
 ZONED-LI

DOROTHY G. UNDERWOOD FAMILY TRUST
 DB 4696, PG 177
 PARCEL ID NO. 150790006
 ZONED-R20A

SCA VENTURES, LLC
 DB 1166, PG 233
 PARCEL ID NO. 15079006B
 ZONED-R-20A

JIMMY C. BARBOUR SURVEYING, PA
 JIMMY C. BARBOUR, PLS, GSI
 C-3109
 213 S. SECOND STREET
 P. O. BOX 28
 SMITHFIELD, N.C. 27577
 919 989-6642 919-989-3013
 919 989-5643 FAX

JIMMY C. BARBOUR, PROFESSIONAL LAND SURVEYOR, LICENSE NO. L-2855
 DAY OF August, A.D., 2017
 WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS
 ACCORDANCE WITH G.S. 47-30 AS AMENDED.
 USING RTK NETWORK; THAT THIS PLAT WAS PREPARED IN
 STANDARDS, PART 2: STANDARDS FOR GEODETIC NETWORKS
 PERFORMED TO THE GEOSPATIAL POSITIONING ACCURACY
 GLOBAL POSITIONING ACCURACY (GPS) OBSERVATIONS WERE
 PRECISION AS CALCULATED IS 1:10,000+; THAT THE
 BOOK, PAGE 10; THAT THE RATIO OF
 INDICATED AS DRAWN FROM INFORMATION FOUND IN
 ETC.); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY
 DESCRIPTION RECORDED IN BOOK, PAGE 10; THAT THE
 ACTUAL SURVEY MADE UNDER MY SUPERVISION FROM AN
 I, JIMMY C. BARBOUR, PLS, DO HEREBY CERTIFY THAT THIS

GRID NOTE
 GRID NORTH
 NCGS VRS
 NAD 1983 (2011)
 GEOID 12 A
 COMBINED FACTOR-0.999988290

SEE GRID NOTE BELOW
 NC GRID NORTH

REVIEW OFFICER'S CERTIFICATE
 STATE OF NORTH CAROLINA, COUNTY OF JOHNSTON
 REVIEW OFFICER OF JOHNSTON
 REVIEW OFFICER'S SIGNATURE *[Signature]*
 DATE 8/29/17
 REVIEW OFFICER *[Signature]*

REVIEW OFFICER'S SIGNATURE *[Signature]*
 DATE 8/29/17

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 DATE 8/29/17

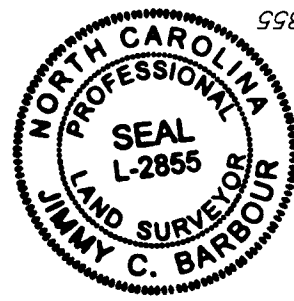
REVIEW OFFICER'S SIGNATURE *[Signature]*
 DATE 8/29/17

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 DATE 8/29/17

REVIEW OFFICER'S SIGNATURE *[Signature]*
 DATE 8/29/17



JIMMY C. BARBOUR, PROFESSIONAL LAND SURVEYOR, LICENSE NO. L-2855
 I, JIMMY C. BARBOUR, PROFESSIONAL LAND SURVEYOR NO. L-2855
 CERTIFY THAT THIS PLAT IS OF A SURVEY THAT CREATES A SUBDIVISION
 LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS
 AN ORDINANCE THAT REGULATES PARCELS OF LAND IN ACCORDANCE WITH
 G.S. 47-30.2 (F)(1).
 JIMMY C. BARBOUR, PROFESSIONAL LAND SURVEYOR, LICENSE NO. L-2855

OWNER	N/F SCA VENTURES, LLC
TOWNSHIP	SMITHFIELD
COUNTY	JOHNSTON
STATE	NC
SURVEYED BY	RM
DRAWN BY	CINDA MOORE
DATE SURVEYED	8-7 thru 8-17-17
SCALE	1" = 100'
DRAWING NO.	17-196

SCA VENTURES, LLC
 SHEET 2 of 2

see SHEET 2 FOR CURVE DATA, NOTES, ETC.
 SURVEY FOR

SCA VENTURES, LLC
 SHEET 2 of 2

Adjacent Property Owners of
RZ-22-05

TAG	PIN	NAME1	ADDRESS1	CITY	STATE	ZIPCODE
15079005D	168510-47-8027	HIGHWAY 70 QOZB, L.L.C.	442 1/2 E MAIN ST	CLAYTON	NC	27524-8433
15079006B	168511-57-4009	WARRICK, SUE U	145 LITTLE CREEK CHURCH RD	CLAYTON	NC	27524-8433
15079006	168511-46-9039	WOOD, ANN U.	286 LITTLE CREEK CHURCH RD	CLAYTON	NC	27577-0000
15079005B	168510-47-1066	SCA VENTURES LLC	132 CITATION LN	SMITHFIELD	NC	27577-0000
15079005J	168510-47-7447	THOMAS CONCRETE	2500 CUMBERLAND PKWY SE STE 200	ATLANTA	GA	27804-0000
		Sanderson Engineering	PO Box 2018	Wendell	NC	28303-0000



PLANNING DEPARTMENT
Mark E. Helmer, AICP, Senior Planner

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, RZ-22-03, were notified by First Class Mail on 11-21-22.

Mark E. Helmer
Signature

Johnston County, North Carolina

I, Julianne Edmonds, Notary Public for Johnston County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

21st day of November, 2022

Julianne Edmonds
Notary Public Signature

Julianne Edmonds
Notary Public Name

My Commission expires on January 15, 2023
(Seal)



100 Block of Gulfstream Court

File Number:
RZ-22-05

Project Name:
Hwy 70
QOZB, LLC

Existing Zoning:
LI (Light Industrial)

Proposed Zoning:
HI (Heavy Industrial)

Existing Land Use:
Vacant / Undeveloped

Tax ID#
15079005J

Owner:
Hwy 70
QOZB, LLC

Applicant:
Hwy 70
QOZB, LLC



1 in = 250 ft

Map created by the Mark E. Helmer, AICP
Senior Planner, GIS Specialist on 10/27/2022





Request for Town Council Action

**Public
Hearing:** ZA-22-01
Date: 12/06/2022

Subject: Zoning Text Amendment – Fee in lieu
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Public Hearing

Issue Statement

Request to amend the Unified Development Ordinance, Article 10, Section 10.114 as it pertains to recreation and park dedication requirements for major subdivisions.

Financial Impact

The ordinance would increase the fees-in-lieu of park land dedication collected with major subdivisions.

Action Needed

Town Council is respectfully requested to hold a public hearing to review the zoning text amendment and decide whether to approve, approve with changes or to deny the amendment.

Recommendation

Planning Staff and the Planning Board recommend approval of the zoning text amendment, ZA-22-01, with a statement declaring the request consistent with the Town of Smithfield Comprehensive Growth Management Plan and that the request is reasonable and in the public interest.

Approved: Town Manager Town Attorney

Attachments:

1. Staff report
2. Draft Zoning Text Amendment
2. Consistency Statement
3. Smithfield Fee Assessment Report
4. Park Dedication Fee-in-Lieu Comparisons
5. Application



Staff Report

Agenda ZA-
Item: 22-01

REQUEST:

Staff is requesting the Town Council recommend approval of an amendment to the Unified Development Ordinance, Article 10, Section 10.114 as it pertains to recreation and park dedication requirements for major subdivisions.

ANALYSIS:

The Town Council directed staff to review park dedication requirements in the Unified Development Ordinance. As a result, Park Director, Gary Johnson, had the parks consultants, McAdams, to review the Town's park dedication fee-in-lieu requirements (See attached Report). The report found the Town's fee in lieu, currently at 1.75%, to be the lowest in a comparison with peer communities. The report also found the Town's regulation to be out of compliance with the recent 160D enabling legislation. The report suggests the need to increase fee-in-lieu requirements to address parks and recreation needs into the future and provides examples showing fee increases to 2.25% and 3%. Staff has augmented the examples showing increases up to 10% (See the attached Park Dedication Fee-in-Lieu Comparisons). Staff has drafted the ordinance with a 7% park dedication requirement. This amount was recommended by the Planning Board, but the Council can amend the draft ordinance with a greater or lesser fee-in-lieu amount at the public hearing as it feels is appropriate.

Other changes to Article 10, Section 10.114 Recreation include:

- Changed required fee-in-lieu to be based on appraised tax value to be in compliance with 160D. The current ordinance requires the fee to be based on an independent appraisal.
- Aligned the applicability section to match the 160D more closely as it pertains to applying park dedication funds to improvements to the "immediate area".
- Amended the exceptions section. Eliminated the subsection that pertains to land dedication less than 2000 sq. ft. Parks that small don't address recreation needs and the Town Council already can require park fee in lieu.
- Amends section 10.114.2.3 pertaining to greenway connections. The Council reviews plats and can already conditionalize connections to adjacent greenways. The dimensions in the ordinance are too rigid and the requirement should be left to the discretion of the Town Council.

- Removed all sections related to commercial park dedication or fee in lieu. Staff could find no other community in North Carolina that requires commercial park dedication. Parks consultants concur that there is no legal basis for the fees.
- Off-street Parking section was deleted and now refers to the Article 10, Part I Off-Street Parking and Loading Requirements to avoid duplication of, or inconsistent requirements in the UDO.
- In Section 10.114.7, the required recommendation by Recreation and Parks Advisory Council was deleted. Plat review by the Advisory Board is not a Town practice.
- In Section 10.114.7, the provision that gives park dedication credit for private parks has been deleted. Private parks do not meet a public purpose.
- The section that allows fees to be paid 1-year after preliminary plat was deleted. The Town has no process to collect fee-in-lieu except at final plat.

CONSISTENCY STATEMENT (STAFF OPINION):

Staff finds the zoning text amendment as proposed consistency with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest.

RECOMMENDATION:

Planning Staff recommend the Town Council recommend approval of the zoning text amendment, ZA-22-01, with a statement declaring the request consistent with the Town of Smithfield Comprehensive Growth Management Plan and that the request is reasonable and in the public interest.

RECOMMENDED MOTION:

Staff recommends the following motion:

"Move to approve zoning text amendment, ZA-22-01, finding the amendment consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest."

DRAFT ORDINANCE # ZA-22-01
AN ORDINANCE TO AMEND THE TOWN OF SMITHFIELD
UNIFIED DEVELOPMENT ORDINANCE
ARTICLE 10, SECTION 10.114 RECREATION.

WHEREAS, the Smithfield Town Council wishes to amend certain provisions in the Town of Smithfield Unified Development Ordinance by making changes to Unified Development Ordinance Section 10.114 as it pertains to Recreation.

WHEREAS, it is the objective of the Smithfield Town Council to have the UDO promote regulatory efficiency and consistency and the health, safety, and general welfare of the community;

NOW, THEREFORE, be it ordained that the following Articles are amended to make the following changes set forth in the deletions (strikethroughs) and additions (double underlining) below:

[Revise Article 10, Section 10.114. Makes required 160D changes, amends exceptions, Eliminates Park dedication credit for private recreation, removes park dedication for commercial subdivisions, amends the time fee in lieu is paid and other minor changes.]

PART 1

That the Unified Development Ordinance shall be page numbered and revision dated as necessary to accommodate these changes.

SECTION 10.114 RECREATION.

10.114.1. Applicability.

Every person, firm, or corporation who subdivides land for residential ~~and/or nonresidential~~ purposes shall be required to dedicate a portion of such land for the purpose of public recreation/open space, including the preservation of natural and cultural resources, servicing residents of the development or subdivision or more than one subdivision or development within the immediate area ~~to serve the leisure needs of the residents of the subdivision~~ and the Town of Smithfield ~~(if recreation area is publicly dedicated).~~

10.114.2. Exceptions.

~~10.114.2.1. If dedicated land is to be less than 2,000 square feet, and where that area cannot be combined with an existing or planned recreation area, then provision or dedication of that area will not be required. and a fee in lieu of land dedication will be required in accordance with Section 10.114.8.~~

~~10.114.2.2. If the Town Council determines that assembling a piece of land to meet the requirements of this section, either (a) would create undue hardships, or (b) is not necessary because the needs of the subdivision are already being met by dedicated land, or the proposed land dedication does not meet the recreational needs of the area, it may waive any requirements of that subsection. require fee in lieu of land dedication in accordance with Section 10.114.8.~~

10.114.2.3. If the site abuts designated greenways or future greenways on the Town's Land Use Plan, ~~then provision or dedication of land will not be required.~~ The Planning Board may recommend, and the Town Council may require, the dedication of a connecting path to the designated or future greenway. ~~Where a connection path is necessary, a path of up to 50 feet may be required, but in no case shall the path be less than 30 feet in length.~~ Also, the path must connect with an existing street that is accessible to all residents of the subdivision.

10.114.3. Dimensional Requirements.

At least ~~one fifty-seventh~~ seven percent of an acre (~~1/57~~) (.07%) shall be dedicated for each dwelling unit planned or provided for in the subdivision plan, except where land is located in the flood plain of a stream or river as indicated by the flood plain maps of the Federal Insurance Administration and/or is characterized by steep slopes (15% or greater), then at least ten percent ~~one twentieth (1/20)~~ (10%) of an acre of such land shall be dedicated for each dwelling unit.

~~The total land area dedicated as part of a nonresidential subdivision shall be determined by an analysis of the site, the use(s) to be located thereon, and the designation of recreation and/or open space sites as shown on the adopted Land Use Plan. The site analysis shall be prepared by the applicant and shall identify in written and graphic form those areas characterized by steep slopes (15% or greater), flood plains and wetlands, rock outcroppings, mature woodlands (trees of 18 inches or greater in diameter), existing structures and cemeteries, and lakes, ponds, rivers and other water sources. A written and graphic description shall also be submitted by the applicant which identifies the proposed use of each lot in the subdivision, the approximate amount of building and parking coverage for each lot, and the approximate number of employees associated with each use.~~

10.114.4. Site Suitability.

Land provided or dedicated for active recreational purposes shall be of a character, slope, and location suitable for use as play areas, tennis courts, multi-purpose courts, picnic areas, ball fields, and other similar recreation uses. Active recreation areas shall be located on land that is relatively flat (0 to 7-1/2% slopes), free of wetlands and/or flood plains, free of easements for public utility transmission lines, and is otherwise capable of accommodating active recreation uses.

Land provided or dedicated for passive recreation and open space purposes shall be of a character, slope, and location suitable for use for walking, jogging, reading, and similar quiet activities, and the preservation of natural features and cultural resources such as steep slopes, rock outcrops, native plant life and wildlife cover, mature woodlands, and water resources.

In all cases, active and passive recreation sites as well as open space areas designated on the adopted Land Use Plan shall be incorporated into the design of the subdivision. Criteria for evaluating the suitability of proposed recreation areas shall include, but not be limited to, the following:

10.114.4.1. Location. Land dedicated for recreation purposes shall be located so as to serve the needs of the residents of the subdivision and the residents of the immediate

neighborhood within which the subdivision is located. Recreation areas shall be located where more land better suited for recreational purposes due to shape, level slopes, and/or dry soil conditions is present. Where proposed park sites are shown on the adopted Land Use Plan, and a subdivision contains a portion of the park site, then the developer may be required to locate the recreation area in accordance with the park site as shown thereon.

10.114.4.2. Unity. Land dedicated for recreation purposes shall be a single parcel except where it is determined that two or more parcels are suited to the needs of a particular subdivision. The Planning Board may recommend, and the Town Council may require, the dedication of a connecting path in addition to other land as may be required by this Ordinance. Where a connecting path is necessary, a path of up to 50 feet in width may be required, but in no case shall the path be less than 30 feet in width.

10.114.4.3. Accessibility. Land dedicated for recreational purposes shall have at least 50 feet of frontage on at least one street within the subdivision. Where a recreation area is not accessible due to lot arrangement, the Planning Board may recommend, and the Town Council may require, the dedication of connecting paths which link the recreation area with other streets within the subdivision. Connecting paths so required shall be in addition to other land as may be required by this Ordinance. Connecting paths of up to 50 feet in width may be required, but in no case shall the paths be less than 30 feet in width.

10.114.4.4. Usability. The dedicated land shall be usable for recreation. Lakes may not be included in computing dedicated land area unless acceptable to the Planning Board. Where the Planning Board determines that recreation needs are being adequately met, either by other dedicated parcels or existing recreation facilities, then land that is not used for recreation may be dedicated as open space.

10.114.5. Recreation Facilities.

Private recreation facilities, either required or provided at the option of the applicant, shall meet the standards for site improvements contained herein. When choosing improvements for a recreational area, the anticipated characteristics and needs of the residents shall be considered in conjunction with the size of the development, any physical constraints posed by the site, and the availability of other improvements within the same general area as the subdivision. As an example, the existence of a public multi-purpose court in an adjacent, existing subdivision and the availability of the facility for use by residents of the proposed subdivision may indicate to the applicant that another facility, such as a tennis court, would be more appropriate. Recreation facilities which are suitable for various age groups include, but are not limited to, those shown on the following pages. Trash receptacles shall be provided for all recreational areas regardless of the number and type of other improvements located thereon. The owner/developer may choose from the following recreational facilities. Other recreational facilities such as disk golf may be approved by the UDO Administrator. Dedicated public recreational facilities shall adhere to these standards.

RESIDENTIAL RECREATION FACILITY DEVELOPMENT STANDARDS

FACILITY REQUIREMENTS PER DWELLING UNIT

Facility	Recommended Space Requirements	Recommended Size and Dimensions	Recommend Orientation
<p>Tot Lot.</p> <p>1. Enclosed play area with play apparatus and sand box.</p> <p>2. Open, turfed area for active play.</p> <p>3. Shaded area for quiet activity.</p>	2,000 - 4,000 sq. ft.	Enclosed play area of 21 sq. ft. per family. Turfed area and shaded area of at least 40 sq. ft. each.	None specified.
Basketball Court	4,400 - 8,000 sq. ft.	46' x 74' to 50' x 94' Court dimensions with 5' unobstructed space on all sides.	Long axis north - south.
Badminton Court	1,500 -2,600 sq. ft.	Singles-17' x 44' Doubles- 20' x 44' with 5' unobstructed space on all sides.	Long axis north - south.
Tennis Courts	6,200 -8,400 sq. ft.	36' x 78' with 12' clearance on both sides; 21' at both ends.	Long axis north - south.
Volleyball Court	2,800 - 4,000 sq. ft.	30' x 60' with 10' clearance on all sides.	Long axis north-south.
Softball Field	1.5 - 2.0 acres.	Baselines-65'. Pitching distance 40'-46'. Field radius from plate 275' between foul lines.	Locate home plate so pitcher throwing across sun and batter not facing it. Line from home plate through pitchers mound runs east-north-east.
Soccer Field	1.7-2.1 acres	195' to 225' x 300' to 360' with 10' minimum clearance on all sides.	Fall season-long axis northwest to southeast; for longer periods, north to south.

Facility	Recommended Space Requirements	Recommended Size and Dimensions	Recommend Orientation
Handball Court (3-Wall)	1,000 sq. ft.	20' x 40'- Minimum of 10' to rear. Minimum 20' overhead clearance.	Long axis north south. Front wall at north end.
Swimming Pool	0.5-2.0	Minimum of 27 sq. ft. of water surface per swimmer. Ratio of 2:1 deck vs. water.	None-although care must be taken in siting of lifeguard stands in relation to afternoon sun.
Pedestrian Paths	None	Well defined head room with maximum 10' width. Maximum average grade 5%, not to exceed 15%. Path width 6'-8'.	None
Shuffleboard	570 sq. ft.	10' x 52' with 2.5' clearance at both ends. 2' clearance on both sides.	Long axis north-south.
Horseshoes	240 sq. ft.	6' square pitchers box. Steel stakes 1" diameter, 14" above ground, spaced 40' apart.	Long axis north-south.
Croquet Court	1,800 sq. ft.	25' x 55' playing area with 2.5' clearance on all sides.	Long axis north-south.
Park bench, picnic tables and grills, and trash receptacles.	One picnic table per 50 residents 50 sq. ft. of land per table.	Minimum table dimensions- 36"W x 72"L x 30"H. Tables, benches, and other similar facilities securely anchored to ground.	None other than provision of shading for picnic tables and benches.
Picnic shelter structure.	One open shelter per 60 residents.	Minimum shelter dimensions - 20' x 30' with minimum of 10 picnic tables and accompanying benches located therein and securely anchored to	None.

Facility	Recommended Space Requirements	Recommended Size and Dimensions	Recommend Orientation
		ground. Fire place shall be installed at one end.	

In addition to land provided or dedicated for active recreation purposes, sufficient area shall be provided to make available a minimum of five off-street parking spaces for the first two acres of each recreation site and one space for each additional acre thereafter.

Where any of the following facilities are also provided, off-street parking as required shall be provided in addition to the general standard above.

Swimming pool	One space for each five patrons
Soccer and ball fields	Eight spaces per acre
Tennis/handball courts	Two spaces per court
Picnic Shelter area	One space for each ten patrons
Basketball courts	Five spaces per court

Off-street parking shall comply with UDO Part I.

~~Each off-street parking space shall be a minimum of nine feet in width and 18 feet in length. A minimum back-up aisle of 24 feet in width shall be provided for access to and from each space. Bay parking is prohibited, and entrance to and exit from each parking area shall be by forward motion of the vehicle. One of the parking spaces provided must be barrier-free and identified for use by individuals with physical disabilities. Handicapped spaces shall be at least 12 feet in width and shall be designed as follows:~~

~~**10.114.5.1.** So that handicapped individuals are not compelled to wheel or walk behind parked cars;~~

~~**10.114.5.2.** So that handicapped individuals can get into and out of an automobile onto a level surface, suitable for wheeling and walking; and~~

~~**10.114.5.3.** In conjunction with sidewalk cut-ways and/or ramps, not exceeding 5% slope.~~

10.114.6. Flexibility in Administration Authorized.

~~**10.114.6.1.** The requirements set forth in this article concerning the amount, size, location and nature of recreational facilities and open space to be provided in connection with multi-family residential, manufactured home park developments, and subdivisions are established by the Council as standards that presumptively will result in the provision of that amount of recreational facilities and open space that is consistent with officially adopted Town plans. The Council recognizes, however, that due to the may be deviated from due to the particular nature of a tract of land, or the nature of the facilities proposed for installation, or other factors, if: the underlying objectives of this article may be achieved~~

~~even though the standards are not adhered to with mathematical precision. Therefore, the Town Council may permit minor deviations from these standards whenever it determines that: (i) the objectives underlying these standards can be met without strict adherence to them; and (ii) because of peculiarities in the developer's tract of land or the facilities proposed it would be unreasonable to require strict adherence to these standards.~~

10.114.6.2. Whenever the permit issuing board authorizes some deviation from the standards set forth in this section pursuant to subsection 10.114.6.1, the official record of action taken on the development application shall contain a statement of the reasons for allowing the deviation.

10.114.7. Method of Provision or Dedication.

Land dedicated for public recreation area as required by this Ordinance shall be designated on both the preliminary and final plat(s) of the subdivision and must be dedicated to an appropriate unit of local government. Determination of the appropriate unit of local government shall be made by the Town Council, ~~upon recommendation from the Recreation and Parks Advisory Council and the Planning Board.~~ Acceptance of the dedication may be one in trust if deemed appropriate by the Town Council.

~~Land provided for private recreation purposes must be conveyed to the trustees provided in an indenture establishing an association of homeowners. The recreation area must be conveyed to the trustees subject to covenants and easements to be approved by the Planning Board and Town Council and which provide for the continued maintenance and control of the recreation area in a manner which assures its continuing use for its intended purpose. Where the recreation area is conveyed to a homeowners' association, the subdivider shall file a declaration of covenants and restrictions in accordance with the provisions of Section 5.8 Subdivision Procedures of this Ordinance.~~

10.114.8. Payments in Lieu of Dedication.

Any subdivider required to dedicate recreation area pursuant to this Ordinance may, with the approval of the Town Council, make a payment in lieu of dedication or make a combination of land dedicated and payment. Before approving a payment in lieu of dedication, the Town Council shall find that no recreation and/or open space sites have been designated on the adopted Land Use Plan for the property in question.

The payment in lieu of dedication shall be equal to the appraised tax value of the required acreage of land within the subdivision. ~~based on an appraisal prepared by a licensed appraiser and submitted by the developer. If the Town disagrees with the submitted appraisal, it may have a second appraisal prepared. If the appraisals are within 15% of each other, the developer's appraisal will be utilized to establish value. If the appraisals differ by more than 15%, the value will be based on the average of the two appraisals.~~

Where a combination of land dedication and payments in lieu are approved, the subdivider shall be given a credit equivalent to the appraised tax value per acre of land dedicated for recreation purposes. The credit amount shall be determined by multiplying the number of acres to be

dedicated by the appraised tax value per acre. If the total payment in lieu as determined above is larger than the credit amount, the subdivider shall pay the difference between the two amounts. If the credit amount is larger than the total payment in lieu as determined above, no additional payment in lieu is required. However, the subdivider may not transfer the excess credit from one subdivision to another.

Upon approval by the Town Council, payment in lieu of dedication shall be made at the time of final subdivision plan approval ~~or within one year of approval of the preliminary subdivision plan, whichever occurs first~~. All monies received by the Town of Smithfield pursuant to these requirements shall be used only for the acquisition and development of recreation, park, and open space sites to serve the residents of the development and the residents of other developments in the immediate area ~~neighborhood~~ within which the development is located. The Town Council shall also have the authority to sell land dedicated pursuant to these provisions with the proceeds of any such sale used solely for the acquisition of other recreation, park, or open space sites within the immediate area ~~neighborhood~~ within which the development is located.

PART 2

That the Unified Development Ordinance shall be page numbered and revision dated as necessary to accommodate these changes.

PART 3

That these amendments of the Unified Development Ordinance shall become effective upon adoption.

That these amendments of the Unified Development Ordinance shall become effective upon adoption.

Duly adopted this the ____ day of November 1, 2022.

M. Andy Moore, Mayor

ATTEST

Shannan L. Parrish, Town Clerk

**THE TOWN OF SMITHFIELD
UNIFIED DEVELOPMENT ORDINANCE
AMENDMENT CONSISTENCY STATEMENT
BY THE SMITHFIELD TOWN COUNCIL
ZA-22-01**

Whereas the Smithfield Town Council, upon acting on a zoning ordinance amendment to the *Unified Development Ordinance* and pursuant to NCGS §160A-383, is required to approve a statement describing how the action is consistent with the Town of Smithfield *Comprehensive Growth Management Plan*; and

Whereas the Smithfield Town Council, upon acting on a zoning ordinance amendment to the *Unified Development Ordinance* and pursuant to NCGS §160A-383, is required to provide a brief statement indicating how the action is reasonable and in the public interest.

NOW THEREFORE, BE IT ADOPTED BY THE SMITHFIELD TOWN COUNCIL AS APPROPRIATE:

IN THE EVENT THAT THE MOTION TO RECOMMEND APPROVAL OF THE ORDINANCE AMENDMENT,

That the final action regarding zoning ordinance amendment, ZA-22-01, is based upon review of and consistency with, the Town of Smithfield *Comprehensive Growth Management Plan* and any other officially adopted plan that is applicable, along with additional agenda information provided to the Town Council and information provided at the regularly scheduled meeting of Town Council; and

It is the objective of the Town of Smithfield Town Council to have the *Unified Development Ordinance* promote regulatory efficiency and consistency and the health, safety, and general welfare of the community. The zoning ordinance amendment promotes this by offering fair and reasonable regulations for the citizens and business community of the Town of Smithfield as supported by the staff report and attachments provided to the Town Council at their regularly scheduled meeting. Therefore, the ordinance amendment is reasonable and in the public interest.

IN THE EVENT THAT THE MOTION TO RECOMMEND APPROVAL OF THE ORDINANCE FAILS,

That the final action regarding zoning ordinance amendment, ZA-22-01, is based upon review of, and consistency, the Town of Smithfield *Comprehensive Growth Management Plan* and other officially adopted plans that are applicable; and

It is the objective of the Town Council to have the *Unified Development Ordinance* promote regulatory efficiency and consistency and the health, safety, and general welfare of the community. The zoning ordinance amendment does not promote this and therefore is neither reasonable nor in the public interest.

Smithfield Fee Assessment

This section evaluates current development fees as they pertain to parks and recreation land dedication or a fee-in-lieu option. It includes a summary of current fees, an assessment of their validity based on State statutes, peer comparisons, possible new assessments, and examples of their impact. This section is based on public information available to the consultant team and any recommendations for changes in fee rates or assessment should be evaluated by the Town's legal counsel and the City Council before acting on any recommendations contained in this section.

Assessment of Current Fee Structure

Currently, Smithfield's development code requires new development provide active recreation space as part of any development design. According to UDO Section 10.114, open space regulations require 1/57 acre for each dwelling unit planned or provided for in the subdivision plan. UDO Section 10.114.8 outlines an option for a fee in lieu that is approved by the Town Council. This section of the code states that the fee shall be assessed based on a percentage of the property value which is currently assessed at 1/57th of appraised value of the property per acre per unit. Ex: An acre appraised at \$25,000 divided into 5 lots would create in lieu of fees of \$438 per unit or \$2190.

State Statute 160-840D Evaluation

Chapter 160D of the North Carolina General Statutes was adopted in 2019. It combined the enabling statutes for development regulations for cities in counties into one chapter and made revisions to those enabling statutes as well. Of relevance here is a new subsection in Article 8: Subdivision Regulation, according to § 160D-804 (d):

"Recreation Areas and Open Space. - The regulation may provide for the dedication or reservation of recreation areas serving residents of the immediate neighborhood within the subdivision or, alternatively, for payment of funds to be used to acquire or develop recreation areas serving residents of the development or subdivision or more than one subdivision or development within the immediate area. All funds received by cities pursuant to this subsection shall be used only for the acquisition or development of recreation, park, or open space sites. All funds received by counties pursuant to this subsection shall be used only for the acquisition of recreation, park, or open space sites. Any formula enacted to determine the amount of funds that are to be provided under this subsection shall be based on the value of the development or subdivision for property tax purposes. The regulation may allow a combination or partial payment of funds and partial dedication of land when the governing board determines that this combination is in the best interests of the citizens of the area to be served."

This section enables local governments to require dedication or reservation of recreational space or to receive a fee-in-lieu. Importantly, it also provides guidance on how the

fee is to be assessed by the local government entity. The regulation says that any formula that is used to determine the fee-in-lieu should be based on the value of the development or subdivision for property tax purposes. It also allows for partial dedication and partial payment if the governing body deem that route in the best interest of the citizens to be served.

Based off the reading of the statute the updated method for collecting open space fee-in-lieu highlighted above is not compliant with state law and should be assessed based on property tax value rather than assessed value.

Peer Comparison

This comparison is of currently adopted and enforced fee schedules of peer cities. This comparison was not filtered by whether the municipality has a fee schedule that would be considered in line with North Carolina § 160D-804 (d).

Municipality	Fee-In-Lieu
Smithfield	1/57 th of appraised value of the property.
Zebulon	\$2,500 per unit
Clayton	\$2,000 per dwelling
Mebane	<ul style="list-style-type: none"> • \$2,375 per single family dwelling unit • \$1,715 per attached dwelling unit • \$1,762 per multi-family dwelling unit
Fuquay - Varina	0.05 of tax value of the property.

Peer Comparison (§ 160D-804 (d) Compliant)

This comparison is of currently adopted and enforced fee schedules of peer cities. This comparison was filtered by whether the municipality has a fee schedule that would be considered in line with North Carolina § 160D-804 (d). Only two peer municipalities in the region were found with fee schedules that were updated to reflect the proper fee collection method.

Municipality	Fee-In-Lieu
Durham	Tax Value per square foot x Required square feet of open space
Fuquay - Varina	0.05 of appraised value of the property.

Possible Revised Fee Assessment Methods

One of the two prevailing methods in assessing the fees that are most sensible are the method currently employed by Smithfield where a certain percentage of the assessed value of the property is collected as a fee. To be compliant with 160D, this method should be amended to use the tax value of the property. The other method is the one employed by Durham which is a fee determined by the code required square footage of open space dedication multiplied by the tax value per square foot. Both are rooted in the amount of land that would have to be dedicated otherwise as well as the tax value of the property. Durham’s methodology recoups more money because the required dedication is larger.

With the above-mentioned change, both methods are compliant with State Statute but will likely be received differently by the development community. We recognize that Durham is not a 1:1 comparison when looking at development potential and market but their method was tested to show different possibilities.

The first project was single family development, 10 units were approved on 1.2 acres. The land is valued at \$30,750. The possible fees collected were as follows.

Method	Fee
% Of Tax Value (1/57)	\$4,495.61
Required SF of dedication (10%) x Value/SF	\$3,075.00

The second project was also a single-family development, 111 units were approved on 80.45 acres. The land is valued at \$530,900. The possible fees collected were as follows.

Method	Fee
% Of Tax Value (1/57)	\$12,850.94
Required SF of dedication (10%) x Value/SF	\$53,090.00

The third project is a single family and townhome development, 143 units were planned on 31.56 acres. The land is valued at \$670,650. The possible fees collected were as follows.

Method	Fee
% Of Tax Value (1/57)	\$53,178.13
Required SF of dedication (10%) x Value/SF	\$67,065

As evidenced by this method, the current method of fee assessment, produces a substantially lower impact on fees assessed than peers especially on larger sites.

Given the need to avoid disincentivizing development and continue to bring in needed new development to the Town keeping close to the current assessment method which is based completely on a static percent of tax value is the best option moving forward. There are options for adjusting the rate moving forward to recoup an amount of money that is still commensurate with the amount of land that would otherwise be dedicated to open space but is also reflective of costs other than land that are necessary to provide services.

Using recent development approvals, alternative percentages of tax value were evaluated as potential changes to the current assessment. In each case, the resulting value was compared to the number of dwelling units to understand the cost per dwelling as an additional point of guidance. The following percentage of assessed value are proposed for consideration: 1.75%, 2.25% and 3% of tax value.

The first project was single family development, 10 units were approved on 1.2 acres. The land is valued at \$30,750. The possible fees collected were as follows.

	1.75%	2.25%	3%
Fee/Unit	\$448.44	\$576.56	\$768.75
Total Fee	\$4,484.40	\$5,765.60	\$7,687.50

The second project was also a single-family development, 111 units were approved on 80.45 acres. The land is valued at \$530,900. The possible fees collected were as follows.

	1.75%	2.25%	3%
Fee/Unit	\$115.48	\$148.48	\$197.97
Total Fee	\$12,818.81	\$16,481.33	\$21,975.10

The third project is a single family and townhome development, 143 units were planned on 31.56 acres. The land is valued at \$670,650. The possible fees collected were as follows.

	1.75%	2.25%	3%
Fee/Unit	\$371.88	\$478.13	\$637.50
Total Fee	\$53,178.13	\$68,372.59	\$91,162.50

Cost of land acquisition is only a fraction of the capital required to provide park and recreation services to a community. A larger contribution by private development is reflective of this. While the current fee assessment method is meant to provide for a 1:1 recuperation of the value of land that would be dedicated for each development, an adjustment to this percentage is reflective of the reality that land that must be acquired elsewhere, planned and designed to fit needs of a larger community and maintained will at times require more money than a 1:1 recuperation provides. The current 1/57th requirement for park land dedication in most cases does not dedicate enough land in a subdivision to server the subdivision adequately. Similarly, the fee in lieu option which is based on the 1/57th acre dedication does not provide enough capital to purchase land elsewhere in the town for recreation purposes.

Park Dedication Fee In Lieu Calculator

Example #1

The first project was single family development, 10 units were approved on 1.2 acres. The land is valued at \$30,750. The possible fees collected were as follows.

	1.75%	2.25%	3%	5%	6%	7%	8%	9%	10%
Fee/Unit	\$448.44	\$576.56	\$768.75	\$1,281.25	\$1,537.50	\$1,793.75	\$2,050.00	\$2,306.25	\$2,562.50
Total Fee	\$4,484.40	\$5,765.60	\$7,687.50	\$12,812.50	\$15,375.00	\$17,937.50	\$20,500.00	\$23,062.50	\$25,625.00

Example #2

The second project was also a single-family development, 111 units were approved on 80.45 acres. The land is valued at \$530,900. The possible fees collected were as follows

	1.75%	2.25%	3%	5%	6%	7%	8%	9%	10%
Fee/Unit	\$115.48	\$148.48	\$197.97	\$329.96	\$395.95	\$461.94	\$527.93	\$593.92	\$659.91
Total Fee	\$12,818.81	\$16,481.33	\$21,975.10	\$36,625.17	\$43,950.21	\$81,275.24	\$58,600.27	\$65,925.31	\$73,250.34

Example #3

The third project is a single family and townhome development, 143 units were planned on 31.56 acres. The land is valued at \$670,650. The possible fees collected were as follows

	1.75%	2.25%	3%	5%	6%	7%	8%	9%	10%
Fee/Unit	\$371.88	\$478.13	\$637.50	\$1,062.50	\$1,275.00	\$1,487.50	\$1,700.00	\$1,912.50	\$2,125.00
Total Fee	\$53,178.13	\$68,372.59	\$91,162.50	\$151,937.50	\$182,325.00	\$212,712.50	\$243,100.00	\$273,487.50	\$303,875.00



Town of Smithfield
 Planning Department
 350 E. Market St Smithfield, NC 27577
 P.O. Box 761, Smithfield, NC 27577
 Phone: 919-934-2116
 Fax: 919-934-1134

Petition for Amendment to the Unified Development Ordinance

Pursuant to Article 4 of the Town of Smithfield Unified Development Ordinance, Proposed amendments may be initiated by the Town Council, Planning Board, Board of Adjustment, members of the public, or by one or more interested parties. The application for any amendment shall contain a description of the proposed zoning regulation.

APPLICANT INFORMATION:

Town of Smithfield Planning Dept.	<u>350 E Market St</u>
Petitioner's Name	Address or PO Box
<u>Smithfield 27577</u>	<u>919-934-2116, ext 1114</u>
City, State, Zip Code	Telephone

Proposed amendment to the Town of Smithfield Unified Development Ordinance:
 to amend Sect. 10.114 Recreation to change fee in lieu requirements, align with 160D, to
 strike commercial/indust. park dedication requirements and other changes.

(Attach additional sheets as necessary)

This application must be accompanied by a Statement of Justification which addresses the following:

1. How the amendment proposed would serve the public interest or correct an obvious error in the existing ordinance.
2. How the amendment proposed will enhance or promote the purposes and goals of the adopted plans and policies of the governing body.

The undersigned hereby authorizes the filing of this petition and certifies that the information contained herein stands alone based on the merits of this request and is accurate to the best of their knowledge and belief.

 9/1/22
 Signature of Petitioner Date

FOR OFFICE USE ONLY

File Number: _____ Date Received: _____ Amount Paid: _____



PLANNING DEPARTMENT

Mark E. Helmer, AICP, Senior Planner

Notice Of Public Hearing

Notice is hereby given that the Town Council of the Town of Smithfield will conduct a public hearing during the course of their open meeting which starts at 7:00 P.M. on Tuesday, December 6, 2022 in the Town Hall Council Chambers located at 350 East Market Street to consider the following request:

ZA-22-01 Town of Smithfield: The applicant is requesting an amendment to Unified Development Ordinances, Article 10, Section 10.114 as it pertains to recreation and park dedication requirements for major subdivisions, commercial developments, and industrial parks.

SUP-22-03 Bobby Huskey: The applicant is requesting a special use permit to construct and operate private bar on property located within the B-3 (Highway Entrance Business) zoning district. The property considered for approval is located on the east side of Venture Drive approximately 250 feet south of its intersection with Magnolia Drive and further identified as Johnston County Tax ID# 15L11009M.

RZ-22-03 Highway 70 OOZB, LLC: The applicant is requesting to rezone a 9.04-acre tract of land from the LI (Light Industrial) zoning district to the HI (Heavy Industrial) zoning district. The property considered for rezoning approval is located on the southeast end of Gulfstream Court and further identified as Johnston County Tax ID# 15079005D

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact the town office if you need assistance. Further inquiries regarding this matter may be directed to the Smithfield Planning Department at (919) 934-2116 or online at www.smithfield-nc.com.

Run Legal ad in the Johnstonian on November 23 and November 30, 2022.

Consent

Agenda Items



The Smithfield Town Council met in regular session on Tuesday, November 1, 2022 at 7:00 p.m. in the Council Chambers of the Smithfield Town Hall, Mayor M. Andy Moore, presided.

Councilmen Present:

John Dunn, Mayor Pro-Tem
Marlon Lee, District 1
Sloan Stevens, District 2
Travis Scott, District 3
Dr. David Barbour, District 4
Stephen Rabil, At-Large
Roger Wood, At-Large

Councilmen Absent

Administrative Staff Present

Michael Scott, Town Manager
Ted Credle, Public Utilities Director
Jeremey Daughtry, Asst. Fire Chief
Lawrence Davis, Public Works Director
Gary Johnson, Parks & Rec Director
Tim Kerigan, Human Resources/PIO
Eric McDowell, IT Director
Shannan Parrish, Town Clerk
R. Keith Powell, Chief of Police
Greg Siler, Finance Director
Stephen Wensman, Planning Director

Also Present

Bob Spence, Town Attorney

Administrative Staff Absent

Michael Brown, Fire Chief

CALL TO ORDER

Mayor Moore called the meeting to order at 7:00 pm.

INVOCATION

The invocation was given by Councilman Barbour followed by the Pledge of Allegiance.

APPROVAL OF AGENDA:

Councilman Wood made a motion, seconded by Councilman Scott, to approve the agenda with the following amendments:

- Add to Business Item: 2. Consideration and request for approval to purchase two pick-up trucks from Piedmont Trucks in the amount of \$89,697.84 for the Parks and Recreation Department
- Move Consent Agenda Item 3. *Special Event: Women on the Move Day of Thanks – Women on the Move is requesting approval to hold an event at Smith Collins Park on November 5, 2022 from 12:00 pm until 5:00 pm. This request includes the use of amplified sound to Business Item 3*

Unanimously approved

PRESENTATIONS:

1. Neuse River Study Presentation

Planning Director Stephen Wensman introduced Adrian O'Neal and Austin Cross from the Johnston County Parks and Recreation Department. Mr. O'Neal provided the Council with an explanation of the Neuse River Trail Study. He explained the routes the trail could take and the associated cost with the different options.

Councilman Wood made a motion, seconded by Councilman Rabil, to adopt Resolution No. 713 (- 2022) supporting the Neuse River Trail Feasibility Study. Unanimously approved,
TOWN OF SMITHFIELD

Resolution No. 713 (22-2022)
Supporting the Neuse River Trail Feasibility Study

Whereas, the Town Council of the Town of Smithfield is committed to the planning and development of the Mountains to Sea Trail and the East Coast Greenway as they connect and progress through the town and the county; and

Whereas, Johnston County and the Upper Coastal Plain Rural Planning Organization through grant funding from North Carolina Department of Transportation and in coordination with North Carolina State Parks Trail Programs has commissioned the Neuse River Trail Feasibility Study; and

Whereas, the Neuse River Trail Feasibility Study focuses and directs the development of the indicated section of the East Coast Greenway (National and State Trail) and the Mountains to Sea (State Trail) as a back-bone bicycle and pedestrian route for recreation, transportation and healthy connectivity; and

Whereas, it will provide connectivity to Harnett, Wake and Wayne Counties; and

Whereas, it will provide enhanced opportunities for commerce and tourism through the towns connected; and

Whereas, it has been endorsed and adopted by the Johnston County Board of Commissioners; and

Whereas, Neuse River Trail Feasibility Study will provide a plan and pathway toward the completion of the trail, that will create an invaluable resource for our children, grandchildren and great-grandchildren; and

Now, Therefore, Be It Resolved by the Smithfield Town Council, that the Town of Smithfield, North Carolina adopts the Neuse River Trail Feasibility Study and the direction of trail development throughout their jurisdiction.

PUBLIC HEARING:

1. Unified Development Ordinance Text Amendment Request – Town of Smithfield (ZA-22-02): The applicant is requesting an amendment to Unified Development Ordinances, Article 8, Section 8.13.6 to allow for a maximum building height of 100 feet when located within a B-3 (Highway Entrance Business) zoning district and within 660 feet of Interstate Highway 95 and striking the requirement for a special use permit when a building exceeds 40 feet in height and located within a commercial or industrial zoning district.

Councilman Scott made a motion, seconded by Councilman Wood, to open the public hearing. Unanimously approved

Planning Director Stephen Wensman explained that staff was requesting the Town Council review the UDO amendment at the request of the Planning Board. Mr. Wensman explained that the Planning Board and Town Council receive Special Use Permit requests for buildings to exceed the 40' height. Typically, these requests are made for hotels in the B-3 district along the I-95 corridor. Since these requests are often approved by the Planning Board and the Town Council, the Planning Board has asked that the UDO be amended to allow for an increase in height from 40 feet to 100 feet within 660 feet of the I-95 corridor in the B-3 zoning district. This would not be applicable to any other zoning district.

Consistency Statement (Staff Opinion):

Staff finds the zoning text amendment as proposed consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the

public interest.

Recommendation:

Planning Staff and the Planning Board recommend approval of the zoning text amendment, ZA-22-03, with a statement declaring the request consistent with the Town of Smithfield Comprehensive Growth Management Plan and that the request is reasonable and in the public interest.

Planning Director Stephen Wensman has incorporated his entire record and provided it to the Council in written form in the November 1, 2022 agenda packet.

Mayor Moore asked if there were any questions from Council.

Mayor Pro-Tem Dunn stated the Council recently approved two Special Use Permits for hotels that wished to exceed the maximum 40' height allowance. He questioned the height of both of those hotels. Mr. Wensman responded that both hotels were approximately 90' in height.

Mayor Moore asked if there was anyone in attendance who wished to speak on the matter. There was no one in attendance that wished to speak on the matter.

Councilman Rabil made a motion, seconded by Councilman Wood, to close the public hearing. Unanimously approved

Councilman Stevens made a motion, seconded by Councilman Wood, to approve of zoning text amendment, ZA-22-03, finding the amendment consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest. Unanimously approved.

ORDINANCE # ZA-22-03
AN ORDINANCE TO AMEND THE TOWN OF SMITHFIELD
UNIFIED DEVELOPMENT ORDINANCE
ARTICLE 8, SECTION 8.9 B-3 HIGHWAY ENTRANCEWAY BUSINESS DISTRICT

WHEREAS, the Smithfield Town Council wishes to amend certain provisions in the Town of Smithfield Unified Development Ordinance by making changes to Unified Development Ordinance Article 8, Section 8.9 as it pertains to building height in the B-3 Highway Entranceway Business District.

WHEREAS, it is the objective of the Smithfield Town Council to have the UDO promote regulatory efficiency and consistency and the health, safety, and general welfare of the community;

NOW, THEREFORE, be it ordained that the following Articles are amended to make the following changes set forth in the deletions (strikethroughs) and additions (double underlining) below:

[Revise Article 8, Section 8.9.1. adding a reference to Section 8.13.6 and amending Section 8.13.6, striking SUP requirement for buildings over 40' to 100' and allowing buildings height up to 100' within 660 feet of the I-95 corridor in the B-3 zoning district.]

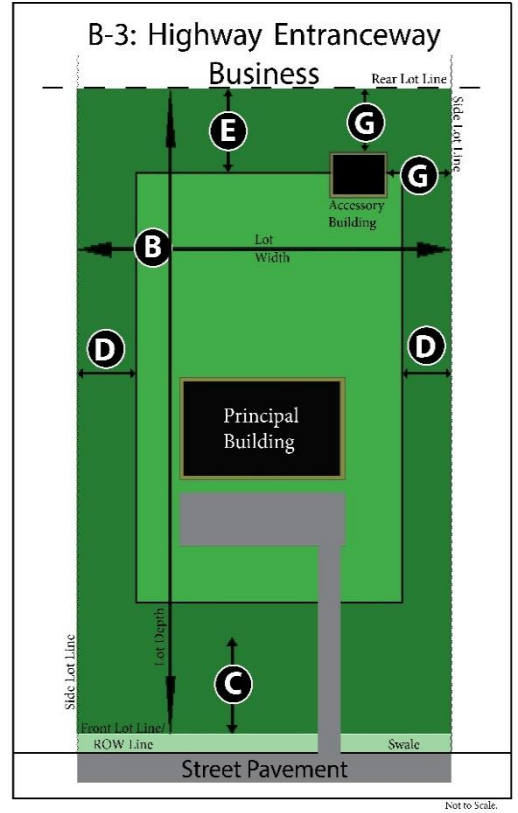
PART 1

That the Unified Development Ordinance shall be page numbered and revision dated as necessary to accommodate these changes.

SECTION 8.9 B-3 HIGHWAY ENTRANCEWAY BUSINESS DISTRICT.

8.9.1. Dimensional Requirements.

(A) Minimum Lot Area • Major shopping center • Minor shopping center • Other building or use	12,000 sq ft 12,000 sq ft 12,000 sq ft
(B) Minimum Lot Frontage • Major shopping center • Minor shopping center • Other building or use	200 ft 125 ft 125 ft
(C) Front Yard Setback • Major shopping center • Minor shopping center • Other building or use	100/50 ft (see Sect 8.9.2.1) 50/35 ft (see Sect 8.9.2.2) 50/35 ft (see Sect 8.9.2.2)
(D) Side Yard Width • Major shopping center • Minor shopping center • Other building or use	50 ft 15 ft (see Sect 8.8.2.3) 15 ft (see Sect 8.8.2.3)
(E) Rear Yard Depth • Major shopping center • Minor shopping center • Other building or use	50 ft 25 ft 25 ft
(F) Maximum Building Height	40 ft (See Sect. 8.13.6)
(G) Accessory Buildings	10 ft (See Sect. 8.13.3)



8.13.6. Building height may be increased above 40 feet up to a maximum of 100 feet through if the building is within 660 feet of the I-95 corridor in the B-3 zoning district. issuance of a conditional special use permit.

PART 2

That the Unified Development Ordinance shall be page numbered and revision dated as necessary to accommodate these changes.

PART 3

That these amendments of the Unified Development Ordinance shall become effective upon adoption.

CITIZEN'S COMMENTS: None

Councilman Scott stated he had received concerns from neighbors in North Smithfield about high rates of speed in their neighborhoods. He asked Chief Powell and Captain Grady to look into speed control measures in these neighborhoods.

CONSENT AGENDA:

Councilman Wood made a motion, seconded by Councilman Rabil, to approve the following items as listed on the Consent Agenda:

1. The following minutes were approved:
 - October 4, 2022 – Regular Meeting
 - October 4, 2022 – Closed Session
 - October 18, 2022 – Special Session
2. Special Event: Employee Appreciation and Wellness Day – Walker Auto & Truck was granted approval to hold an event on November 5, 2022 from 10:00 am until 3:00 pm at Community Park. A food truck was approved for this event.
3. Career Ladder Promotion: Approval was granted to promote a Police Officer I to the rank of Police Officer II
4. Career Ladder Promotion: Approval was granted to promote a Police Officer II to the rank of Master Police Officer
5. Adoption of Resolution No. 714 (19-2022) allowing retiring Police Lieutenant Nathan Memmelaar to purchase his service badge and weapon

TOWN OF SMITHFIELD
RESOLUTION NO. 710 (23-2022)
AWARDING BADGE AND SERVICE WEAPON TO
RETIRING CHIEF OF POLICE R. KEITH POELL

WHEREAS, NCGS § 20-187.2 provides that retiring members of municipal law enforcement agencies may receive, at the time of their retirement, the badge worn or carried by them during their service with the municipality; and

WHEREAS, NCGS § 20-187.2 further provides that the governing body of the municipal law enforcement agency may, in its discretion, award to a retiring member the service weapon of such retiring member; and

WHEREAS, Chief of Police R. Keith Powell has served as a sworn law enforcement officer in North Carolina for 30 years with all of those years as a member of the Smithfield Police Department. Chief of Police R. Keith Powell will be retiring from the Smithfield Police Department on December 1, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council do hereby declare the service firearm (Glock 45, Serial Number BSTD911) and badge used by Chief of Police R. Keith Powell his service with the Town of Smithfield as surplus property and be awarded to him at a cost of \$1.00 on his retirement.

6. Bid was awarded and contract approved with the Wooten Company the update to the Town's Sewer Asset Management Plan

7. New Hire Report

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>	<u>Rate of Pay</u>
Facility Maintenance Specialist	P&R – Recreation	10-60-6200-5100-0200	\$16.87/hr. (\$35,089.60/yr.)
Police Officer I	Police	10-20-5100-5100-0200	\$21.82/hr. (\$48,789.52/yr.)
Police Officer II	Police	10-20-5100-5100-0200	\$22.90/hr. (\$51,204.40/yr.)
P/T Staff	P&R – Aquatics	10-60-6220-5100-0210	\$10.00/hr.
P/T Staff	P&R – Recreation	10-60-6200-5100-0210	\$10.00/hr.
Sanitation Workers (3)	PW – Sanitation	10-40-5800-5100-0200	\$15.48/hr. (32,198.40/yr.)

Current Vacancies

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>
Electric Line Technician	PU – Electric	31-72-7230-5100-0200
Equipment Mechanic	PW – Garage	10-60-6200-5100-0200
Facility Maintenance Specialist	P&R – Recreation	10-60-6200-5100-0200
Firefighter	Fire	10-20-5300-5100-0200
Police Officer	Police	10-20-5100-5100-0200
Sanitation Equipment Operator	PW – Sanitation	10-40-5800-5100-0200
Utility Line Mechanic	PU – Water/Sewer	30-71-7220-5100-0200
Water Plant Operator	PU – Water Plant	30-71-7200-5100-0200

BUSINESS ITEMS:

1. Consideration and request for approval of contracts for the Eva Ennis Splash Pad & Trail

Planning Director Stephen Wensman addressed the Council on a request to approve two contracts for the Eva Ennis Splash Pad expansion and the trail. Mr. Wensman explained the Town was awarded a \$535,000 State grant for this project. Since the beginning of the year, town staff has been working with various stakeholders to obtain all the needed approvals and agreements for this project to move forward. The proposed splash pad will expand the existing splash pad adding more features. An RFQ was prepared, and JP Edwards and Carolina Recreation and Design have been selected as the qualified contractors for the project. However, the contract exceeds the project budget by \$2,318.75 because within the scope of work for the splash pad, \$21,000 was included for piping of the ditch on Martin Luther King, Jr. Drive that was not within the original scope of work. This was included because last season, children were playing in the water filled ditch which is a health hazard. If approved, contingency funds would be used for the \$2,318.75 overrun. Staff requested that Council approve the contract for JP Edwards in the amount of \$407,416.00 and the contract for Carolina Recreation and Design LLC in the amount of \$129,902.75.

Mayor Pro-Tem Dunn questioned who owned the pond across for Johnston Community College. Mr. Wensman responded the Town owns most of it.

Councilman Barbour questioned if the Community College was in favor of the project. Mr. Wensman responded that the Board of Directors was in favor of the project.

Councilman Scott questioned if this project would assist with drainage at the rear portion of the baseball field since that area stays wet. Mr. Wensman explained that Paul Emblar was working with JP Edwards to devise the best possible location for the trail in that area since it does tend to retain water. Mr. Wensman was uncertain if this project would help mitigate the nuisance flooding that occurs in the area.

Councilman Stevens questioned if there had been any discussion concerning a crosswalk or something that connects the community college to the trail. Mr. Wensman responded that NCDOT will not allow a formal access/ crosswalk from the community college to the trail.

Councilman Lee stated he was glad the ditch was addressed because it was a danger to the children.

Mayor Pro-Tem Dunn made a motion, seconded by Councilman Rabil to approve the contract with JP Edwards in the amount of \$407,416.00 and the contract for Carolina Recreation and

Design LLC in the amount of \$129,902.75. Unanimously approved.

2. Consideration and request for approval to purchase two pick-up trucks from Piedmont Trucks in the amount of \$89,697.84 for the Parks and Recreation Department

Parks and Recreation Director Gary Johnson addressed the Council on a request to purchase two trucks for the Parks and Recreation Department. He explained In the FY 21/22 budget, the Parks and Recreation Department was allocated \$65,000.00 to purchase two pick-up trucks for the maintenance division. These trucks were to replace a 2003 model and a 2006 model that have served past their time. The requested amount for these trucks was based on budgeting quotes received from local dealerships during that budget period. Once the budget was adopted, we were unable to locate any vehicles for purchase due to supply chain issues. The allocated funds were encumbered to the 22/23 FY Budget. Using state bid contracts, we have recently been able to get quotes for these vehicles. However, they came in higher than we originally estimated and were quoted as demand has raised prices. The quoted amount, \$ 89,697.84 is \$ 24,697.84 more than was originally allocated. Staff has located \$ 15,000.00 within the departmental budget in capital outlay that will not need to be spent for its requested purpose and could be used towards this purchase leaving a shortfall of \$ 9,697.84. These additional funds are being requested to be taken from the General Government contingency fund. The ordering bank for government trucks opens on November 14th. There is no guarantee that we will be able to purchase these vehicles and will be dependent on the number of trucks allocated to our state and agency. We should know by the time the ordering bank opens if there are vehicles allocated for our purchase.

Councilman Scott questioned if local dealerships were contacted to obtain quotes. Mr. Johnson responded that they were not interested because they could not match the government contract pricing of the dealerships that offered quotes.

Councilman Scott made a motion, seconded by Councilman Wood, to approve the purchase of two trucks from Piedmont Trucks in the amount of \$89,697.84 for the Parks and Recreation Department. Contingency funds would be used for the remaining needed funds in the amount of \$9,697.84. Unanimously approved.

3. Special Event: Women on the Move Day of Thanks – Women on the Move is requesting approval to hold an event at Smith Collins Park on November 5, 2022 from 12:00 pm until 5:00 pm. This request includes the use of amplified sound

Councilman Lee stated this event was held last year and it was a very successful event. He requested the event to be approved as an annual event to be held the first Saturday in November.

Mayor Moore stated the Council has approved events as annual events in the past. Town Manager Michael Scott responded that since this was being held for the second time, it would meet the criteria to be approved as an annual event.

Councilman Lee made a motion, seconded by Councilman Wood, to approve the event as an annual event to be held the first Saturday in November. Unanimously approved.

Councilmembers Comments:

- Councilman Barbour expressed his appreciation to the Water/Sewer staff that repaired a fire hydrant in his neighborhood. He expressed his appreciation to the Parks and Recreation staff for a successful Drone event. He reminded everyone that the voting location in West Smithfield has changed.
- Councilman Scott reminded everyone that the Fire Department would be going through the ISO inspection at the end of the month. He expressed his appreciation to retiring Chief of Police Keith Powell for his dedication and service to the Town.
- Councilman Wood congratulated the Smithfield Selma High School football team for their 9 and 1 season. They will now enter the playoffs. He congratulated the Neuse Charter School volleyball team for their successful season. He congratulated Councilman Lee and the Clayton High School for being invited to

the John Wall holiday invitational. He expressed his appreciation to Chief of Police Keith Powell for his years of service.

- Councilman Lee stated the Smithfield Selma High School football team will be hosting the first round of playoffs on Friday. This will be an exciting time for the team and for the Town. He expressed his appreciation to Chief of Police Keith Powell for all he has done in the East Smithfield community. He stated that Chief Powell has set the example for what community policing should be because he has always been active in the East Smithfield Community.
- Mayor Moore expressed his appreciation to Chief of Police Keith Powell for dedicating 30 years to the Town of Smithfield. He congratulated the Smithfield Selma High School football team for a successful season and wished them well in the playoffs. He explained that the team was seeking donations to provide a meal to the players prior to their games.

Councilman Scott made a motion, seconded by Councilman Wood, to provide \$500 to the Smithfield Selma High School football team for meals for their playoff season. Unanimously approved.

Mayor Moore stated he would contact Selma's Mayor to challenge the Selma Town Council to match the Town of Smithfield's \$500 donation.

Town Manager's Report:

Town Manager Michael Scott gave a brief update to the Council on the following items:

- Chief Powell is retiring from his position on November 30, 2022. A reception that is open to the public is scheduled for the same day from 2:00 pm to 5:00 pm at Town Hall.
- Christmas Events:

December 1: Christmas Tree Lighting; Opens at 6:00 pm, lighting at 7:00 pm.

December 3: Grinch Run at Community Park at 10:00 am

December 8: Christmas Parade Downtown at 7:00 pm.

- The Veteran's Day festival is on track. Events will begin at 5:30 pm with fireworks scheduled for 8:30. The local band, "Bad Decisions" will be playing during the event.

Closed Session: Pursuant to NCGS 143-318.11 (a) (5) & (6)

Councilman Rabil made a motion, seconded by Councilman Barbour, to enter into Close Session pursuant to the aforementioned statute. Unanimously approved at 8:16 pm.

Reconvene in Open Session

Councilman Barbour made a motion, seconded by Councilman Stevens, to reconvene in open session. Unanimously approved at 9:07 pm.

No action taken following Closed Session

Adjourn

Having no further business, Councilman Barbour made a motion, seconded by Councilman Rabil, to adjourn the meeting. The meeting adjourned at approximately 9:08 pm.

M. Andy Moore, Mayor

ATTEST:

Shannan L. Parrish, Town Clerk



Request for Town Council Action

**Consent
Agenda
Item:** Application
for
Temporary
Use Permit
Date: 12/06/2022

Subject: Phantom Fireworks
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Consent Agenda Item

Issue Statement

Phantom Fireworks is requesting to sell fireworks at 1233 N. Brightleaf Blvd December 27th through the 31st

Financial Impact

N/A

Action Needed

Council approval of the Temporary Use Permit Application

Recommendation

Staff recommends approval of the Temporary Use Permit Application

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Temporary Use Permit Application



Staff Report

**Consent
Agenda
Item:** **Application
for
Temporary
Use Permit**

Phantom Fireworks is requesting to sell fireworks at 1233 N. Brightleaf Blvd from December 27th through the 31st from 11:00 am to 9:00 pm. This event does involve structures larger than 200 sq. feet and canopies larger than 400 sq. feet. There will also be a temporary storage facility onsite.



Temporary Use Permit Application

Completed applications must be submitted at least 4 weeks prior to the event by emailing Julie Edmonds at julie.edmonds@smithfield-nc.com or by dropping them off in the Town of Smithfield Planning Department. All applicants should read the following pages before completing all sections required. Incomplete applications may increase the permit processing time. All required information must be submitted along with this application in order for it to be processed. If a person other than the property owner signs this application, a notarized written authorization from the property owner must be attached.

TYPES OF TEMP USE OR EVENT

- Special Event
- Town recognized event _____
 - Over 100 people in attendance
 - Live Band or Amplified Sound _____
 - Requires closure or blockage of Town Street
 - Involves Food Trucks
 - Requires Security (potential safety, security concerns)
 - Involves structures larger than 200 square feet and canopies larger than 400 square feet
 - Involves Town Park property
 - Involves Fireworks (Contact Smithfield Fire Department 919-934-2468)

OTHER TEMP USES

- Modular Office Units
- Emergency, construction and repair residence
- Temporary storage facility (portable storage unit)
- Sale of agricultural products grown off-site
- Sale of Fireworks
- Other (please describe) _____

<u>CONSUMER FIREWORKS SALES</u> Name of Event	<u>1233 N BRIGHTLEAF BLVD</u> Location of Event/Use (exact street address)
--	---

APPLICANT:

Name PHANTOM FIREWORKS
ANDREW SCHMAKEL

Address 2445 BELMONT AVE
YOUNGSTOWN, OH 44525

Phone number 612-741-7372

Email address ASCHMAKEL@FIREWORKS.COM

Event date 12/27/22 -> 12/31/22

Event start time 11 AM

Event end time 9 PM

Sound Amplification Time N/A

Will there be food trucks? Y or (N)

List the name(s) of each food truck N/A

PROPERTY OWNER:

Name PROVEST CENTRE POINT PLAZA, LLC

Address 158 UNION TURNPIKE, HUDSON, NY
12534

Phone number 518-719-0100

Email address CU@PROVESTINVEST.COM

Food Trucks (if applicable 0) (Each Food Truck Requires Certificate of Inspections by Johnston County Environmental Health Department, Proof of Insurance, A Copy of the Vehicle or Trailer Registration and/or ABC Permit, if applicable and must be submitted with this application).

Security agency name & phone, if applicable: N/A
(If using Smithfield Police, applicant must contact the PD to schedule security (919) 934-2121)

Will any town property be used (i.e., streets, parks, greenways)? N/A

If any town streets require closure, please list all street names. N/A

Will food or goods be sold? Y or N

Are event trash cans needed? Y or N How many? _____

Please provide a detailed description of the proposed temporary use or special event:

TEMPORARY CONSUMER FIREWORKS SALES

Temporary Use Submittal Checklist:

- 1. Completed Temporary Use Permit application
- 2. Other documentations deemed necessary by the administrator
- 3. Application fee - \$100
- 4. Site plan, if required by the administrator

Method of Payment: Cash _____ Check# _____ Credit Card _____ Amount \$ _____

Payment Received By: _____

Date: _____

CERTIFICATION OF APPLICANT AND/OR PROPERTY OWNER

I hereby certify that the information contained in this application is true to the best of my knowledge and I further certify that this event/use will be conducted per all applicable local laws. I certify that I have received the attached information concerning the regulations for temporary uses. If an event, I certify that I have notified all adjoining property owners of the planned event.

ANDREW SCHMAEL Andrew J Schmael 11/30/22
Applicant's Name (Print) Signature Date

Planning Director Signature: [Signature] Date: 11/22/22

CERTIFICATE OF AUTHORITY

I, JERRY BOSTOCKY, hereby certify that I am the duly elected Vice President of PHANTOM FIREWORKS EASTERN REGION, LLC, a Delaware Limited Liability Company qualified to do business in North Carolina.

I hereby certify that the following is a true copy of a certain resolution adopted unanimously by the limited liability company at a meeting of the members duly convened and held on May 26, 2022, at which a quorum of the members was present at and throughout the meeting.

RESOLVED, that Andrew Schmakel is hereby authorized for and on behalf of this limited liability company to execute any and all applications to the local authorities in North Carolina for licenses for the sale of 1.4G consumer fireworks from temporary consumer fireworks retail sales stands and to execute any supplemental documents which may, in his judgement, be desirable or necessary to effect the purposes of this resolution and to supplement such applications to local authorities in North Carolina.

I certify that said resolution has not been amended or repealed and remains in full force and effect as of the date hereof.

None of the officers of the limited liability company have been convicted of a felony or any offense involving fireworks and explosives, and none have violated any fireworks or explosives laws and/or rules.

Dated at Youngstown, Ohio this 26th day of May, 2022.



JERRY BOSTOCKY, Vice President



WILLIAM A. WEIMER, Secretary

PHANTOM FIREWORKS TEMPORARY LEASE AGREEMENT

THIS FIREWORKS STAND/TENT AND LEASE AGREEMENT is made between

Property Owner (herein referred to as the "Landlord"), whose address is:

Landlord: ProVest Centre Pointe, LLC	Phone Number: 917-922-6794 Email:
Address: 158 Union Turnpike Hudson, New York 12534	Contact: charles vita
Federal Tax ID or SSN: 81-5041997	Check Payable: ProVest Centre Pointe, LLC

Site Information

Property Name: Centre Pointe Plaza	Phone Number: 9179226794 Email: cv@provestinvest.com
Address: 1271 N Brightleaf Blvd Smithfield NC	Contact: Charles Vita

and, **PHANTOM FIREWORKS EASTERN REGION, LLC** dba Phantom Fireworks (herein referred to as the "Tenant"), whose address is: 2445 Belmont Avenue, Youngstown, Ohio 44505-2405, 330-746-1064.

LEASE OF PROPERTY. Landlord leases to Tenant the location space on property described above, detailed on attached **EXHIBIT A**, which is made a part hereof. The lot, parking lot or common area is owned and/or controlled by the Landlord, who warrants and certifies it has full right and authority to lease the location space to the Tenant. The location space is to be used for housing a temporary sales facility from which the sale of state-legal 1.4G (Class C) consumer fireworks and novelty items will be conducted in accordance with applicable law. Landlord specifically gives permission and the exclusive right to Tenant to locate a temporary stand, kiosk or tent and storage container on the location space to be used for the purposes stated herein. Landlord will permit no other sales of 1.4G consumer fireworks on any of the property not occupied by Tenant.

TERM. The term is for the lease period 12/14/2022 through 01/09/2023. If the Property is sold to another party at least 90 days prior to the beginning of the lease period, this lease can be voided. Landlord must provide written notice on or before 90 days prior to the beginning of the lease period and all prepaid deposits and/or rent must be returned within 10 days of termination of this lease. This lease cannot be voided due to the property being sold to another consumer fireworks vendor.

RENT. Tenant agrees to pay rent to the Landlord in the aggregate amount of \$ 1,500.00 for the location space on the property named above and detailed on Exhibit A, which includes a space for a storage unit, which amount shall be paid in full prior to the commencement date of the lease term.

TENANT'S PROPERTY. Tenant assumes the risk of its personal property on the location space of the leased property.

OPERATORS. Landlord acknowledges that Tenant may sublet the sale of the fireworks to independent operators and approves of all such arrangements, and Tenant is not relieved from its obligations hereunder. However in the event Tenant is not able to secure an independent operator for the property, Tenant may terminate this lease with at least TEN (10) days written notice to Landlord, and Landlord shall refund to Tenant all prepaid rent amounts.

INSURANCE. Tenant shall provide liability insurance covering the Tenant's use and occupancy of the location space, including product liability, bodily injury, personal injury and property damage coverage, on an occurrence basis, with coverage in the aggregate amount of TEN MILLION DOLLARS (\$10,000,000.00). Landlord shall be named as "additional insured" under the insurance "as Landlord's interest may appear." Prior to occupancy, Tenant shall provide Landlord with a Certificate of Insurance evidencing the required insurance. Landlord is not required to hold similar policies of insurance, and Tenant's insurance shall be primary for the term of this lease relative to the location space.

INDEMNITY. Tenant shall indemnify, defend, and hold the Landlord harmless from any claims in connection with any injury or damage caused to any person or property arising out of Tenant's use or occupancy of the leased location space. Tenant shall not indemnify or be liable to Landlord for the negligent acts of Landlord, its employees or agents.

SURRENDER OF PROPERTIES & RIGHTS. Tenant agrees to surrender possession of the property to the Landlord upon termination of this agreement in as good condition and repair as the same shall be on the date Tenant first occupied the property hereunder -- ORDINARY WEAR AND TEAR EXCEPTED. The Tenant shall make any and all repairs necessary to restore any portion of the property where such restoration is necessitated by the Tenant's use of the location space on the property. Tenant agrees to keep the location space clean and free from garbage and trash during the term of this lease and remove all property owned by Tenant prior to surrendering occupancy.

OPTION. If Tenant has met all of its obligations hereunder, Tenant shall have the option to lease the premises for the same purpose for the next fireworks selling season by giving notice to the Landlord.

CHANGE IN LAW. In the event that the sale of consumer fireworks is prohibited for any portion of the term by any level of judicial, legislative or executive law, order, rule or regulation, this lease shall, upon notice from the Tenant, terminate, whereupon any advanced rental payment shall be returned to the Tenant on a pro rata basis (number of days of term occupied) and the Tenant shall be relieved from any further liability hereunder.

PERMITTING. This agreement is contingent upon Tenant securing, at its cost and expense, all required local and state licenses and permits to sell 1.4G (Class C) consumer fireworks at the location space on the property. If Tenant cannot secure such licenses and permits prior to commencement of the lease period, any pre-paid amounts shall be refunded and this agreement shall be null and void.

PROPERTY/SALE OF PROPERTY. If the property is inaccessible or unusable due to construction or the like, or if Landlord attempts to move the location space on the property, this lease is subject to revision on terms acceptable to Tenant. If Landlord sells the property to a third party buyer, Landlord shall have the right to terminate this lease upon 90 days' notice to Tenant or transfer this lease to the buyer. Upon termination hereunder, Landlord shall refund to Tenant all rental payments made to date. Landlord shall not sell the property to another fireworks seller or to a third party with the intent of defeating Tenant's right to sell fireworks on the location space in favor of any other fireworks vendor.

ATTORNEY'S FEES. In any action or proceeding to enforce, interpret or declare rights under this agreement, the prevailing party shall be entitled to its reasonable attorney fees, costs and litigation expenses.

ENTIRE AGREEMENT. This agreement and any incorporated exhibits or attachments contain the entire agreement between the parties and cannot be modified in any manner other than by an agreement in writing signed by the parties with the same formalities attendant to the execution of this agreement. Each understanding, term and provision of this agreement shall be construed to be a promise, covenant and condition. This agreement supersedes any previously signed agreement(s), signed or unsigned, oral or written between the parties.

PROVISIONS BINDING. The agreements herein shall be binding upon and inure to the benefit of the parties, their heirs, executors, administrators, personal representatives, successors and assigns.

IN WITNESS WHEREOF, the Landlord and Tenant have executed this agreement, each party acknowledging receipt of an executed copy hereof.

DocuSigned by:
Charles Vita
Name of Landlord Entity or Landlord

By: Charles Vita
Name: charles vita
Title: member of Manager
Date: 9/19/2022

PHANTOM FIREWORKS EASTERN REGION,
LLC -- "Tenant"

DocuSigned by:
Andrew J Schmalel
By: Andrew J Schmalel
Name: Andrew J Schmalel
Title: Regional Manager
Date: 9/20/2022



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/2/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100		FAX (A/C, No): 216-658-7101
	E-MAIL ADDRESS: info@brittongallagher.com		
INSURED Phantom Fireworks Eastern Region, LLC 2445 Belmont Avenue Youngstown OH 44505	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Everest Indemnity Insurance Co.		10851
	INSURER B: Axis Surplus Ins Company		26620
	INSURER C: Arch Speciality Ins Co		21199
	INSURER D:		
	INSURER E:		

COVERAGES **CERTIFICATE NUMBER:** 1973171562 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Non-Owned Stand End't Included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC	Y		S18GL00643-221	10/30/2022	10/30/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y		UXP0057739-08	10/30/2022	10/30/2023	EACH OCCURRENCE	\$ 4,000,000
							AGGREGATE	\$ 4,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			WC STATU-TORY LIMITS	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
B	Excess Liability #2	Y		P-001-000046155-05	10/30/2022	10/30/2023	Each Occ/ Aggregate Total Limits	\$5,000,000 \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
 Tent Location: Centre Point Plaza- 1243 N Brightleaf Blvd. Smithfield, NC
 Dates of Operation: December 14, 2022 through January 9, 2023
 ProVest Centre Point Plaza, LLC

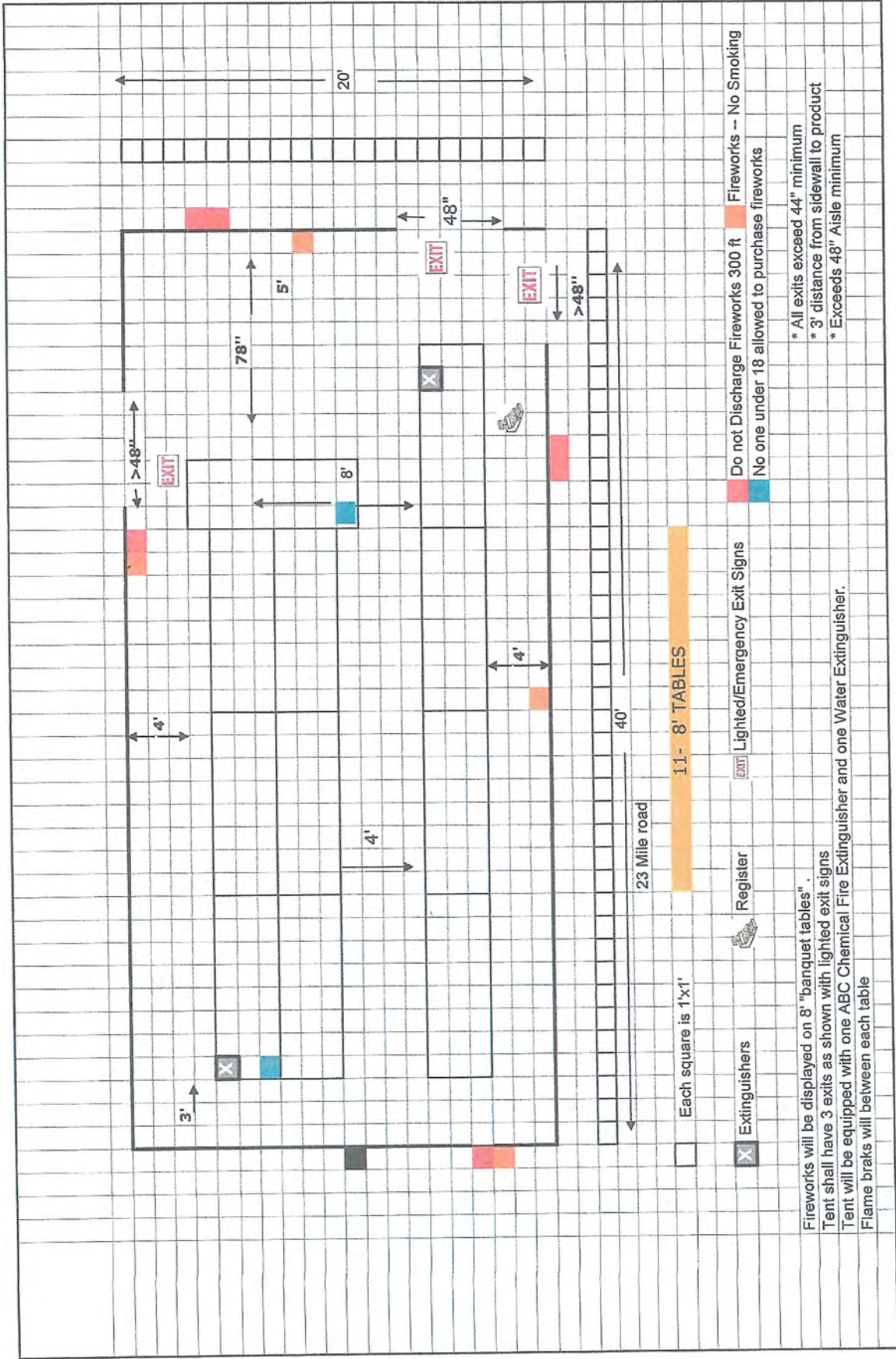
CERTIFICATE HOLDER

CANCELLATION

ProVest Centre Pointe Plaza, LLC c/o ProVest 158 Union Turnpike Hudson NY 12534	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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20'x30' Tent
Interior Layout and Evacuation Plan





Request for Town Council Action

**Consent
Agenda
Item:** Police
Promotion
Date: 12/06/2022

Subject: Promotion

Department: Police Department

Presented by: Police Captain - James Grady

Presentation: Consent Agenda Item

Issue Statement

This is a request to promote one officer from the rank of Police Officer II (PO II) to Master Police Officer (MPO), moving from pay grade 19 to pay grade 20. Under the Town's Employee Handbook, all promotions to a higher pay grade will be accompanied by an increase to the next pay grade minimum salary or 5% increase, whichever is greater.

Financial Impact

Approved Budgeted Amount for FY 2022-2023:

This salary increase will be covered by the Police Department's current budget and will not require a budget amendment to the current salary line item. In this case the required salary increase for the 2022/2023 Budget will cost \$1,785.70 which will be covered by budget.

Action Needed

The Officer has followed the attached career ladder policy previously approved by the Council found in the support documentation and has earned the promotion. The Police Captain recommends this promotion and a five percent salary increase, moving him to the next pay grade in the current Town salary schedule.

Recommendation

It is requested to allow this Officer to be promoted to Master Patrol Officer (MPO).

Approved: Town Manager Town Attorney

Attachments:

1. Career Ladder
2. Officer Request /Training
3. Career Ladder Policy



Staff Report

**Consent
Agenda
Item: Police
Promotion**

This is a request to promote one officer from the rank of Police Officer II (PO II) to Master Police Officer (MPO), moving from pay grade 219 to pay grade 220. Under the Town's Employee Handbook, all promotions to a higher pay grade will be accompanied by an increase to the next pay grade minimum salary or 5% increase, whichever is greater.

Smithfield Police Department

Interoffice Memorandum

Date: 11/07/2022

To: Captain J. F. Grady

From:

Subject: Advancement to M.P.O Career Ladder Position.

This memorandum is a formal letter requesting advancement to the level of M.P.O. The following is information required by General Orders (504- Promotions & Career Development) to proceed with the consideration for this assignment.

I meet the minimum application requirements in that:

- I have served as a Police Officer II for one year.
- I have completed a 40 hour management/ supervision course (Field Training Officer).
- I have completed the CIT (Crisis Intervention Team) program and received a certificate.
- I have received a "Better than Satisfactory" on my last two annual performance appraisals.
- I have not received any disciplinary action in my career with the Smithfield Police Department.

Cc. Lt. S. S. Jones



**JOHNSTON
COMMUNITY
COLLEGE**

One College • Endless Opportunities
Smithfield, North Carolina

Certifies That

has satisfactorily completed the required hours of instruction for

CRISIS INTERVENTION TEAM (CIT) PROGRAM TRAINING

April 4-8, 2022 – 40 contact hours

Kim Robertson

Kim Robertson
Assistant Vice President of Public Safety Programs
Transportation and Public Safety
Johnston Community College

Charlene Meyers

Charlene Meyers
Criminal Justice Specialist
Community Health and Well-Being
Alliance Health



Alliance
Health

Department of Criminal Justice Programs

Certificate of Completion

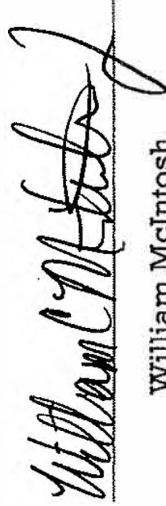
THIS CERTIFICATE IS AWARDED TO

FOR SUCCESSFUL COMPLETION OF

Field Training Officer

JOHNSTON COMMUNITY COLLEGE

November 4, 2022



William McIntosh

Director of Commission Programs



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Division of Public Health

North Carolina Department of Health and Human Services
PERMIT TO PERFORM CHEMICAL ANALYSES OF BREATH

APPLICATION HAVING BEEN MADE, a permit is hereby granted, or a renewal of same, to:

PERMIT NO. 1913-5845

to perform chemical analyses of the breath to determine alcohol concentration.

Evidence of qualifications has been examined and it has been determined that the applicant herein has met the standards prescribed by the law and regulations.

This permit is limited to the performance of chemical analyses of the breath in accordance with current Rules and Regulations of the North Carolina Department of Health and Human Services, utilizing the **INTOXIMETERS: MODEL INTOX EC/IR II AND MODEL INTOX EC/IR II (ENHANCED WITH SERIAL NUMBER 10,000 OR HIGHER)**

This permit is non-transferable, and is issued under authority of G.S. 20-139.1 (b) and Rules and Regulations of the North Carolina Department of Health and Human Services.

Authority to perform chemical analyses of the breath under this permit shall be effective for the period specified herein.

In witness whereof, I set my hand and seal this

19th day of March, 2021
(Effective Date of Permit)

Assistant Secretary for Public Health



Mark T. Benton

Mark T. Benton

Expiration: 03/19/2023

Department of Criminal Justice Programs

Certificate of Completion

THIS CERTIFICATE IS AWARDED TO

FOR SUCCESSFUL COMPLETION OF

STANDARDIZED FIELD SOBRIETY TESTING

JOHNSTON COMMUNITY COLLEGE

April 21, 2021

Mark Sullivan

Mark Sullivan
Department Chair
Criminal Justice Programs



Sam Jones

Sam Jones
Lead Instructor
Standardized Field Sobriety Testing

State of North Carolina



North Carolina Criminal Justice Education and Training Standards Commission Speed-Measuring Instrument Operator Certification

Pursuant to the authority vested by Chapter 17C of the North Carolina General Statutes and Title 12 Chapter 9 of the North Carolina Administrative Code.

now comes before the Commission for evaluation of qualifications to serve as a speed-measuring instrument operator within this State. Having been provided by appropriate authorities with documentation that the requirements for certification appear to have been fulfilled, the Commission has made its evaluation in this matter.

The Commission FINDS and hereby CERTIFIES that the above-named officer has met the requirements for the operation of speed-measuring instrument(s) and feature(s) as indicated below:

Kustom Signals Golden Eagle II (M/S)	Dual Antenna	Opposite Direction Mode	Same Direction Mode
--------------------------------------	--------------	-------------------------	---------------------

Now therefore, the Commission serves notice that the above-named officer is awarded OPERATOR CERTIFICATION. This Certification shall remain in effect for a period of THREE (3) YEARS from the date of issuance unless suspended or revoked by the Commission for cause. Further, the Commission shall permit transfer of this Speed-Measuring Instrument Certification between law enforcement agencies within this State, subject to the provisions of applicable Rules of the Administrative Code.

Certificate No: 100216329

Date of Issuance: 9/27/2021

Date of Expiration: 9/27/2024

Handwritten signature of the Commission Chairman.

Commission Chairman

Handwritten signature of the Director.

Director,
Criminal Justice Standards Division



Chapter 500
Personnel Policy 504: Promotions & Career Development
Effective Date: January 1, 2014 Revised Date: June 15, 2020
Approved by: Chief Robert K. Powell

R.K. Powell

I. POLICY STATEMENT

It shall be the policy of the Department to select the most qualified candidates to fulfill the duties and responsibilities of each position within the agency. All aspects of this policy are in keeping with the Department's goals as an equal opportunity employer.

II. COMMENTARY

The purpose of this directive is to establish guidelines for the administration of the Department's promotion process.

A career ladder program will provide for the advancement of police officers who demonstrate increasing levels of knowledge, skills, and abilities. Advancement and promotional processes will be administered fairly and impartially, using testing and evaluation mechanisms that evaluate past performance as well as future potential through the use of job-related criteria.

III. PROCEDURES

A. Administration

1. The Smithfield Police Department is responsible for the administration of the promotion process. When deemed necessary, assistance may be utilized from other entities within or outside of Town government.
2. The Chief of Police has the authority and responsibility for administering the Department's promotion process. All promotional materials will be maintained and secured in the Chief's office.
3. Responsibilities of the Chief of Police include:
 - a) Maintaining authority over all phases of the process
 - b) Determining the skills, knowledge, and abilities required for each position
 - c) Initiating promotional processes on an as-needed basis
 - d) Selecting a candidate for promotion at the completion of the process

4. The Chief of Police may delegate selected duties to other Departmental employees to facilitate the promotional process.

5. When it is deemed in the best interest of the Department, the Chief of Police may waive any of the prescribes qualifications or eligibility requirements, except those established by the North Carolina Criminal Justice Education and Training Standards Commission or other legal authority.

B. Vacancy Announcements

1. Prior to the commencement of any promotional process, the Department will post written notices announcing the following information:

- a) Description of the position to be filled;
- b) Description of eligibility requirements;
- c) Closing date

2. Personnel eligible to participate in the promotional process will submit a letter of intent through the chain of command to the Chief of Police. The candidate's supervisor and each person in the chain of command will indicate approval or disapproval of the candidate's suitability to participate in the process. Disapprovals must be justified in writing and forwarded to the Chief of Police.

3. Once the application period for the given position has been officially closed, all eligible applicants who meet the minimum requirements for the position will be considered for the Department's promotional process. The Chief of Police or designee will ensure the eligibility of the applicants prior to the beginning of the promotion process.

4. When deemed necessary, the Chief of Police has the authority to order a written test for any promotional process. Written tests given will be standardized, validated, and approved by the Town Human Resources Department.

5. An officer who is not recommended for promotion by his/her supervisor will receive a written recommendation for improvement and a follow-up date for review by the supervisor. The officer has the right to appeal through the appropriate chain of command to the Chief of Police.

C. Promotional Procedures

1. Chief of Police or designee will conduct a review of applicable Human Resources and Departmental personnel records in order to evaluate the promotional potential of the candidates. This review serves to verify law enforcement credentials, certifications, and work performance history of the applicants to ensure that the minimum qualifications have been met for each applicant. Candidates are not ranked at this point of the process; however, candidates who do not meet all the preferred qualifications for the position may be eliminated at this stage of the process. Candidates are ranked according to their promotional potential only at the completion of the assessment center phase of the promotion process.

2. The promotional process will consist of an assessment designed to measure each candidate's ability to perform the specific job; The assessment will evaluate each candidate's performance in handling job-related problems and situations through specially-developed simulation exercises; Promotional assessments may include, but are not limited to, written projects, oral presentations, oral interviews, conflict role plays, and counseling role plays.
3. Prior to each promotional process, promotional procedures will be reviewed to determine current applicability. A description of the selection process will be provided to each candidate.
4. The Chief of Police will evaluate the Department's promotional process as needed. The process will be evaluated for validity and effectiveness. All components of the promotion process will be job related and non-discriminatory. Tests used in the process will be purchased from a commercial vendor that have completed validity studies for job relatedness and non-discriminatory practices.
5. For general promotional purposes, lateral entry from other agencies for supervisory positions will not be commonly practiced. However, prior experience at another law enforcement agency may be used toward meeting the requirements for a higher level position after initial entry requirements (including probationary period) are met. Prior experience with another agency will be assessed and a lateral-entry candidate's eligibility for hire above the classification of entry level officer will be evaluated by the Chief of Police on a case-by-case basis. (Exception to this is the position of Chief of Police and any other senior management positions as determined by the Town Manager).
6. Newly hired and newly promoted personnel will serve a probationary period of six months as required by the Town of Smithfield *Personnel Policy*. An evaluation of performance will be conducted after the completion of six months for newly promoted personnel. Newly hired personnel will be evaluated in accordance with Departmental standards.

D. Minimum Qualifications for Promotion

1. Sergeant

To be eligible for promotion to the position of Sergeant, candidates must:

- a) Have served as a Master Police Officer for two years;
- b) Have completed a total of 172 training hours;
- c) Within 12 months of promotion to Sergeant, an officer must complete First Line Supervision;
- d) Have been awarded the Intermediate Law Enforcement Certificate by the North Carolina Criminal Justice Education and Training Standards Commission;
- e) Have received a rating of "Better than Satisfactory" or higher on the last two annual performance appraisals or a rating of "Outstanding" on the last annual performance appraisal;
- f) The effect of disciplinary action on eligibility for advancement is at the supervisor's discretion.

2. Lieutenant

To be eligible for promotion to the position of Lieutenant, candidates must:

- a) Have served as a Sergeant for two years;
- b) Within 12 months of promotion to Lieutenant, an officer must complete a Law Enforcement management program such as AOMP, FBI National Academy, etc;
- c) Have been awarded the Intermediate Law Enforcement Certificate by the North Carolina Criminal Justice Education and Training Standards Commission;
- d) Have received a rating of "Better than Satisfactory" or higher on the last two annual performance appraisals or a rating of "Outstanding" on the last annual performance appraisal;
- e) The effect of disciplinary action on eligibility for advancement is at the supervisor's discretion.

3. Captain

To be eligible for promotion to the position of Captain, candidates must:

- a) Have served as a Lieutenant with the Smithfield Police Department for two years;
- b) Have completed a Law Enforcement management program such as AOMP, FBI National Academy, etc;
- c) Have been awarded the Advanced Law Enforcement Certificate by the North Carolina Criminal Justice Education and Training Standards Commission;
- d) Have received a rating of "Better than Satisfactory" or higher on the last two annual performance appraisals or a rating of "Outstanding" on the last annual performance appraisal;
- e) The effect of disciplinary action on eligibility for advancement is at the supervisor's discretion.

7. Newly hired and newly promoted personnel will serve a probationary period of six months as required by the Town of Smithfield *Personnel Policy*. An evaluation of performance will be conducted after the completion of six months for newly promoted personnel. Newly hired personnel will be evaluated in accordance with Departmental standards.

E. Review and Appeal

1. Within (5) working days of the conclusion of a promotional process, candidates may review their performance results in each element of the promotional process to include:

- a) Review of the answer key to any written exams administered, unless prohibited by the leaseholder of the test
- b) Review of the written results of scored elements of the selection process
- c) Review of reports/materials used in the selection process

However, in accordance with NCGS 160A-168(C1), testing or examination materials may be withheld from disclosure to the employee or other persons if the material was used solely to determine qualifications for promotion and in the opinion of the agency the disclosure of such material would compromise the objectivity or the fairness of the testing or examination process.

2. Candidates may contest any results filed by requesting a meeting with the Chief of Police or designee administering the process. The Chief of Police or designee will conduct a review of the report(s) and discuss findings with all staff in the supervisory chain of command.

3. The Chief of Police or designee will inform the contesting employee of the final decision at the completion of the review.

4. If an employee feels that fair treatment has not been received during any portion of the promotional process, he/she is urged to use the Department's grievance procedures contained in Policy 507.

F. Career Ladder

1. The career ladder program will include the following classifications.

- a) Police Officer I
- b) Police Officer II
- c) Master Police Officer

2. Each level in the career ladder will have certain minimum requirements necessary to qualify for advancement or promotion to the next level. Upon fulfilling the requirements necessary for advancement to Police Officer II and Master Police Officer the officer will submit a memorandum to the Chief of Police containing the following information:

- a) Hire date
- b) Date of last advancement, if applicable
- c) Level of education
- d) Complete list of required classes and dates attended
- e) Date awarded applicable law enforcement certificate(s)

3. This memorandum must be endorsed by the officer's Team Commander and the appropriate Division Commander. The Division Commander will forward the memorandum to the Chief of Police after having verified the information contained therein.

4. An officer who is not recommended for advancement will receive a written recommendation for improvement and a follow-up date for review by the supervisor. The officer has the right to appeal through the appropriate chain of command to the Chief of Police.

5. After consideration of all factors deemed relevant by the Chief of Police, the officer will be notified of the advancement decision within 30 days following receipt of the memorandum by the Chief of Police.

G. Minimum Qualifications for Advancement

1. Police Officer I

Entry-level candidates must:

- a) Meet the basic requirements established by the North Carolina Criminal Justice Education and Training Standards Commission
- b) Meet minimal requirements for employment with the Town of Smithfield as set forth in the Town of Smithfield Personnel Policy
- c) Appear before a Department review board made up of officers selected by the Chief of Police
- d) Pass an extensive background investigation and successfully complete a psychological evaluation, physical examination, drug test, and CVSA examination

All finalists will be interviewed by the Chief of Police. Officers are required to successfully complete the department's Field Training Program and required Solo Patrol Assignment within the first year of Probationary employment.

2. Police Officer II

To be considered for advancement to Police Officer II, candidates must:

- a) Have completed the following as a Police Officer I:
 - * Successfully completed one year probation and probationary requirements in as required in Police Officer I
 - * Receive Radar Certification
 - * Receive Standardized Field Sobriety Testing Certification
 - * Receive Intoximeter Certification
- b) Have been awarded the Basic Law Enforcement Certificate by the North Carolina Criminal Justice Education and Training Standards Commission
- c) Have received a rating of "Satisfactory" or higher on the last annual performance appraisal
- d) The effect of disciplinary action on eligibility for advancement is at the supervisor's discretion.

3. Master Police Officer

To be considered for advancement to Master Police Officer, candidates must:

- a) Have served as a Police Officer II for one year
- b) Have completed training hours, including:
 - 40 hours of Management/Supervision Training
 - Field Training Officer Certification and become Field Training Officer for the Department. After completion of FTO Training, the officer can be assigned a trainee by the Chief of Police or his Designee
 - Completion of Crisis Intervention Team (CIT) Certification.

c) Have received a rating of "Better than Satisfactory" or higher on the last two annual performance appraisals or a rating of "Outstanding" on the last annual performance appraisal

d) The effect of disciplinary action on eligibility for advancement is at the supervisor's discretion.



Request for Town Council Action

Consent
Agenda
Item:

Awarding
Service
Badge &
Firearm

Date: 12/06/2022

Subject: Officer Harold W. Sinclair Service Weapon and Badge

Department: Police Department

Presented by: Police Captain - James Grady

Presentation: Consent Agenda Item

Issue Statement

Officer Harold Wayne Sinclair will be retiring on December 31 ,2022 with 30 years of service. I am requesting he be allowed to purchase his service weapon and badge.

Financial Impact

No financial Impact

Action Needed

Council to approve Officer Harold Wayne Sinclair to be allowed to purchase his service weapon, a Glock 45, Serial Number: BSTD920 and service badge for \$1.00

Recommendation

Adopt Resolution No. 715 (24-2022) allowing Officer Harold Wayne Sinclair to purchase his service weapon and badge

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Resolution No. 715 (24-2022)



Staff Report

**Consent
Agenda
Item:** **Awarding
Service
Badge &
Firearm**

Officer Harold Wayne Sinclair's official retirement date will be December 31, 2022. He is retiring with a total of 30 years in law enforcement. I am requesting he be allowed to purchase his service weapon (Glock 45/Serial number: BSTD920 and department issued badge for \$1.00. Thank you for your hard work and dedication to the department and the town. Congratulations on your upcoming retirement

**TOWN OF SMITHFIELD
RESOLUTION NO. 715 (24-2022)
AWARDING BADGE AND SERVICE WEAPON TO
RETIRING MASTER POLICE OFFICER HAROLD WAYNE SINCLAIR**

WHEREAS, NCGS § 20-187.2 provides that retiring members of municipal law enforcement agencies may receive, at the time of their retirement, the badge worn or carried by them during their service with the municipality; and

WHEREAS, NCGS § 20-187.2 further provides that the governing body of the municipal law enforcement agency may, in its discretion, award to a retiring member the service weapon of such retiring member; and

WHEREAS, Master Police Officer Harold Wayne Sinclair has served as a sworn law enforcement officer in North Carolina for 30 years with three of those years as a member of the Smithfield Police Department. MPO Sinclair will be retiring from the Smithfield Police Department on December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council do hereby declare the service firearm (Glock 45, Serial Number BSTD920) and badge used by Master Police Officer Harold Wayne Sinclair during his service with the Town of Smithfield as surplus property and be awarded to him at a cost of \$1.00 on his retirement.

Duly adopted this the 6th day of December, 2022.

M. Andy Moore, Mayor

ATTEST:

Shannan L. Parrish, Town Clerk



Request for Town Council Action

**Consent
Agenda
Item:**
**Resolution
to Accept
Public
Dedication**
Date: 12/06/2022

Subject: Resolution to Accept Public Dedications for Franklin Townes
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Consent Agenda Item

Issue Statement

To adopt Resolution No 716 (25-2022) accepting public dedication of public of lands or facilities for streets, and public utility lines for the Franklin Townes.

Financial Impact

None, the resolution does not constitute an acceptance of the improvements for maintenance.

Action Needed

Town Council approval of the Resolution accepting the public land and facilities dedication

Recommendation

Staff recommends the Town Council approve Resolution No. 716 (25-2022) accepting the public land and facilities dedication for Franklin Townes.

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Resolution No. 716 (25-2022)
3. Franklin Townes Final Plat Phase 1A and 1B



Staff Report

**Consent
Agenda
Item:** **Resolution
to Accept
Public
Dedication**

Overview:

G.S. 160D-806 authorizes the Town Council to accept by resolution any dedication made to the public of land or facilities for streets, parks, public utility lines, or other public purposes, when the lands or facilities are located within its subdivision-regulation jurisdiction.

The Town's Unified Development Ordinance, Article 10, Section 10.116.2 requires all offers of public dedication to be accepted by resolution:

The Town Council approved the preliminary plat for Franklin Townes 3/1/22. The developer has Town approved construction drawings for the required public and private improvements as required. The final plat cannot be executed unless the required improvements are installed in accordance with the approved drawings or a bond or letter of credit has been provided to the town for future installation. The developer of Franklin Townes plans to submit a letter of credit for those improvements not completed before final plat. The bond will cover the second lift of asphalt, sidewalks, landscaping, storm pond among other improvements.

Acceptance of public dedication does not commit the Town to maintenance of the infrastructure. Acceptance for maintenance of the public infrastructure will occur after all improvements constructed, inspected for compliance with Town ordinances and standards, and accepted by the Town Council for maintenance upon recommendation from the Town Staff.

Recommendation:

Staff recommends the Town Council approve Resolution No. 716 (25-2022) accepting the public land and facilities dedication for Franklin Townes.

RESOLUTION NO. 716 (25-2022)
RESOLUTION ACCEPTING DEDICATION TO THE PUBLIC OF
RIGHTS-OF-WAY AND EASEMENTS ON SUBDIVISION PLAT

WHEREAS, G.S. 160D-806 authorizes the Town Council to accept by resolution any dedication made to the public of land or facilities for streets, parks, public utility lines, or other public purposes, when the lands or facilities are located within its subdivision-regulation jurisdiction; and

WHEREAS, the Smithfield Planning Department has acted to approve the preliminary plat named in this resolution on 03/01/2022; and,

WHEREAS, the preliminary plat named in this resolution contain dedication to the public of lands or facilities for streets, parks, public utility lines, or other public purposes; and

WHEREAS, the Smithfield Town Council finds that it is in the best interest of the public health, safety, and general welfare of the citizens of the Town of Smithfield to accept the offered dedication on the plat named in this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Smithfield Town Council, North Carolina:

Section 1. The Town of Smithfield accepts the dedication made to the public of lands or facilities for streets, parks, public utility lines, or other public purposes offered by, shown on, or implied in the following approved subdivision final plat:

Franklin Townes Subdivision Phase 1A & 1B Map Book _____ Page _____

Section 2. Acceptance of dedication of lands or facilities shall not place on the City any duty to open, operate, repair, or maintain any street, utility line, or other land or facility except as provided by the ordinances, regulations or specific acts of the Town, or as provided by the laws of the State of North Carolina.

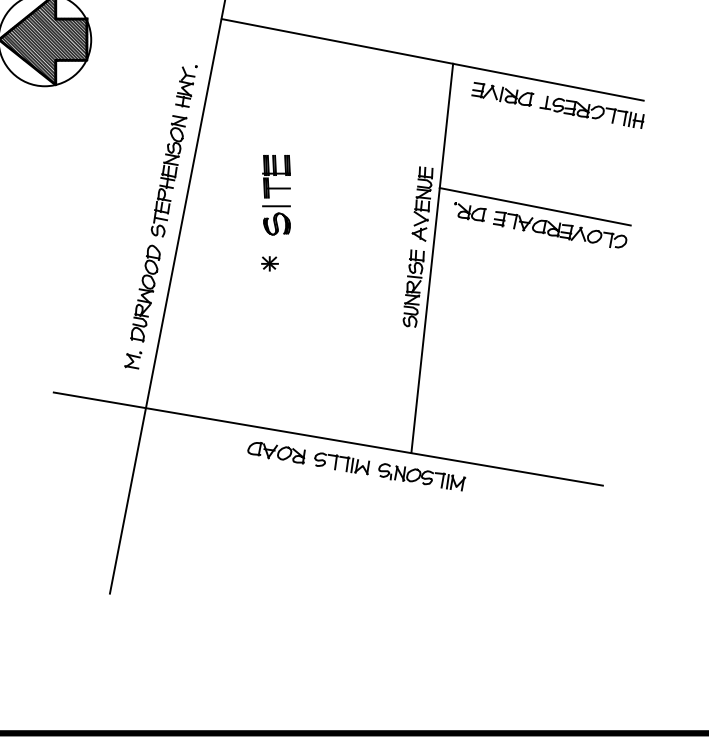
Section 3. Acceptance of the dedications named in this resolution shall be effective upon adoption of this resolution.

Adopted the 6th day of December, 2022 in Smithfield, North Carolina.

M. Andy Moore, Mayor

ATTEST:

Shannan L. Parrish, Town Clerk

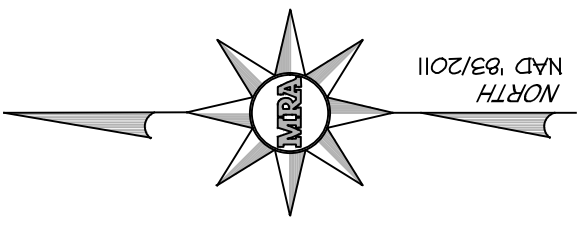


VICINITY MAP
SCALE: N.T.S.

- SURVEY NOTES:**
1. NO NC66 MONUMENT WITHIN 2000' OF SUBJECT PROPERTY.
 2. ALL DISTANCES SHOWN ARE HORIZONTAL GROUND DISTANCES IN U.S. SURVEY FEET.
 3. ALL BEARINGS HEREON ARE BASED ON NORTH PER PB 82, PG 48.
 4. AREA COMPUTED BY COORDINATE METHOD.
 5. THIS MAP DOES NOT DEPICT ENCUMBRANCES THAT ARE FOUND DURING A THOROUGH AND COMPLETE TITLE SEARCH.
 6. IRON PIPES SET AT ALL CORNERS UNLESS OTHERWISE NOTED.
 7. NO DETERMINATION HAS BEEN MADE BY THE SURVEYOR AS TO THE FOLLOWING:
A. WETLANDS
B. UNDERGROUND STORAGE FACILITIES AND UTILITIES
C. GRAVES, CEMETERIES OR BURIAL GROUNDS

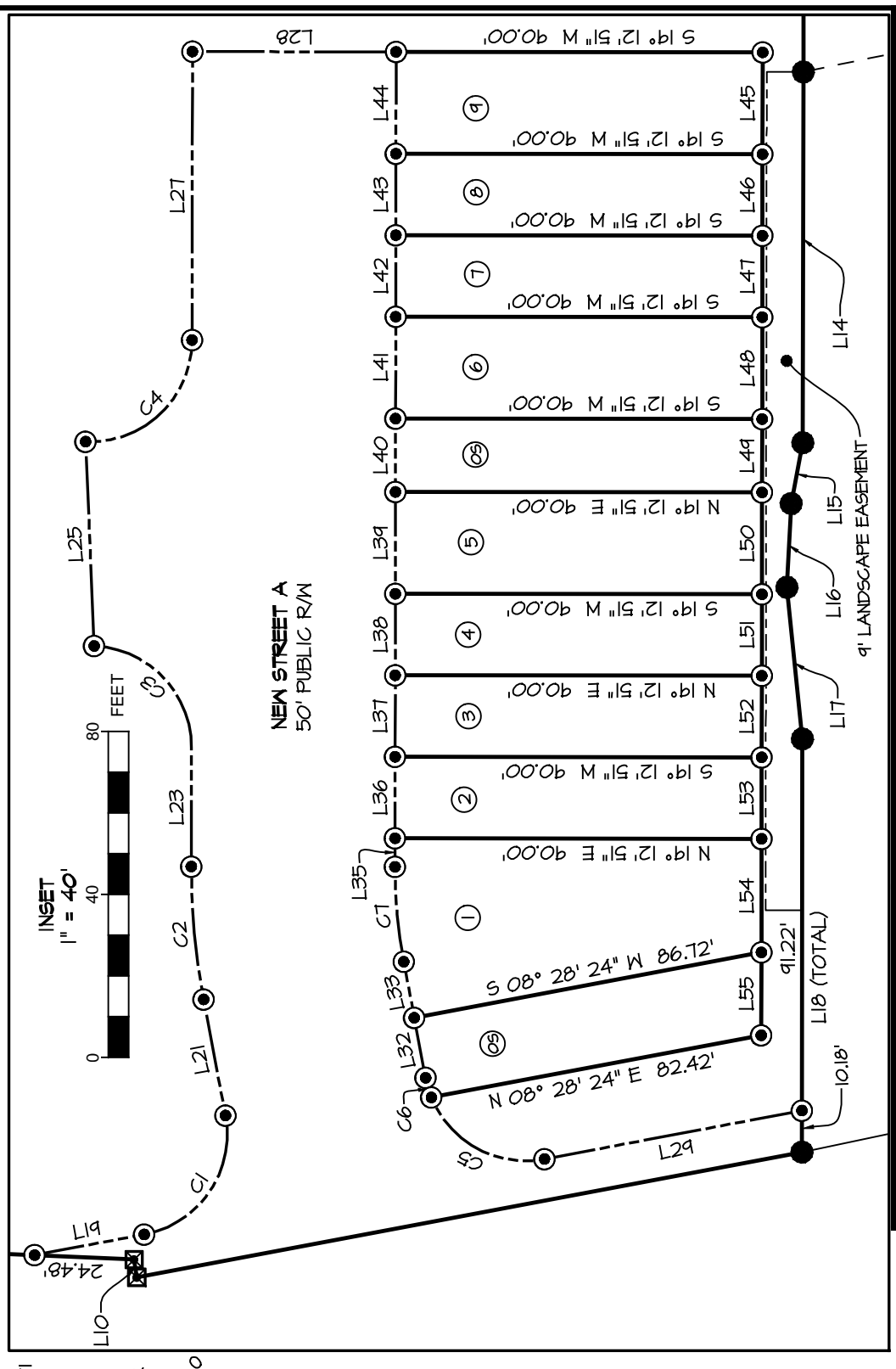
PROPERTY INFORMATION
TAX MAP PARCEL ID NUMBERS: 169406-24-1604
PHYSICAL ADDRESS: WILSON MILLS ROAD,
SMITHFIELD, NC 27577
ZONING: R-20A
OWNER INFORMATION
FTH DEVELOPERS, LLC,
1611 JONES FRANKLIN RD, SUITE 101
RALEIGH, NC 27606
PB 6256, PG 355
DB 82, PG 48

CERTIFICATE OF FLOODWAY INFORMATION:
PROPERTY SHOWN HEREON IS NOT LOCATED IN A
FEMA DESIGNATED FLOOD ZONE.
FLOOD HAZARD PANEL NO. 3720164500 &
3720164400
EFFECTIVE DATE: JUNE 20, 2018
CALEB TROY CLAYTON SR., PLS DATE
LICENSE NUMBER: L-5906



LEGEND

- IRF/IFF (IRON REBAR/IRON PIPE FOUND)
- IRS/IPS (IRON REBAR/IRON PIPE SET)
- C/F (CONC. MONUMENT)
- R/P (PROPERTY LINE)
- - - A/P (ADDRESS PROPERTY LINE (NOT SURVEYED))



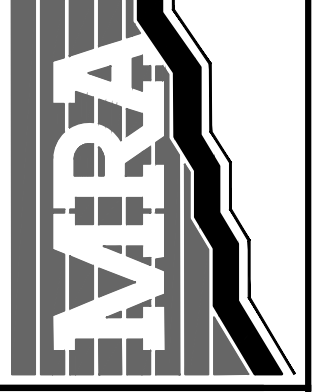
**FRANKLIN TOWNES SUBDIVISION
PHASE 1A**

FOR: FTH DEVELOPERS, LLC.

TOWN OF SMITHFIELD - JOHNSTON COUNTY - NORTH CAROLINA

MORRIS & RITCHE ASSOCIATES OF NC, PC
ENGINEERS, ARCHITECTS, PLANNERS, SURVEYORS AND LANDSCAPE ARCHITECTS
5605 CHAPEL HILL RD, STE 112
RALEIGH, NC 27607
(984) 200-2103
LICENSE # C-4182
WWW.MRAGTA.COM
2021 MORRIS & RITCHE ASSOCIATES, INC.

JOB NO.: 21931
SCALE: 1"=100'
DATE: 04-01-2022
DRAWN BY: CTC
REVIEW BY: JMK

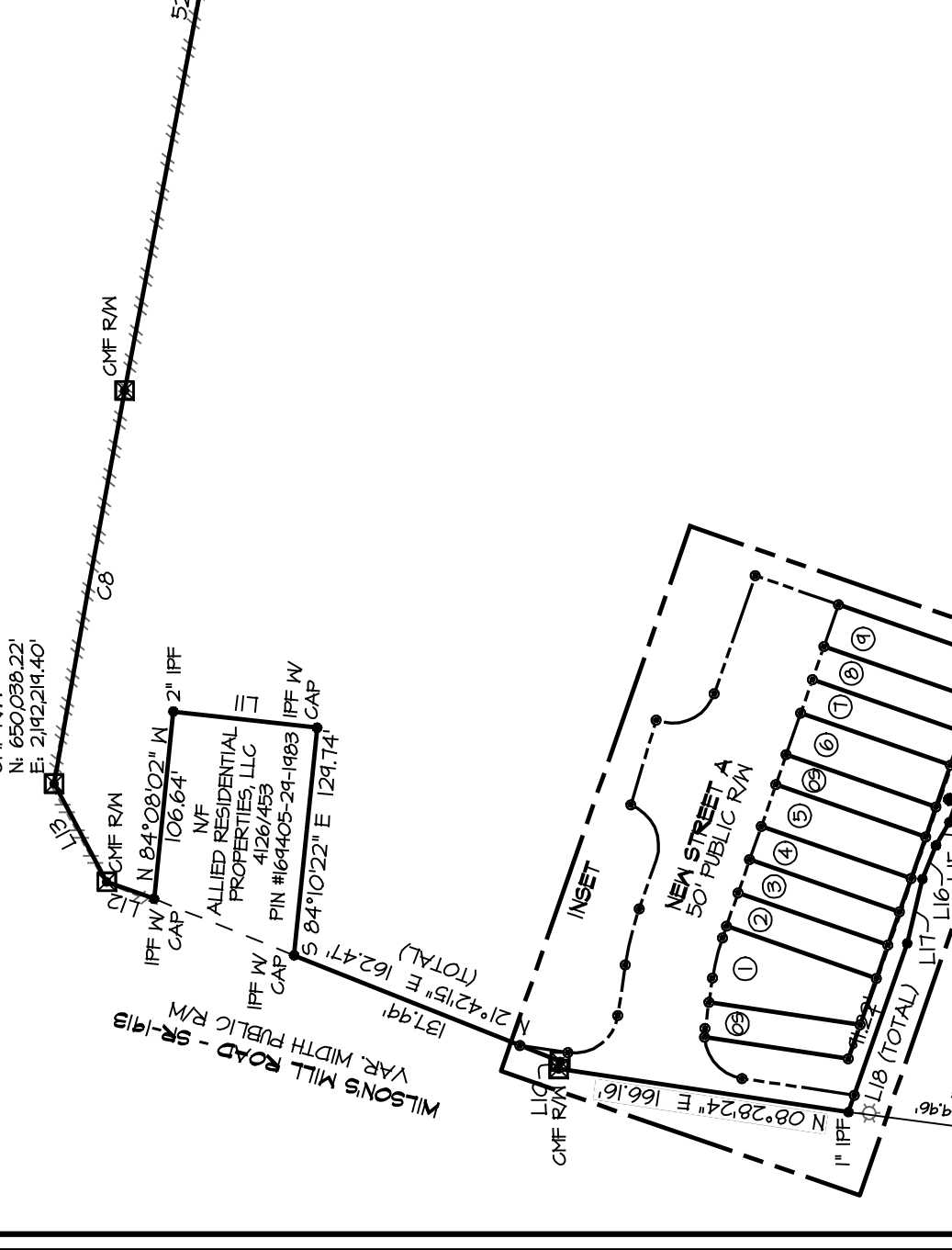


M. DURWOOD STEPHENSON HWY. - SR-1423
200' PUBLIC R/W - CONTROLLED ACCESS
MILWOOD ROAD EASEMENT
S 74° 18' 24" E 984.83' (TOTAL)
457.04'
IFF W/ CAP 0.46' OFF-LINE
S 84° 10' 22" E 124.74'

IFF W/ CAP 150.13'
S 08° 51' 36" E 170.71'
N 84° 05' 10" E 150.13'
N 84° 05' 10" E 150.13'
S 08° 51' 36" E 170.71'
N 84° 05' 10" E 150.13'
S 08° 51' 36" E 170.71'
N 84° 05' 10" E 150.13'
S 08° 51' 36" E 170.71'
N 84° 05' 10" E 150.13'
S 08° 51' 36" E 170.71'
N 84° 05' 10" E 150.13'
S 08° 51' 36" E 170.71'

FUTURE DEVELOPMENT
NEW AREA OF 169406-24-1604
652,566.19 SF / 14.981 AC
NO BUILDINGS* & NO ADDRESS*

NF FTH DEVELOPERS, LLC,
DB. 6256 PG. 355
PLAT 82-48
15.901 AC.±
PIN #169406-24-1604



NF FTH DEVELOPERS, LLC,
DB. 6256 PG. 355
PLAT 82-48
15.901 AC.±
PIN #169406-24-1604

CURVE TABLE

CURVE #	LENGTH	RADIUS	CHORD BEARING	CHORD LENGTH
C1	34.21'	25.00'	S 36° 31' 36" E	35.36'
C2	32.81'	175.00'	S 16° 04' 28" E	32.16'
C3	38.18'	25.00'	N 65° 21' 33" E	34.58'
C4	40.36'	25.00'	S 24° 32' 27" E	36.12'
C5	34.24'	25.00'	N 47° 42' 18" E	31.62'
C6	5.03'	25.00'	S 87° 17' 42" E	5.03'
C7	23.43'	125.00'	S 16° 04' 28" E	23.40'
C8	226.46'	11954.15'	N 74° 50' 34" E	226.46'

LINE TABLE

LINE #	BEARING	DISTANCE
L41	N 70° 47' 04" M	20.00'
L48	N 70° 47' 04" M	18.00'
L50	N 70° 47' 04" M	25.00'
L52	N 70° 47' 04" M	20.00'
L54	N 70° 47' 04" M	21.87'
L55	N 70° 47' 04" M	20.36'

LINE TABLE

LINE #	BEARING	DISTANCE
L33	S 81° 31' 36" E	19.98'
L35	S 70° 47' 04" E	1.00'
L36	S 70° 47' 04" E	20.00'
L37	S 70° 47' 04" E	20.00'
L38	S 70° 47' 04" E	20.00'
L39	S 70° 47' 04" E	25.00'
L40	S 70° 47' 04" E	18.00'
L41	S 70° 47' 04" E	25.00'
L42	S 70° 47' 04" E	20.00'
L43	S 70° 47' 04" E	20.00'
L44	S 70° 47' 04" E	20.00'
L45	S 70° 47' 04" E	25.00'
L46	N 70° 47' 04" M	20.00'

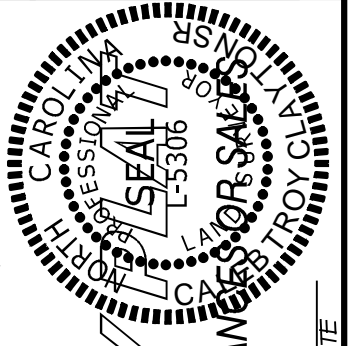
LINE TABLE

LINE #	BEARING	DISTANCE
L14	N 70° 47' 04" M	90.98'
L15	N 54° 55' 34" M	15.20'
L16	N 68° 00' 25" M	20.57'
L17	N 16° 42' 28" M	31.41'
L18	N 70° 47' 04" M	101.40'
L19	S 08° 28' 24" M	27.41'
L21	S 08° 31' 36" E	28.98'
L23	S 70° 47' 04" E	24.12'
L25	S 73° 15' 54" E	50.14'
L27	S 70° 47' 04" E	10.71'
L28	S 14° 12' 51" M	50.00'
L29	N 08° 28' 24" E	64.31'
L32	S 81° 31' 36" E	15.00'

LINE TABLE

LOT #	AREA
05	1645.64 SF / 0.039 AC
06	3204.68 SF / 0.074 AC
07	1800.00 SF / 0.041 AC
08	1800.00 SF / 0.041 AC
09	1800.00 SF / 0.041 AC
10	1800.00 SF / 0.041 AC
11	1800.00 SF / 0.041 AC
12	1800.00 SF / 0.041 AC
13	1800.00 SF / 0.041 AC
R/W	17630.61 SF / 0.405 AC

I, CALEB TROY CLAYTON SR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN DB AS PG SHOWN, ETC) (OTHER) THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK AS PAGE SHOWN; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:100000; THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED; WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS _____ DAY OF _____ 2022.



PRELIMINARY
NOT FOR RECORDATION, CONVEYANCE OR SALES
CALEB TROY CLAYTON SR., PLS DATE

JOHNSTON COUNTY REGISTER OF DEEDS
STATE OF NORTH CAROLINA, JOHNSTON COUNTY
THIS INSTRUMENT WAS PREPARED FOR
REGISTRATION AND RECORDED THIS _____ DAY
OF _____ 2022 AT _____

REVIEW OFFICER CERTIFICATION:
STATE OF NORTH CAROLINA, COUNTY OF JOHNSTON
I, _____ REVIEW OFFICER OF MAKE COUNTY, NORTH
CAROLINA CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION
IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDATION.
REVIEW OFFICER
THIS _____ DAY OF _____ 20____

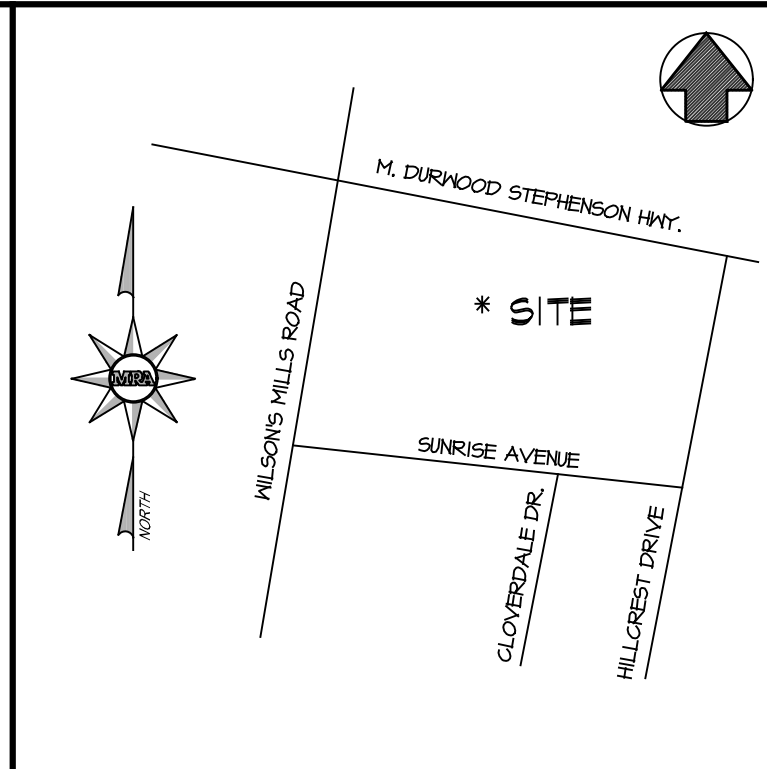
CERTIFICATE OF OWNERSHIP:
I/WE HEREBY CERTIFY THAT I/WE ARE THE OWNER(S) OF THE
PROPERTY SHOWN & DESCRIBED HEREON WHICH IS LOCATED IN
THE SUBDIVISION JURISDICTION OF THE TOWN OF SMITHFIELD,
AND THAT I/WE HEREBY ADOPT THIS SUBDIVISION PLAN WITH MY
FREE CONSENT, ESTABLISH MINIMUM SETBACK LINES, AND
DEDICATE ALL STREETS, ALLEYS, PARKS AND OTHER SITES
AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED.

OWNER
DATE

JOHNSTON COUNTY REGISTER OF DEEDS
STATE OF NORTH CAROLINA, JOHNSTON COUNTY
THIS INSTRUMENT WAS PRESENTED FOR REGISTRATION AND RECORDING THIS _____ DAY OF _____ 2022 AT _____
BY _____
REG. OF DEEDS ASST. REG. OF DEEDS

SUBDIVISION ADMINISTRATOR'S CERTIFICATE:
I HEREBY CERTIFY THAT THE TOWN OF SMITHFIELD HAS APPROVED THIS PLAT FOR RECORDING IN THE OFFICE OF THE JOHNSTON COUNTY REGISTER OF DEEDS, AND ACCEPTS THE DEDICATION OF STREETS, EASEMENTS, RIGHTS-OF-WAY, AND PUBLIC LANDS SHOWN THEREON, BUT ASSUMES NO RESPONSIBILITY TO OPEN OR MAINTAIN THE SAME UNTIL, IN THE OPINION OF THE SMITHFIELD TOWN COUNCIL, IT IS IN THE PUBLIC INTEREST TO DO SO.
SUBDIVISION ADMINISTRATOR _____ DATE _____

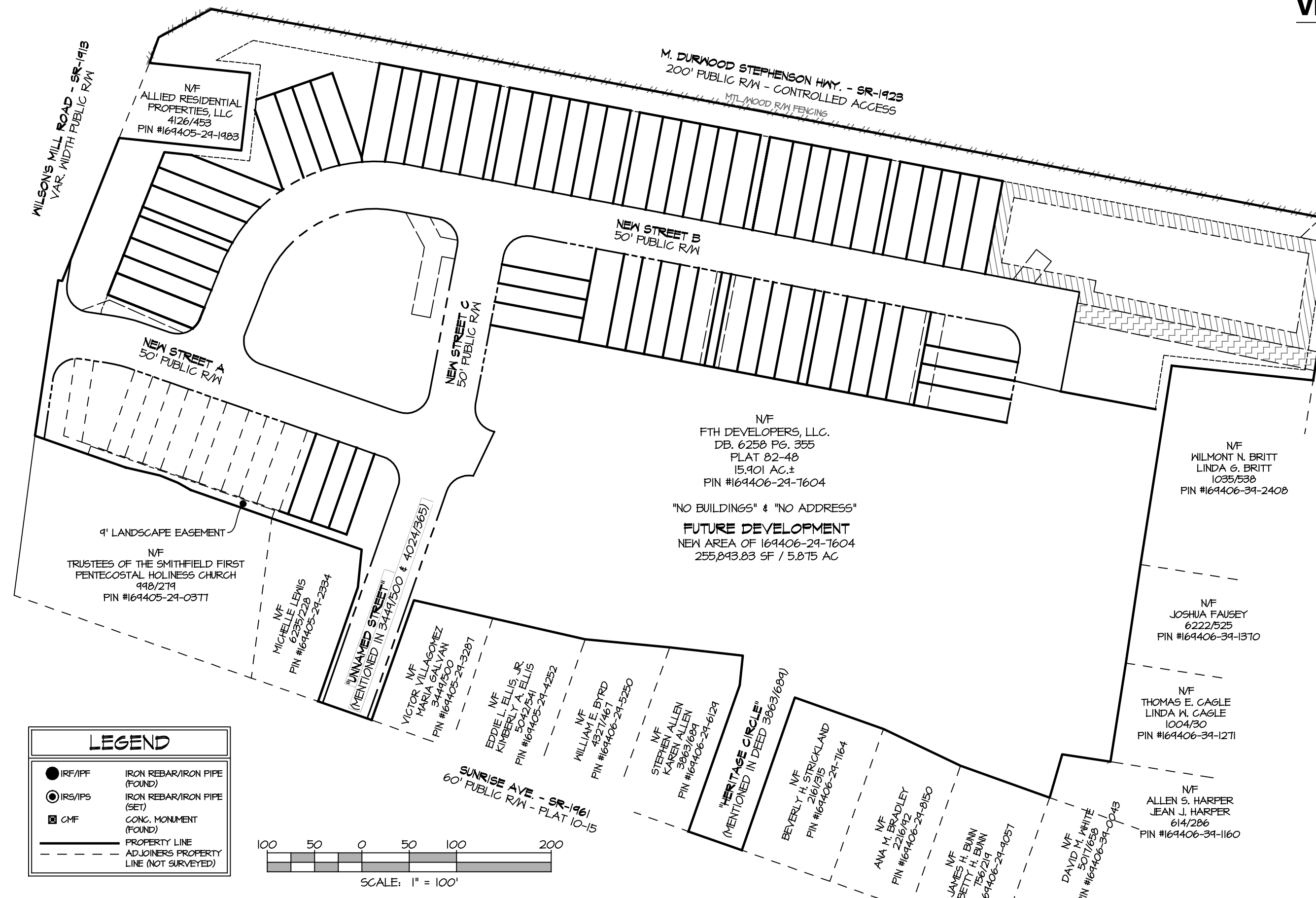
- SURVEY NOTES:**
- NO NCGS MONUMENT WITHIN 2000' OF SUBJECT PROPERTY.
 - ALL DISTANCES SHOWN ARE HORIZONTAL GROUND DISTANCES IN U.S. SURVEY FEET.
 - ALL BEARINGS HEREON ARE BASED ON NORTH PER PB 02, PG 48.
 - AREA COMPUTED BY COORDINATE METHOD.
 - THIS MAP DOES NOT DEPICT ENCUMBRANCES THAT ARE FOUND DURING A THOROUGH AND COMPLETE TITLE SEARCH.
 - IRON PIPES SET AT ALL CORNERS UNLESS OTHERWISE NOTED.
 - NO DETERMINATION HAS BEEN MADE BY THE SURVEYOR AS TO THE FOLLOWING:
A. WETLANDS
B. UNDERGROUND STORAGE FACILITIES AND UTILITIES
C. GRAVES, CEMETERIES OR BURIAL GROUNDS



REVIEW OFFICER CERTIFICATION:
STATE OF NORTH CAROLINA, COUNTY OF JOHNSTON
I, _____ REVIEW OFFICER OF WAKE COUNTY, NORTH CAROLINA CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDATION.
REVIEW OFFICER _____
THIS _____ DAY OF _____, 20____

CERTIFICATE OF OWNERSHIP:
I/WE HERBY CERTIFY THAT I/WE ARE THE OWNER(S) OF THE PROPERTY SHOWN & DESCRIBED HERON, WHICH IS LOCATED IN THE SUBDIVISION JURISDICTION OF THE TOWN OF SMITHFIELD, AND THAT I HEREBY ADOPT THIS SUBDIVISION PLAN WITH MY FREE CONSENT, ESTABLISH MINIMUM SETBACK LINES, AND DEDICATE ALL STREETS, ALLEYS, PARKS AND OTHER SITES AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED.
OWNER _____ DATE _____

VICINITY MAP
SCALE: N.T.S.



LINE TABLE

LINE #	BEARING	DISTANCE
L1	N 81° 22' 25" W	51.72'
L2	S 16° 02' 13" W	47.43'
L3	N 70° 34' 34" W	59.87'
L4	N 05° 51' 26" E	31.42'
L5	N 83° 36' 41" W	71.72'
L6	N 84° 33' 41" W	89.60'
L7	N 77° 01' 03" W	85.46'
L8	N 70° 43' 32" W	59.45'
L9	N 06° 05' 44" E	39.92'
L10	S 79° 21' 14" E	4.40'
L11	N 06° 23' 41" E	82.11'
L12	N 19° 34' 28" E	28.58'
L13	N 61° 44' 58" E	63.18'
L14	N 70° 47' 09" W	90.98'
L15	N 54° 55' 34" W	15.20'
L16	N 68° 00' 25" W	20.57'
L17	N 76° 42' 28" W	37.41'
L18	N 70° 47' 09" W	101.40'
L19	N 08° 28' 24" E	27.41'
L20	S 21° 42' 15" W	12.73'
L21	S 21° 42' 15" W	20.00'
L22	S 21° 42' 15" W	21.60'
L23	S 21° 42' 15" W	55.98'
L24	S 21° 42' 15" W	10.79'
L25	S 21° 42' 15" W	71.54'
L26	S 70° 47' 09" E	71.54'
L27	S 70° 47' 09" E	71.54'
L28	S 70° 47' 09" E	71.54'
L29	S 70° 47' 09" E	71.54'
L30	S 70° 47' 09" E	71.54'
L31	S 70° 47' 09" E	71.54'
L32	S 70° 47' 09" E	71.54'
L33	S 70° 47' 09" E	71.54'
L34	S 70° 47' 09" E	71.54'
L35	S 70° 47' 09" E	71.54'
L36	S 70° 47' 09" E	71.54'
L37	S 70° 47' 09" E	71.54'
L38	S 70° 47' 09" E	71.54'
L39	S 70° 47' 09" E	71.54'
L40	S 70° 47' 09" E	71.54'
L41	S 70° 47' 09" E	71.54'
L42	S 70° 47' 09" E	71.54'
L43	S 70° 47' 09" E	71.54'
L44	S 70° 47' 09" E	71.54'
L45	S 70° 47' 09" E	71.54'
L46	S 70° 47' 09" E	71.54'
L47	S 70° 47' 09" E	71.54'
L48	S 70° 47' 09" E	71.54'
L49	S 70° 47' 09" E	71.54'
L50	S 70° 47' 09" E	71.54'
L51	S 70° 47' 09" E	71.54'
L52	S 70° 47' 09" E	71.54'
L53	S 70° 47' 09" E	71.54'
L54	S 70° 47' 09" E	71.54'

CURVE TABLE

CURVE #	LENGTH	RADIUS	CHORD BEARING	CHORD LENGTH
C1	226.46'	11359.15'	N 79° 50' 34" W	226.46'
C2	32.71'	25.36'	N 24° 11' 40" W	30.55'
C3	6.40'	25.00'	N 74° 11' 40" W	6.38'
C4	32.81'	175.00'	N 76° 04' 23" W	32.76'
C5	17.43'	175.00'	S 24° 33' 27" W	17.42'
C6	10.08'	175.00'	S 24° 03' 42" W	10.08'
C7	25.69'	175.00'	S 34° 55' 03" W	25.66'
C8	21.46'	175.00'	S 42° 38' 07" W	21.45'
C9	28.58'	175.00'	S 50° 51' 26" W	28.55'
C10	1.97'	174.99'	S 55° 23' 59" W	1.97'
C11	25.45'	175.00'	S 60° 19' 08" W	25.43'
C12	20.04'	175.00'	S 67° 45' 56" W	20.03'
C13	20.05'	175.00'	S 74° 19' 41" W	20.04'
C14	24.24'	175.00'	S 81° 34' 40" W	24.22'
C15	24.24'	175.00'	S 89° 30' 49" W	24.22'
C16	20.06'	175.00'	N 83° 14' 05" W	20.05'

CURVE TABLE

CURVE #	LENGTH	RADIUS	CHORD BEARING	CHORD LENGTH
C17	2.07'	175.00'	N 79° 36' 44" W	2.07'
C18	172.40'	125.00'	S 61° 12' 55" W	159.06'
C19	14.66'	25.00'	N 87° 35' 03" W	14.45'
C20	40.36'	25.00'	S 24° 32' 27" E	36.12'
C21	10.70'	25.01'	S 63° 21' 17" W	10.62'
C22	12.82'	25.01'	S 36° 23' 34" W	12.68'
C23	7.60'	225.00'	S 71° 45' 12" E	7.60'
C24	42.13'	25.00'	N 59° 00' 11" E	37.32'
C26	39.27'	25.00'	N 34° 16' 24" W	35.36'
C28	6.98'	275.00'	N 71° 30' 49" W	6.98'
C29	39.93'	25.00'	N 26° 24' 00" W	35.82'
C30	35.54'	25.00'	N 60° 00' 02" E	32.62'
C31	39.27'	25.00'	N 34° 16' 24" W	35.36'
C32	39.27'	25.00'	N 55° 43' 36" E	35.36'
C33	39.27'	25.00'	S 34° 16' 24" E	35.36'
EC25	6.47'	25.00'	S 03° 19' 02" W	6.45'

LINE TABLE

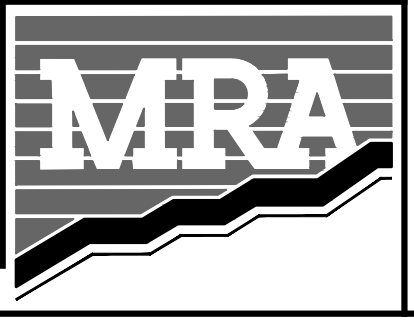
LINE #	BEARING	DISTANCE
E41	N 74° 16' 30" W	13.88'
E42	S 10° 50' 15" W	65.58'
E43	N 74° 09' 45" W	20.00'
E44	N 10° 50' 15" E	71.94'
E45	N 28° 29' 04" W	41.57'
E46	S 28° 29' 04" E	24.01'
E47	S 74° 16' 30" E	18.32'
E48	S 38° 12' 27" W	29.71'
E49	S 51° 47' 33" E	20.00'
E50	N 38° 12' 27" E	40.11'
E51	S 46° 19' 53" W	19.64'
E52	N 46° 22' 19" E	30.76'
E53	N 74° 16' 24" W	24.60'

SHEET: 1 OF 3

**FRANKLIN TOWNES SUBDIVISION
PHASE IB**
FOR: FTH DEVELOPERS, LLC.
TOWN OF SMITHFIELD - JOHNSTON COUNTY - NORTH CAROLINA

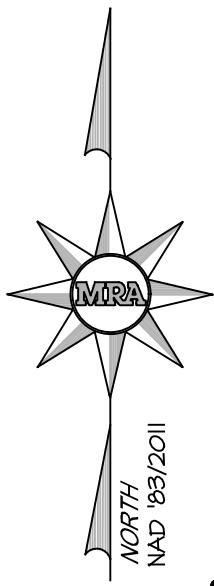
JOB NO.: 21337
SCALE: 1"=100'
DATE: 09-09-2022
DRAWN BY: CTC
REVIEW BY: JMK

MORRIS & RITCHIE ASSOCIATES OF NC, PC
ENGINEERS, ARCHITECTS, PLANNERS, SURVEYORS AND LANDSCAPE ARCHITECTS
5605 CHAPEL HILL RD, STE 112
RALEIGH, NC 27607
(984) 200-2103
LICENSE # C-4182
WWW.MRAGTA.COM
© 2021 MORRIS & RITCHIE ASSOCIATES, INC.



I, CALEB TROY CLAYTON SR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN DB AS _____, PG _____, SHOWN _____, ETC.) (OTHER); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____, PAGE _____, SHOWN _____; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000±; THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS _____ DAY OF _____, 2022.

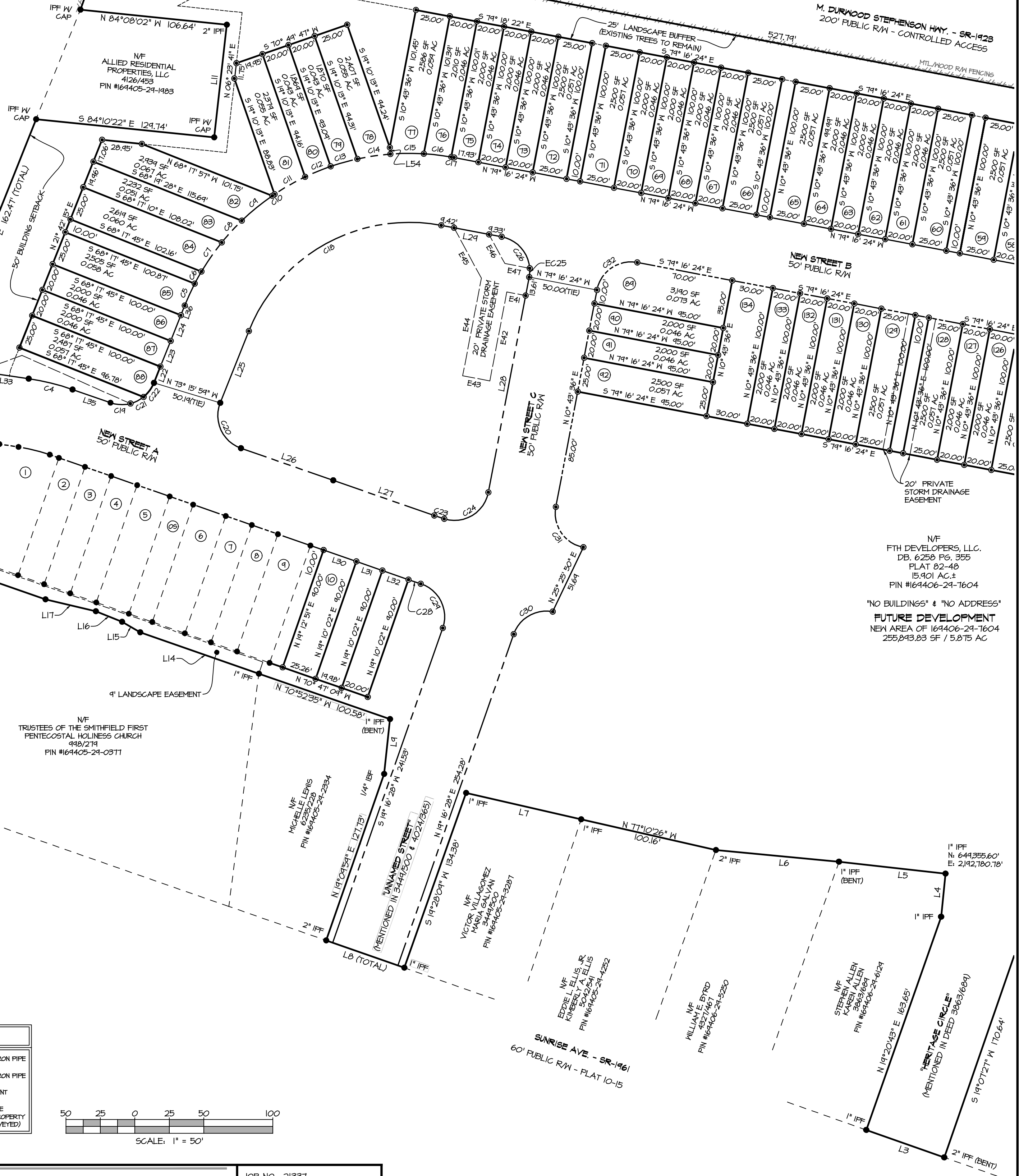
PRELIMINARY PLAN
NOT FOR RECORDATION, CONVEYANCE OR SALE
CALEB TROY CLAYTON SR., PLS _____ DATE _____



CMF R/M
N: 650,038.22'
E: 2,192,219.40'

M. DURWOOD STEPHENSON HWY. - SR-1923
200' PUBLIC R/M - CONTROLLED ACCESS

WILSONS MILL ROAD - SR-1915
VAR. WIDTH PUBLIC R/M



N/F
FTH DEVELOPERS, LLC.
DB. 6258 PG. 355
PLAT 82-48
15.90 AC.±
PIN #169406-24-1604
"NO BUILDINGS" & "NO ADDRESS"
FUTURE DEVELOPMENT
NEW AREA OF 169406-24-1604
255,893.83 SF / 5.815 AC

N/F
TRUSTEES OF THE SMITHFIELD FIRST
PENTECOSTAL HOLINESS CHURCH
448/2714
PIN #169405-24-0377

N/F
MICHELLE LENS
6235/2128
PIN #169405-24-2834

"UNNAMED STREET"
(MENTIONED IN 3449/1500 & 4024/3865)

N/F
VICTOR VILLASOY
MARIA GALVAN
3449/1500
PIN #169405-24-3287

N/F
EDDIE N/F
KIMBERLY A. ELLIS
3042/241
PIN #169405-24-4282

N/F
WILLIAM E. BYRD
4527/1467
PIN #169406-24-5280

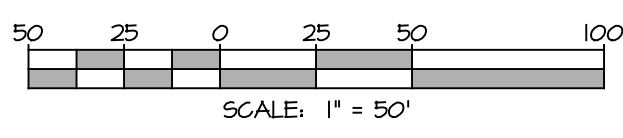
N/F
STEPHEN ALLEN
KAREN ALLEN
3843/6894
PIN #169406-24-6129

SUNRISE AVE. - SR-1961
60' PUBLIC R/M - PLAT 10-15

"HERITAGE CIRCLE"
(MENTIONED IN DEED 3863/6894)

LEGEND

- IRF/IPF IRON REBAR/IRON PIPE (FOUND)
- IRS/IPS IRON REBAR/IRON PIPE (SET)
- CMF CONC. MONUMENT (FOUND)
- PROPERTY LINE
- - - ADJOINERS PROPERTY LINE (NOT SURVEYED)



SHEET: 2 OF 3

FRANKLIN TOWNES SUBDIVISION PHASE 1A	
FOR: FTH DEVELOPERS, LLC.	
TOWN OF SMITHFIELD - JOHNSTON COUNTY - NORTH CAROLINA	
MORRIS & RITCHIE ASSOCIATES OF NC, PC ENGINEERS, ARCHITECTS, PLANNERS, SURVEYORS AND LANDSCAPE ARCHITECTS	
5605 CHAPEL HILL RD, STE 112 RALEIGH, NC 27607 (984) 200-2103 LICENSE # C-4182 WWW.MRAGTA.COM	
2021 MORRIS & RITCHIE ASSOCIATES, INC.	
JOB NO.: 21337	SCALE: 1"=50'
DATE: 09-09-2022	DRAWN BY: CTC
REVIEW BY: JMK	

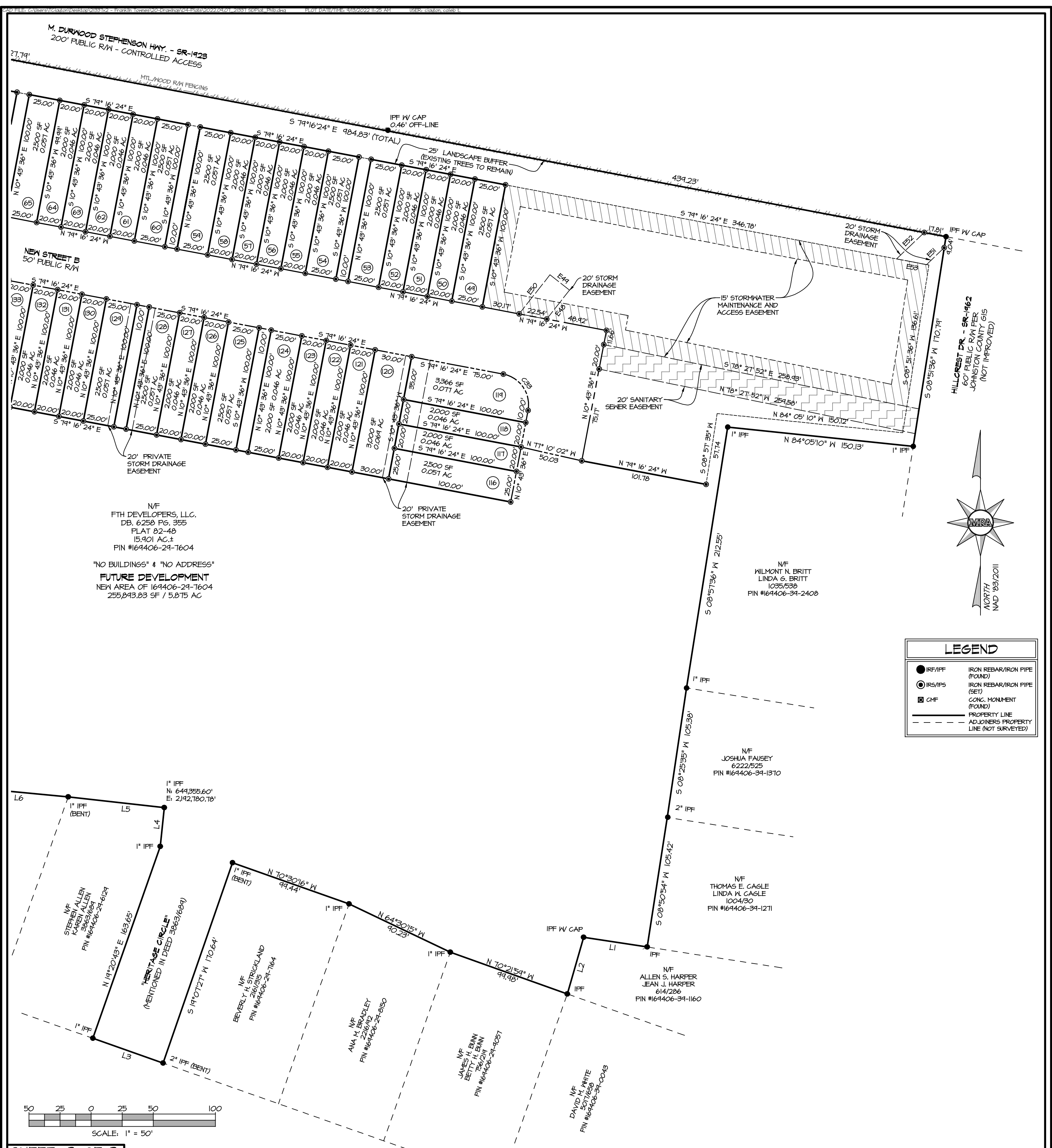


PRELIMINARY PLAN

NOT FOR RECORDATION, CONVEYANCE OR SALE

CALEB TROY CLAYTON SR., FLS DATE





N/F
 FTH DEVELOPERS, LLC.
 DB. 6258 PG. 355
 PLAT 82-48
 15.901 AC.±
 PIN #169406-24-1604

"NO BUILDINGS" & "NO ADDRESSES"
 FUTURE DEVELOPMENT
 NEW AREA OF 169406-24-1604
 255,813.83 SF / 5.875 AC

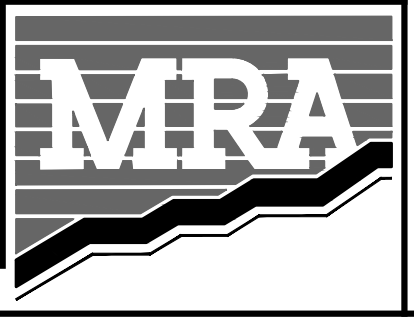
LEGEND	
● IRF/IFF	IRON REBAR/IRON PIPE (FOUND)
○ IRS/IPS	IRON REBAR/IRON PIPE (SET)
■ CMF	CONC. MONUMENT (FOUND)
---	PROPERTY LINE
- - - -	ADJACENT PROPERTY LINE (NOT SURVEYED)

SHEET: 3 OF 3

**FRANKLIN TOWNES SUBDIVISION
 PHASE IB**
 FOR: FTH DEVELOPERS, LLC.
 TOWN OF SMITHFIELD - JOHNSTON COUNTY - NORTH CAROLINA

JOB NO.: 21337
 SCALE: 1"=50'
 DATE: 09-09-2022
 DRAWN BY: CTC
 REVIEW BY: JMK

MORRIS & RITCHIE ASSOCIATES OF NC, PC
 ENGINEERS, ARCHITECTS, PLANNERS, SURVEYORS AND LANDSCAPE ARCHITECTS
 5605 CHAPEL HILL RD, STE 112
 RALEIGH, NC 27607
 (984) 200-2103
 LICENSE # C-4182
 WWW.MRAGTA.COM
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PRELIMINARY PLAN
 NOT FOR RECORDATION, CONVEYANCES OR SALES
 CALEB TROY CLAYTON SR., PLS DATE





Request for Town Council Action

Consent **Financing for**
Agenda **Knuckleboom**
Item: **Truck**
Date: 12/06/2022

Subject: Consideration to Approve the Lowest Bidder, Truist Bank for Knuckleboom Truck Loan of \$160,000

Department: Finance Department

Presented by: Finance Director - Greg Siler

Presentation: Consent Agenda Item

Issue Statement:

The Town of Smithfield wishes to enter into an Installment Purchase Contract (G.S. 160A-20) to finance the purchase of a 2022 Petersen TL-3, 24 Cubic Yard Truck (Sanitation Dept.). The loan amount is \$160,000 with a rate of interest of 3.92 percent.

Financial Impact:

- Semi Annual payments will be \$17,775 (\$35,550 annually)
- Total interest over 59 months is \$17,750
- First payment of \$17,775 is payable in June 2023

Action Needed:

Award to lowest bidder, Truist Bank, the financing agreement for \$160,000 at 3.92 percent for 59 months.

Recommendation:

Authorize Town Manager to sign a 59 month note with Truist Bank on \$160,000 at a rate of 3.92 percent.

Approved: Town Manager Town Attorney

Attachment(s):

1. Rate and Term Comparison Spreadsheets
2. Resolution of Governing Body – Approving Terms with Truist Bank
3. Amortization Schedule



Staff Report

Consent **Financing for**
Agenda **Knuckleboom**
Item: **Truck**

A request for proposal was sent out on November 22, 2022, to five (5) financial institutions soliciting financing bids on a 2022 knuckleboom truck. The Town received financing bids from four lenders on the \$160,000 loan request. All bids were based on a 59 month term with semi-annual payments. Truist Bank proposed 3.92%, KS Bank 3.95%, United Community 4.27%, and First Citizens Bank 4.42%. The fixed semi-annual payment using Truist Bank 3.92% for 59 months is \$17,775 (\$35,550 annually). One semi-annual payment of \$17,350 was budgeted in the FY22-23 budget. The difference of \$425 will come from contingency.

Board approval to proceed with financing was decided with the approval of the FY21-22 budget.

Town of Smithfield
Resolution No. 717 (26-2022)
Resolution Approving Financing Terms

WHEREAS: The Town of Smithfield (“Borrower”) has previously determined to undertake a project for the financing of a knuckleboom truck (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The Borrower hereby determines to finance the Project through Truist Bank (“Lender”) in accordance with the proposal dated November 21, 2022. The amount financed shall not exceed \$160,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 3.92%, and the financing term shall not exceed fifty-nine (59) months from closing.

2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the Borrower are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Borrower officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Borrower hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The Borrower intends that the adoption of this resolution will be a declaration of the Borrower's official intent to reimburse expenditures for the Project that are to be financed from the proceeds of the Lender financing described above. The Borrower intends that funds that have been advanced, or that may be advanced, from the Borrower's general fund or any other Borrower fund related to the Project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this _____ day of _____, 20__

By: _____

By: _____

Title: _____

Title: _____

SEAL



Truist Financial Corporation

Governmental Finance
5130 Parkway Plaza Blvd.
Charlotte, North Carolina 28217
Phone (704) 954-1700

November 21, 2022

Mr. Greg Siler
Town of Smithfield
350 E Market St.
Smithfield, NC 27577

Dear Mr. Siler:

Truist Bank (“Lender”) is pleased to offer this proposal for the financing requested by the Town of Smithfield (“Borrower”).

PROJECT: Rolling Stock Purchase Financing

AMOUNT: \$160,000.00

TERM: 59 months

INTEREST RATE: 3.92%

TAX STATUS: Tax Exempt – Bank Qualified

PAYMENTS: Interest: Semi-Annual
Principal: Semi-Annual

INTEREST RATE CALCULATION: 30/360

SECURITY: Security interest in the vehicle being financed

PREPAYMENT TERMS: Prepayable in whole at any time without penalty

RATE EXPIRATION: January 06, 2023

DOCUMENTATION/ LEGAL REVIEW FEE: N/A

FUNDING: Proceeds will be deposited into an account held at Lender pending disbursement unless equipment is delivered prior to closing.

DOCUMENTATION: Lender proposes to use its standard form financing contracts and related documents for this installment financing. We shall provide a sample of those documents to you should Lender be the successful proposer.

The financing documents shall include provisions that will outline appropriate changes to be implemented in the event that this transaction is determined to be taxable or non-bank qualified in accordance with the Internal Revenue Service Code. All documentation must be deemed appropriate by Lender before closing.

**REPORTING
REQUIREMENTS:**

Lender will require financial statements to be delivered within 270 days after the conclusion of each fiscal year-end throughout the term of the financing.

Should we become the successful proposer, we have attached the form of a resolution that your governing board can use to award the financing to Lender. If your board adopts this resolution, then Lender shall not require any further board action prior to closing the transaction.

Lender shall have the right to cancel this offer by notifying the Borrower of its election to do so (whether this offer has previously been accepted by the Borrower) if at any time prior to the closing there is a material adverse change in the Borrower's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the Borrower or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to Lender.

Costs of counsel for the Borrower and any other costs will be the responsibility of the Borrower.

The stated interest rate assumes that the Borrower expects to borrow no more than \$10,000,000 in the current calendar year and that the financing will qualify as qualified tax-exempt financing under the Internal Revenue Code. Lender reserves the right to terminate this bid or to negotiate a mutually acceptable interest rate if the financing is not qualified tax-exempt financing.

We appreciate the opportunity to offer this financing proposal. Please call me at (803) 251-1328 with your questions and comments. We look forward to hearing from you.

Sincerely,

Truist Bank



Andrew G. Smith
Managing Director

Amortization Schedule

Principal: \$160,000.00					
Interest Rate: 3.92%					
Payment Interval: Semi-Annually					
# of Payments: 10					
Payment: \$17,774.99					
Schedule of Payments					
Please allow for slight rounding differences.					
Pmt #	Date	Payment	Principal	Interest	Balance
1	May 28 2023	\$17,774.99	\$14,638.99	\$3,136.00	\$145,361.01
2	Nov 28 2023	\$17,774.99	\$14,925.91	\$2,849.08	\$130,435.10
Year 1	2023 Totals	\$35,549.98	\$29,564.90	\$5,985.08	\$130,435.10
3	May 28 2024	\$17,774.99	\$15,218.46	\$2,556.53	\$115,216.64
4	Nov 28 2024	\$17,774.99	\$15,516.74	\$2,258.25	\$99,699.90
Year 2	2024 Totals	\$35,549.98	\$30,735.20	\$4,814.78	\$99,699.90
5	May 28 2025	\$17,774.99	\$15,820.87	\$1,954.12	\$83,879.03
6	Nov 28 2025	\$17,774.99	\$16,130.96	\$1,644.03	\$67,748.07
Year 3	2025 Totals	\$35,549.98	\$31,951.83	\$3,598.15	\$67,748.07
7	May 28 2026	\$17,774.99	\$16,447.13	\$1,327.86	\$51,300.94
8	Nov 28 2026	\$17,774.99	\$16,769.49	\$1,005.50	\$34,531.45
Year 4	2026 Totals	\$35,549.98	\$33,216.62	\$2,333.36	\$34,531.45
9	May 28 2027	\$17,774.99	\$17,098.17	\$676.82	\$17,433.28
10	Nov 28 2027	\$17,774.97	\$17,433.28	\$341.69	\$0.00
Year 5	2027 Totals	\$35,549.96	\$34,531.45	\$1,018.51	\$0.00
Grand Total		\$177,749.88	\$160,000.00	\$17,749.88	

**Town of Smithfield Financing Proposal Results for Knuckleboom Truck Loan of \$160,000
5 years (59) Months**

	<u>KS Bank</u>	<u>United Community</u>	<u>First Citizens</u>	<u>Truist</u>	<u>PNC</u>
Rate	3.95%	4.27%	4.42%	3.92%	No Appetite for a loan this small
Fees	\$0	\$0	\$0	\$0	
Prepayment Penalty	None	None	None		
Semi-Annual Payment	\$17,790.00	\$17,938.00	\$17,943.62	\$17,775.00	
Interest Expense	\$17,900.00	\$19,383	\$19,436	\$17,750	



Request for Town Council Action

Consent **Advisory**
Agenda **Board**
Item: **Appointment**

Date: 12/06/2022

Subject: Advisory Board Appointments
Department: General Government
Presented by: Town Clerk – Shannan Parrish
Presentation: Consent Agenda Item

Issue Statement

The Town Council is asked to consider a reappointment to the Planning Board

Financial Impact

Members the Planning Board are paid \$50 a month. These are budgeted in the Planning Department's annual budget.

Action Needed

The Town Council is asked to consider the reappointment of Doris Wallace to the Planning Board.

Recommendation

Staff recommends approval of this reappointments.

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Doris Wallace – Board Application



Staff Report

Consent
Agenda
Item

Advisory
Board
Appointment

Board Reappointment

Doris Wallace has submitted an application for consideration to be reappointed to a second term the Planning Board.

Current Board vacancies are as follows:

- Historic Properties Commission – 3 positions
- Parks and Recreation Advisory Commission – 2 positions and 2 High School representative positions



Town of Smithfield
Board, Commission, or Committee
Application

Name: Wallace (Last) Devis (First) Lucie (MI)

Home Address: 108 N. Rodwell Dr.

Business Name & Address: _____

Telephone Numbers: 919-300-1067 (Home) 702-5965680 (Mobile) dwcswe10@lynx.net (Email)

Please check the Board(s) that you wish to serve on:

- | | |
|---|---|
| <input type="checkbox"/> Appearance Commission | <input type="checkbox"/> Parks/Recreation Advisory Commission |
| <input type="checkbox"/> Board of Adjustment In Town Resident | <input checked="" type="checkbox"/> Planning Board In-Town Resident |
| <input type="checkbox"/> Board of Adjustment ETJ Member | <input type="checkbox"/> Planning Board ETJ Resident |
| <input type="checkbox"/> Historic Properties Commission | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Library Board of Directors | _____ |

Interests & Skills: learning more about zoning, housing and economic growth in the market Smithfield by purchase of beauty & 1st century more cultural diversity

Circle highest level of education completed: (High School) 10 11 12 GED College 1 2 3 4 5 6

Recent Job Experiences: superintendent teacher, retail social worker, political organizer

Civic or Service Organization Experience: NAACP, African American League, North Carolina Conservation Conference, Parkin School, Johnston County Alumnae Society

Town Boards previously served on and year(s) served: Planning board

Please list any other Boards/Commissions/Committees on which you currently serve: Johnston County Senior Center, Planning board, 5th Street Community Garden

Why are you interested in serving on this Board/Commission/Committee? Want to continue to be on the board to implement what I have learned

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes No If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Smithfield Town Council? Yes No If yes, please explain: _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate and if necessary. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Town Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Printed Name: Doris Wallace
Signature: Doris Wallace Date: 11-10/22

Return completed for to:
Shannan Parrish
Town Clerk
P. O. Box 761
Smithfield, North Carolina 27577
Phone: (919) 934-2116 Fax: (919) 989-8937 E-Mail: shannan.parrish@smithfield-nc.com

Applicants are required to be a resident of the Town of Smithfield for In-Town positions and within the Town's ETJ for ETJ positions



Staff Report

**Consent
Agenda
Item:** **New
Hire /
Vacancy
Report**

Background

Per Policy, upon the hiring of a new or replacement employee, the Town Manger or Department Head shall report the new/replacement hire to the Council on the Consent Agenda at the next scheduled monthly Town Council meeting.

In addition, please find the following current vacancies:

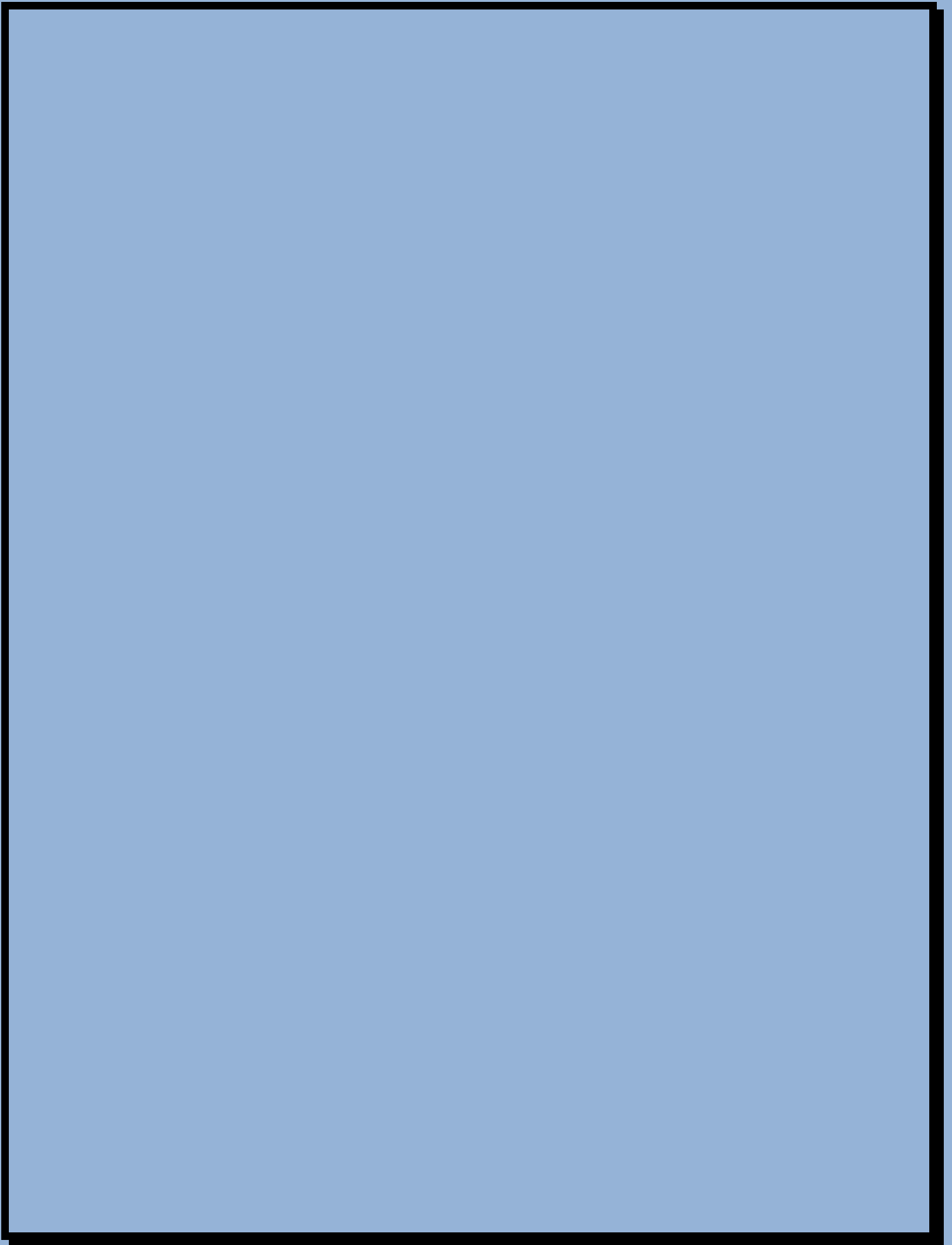
<u>Position</u>	<u>Department</u>	<u>Budget Line</u>
Electric Line Technician	PU – Electric	31-72-7230-5100-0200
Equipment Mechanic	PW – Garage	10-60-6200-5100-0200
Police Officer	Police	10-20-5100-5100-0200
Sanitation Equipment Operator	PW – Sanitation	10-40-5800-5100-0200
Utility Line Mechanic	PU – Water/Sewer	30-71-7220-5100-0200

Action Requested

The Town Council is asked to acknowledge that the Town has successfully filled the following vacancies in accordance with the Adopted FY 2022-2023 Budget.

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>	<u>Rate of Pay</u>
Firefighter I (2)	Fire	10-20-5300-5100-0200	\$18.81/hr. (\$41,081.04/yr.)
P/T Collections Assistant	PU-Electric/CS	31-72-7230-5100-0200	\$13.85/hr.
P/T Firefighter	Fire	10-20-5300-5100-0210	\$17.60/hr.
PT/ SRAC Staff	P&R – Aquatics	10-60-6220-5100-0210	\$10.00/hr.
P/T Staff	P&R – Aquatics	10-60-6220-5100-0210	\$10.00/hr.
P/T Staff	P&R – Recreation	10-60-6200-5100-0210	\$10.00/hr.
Volunteer Firefighter (2)	Fire	10-20-5300-5100-0220	Varies – Call Compensation

Business Items





Request for Town Council Action

Business **Police**
Agenda **Department**
Item: **Expansion**
Date: 12/06/2022

Subject: Police Department Expansion
Department: Police Department & General Government
Presented by: Manager Michael Scott & Engineer Bill Dreitzler
Presentation: Business Item

Issue Statement

The Council approved a budget of \$1,393,060.88 for the expansion of the police department. Three change orders have been approved and the Design Build Contractor is requesting an additional increase of \$267,023 due to increases in costs of supplies and materials.

Financial Impact

\$267,023

Action Needed

Approve Increased Budget

Recommendation

Approve Increased Budget

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Summary of Increases



Staff Report

Business Agenda Item **Police Department Expansion**

The Police Department is working with APR Restoration and Commercial Development to complete a Design/Build expansion of the existing police department building. The 3,650 sq ft addition was operating on an approved budget of about \$1,393,061. APR is now requesting an increase to the budget of \$267,022.61. Three change orders have also been implemented for site improvements during the construction. These totaled \$171,008. They included required changes to storm water management, additional undercut and backfill for the foundation and additional milling and street repairs on South 5th Street.

A summary of the cost increases (primarily materials) are part of this action form, which total \$267,022.61. A representative from APR will appear at the Council Meeting to answer questions of the cost increases.

Summary of Costs:

Current Approved Budget: \$1,393,060.88

CO1 (undercut and backfill):	\$64,350
CO2 (SCM):	\$71,224
CO3 (5th Street Milling):	<u>\$35,434</u>
Total CO's:	\$171,008

Proposed Budget Increase (spreadsheet):	\$267,022.61
Proposed New Budget:	\$1,660,083.49

Updated Project Cost (with CO's):	\$1,831,091.49
--	-----------------------

Cost Code Tier 1	Original Budget	% Increase			Reason
01 - General Requirements	\$3,260.87	0%	\$-	\$3,260.87	
01 - General Requirements	\$15,000.00	0%	\$-	\$15,000.00	
01 - General Requirements	\$12,782.61	0%	\$-	\$12,782.61	
01 - General Requirements	\$58,800.00	0%	\$-	\$58,800.00	
01 - General Requirements	\$8,913.04	0%	\$-	\$8,913.04	
01 - General Requirements	\$41,000.00	0%	\$-	\$41,000.00	
01 - General Requirements	\$1,086.96	0%	\$-	\$1,086.96	
01 - General Requirements	\$5,000.00	0%	\$-	\$5,000.00	
02 - Site Construction	\$7,608.70	10%	\$760.87	\$8,369.57	Fuel
02 - Site Construction	\$35,000.00	10%	\$3,500.00	\$38,500.00	Fuel
02 - Site Construction	\$7,608.70	10%	\$760.87	\$8,369.57	Fuel
02 - Site Construction	\$35,000.00	10%	\$3,500.00	\$38,500.00	Fuel
02 - Site Construction	\$15,217.39	10%	\$1,521.74	\$16,739.13	Fuel
02 - Site Construction	\$70,000.00	10%	\$7,000.00	\$77,000.00	Fuel
02 - Site Construction	\$23,913.04	10%	\$2,391.30	\$26,304.34	Fuel
02 - Site Construction	\$110,000.00	10%	\$11,000.00	\$121,000.00	Fuel
02 - Site Construction	\$543.48	10%	\$54.35	\$597.83	Fuel
02 - Site Construction	\$2,500.00	10%	\$250.00	\$2,750.00	Fuel
03 - Concrete	\$9,782.61	30%	\$2,934.78	\$12,717.39	Fuel,Mater
03 - Concrete	\$45,000.00	30%	\$13,500.00	\$58,500.00	Fuel,Mater
04 - Masonry	\$32,608.70	30%	\$9,782.61	\$42,391.31	Fuel,Mater
04 - Masonry	\$150,000.00	30%	\$45,000.00	\$195,000.00	Fuel,Mater
05 - Metals	\$6,521.74	25%	\$1,630.44	\$8,152.18	Material
05 - Metals	\$30,000.00	25%	\$7,500.00	\$37,500.00	Material
05 - Metals	\$5,434.78	35%	\$1,902.17	\$7,336.95	Material
05 - Metals	\$25,000.00	35%	\$8,750.00	\$33,750.00	Material
06 - Wood and Plastics	\$4,347.83	20%	\$869.57	\$5,217.40	Material
06 - Wood and Plastics	\$20,000.00	20%	\$4,000.00	\$24,000.00	Material
06 - Wood and Plastics	\$5,434.78	30%	\$1,630.43	\$7,065.21	Material
06 - Wood and Plastics	\$25,000.00	30%	\$7,500.00	\$32,500.00	Material
07 - Thermal and Moisture Prot	\$1,304.35	50%	\$652.18	\$1,956.53	Material
07 - Thermal and Moisture Prot	\$6,000.00	50%	\$3,000.00	\$9,000.00	Material
07 - Thermal and Moisture Prot	\$6,086.96	60%	\$3,652.18	\$9,739.14	Material
07 - Thermal and Moisture Prot	\$28,000.00	60%	\$16,800.00	\$44,800.00	Material
08 - Doors and Windows	\$2,173.91	25%	\$543.48	\$2,717.39	Material
08 - Doors and Windows	\$10,000.00	25%	\$2,500.00	\$12,500.00	Material
08 - Doors and Windows	\$2,173.91	35%	\$760.87	\$2,934.78	Material
08 - Doors and Windows	\$10,000.00	35%	\$3,500.00	\$13,500.00	Material
08 - Doors and Windows	\$1,086.96	35%	\$380.44	\$1,467.40	Material
08 - Doors and Windows	\$5,000.00	35%	\$1,750.00	\$6,750.00	Material
09 - Finishes	\$8,695.65	20%	\$1,739.13	\$10,434.78	Material
09 - Finishes	\$40,000.00	20%	\$8,000.00	\$48,000.00	Material
09 - Finishes	\$1,086.96	17%	\$184.78	\$1,271.74	Material
09 - Finishes	\$5,000.00	17%	\$850.00	\$5,850.00	Material
09 - Finishes	\$15,217.39	25%	\$3,804.35	\$19,021.74	Material
09 - Finishes	\$70,000.00	25%	\$17,500.00	\$87,500.00	Material

09 - Finishes	\$1,739.13	23%	\$400.00	\$2,139.13	Material
09 - Finishes	\$8,000.00	23%	\$1,840.00	\$9,840.00	Material
15 - Mechanical	\$19,565.22	14%	\$2,739.13	\$22,304.35	Material
15 - Mechanical	\$90,000.00	14%	\$12,600.00	\$102,600.00	Material
15 - Mechanical	\$15,217.39	20%	\$3,043.48	\$18,260.87	Material
15 - Mechanical	\$70,000.00	20%	\$14,000.00	\$84,000.00	Material
16 - Electrical	\$17,391.30	25%	\$4,347.83	\$21,739.13	Material
16 - Electrical	\$80,000.00	25%	\$20,000.00	\$100,000.00	Material
31 25 00 - Erosion and Sedimer	\$11,956.52	10%	\$1,195.65	\$13,152.17	Fuel
31 25 00 - Erosion and Sedimer	\$55,000.00	10%	\$5,500.00	\$60,500.00	Fuel
None	\$1,393,060.88	19.20%	\$267,022.61	\$1,660,083.49	



Request for Town Council Action

**Business Ordinance
Item: Amendment
Date: 12/06/2022**

Subject: Ordinance Amendment
Department: Planning & Public Utilities Departments
Presented by: Planning Director – Stephen Wensman & Public Utilities
Director – Ted Credle
Presentation: Business Item

Issue Statement

Staff requests approval of an amendment to the Town of Smithfield's Code of Ordinances Chapter 18, Article III, Division 1, Section 18-76 (d) regulating when water and sewer connection is required.

Financial Impact

None

Action Needed

Review the amendment to the Town of Smithfield's Code of Ordinances Chapter 18, Article III, Division 1, Section 18-76 (d).

Recommendation

Staff respectfully requests the Town Council approve an amendment to Town of Smithfield's Code of Ordinances Chapter 18, Article III, Division 1, Section 18-76 (d).

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Draft Ordinance No. 515



Staff Report

Business Item: Ordinance amendment

SUMMARY:

The NC Statute 160A-317, allows the town the ability to require connection to town water and sewer within the city limits and within a reasonable distance of any water line or sewer collection line. The Town's current ordinance requires connection to sewer and water if a building or structure to be served is located less than one hundred (100) feet from an existing public water or sewer line that reasonably can serve such property and no easement is required to be purchased for the connection. This regulation is very lenient as compared to what is typical in other communities and is not in the best interest of the Town.

Connection Required	
Municipality	Distance
Clayton	300'
Selma	All Connect, exceptions by Council
Benson	200' from building
Lillington	All Connect
Wilson	1500 feet to property line
Fuquay-Varina	Determined by Board

§ 160A-317. Power to require connections to water or sewer service and the use of solid waste collection services.

(a) Connections. - A city may require an owner of developed property on which there are situated one or more residential dwelling units or commercial establishments located within the city limits and within a reasonable distance of any water line or sewer collection line owned, leased as lessee, or operated by the city or on behalf of the city to connect the owner's premises with the water or sewer line or both, and may fix charges for the connections. In lieu of requiring connection under this subsection and in order to avoid hardship, the city may require payment of a periodic availability charge, not to exceed the minimum periodic service charge for properties that are connected.

PROPOSED ORDINANCE:

The Proposed ordinance would require connection:

- If the property is within 300 lineal feet to a water/sewer line
- Water/sewer to be extended the length of the property and to adjacent parcels.

**TOWN OF SMITHFIELD
North Carolina**

ORDINANCE NO. 515

AN ORDINANCE TO AMEND THE TOWN OF SMITHFIELD CODE OF ORDINANCES CHAPTER 18- UTILITIES, ARTICLE III, DIVISION 1, CONNECTION TO THE WATER AND SEWER SYSTEM WHERE SERVICE IS AVAILABLE.

WHEREAS, Chapter 18 of the Town of Smithfield’s Code of Ordinances outlines utility regulations; and

WHEREAS, Chapter 18 Article III, Division 1 of the Town of Smithfield’s Code of Ordinances regulates connection to the water and sewer system where service is available: and

WHEREAS, the Utility Director is requesting the Ordinance be amended to update the regulations for when connection to water and sewer is required.

NOW THEREFORE BE IT ORDAINED by the Town Council of the Town of Smithfield:

PART I

[Strike Chapter 18, Article III, Division 1, Section 18-76 (d) and replace with new regulation]

ARTICLE III. - CONNECTION TO THE WATER AND SEWER SYSTEM

**DIVISION 1. - CONNECTION TO THE WATER AND SEWER SYSTEM
WHERE SERVICE IS AVAILABLE**

Sec. 18-76. - Connection required.

- (a) Every person who owns unimproved property within the corporate limits of the town shall be required, at the time such property is improved, to connect such improved property to the public water and sewer systems unless service is not available (as defined in subsection (e)).

- (b) Every person who owns property within the town that is improved on the effective date of this chapter but that is not connected to the town's sewer system shall connect to this system within thirty (30) days after being notified by the town to connect such improved property. Such notice shall be sent only if it is determined, after consultation with the county health department, that the property in question is not being served by an adequately functioning ground absorption sewage disposal system.

- (c) If both water and sewer service are available to a lot, then no new connection may be made onto the sewer system unless a connection is also made onto the water system.
- (d) In accordance with G.S. § 160A-317, any property proposing to develop within the town limits and within 300 linear feet of any water line or sewer collection line owned, leased as lessee, or operated by the town or on behalf of the town shall extend and connect, unless it is determined by the town, in its sole discretion, that connection to the property is not feasible. The minimum distance for the extension of water mains or sewer mains shall be determined by the town. In general, the minimum distance for extension shall be one platted block, or in the case of water mains, from main line valve to valve, and in the case of sanitary sewers, from manhole to manhole. However, in no case shall water and sewer lines be extended less than the entire length of the developer's property and to adjacent parcels. For purposes of this chapter, water or sewer service (respectively) is "not available" if the building or structure to be served on the property is located more than one hundred (100) feet from an existing public water or sewer line that reasonably could serve such property. In addition, no property owner shall be required to connect to the public water or sewer system if he must first purchase an easement in which to install water or sewer lines.
- (e) As used in this section, the term "improved property" means property that has been developed for any use that requires a supply of water or the availability of sewage treatment or disposal facilities.

PART II

That this amendments to the Town of Smithfield’s Code of Ordinances shall become effective upon adoption.

Adopted by motion made by _____, seconded by _____, and approved on a vote of _____ in favor and _____ against.

The is the _____ day of _____, 2022

M. Andy Moore, Mayor

ATTEST

Shannan L. Parrish, Town Clerk

APPROVED AS TO FORM:

Robert Spence, Jr., Town Attorney



Request for Town Council Action

Business **Community**
Agenda **Development**
Item: **Target Area**
Date: 12/06/2022

Subject: Community Development Target Area
Department: General Government
Presented by: Manager Michael Scott, Attorney Bob Spence
Presentation: Business Item

Issue Statement:

Staff is asking the Council to consider designating the area of 118 South 4th Street in Smithfield NC as a Community Development Target Area in accordance with NCGS 160D-1119.

Financial Impact

None

Action Needed:

Approve Designation of 118, South 4th Street, the Old Town Hall, as a Community Development Target Area in accordance with the attached Certified Action pursuant to 160D-1119.

Recommendation:

Approve Designation of 118, South 4th Street, the Old Town Hall, as a Community Development Target Area in accordance with the attached Certified Action pursuant to 160D-1119.

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Certified Action Designation



STAFF REPORT

Business **Community**
Agenda **Development**
Item: **Target Area**
Date: **12/06/2022**

Staff is requesting that the Old Town Hall property located at 118 South 4th Street in Smithfield NC, tax ID 1502501 and the surrounding lot (ID: 15025020) together containing approximately .65 acres as described in Deed Book 1821, Page 591 ("Old Town Hall") are in special need of revitalization for the benefit and welfare of its citizens in accordance with 160D-1119 and the Council so designate this area as a Community Development Target Area (GS 160D-1119).

See attached Certified Action for additional information.



Certified Action by the Town of Smithfield Town Council Pursuant to 160D-1119

SUBJECT: “OLD TOWN HALL” SPECIAL NEED OF REVITILAZATION

ACTION: The Town of Smithfield Town Council designates the Old Town Hall (tax ID 1502501 & declares that the area known as “Old Town Hall” (ID: 15025021) and the surrounding lot (ID: 15025020) together containing approximately .65 acres as described in Deed Book 1821, Page 591 (“Old Town Hall”) are in special need of revitalization for the benefit and welfare of its citizens in accordance with 160D-1119 and are hereby designated a Community Development Target Area (GS 160D-1119).

FINDINGS AND REASONS UPON WHICH THIS APPROVAL IS BASED:

1. “Old Town Hall” has unsafe porch awnings, which pull on the building creating a risk of collapse, broken basement and façade windows that leave the property open to trespass by children, miscreants and vagrants. The dilapidation of the property contributes to blight, vagrancy, danger to children and attracts criminal activity to the level of public nuisance.
2. “Old Town Hall” conforms to the characteristics of a blighted area as defined in 160A-503(2).
 - a. “Old Town Hall,” due to, being an area dominated with dilapidation, deterioration, and unsanitary and unsafe conditions substantially impairs the sound growth of the community, is conducive to juvenile delinquency and crime, and is detrimental to the public health, safety, and welfare of the Town’s citizens.
3. Each part of “Old Town Hall” conforms to the characteristics of a blighted parcel as defined in 160A-503(2a).
 - a. Each part of “Old Town Hall,” due to dilapidation, deterioration, and unsanitary and unsafe conditions substantially impairs the sound growth of the community, is conducive to juvenile delinquency and crime, and is detrimental to the public health, safety, and welfare of the Town’s citizens.
4. “Old Town Hall” conforms to the characteristics of a nonresidential redevelopment area as defined in 160A-503(10).
 - a. “Old Town Hall” is an area of nonresidential buildings. Due to dilapidation, deterioration, and unsanitary and unsafe conditions, “Old Town Hall” substantially impairs the sound growth of the community, has serious adverse effects on surrounding development and is detrimental to the public health, safety and welfare of citizens in the community.

160D-1119 allows the town to designate properties with characteristics similar to those listed above as in special need of revitalization for the benefit of its citizens. It is therefore ordained:

- (A) “Old Town Hall” lot is in special need of revitalization for the benefit and welfare of its citizens and is hereby designated a Community Development Target Area.

Signed: _____

M. Andy Moore, Mayor

Date: _____



Request for Town Council Action

Business **Community**
Agenda **Park Press**
Item: **Box**
Date: 12/06/2022

Subject: Community Park Press Box Roof and Windows

Department: Parks and Recreation

Presented by: Parks and Recreation Director – Gary Johnson

Presentation: Business Item

Issue Statement:

The Parks and Recreation Department is requesting approval for JLP Carpentry to replace the roof and windows on the Smithfield Community Park Press Box and Concession Stand.

Financial Impact:

Approved Budgeted Amount for FY 2022-2023: \$ 30,000.00

Amount of Purchase/Bid/ Contract: \$ 35,500.00

Amount Over Budget; \$5,500 (Recommended GF Contingency)

Action Needed:

Approval for JLP Carpentry to replace the roof and windows on the Smithfield Community Park Concession Stand.

Recommendation:

Approval for JLP Carpentry to replace the roof and windows on the Smithfield Community Parks Concession Stand.

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Request for Proposals
3. Blueprint Construction Proposal
4. Carolina Bay Construction Proposal
5. JLP Carpentry Proposal



STAFF REPORT

Business **Community**
Agenda **Park Press**
Item: **Box**
Date: 12/06/2022

In the FY 2022-2023 budget, the Parks and Recreation Department was allocated \$ 30,000 for a new roof and to replace the windows on the Smithfield Community Park Press Box and Concession Stand. The current roof was installed at construction in 2001 and has reached its lifespan. The windows in the press box are the roll out type that are continually broken to the point they cannot be repaired or opened.

The department advertised for proposals (twice) and sent RFPs to contractors that had completed other projects for the Town.

Bids were received from Blue Print Construction, Carolina Bay Construction and JLP Carpentry. The proposal from Carolina Bay Construction was rejected as it only included removing and replacing the roof and did not include the complete scope of work.

Acceptable proposals were received:

Blueprint Construction: \$ 75,400.00

JLP Carpentry: \$ 35,500.00

Both Blueprint Construction and JLP Carpentry have completed work of this type on past projects.

The Parks and Recreation Department is requesting approval for JLP Carpentry to complete the work for this project. The total cost of the project is \$ 35,500. \$5,500 are requested to be used from General Fund Contingency. If approved this would leave \$227,613 as the amended General Fund Contingency amount.

**



Request for Proposal

COMMUNITY PARK PRESS BOX / CONCESSIONS REPAIRS

Request for Proposal

The Town of Smithfield Parks and Recreation Department is seeking a contractor to complete the renovations and repairs to the Smithfield Community Parks Press Box / Concession Stand

Location

Smithfield Community Park,
600 M. Durwood Stephenson Pkwy
Smithfield, NC 27577

Work Completion Date

February 1, 2023

Scope of Work

- Remove existing asphalt shingles
- Remove and replace existing felt paper
- Repair roof sheathing
- Install ribbed metal roof—green in color
- Replace fascia as needed and wrap all fascia with vinyl
- Replace roll-out windows in Press Box with sliding windows.

Direct Questions to

Gary Johnson, Director of Parks and Recreation
919 934-2148
gary.johnson@smithfield-nc.com
600 M. Durwood Stephenson Pkwy.
Smithfield, NC 27577

Submit Proposals to

Community Park Press Box Repairs
C/C Gary Johnson, Director of Parks and Recreation
Smithfield Parks and Recreation
600 M. Durwood Stephenson Pkwy.
P.O. Box 2344
Smithfield, NC 27577

or electronically to gary.johnson@smithfield-nc.com
(please use **Community Park Press Box Proposal** in the subject line)



GARNER, NC 27529

Date: 11/16/2022

Proposal

CLIENT: Town of Smithfield P&R, Gary Johnson

PHONE: 919.934.2148

Prepared by Robbie S. Liles

EMAIL: gary.johnson@smithfield-nc.com

PROJECT ADDRESS: 600 M. Durwood Stephenson Pkwy, Smithfield, NC

Phone: 919.210.1589

PROJECT #: 22-109

DESCRIPTION OF WORK

- Remove existing asphalt shingles. Remove and replace existing felt. Repair roof sheathing. Install green, ribbed metal roofing. \$58,000.00
- Replace fascia as needed and wrap all fascia with vinyl. \$9,000.00
- Replace roll out windows in press box with sliding windows. \$8,400.00

TOTAL PROJECT PROPOSAL QUOTE: \$75,400.00 (Seventy five thousand four hundred dollars and no/100 cents)

Terms & Conditions

Above pricing is based upon complete job acceptance. Pricing will increase if entire project proposal price is not accepted.

Proposal is based upon a visual inspection from either a site visit or pictures provided by Client or Client's representative.

Any hidden damage that may not be noticed from a visual inspection is not included. This includes, but is not limited to, any rock, concrete or debris.

Thank you,

Robbie S. Liles



Carolina Bay Construction & Maintenance LLC.
 5423 US Hwy 70 East
 Goldsboro, North Carolina 27534
 Phone: (919) 429-4240 Fax: (919) 429-4241

Construction Bid Proposal

10/6/22

Proposal for Smithfield Community Park

Smithfield Community Park,
 600 M. Durwood Stephenson Pkwy
 Smithfield, NC 27577

Scope

Based on the items requested on the plans and our thorough review of the existing building, we have developed this proposal. CBCM LLC will provide all labor, materials, and permits for this project. The following is our scope and proposal to complete this project.

Carolina bay construction will remove shingles, repair damaged wood on roof of press box and replace with 29ga metal roof.

Costs

Twenty-five thousand dollars and 00/100s	\$ 25,000.00
	Taxes: \$ included
	Total Cost: \$ 25,000.00

Disclaimers

***Items included in this proposal:**
-Everything listed above

***Items not included in this proposal:**
-any unknown repairs, electrical, plumbing, HVAC, landscaping, or concrete.

*****Due to the continuing escalation in material cost and extenuating circumstances from COVID-19, this quotation is valid for 30 days*****

Please review the attached documents. Carolina Bay Construction and Maintenance prides itself on attention to detail and completes projects on a highly defined timeline.

Contact Me directly for further information:

JLP CARPENTRY

QUOTE

DATE October 13, 2022

549 TETTERSVILLE RD.
FOUR OAKS, NC 27524
919-669-4139

FOR:

SMITHFIELD PARKS & REC
ATTN: GARY JOHNSON
PO BOX 2344
SMITHFIELD, NC 27577

Description	AMOUNT
RENOVATIONS TO SMITHFIELD COMMUNITY PARK PRESS BOX * REMOVE EXISTING ASPHALT SHINGLES * REMOVE AND REPLACE EXISTING FELT PAPER * REPAIR / REPLACE ANY DAMAGE ROOF SHEATHING * INTALL RIBBED METAL ROOF * REPAIR / REPLACE FASCIA AS NEEDED AND WRAP WITH VINYL * REPLACE ROLL-OUT WINDOWS IN PRESS BOX	27,000.00 8,500.00
TOTAL	\$ 35,500.00



Request for Town Council Action

Business Item **Rescue Truck Purchase**
Date: 12/06/2022

Subject: Rescue Truck Purchase
Department: Fire Department
Presented by: Fire Chief – Michael Brown
Presentation: Business Item

Issue Statement

The Smithfield Fire Department is requesting the purchase of a new Rescue Truck to replace a Twenty-three-year-old American LaFrance that has reached its life expectancy. Parts are unable to be purchased since the company went out of business in 2014.

Financial Impact

The new rescue truck was approved in the 2022 - 2023 budget using funds from the American Rescue Plan Act (ARPA). The budgeted price was \$875K but due to price increases and supply chain issues, the price has increased from \$995K up to 1.1 million with a delivery date of at least 24 months.

Action Needed

Approval of Bid supplied by manufacturer to be announced.

Recommendation

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report



Staff Report

Business Item	Rescue Truck Purchase
--------------------------	--------------------------------------

The Smithfield Fire Department has budgeted for a new rescue truck to replace the current Twenty-three-year-old rescue truck. Due to the American LaFrance company going out of business, parts for the current truck are unobtainable. The current rescue truck has served its life expectancy.

A rescue truck committee was formed consisting of members of the Smithfield Fire Department, these members obtained bids for the specifications provided and that best serve the Smithfield Fire Department and the Town of Smithfield. Currently only 2 manufactures have met the specifications (Fire Connection & Atlantic Coast Fire Trucks). Final bids have not been received but will be supplied as soon as received. Bids are expected by December 2nd.



Request for Town Council Action

Business Item: 2023
Town Council Meeting
Schedule
Date: 12/06/2022

Subject: 2023 Town Council Meeting Schedule

Department: General Government

Presented by: Michael Scott – Town Manager

Presentation: Business Item

Issue Statement

Each year the Council is asked to review the next year's Town Council meeting schedule and determine if there are any regularly scheduled meetings that conflict with either a holiday or election day.

Financial Impact

N/A

Action Needed

It is requested that the Council review the 2023 regular meeting schedule. Consider changing the dates for the July and November meetings.

Recommendation

Staff recommends adopting the regular meeting schedule and the Council determine a suitable date for the July and November meetings.

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. 2023 Calendar



Staff Report

**2023
Town
Council
Meeting
Schedule**

Article II Section 2-46 of the Town of Smithfield’s Code of Ordinances states that a regular meeting of the Town Council shall be held at the Town Hall on the first Tuesday of each month unless the date conflicts with a Town observed holiday or election day, in which event, the meeting will be schedule for the following Tuesday or as such time as may be prescribed.

It is requested that Council review the 2023 regular meeting schedule and determine an alternate date for the July and November meetings.

2023 Town Council Meeting Schedule

January 3rd

February 7th

March 7th

April 4th

May 2nd

June 6th

July 4th is a holiday. Staff suggests conducting the July meeting on July 11th

August 1st

September 5th

October 3rd

November 7th is Election Day. In 2023, Municipal elections for the Town’s Mayor and At-Large Council seats will be held. Staff suggest conducting the November meeting on November 14th

December 5th

2023

Town Council Schedule

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

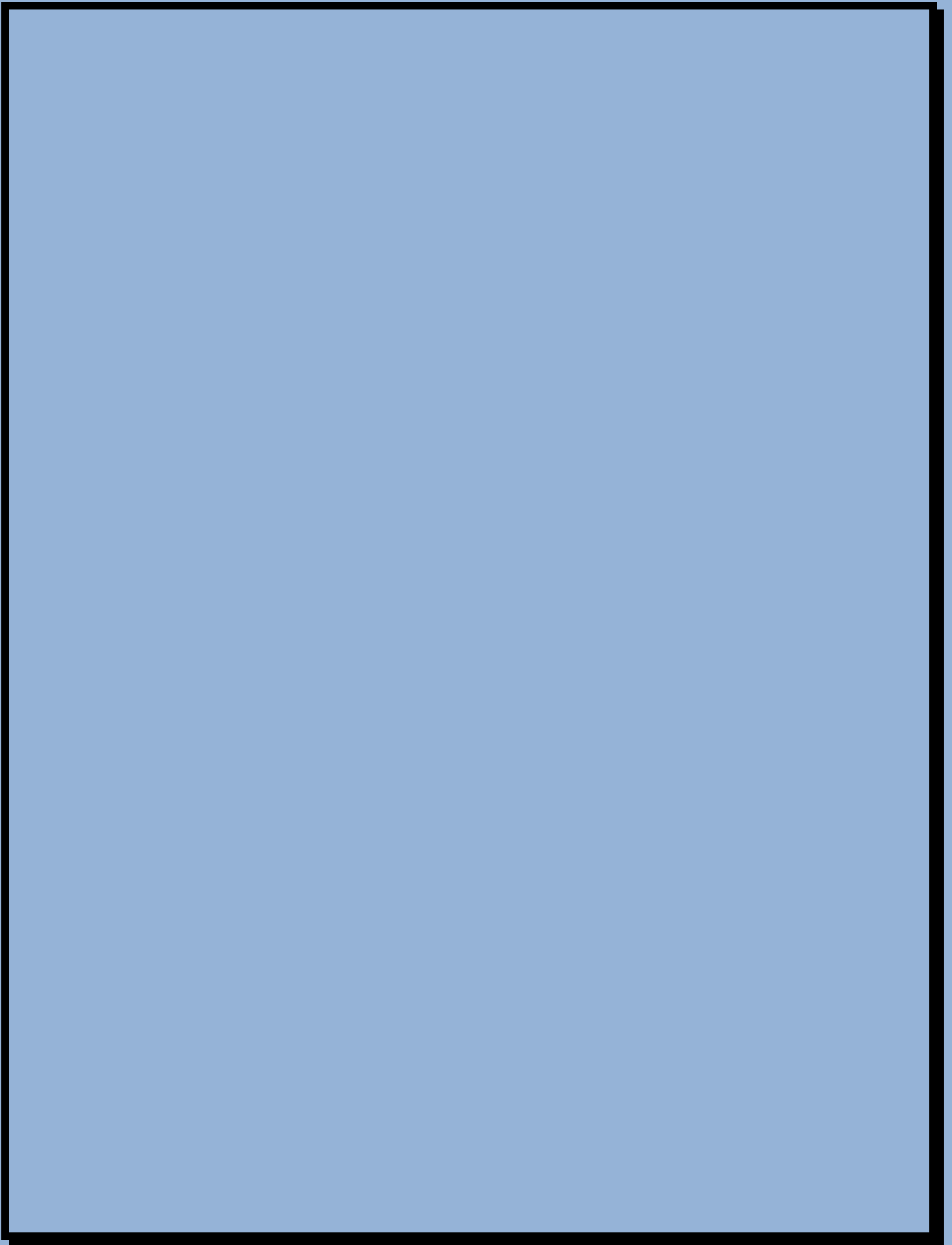
September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

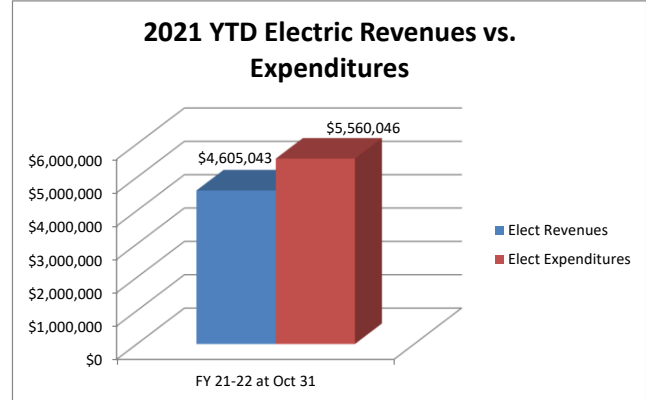
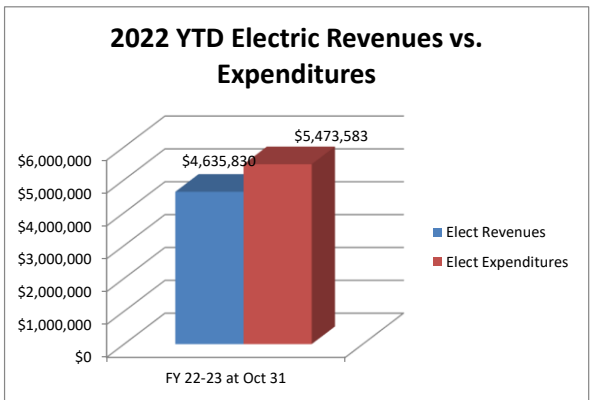
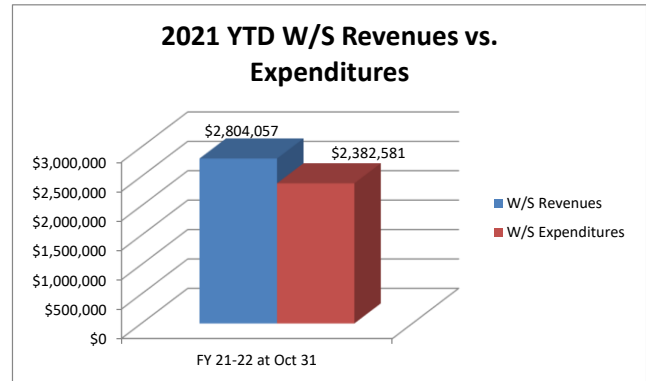
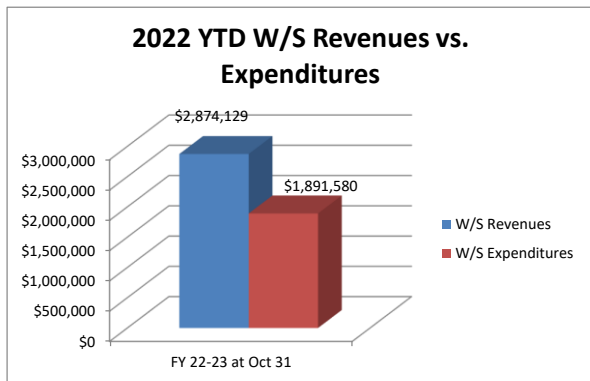
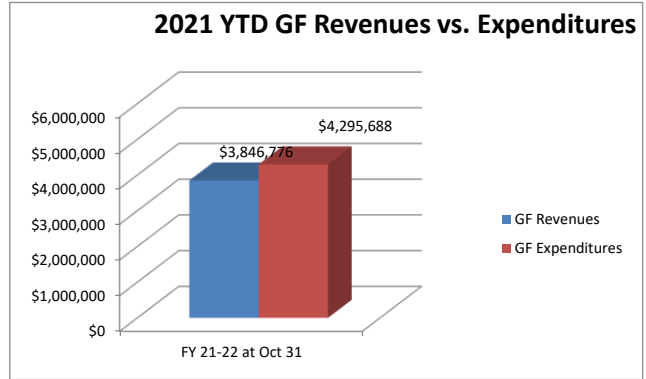
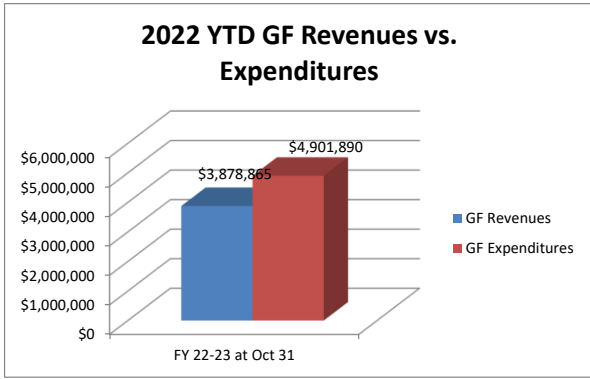
November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Financial Report



Town of Smithfield Revenues vs. Expenditures



TOWN OF SMITHFIELD
MAJOR FUNDS FINANCIAL SUMMARY REPORT
October 31, 2022
Gauge: 4/12 or 33.33 Percent

33.33%

GENERAL FUND

	Frequency	Actual to Date	Budget	Actual to Date	YTD %
		FY '21-22	FY '22-23	FY '22-23	Collected
Revenues					
Current & Prior Year Property Taxes	Monthly	\$ 1,599,308	\$ 6,861,000	\$ 1,356,560	19.77%
Motor Vehicle Taxes	Monthly	281,752	700,000	279,895	39.98%
Utility Franchise Taxes	Quarterly	221,039	960,000	227,683	23.72%
Local Option Sales Taxes	Monthly	561,081	3,040,000	640,082	21.06%
Aquatic and Other Recreation	Monthly	247,228	695,000	303,705	43.70%
Sanitation (Includes Penalties)	Monthly	402,786	1,475,040	414,405	28.09%
Grants		-	87,500	-	0.00%
All Other Revenues		533,583	1,558,470	656,536	42.13%
Loan Proceeds			-		#DIV/0!
Transfers (Electric and Fire Dist.)		-	460,150	-	0.00%
Fund Balance Appropriated		-	1,022,163	-	0.00%
Total		\$ 3,846,776	\$ 16,859,323	\$ 3,878,865	23.01%

	Actual to Date	Budget	Actual to Date	YTD %
	FY '21-22	FY '22-23	FY '22-23	Collected
Expenditures				
General Gov.-Governing Body	\$ 164,565	\$ 445,435	\$ 152,125	34.15%
Non Departmental	353,940	1,684,049	353,754	21.01%
Debt Service	317,926	448,888	317,926	70.83%
Finance	38,302	152,740	44,530	29.15%
IT	-	187,125	36,024	19.25%
Planning	96,739	446,935	119,525	26.74%
Police	1,254,507	4,562,896	1,228,279	26.92%
Fire	610,100	2,510,948	760,783	30.30%
EMS	-	-		#DIV/0!
General Services/Public Works	183,541	698,933	200,194	28.64%
Streets	129,207	721,781	157,045	21.76%
Motor Pool/Garage	33,842	124,145	39,542	31.85%
Powell Bill	12,591	559,169	351,078	62.79%
Sanitation	455,512	1,561,392	424,403	27.18%
Stormwater	2,915	171,392	10,653	6.22%
Parks and Rec	296,238	1,119,146	323,312	28.89%
SRAC	325,384	1,146,479	350,864	30.60%
Sarah Yard Center	20,379	52,570	31,853	60.59%
Contingency	-	265,300		0.00%
Appropriations/Contributions	-	-		0.00%
Total	\$ 4,295,688	\$ 16,859,323	\$ 4,901,890	29.08%

YTD Fund Balance Increase (Decrease)

- 0

33.33%

WATER AND SEWER FUND

Revenues	Actual to Date	Budget	Actual to Date	YTD %
	FY '21-22	FY '22-23	FY '22-23	Collected
Water Charges	\$ 816,506	\$ 2,870,000	\$ 835,688	29.12%
Water Sales (Wholesale)	580,074	\$ 2,000,000	590,955	29.55%
Sewer Charges	1,326,079	4,505,000	1,374,701	30.52%
Penalties	15,731	55,000	22,125	40.23%
Tap Fees	6,685	24,000	815	3.40%
Other Revenues	58,982	112,650	49,844	44.25%
Grants	-	30,000	-	0.00%
Loan Proceeds	-	-	-	#DIV/0!
Fund Balance Appropriated	-	1,616,421	-	0.00%
Total	\$ 2,804,057	\$ 11,213,071	\$ 2,874,129	25.63%

Expenditures	Actual to Date	Budget	Actual to Date	YTD %
	FY '21-22	FY '22-23	FY '22-23	Collected
Water Plant (Less Transfers)	\$ 662,075	\$ 2,216,765	\$ 616,568	27.81%
Water Distribution/Sewer Coll (Less Transfers)	1,414,941	5,298,121	1,126,283	21.26%
Transfer to General Fund	-	117,640	-	0.00%
Transfer to W/S Capital Proj. Fund	-	2,363,130	-	0.00%
Debt Service	305,566	967,414	148,728	15.37%
Contingency	-	250,001	-	0.00%
Total	\$ 2,382,581	\$ 11,213,071	\$ 1,891,580	16.87%

ELECTRIC FUND

Revenues	Actual to Date	Budget	Actual to Date	YTD %
	FY '21-22	FY '22-23	FY '22-23	Collected
Electric Sales	\$ 4,518,518	\$ 16,127,650	\$ 4,528,226	28.08%
Penalties	25,169	80,000	27,418	34.27%
All Other Revenues	61,356	193,000	80,185	41.55%
Grants	-	-	-	-
Loan Proceeds	-	-	-	-
Fund Balance Appropriated	-	694,603	-	-
Total	\$ 4,605,043	\$ 17,095,253	\$ 4,635,830	27.12%

Expenditures	Actual to Date	Budget	Actual to Date	YTD %
	FY '21-22	FY '22-23	FY '22-23	Collected
Administration/Operations	\$ 964,508	\$ 3,201,661	\$ 911,676	28.48%
Purchased Power - Non Demand	1,495,236	12,450,000	1,654,364	13.29%
Purchased Power - Demand	2,372,324	-	2,179,566	#DIV/0!
Purchased Power - Debt	385,392	-	385,392	#DIV/0!
Debt Service	342,585	342,586	342,585	100.00%
Capital Outlay	-	177,977	-	0.00%
Contingency	-	277,879	-	0.00%
Transfers to Electric Capital Proj Fund	-	550,000	-	0.00%
Transfer to Electric Capital Reserve	-	-	-	-
Transfers to General Fund	-	95,150	-	0.00%
Total	\$ 5,560,046	\$ 17,095,253	\$ 5,473,583	32.02%

CASH AND INVESTMENTS FOR OCTOBER

General Fund (Includes P. Bill)	12,830,163			
Water and Sewer Fund	11,656,056			
Electric Fund*	10,915,587			
ARPA (20)	3,971,404			
SCIF (21)	1,450,048			
JB George Endowment (40)	132,344			
Water Plant Expansion (43)	1,298,426			
Booker Dairy Road Fund (44)	457,896			
Capital Project Fund: Wtr/Sewer (45)	227,874			
Capital Project Fund: General (46)	842,120			
Capital Project Fund: Electric (47)	633,770			
FEMA Acquisitions and Elevations (48)	550			
CDBG Neighborhood Revitalization (49)	(38,896)	1st CITIZENS	32,335,202	1.0% (Earn
Firemen Relief Fund (50)	97,851	NCCMT	4,996,585	2.0%
Fire District Fund (51)	246,477	KS BANK	2,395,949	0.25%
General Capital Reserve Fund (72)	6,065	TRUIST	5,000,000	1.30%
Total	\$ 44,727,736		\$ 44,727,736	

*Plug

Account Balances Confirmed By Finance Director on

11/28/2022

Department Reports





FINANCE DEPARTMENTAL REPORT FOR OCTOBER, 2022

SUMMARY OF ACTIVITIES FOR MAJOR FUNDS (10,30,31):

Daily Collections/Property Taxes/Other.....	\$3,143,882
Franchise Tax.....	0
Sales & Use Tax.....	307,468
Powel Bill.....	0
Total Revenue	\$3,451,350
Expenditures: General, Water, and Electric.....	\$2,994,740

FINANCE:

- Compiled and submitted monthly retirement report on 10/31/2022
- Issued 44 purchase orders
- Processed 721 vendor invoices for payment and issued 389 accounts payable checks
- Prepared and processed 2 regular payrolls and remitted federal and state payroll taxes on 10/14 and 10/28/2022
- Issued total of 0 renewal privilege licenses for beer and wine sales which leaves 6 outstanding
- Sent 0 past due notices for delinquent privilege license
- Issued 0 peddler license
- Sent 0 notices for grass cutting
- Collected \$0 in grass cutting invoices. Total collected to date is \$9,496
- Processed 8 NSF Checks/Fraudulent Cards (Utility and SRAC)
- Debt Setoff - Bad Debt Collection calendar year-to-date total \$27,665.02 (EMS: \$5,698.62; SRAC: \$5,181.46; Utility: \$16,784.94; and Other: \$0)
- Penn Credit - Bad Debt Collections received in August \$0; Total collections calendar year-to-date \$20,841.27
- Invoiced 5 grave opening (10-40-3400-3403-0003) for a total of \$3625
- Invoiced Johnston Community College for Police Security
- Earned \$13,218.80 in interest from FCB and paid 0 in fees on the central depository account
- Paid \$10,557 in credit/debit/Tyler card fees, but received \$7,430 (31-72-3550-3520-0002) in convenience fees (Reporting month charged/earned, not month paid)

FINANCE DIRECTOR

- Attended Town Council Meeting on October 4, 2022
- Attended Department Head Meetings on October 3, 18 and 31, 2022
- Paid Utility Sales Tax for September, 2022 on October 20, 2022
- Met with Stephen Parker of First Citizens Bank again on October 4, 2022 to discuss banking relationship. Proposal presented to increase earnings credit in effort retain business. Interest earned in Oct increased from average of \$1,400 monthly to \$13,219 and this increase was for a partial month. Interest for November will be approximately \$24,000
- Prepared and filed NCSFA (Firemen Relief) report on October 5, 2022
- Completed NC SCIF Grant report on October 5, 2022
- Cancelled hardware no longer used with Tyler Tech for a savings of \$950 annually
- Paid quarterly sales and use tax for SRAC concessions



Planning Department Development Report

Tuesday, November 29, 2022

Project Name: OPW Containment Systems

Request: Expands parking into adjacent lot

Location 132 **Citation** **Lane**

Tax ID#: 15079005E **PIN#:** 168510-37-9463

Project Status **In First Review**

Notes: Adds 289 parking spaces / staff review and approval

Site Plan 2022-12
Submittal Date: 11/21/2022
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date:

Project Name: Stormwater Ordinance

Request: Revised ordinance that reflects State mandated changes.

Location

Tax ID#: **PIN#:**

Project Status

Notes:

Text Amendment 2022-04
Submittal Date: 11/4/2022
Planning Board Review: 12/1/2022
Board of Adjustment Review:
Town Council Hearing Date: 1/3/2023
Approval Date:

Project Name: Copenhensive Plan Amendment

Request: Revises plan to delete 3rd I95 roadway crossing

Location

Tax ID#: **PIN#:**

Project Status

Notes:

2022-04
Submittal Date: 11/3/2022
Planning Board Review: 12/1/2022
Board of Adjustment Review:
Town Council Hearing Date: 1/3/2023
Approval Date:

Project Name: Wake Med Urgent Care

Request: 4000 square foot medical office

Location 928 North Brightleaf Boulevard

Tax ID#: 15007006 **PIN#:** 260413-13-5325

Project Status **First Review Complete**

Notes: BOA issued a 2.5 foot variance to western most side yard setback

Site Plan 2022-10
Submittal Date: 10/13/2022
Planning Board Review:
Board of Adjustment Review: 7/28/2022
Town Council Hearing Date:
Approval Date:

Project Name: **The Bar Association**
 Request: Private Bar / Night Club with no food service
 Location 447 Venture Drive
 Tax ID#: 15L11009M PIN#: 260418-31-0201
 Project Status
 Notes: PB recommends approval

Special Use 2022-03	
Submittal Date:	10/7/2022
Planning Board Review:	11/4/2022
Board of Adjustment Review:	
Town Council Hearing Date:	12/6/2022
Approval Date:	

Project Name: **Highway 70 QOZB, LLC**
 Request: Rezone from Light Industrial to Heavy Industrial
 Location Gulfstream Court
 Tax ID#: 15079005D PIN#: 168510-47-8027
 Project Status
 Notes: PB recommends approval

Map Amendment 2022-05	
Submittal Date:	10/7/2022
Planning Board Review:	11/4/2022
Board of Adjustment Review:	
Town Council Hearing Date:	12/6/2022
Approval Date:	

Project Name: **Park Dedication Ordinance**
 Request: Updates and revises Ordinance
 Location
 Tax ID#: PIN#:
 Project Status
 Notes: PB recommends approval

Text Amendment 2022-01	
Submittal Date:	9/2/2022
Planning Board Review:	10/6/2022
Board of Adjustment Review:	
Town Council Hearing Date:	12/6/2022
Approval Date:	

Project Name: **Deacon Jones Chrysler Addition**
 Request: 6,800 sq ft addition
 Location 1109 North Brightleaf Boulevard
 Tax ID#: 15004022 PIN#: 260413-24-1290
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2022-07	
Submittal Date:	8/24/2022
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Brightleaf Plaza / Enterprise**
 Request: 8,900 sq ft building on a 1.98 ac tract
 Location 819 North Brightleaf Boulevard
 Tax ID#: 15005041 PIN#: 260413-03-5247
 Project Status **In third Review**
 Notes:

Site Plan 2022-09
Submittal Date: 8/18/2022
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date:

Project Name: **Rex Digestive Center**
 Request: 5,656 sq ft building on a 3.17 ac tract
 Location 800 Berkshire Road
 Tax ID#: 15004021G PIN#: 169416-93-4883
 Project Status **In third Review**
 Notes:

Site Plan 2022-08
Submittal Date: 8/15/2022
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date:

Project Name: **BOA and PB Attendance Requirments**
 Request: Reduces the size of Board of Adjusments
 Location
 Tax ID#: PIN#:
 Project Status **Approved**
 Notes: UDO updated with approved changes

Text Amendment 2022-02
Submittal Date: 8/5/2022
Planning Board Review: 9/1/2022
Board of Adjustment Review:
Town Council Hearing Date: 10/3/2022
Approval Date:

Project Name: **NC Heart and Vascular Addition**
 Request: 4,000 sq ft addition
 Location 910 Berkshire Road
 Tax ID#: 15004199H PIN#: 260413-04-9166
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2022-06
Submittal Date: 7/6/2022
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date:

Project Name: **Brogden Industrial**
 Request: 265,000 sq ft warehouse
 Location 934 Brogden Road
 Tax ID#: 15K11012C PIN#: 169310-35-5200
 Project Status **First Review Complete**
 Notes: Staff Review and approval

Site Plan 2022-05	
Submittal Date:	5/18/2022
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Whitley Townes**
 Request: 70 lot Townhouse Subdivision
 Location West Market Street
 Tax ID#: 15084001 PIN#: 169409-06-6525
 Project Status **Approved**
 Notes: Construction drawings approved

Subdivision 2022-03	
Submittal Date:	4/1/2022
Planning Board Review:	5/5/2022
Board of Adjustment Review:	
Town Council Hearing Date:	6/7/2022
Approval Date:	

Project Name: **Airport Industrial Park lot 7**
 Request: Contractor Office with outdoor storage yard
 Location 9541 Industrial Drive
 Tax ID#: 15J08017K PIN#: 168509-05-1257
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2022-03	
Submittal Date:	3/25/2022
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Take 5 Oil Change**
 Request: Retail oil change service center
 Location 1307 North Brightleaf Boulevard
 Tax ID#: 14074019 PIN#: 260411-55-6272
 Project Status **Second Review Complete**
 Notes: Staff review of retail oil change service center

Site Plan 2022-02	
Submittal Date:	3/11/2022
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Floyd's Landing**
 Request: 598 residential units on 698 acres
 Location 2001 US Hwy 70 We
 Tax ID#: 15078012 PIN#: 168500-73-3381
 Project Status **Approved**
 Notes: Construction drawing in second staff review

Subdivision 2022-02	
Submittal Date:	3/4/2022
Planning Board Review:	4/7/2022
Board of Adjustment Review:	
Town Council Hearing Date:	5/2/2022
Approval Date:	

Project Name: **Franklin Towns**
 Request: Preliminary Sub'd for 134 townhouses on 15.9 acers
 Location Wilson's Mills Road
 Tax ID#: 15083049E PIN#: 169406-29-7604
 Project Status **Approved**
 Notes: Under Construction

Subdivision 2022-01	
Submittal Date:	1/7/2022
Planning Board Review:	2/4/2022
Board of Adjustment Review:	
Town Council Hearing Date:	3/1/2022
Approval Date:	

Project Name: **Advancetech**
 Request: 98,280 sq ft manufacturing facility / warehouse
 Location 3900 West US 70 Business Highway
 Tax ID#: 17J08001D PIN#: 168618-20-5729
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2021-19	
Submittal Date:	10/4/2021
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **The Insurance Shoppe**
 Request: 4,900 sq ft free standing office
 Location 131 Kellie Drive
 Tax ID#: 14075021S PIN#: 260405-09-8296
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2021-18	
Submittal Date:	10/1/2021
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **ALA Johnston Charter School**
 Request: Site plan approval
 Location West US 70 Highway
 Tax ID#: 17J08004 PIN#: 168505-19-8748
 Project Status **Approved**
 Notes: Under Construction

Site Plan 20121-18
Submittal Date: 9/17/2021
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date:

Project Name: **JNX Corporate Hangers**
 Request: Parking and stormwater improvements
 Location 3146 Swift Creek Road
 Tax ID#: 15079017D PIN#: 168500-12-1015
 Project Status **Approved**
 Notes: Staff approved on 5/23/2022

Site Plan 2021-17
Submittal Date: 9/17/2021
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date:

Project Name: **Britt Street Triplexes**
 Request: 6 lot division
 Location Britt Street
 Tax ID#: 15L11006 PIN#: 169409-06-1658
 Project Status **Approved**
 Notes: Under Construction

Subdivision 2021-04
Submittal Date: 9/3/2021
Planning Board Review: 10/7/2021
Board of Adjustment Review:
Town Council Hearing Date: 11/2/2021
Approval Date:

Project Name: **Smithfied PD expansion**
 Request: Addition to existing facility
 Location 110 South Fifth Street
 Tax ID#: 15025048 PIN#: 169419-50-2949
 Project Status **Approved**
 Notes: Under Construction

Conditional Zoning 2021-05
Submittal Date: 9/3/2021
Planning Board Review: 10/7/2021
Board of Adjustment Review:
Town Council Hearing Date: 11/9/2021
Approval Date:

Project Name: **Marin Woods Subdivision**
 Request: 143 units on 31.56 Ac.
 Location NC210 Highway
 Tax ID#: 15077008 PIN#: 168400-74-4498
 Project Status **Second Review Complete**
 Notes: Under Construction

Subdivision 2021	
Submittal Date:	7/2/2021
Planning Board Review:	8/5/2021
Board of Adjustment Review:	
Town Council Hearing Date:	9/7/2021
Approval Date:	

Project Name: **Ample Storage Expansion**
 Request: 32K additional building area on 1.84 acres
 Location 787 West Market Street
 Tax ID#: 15078199K PIN#: 169413-04-3402
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2021-16	
Submittal Date:	6/23/2021
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Airport Industrial Park lot 13**
 Request: Contractors Office with outdoor storage
 Location 55 Airport Industri Drive
 Tax ID#: 15J08017P PIN#: 168500-04-5363
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2021-05	
Submittal Date:	4/6/2021
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	5/5/2021

Project Name: **Smithfield Living Facility**
 Request: 83 Unit Assisted Living Facility
 Location Kellie Drive
 Tax ID#: 14075022D PIN#: 260405-09-8645
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2020-07	
Submittal Date:	6/5/2020
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	9/10/2020

Project Name: **JCC Engineering Building**
 Request: 46,365 square foot educational facility
 Location 245 College Road
 Tax ID#: 15K10199F PIN#: 159308-87-5887
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2020-06	
Submittal Date:	5/19/2020
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	8/24/2020

Project Name: **Johnston County Detention Center**
 Request: Site Plan Approval
 Location 1071 Yelverton Grov Road
 Tax ID#: 15L11011 PIN#: 260300-67-6920
 Project Status **Approved**
 Notes: Jail Site Completed- Public Safety Center Under Construction

Site Plan 2020-02	
Submittal Date:	2/7/2020
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	7/14/2020

Project Name: **East River Phase 3-5**
 Request: Residential Subdivision
 Location Buffalo Road
 Tax ID#: 14075013 PIN#: 169520-80-3415
 Project Status **Approved**
 Notes: Under Construction

Subdivision 2018-01	
Submittal Date:	1/29/2020
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	4/20/2020

Project Name: **East River Phase 6-7**
 Request: Townhouse Development
 Location Buffalo Road
 Tax ID#: 14075013 PIN#: 169520-80-3415
 Project Status **Approved**
 Notes: All phase 7 housing units permitted / Under Construction

Subdivision 2018-01	
Submittal Date:	1/29/2020
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	4/20/2020

Project Name: **Twin Creeks Phs 1**
 Request: 28 Lot Subdivision
 Location Gailee Road
 Tax ID#: 15I09011B PIN#: 167300-56-5565
 Project Status
 Notes: Under Construction

Subdivision 2019-01	
Submittal Date:	4/5/2019
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Kamdon Ranch**
 Request: 110 Lot Division
 Location Swift Creek Road
 Tax ID#: 15I08020 PIN#: 167400-55-9495
 Project Status **Approved**
 Notes: Phase 2 under construction

Subdivision 2019-02	
Submittal Date:	4/5/2019
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	6/27/2019

Project Name: **Smithdfield Landing**
 Request: 5 lot residential subdivision
 Location Front Street
 Tax ID#: 15019017C PIN#: 169418-32-9491
 Project Status **Approved**
 Notes: SFD permits issued 7/18/2022

Special Use 2006-04	
Submittal Date:	
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	7/3/2008



Town of Smithfield
Planning Department
350 E. Market St Smithfield, NC 27577
P.O. Box 761, Smithfield, NC 27577
Phone: 919-934-2116
Fax: 919-934-1134

Permit Issued for Oct - Nov 2022

				Permit Fees	Permits Issued
Zoning	Land Use			\$1100.00	11
Site Plan	Minor Site Plan			\$1,650.00	57
Zoning	Sign			\$450.00	9
Report Period Total:				\$3,200.00	77
Fiscal YTD Total:				\$9,640.00	146
Z22-000147	Zoning	Land Use	Spanky's Christmas Trees	404 North Brightleaf Blvd	
SP22-000112	Site Plan	Minor Site Plan	14x70 Class B Manu Home	3382 NC 210 Highway	
Z22-000132	Zoning	Sign	Perfume Outlet	1025 Outlet Center Dr	
SP22-000113	Site Plan	Minor Site Plan	10'x 10' enclosed patio	176 Sunfish St	
SP22-000109	Site Plan	Minor Site Plan	Class B Manufactured Home	6162 Swift Creek Rd	
SP22-000110	Site Plan	Minor Site Plan	14 x 70 Class B Manu Home	6162 Swift Creek Rd	
SP22-000111	Site Plan	Minor Site Plan	14 x 70 Class B Manu Home	6162 Swift Creek Rd	
Z22-000124	Zoning	Sign	Johnston County Meuseum	329 E Marklet St	
Z22-000126	Zoning	Sign	Hickory Farms	1025 Outlet Center Dr	
Z22-000143	Zoning	Sign	The Insurance Shoppe Sign	121 Kellie Dr	
Z22-000137	Zoning	Sign	Woodbridge	1025 Outlet Center Dr	
Z22-000123	Zoning	Sign		505 S Brightleaf Blvd	
Z22-000125	Zoning	Sign	Tommy Hilfiger	1246 Outlet Center Dr	
Z22-000127	Zoning	Land Use	Mainstreet Family Care	1202 D North Brightleaf Blvd	
Z22-000128	Zoning	Sign	Mainstreet Family Care	1202 D North Brightleaf Blvd	
SP22-000114	Site Plan	Minor Site Plan	Single Family Dwelling	320 Sturgeon St	
SP22-000115	Site Plan	Minor Site Plan	Single Family Dwelling	328 Sturgeon St	
SP22-000116	Site Plan	Minor Site Plan	Single Family Dwelling	336 Sturgeon St	
SP22-000117	Site Plan	Minor Site Plan	Single Family Dwelling	340 Sturgeon St	
SP22-000118	Site Plan	Minor Site Plan	Accessory Building	111 Old Sanders Rd	
SP22-000119	Site Plan	Minor Site Plan	Single Family Dwelling Add	2 Eden Dr	
SP22-000120	Site Plan	Minor Site Plan	12' x 24' Accessory Structure	101 McCoy Dr	

SP22-000121	Site Plan	Minor Site Plan	Single Family Dwelling	312 Sturgeon St
SP22-000122	Site Plan	Minor Site Plan	Single Family Dwelling	339 Sturgeon St
SP22-000123	Site Plan	Minor Site Plan	Single Family Dwelling	331 Sturgeon St
SP22-000124	Site Plan	Minor Site Plan	Single Family Dwelling	323 Sturgeon St
SP22-000125	Site Plan	Minor Site Plan	Single Family Dwelling	317 Sturgeon St
SP22-000126	Site Plan	Minor Site Plan	Single Family Dwelling	311 Sturgeon St
SP22-000127	Site Plan	Minor Site Plan	Neuse River Amphitheatre	200 S Front St
Z22-000129	Zoning	Land Use	Excel Sports Complex, LLP	1025 Outlet Center Dr
Z22-000130	Zoning	Land Use	Narron Wenzel, PA Law Firm	102 & 108 S Third St
Z22-000131	Zoning	Land Use	Strategic Logistics NC, LLC	328 North Brightleaf Blvd
SP22-000128	Site Plan	Minor Site Plan	Single Family Dwelling	194 Galilee Branch Dr
SP22-000129	Site Plan	Minor Site Plan	Single Family Dwelling	184 Galille Branch Dr
SP22-000130	Site Plan	Minor Site Plan	Single Family Dwelling	174 Galilee Branch Dr
SP22-000131	Site Plan	Minor Site Plan	Single Family Dwelling	158 Galille Branch Dr
SP22-000132	Site Plan	Minor Site Plan	Single Family Dwelling	130 Galille Point Dr
SP22-000133	Site Plan	Minor Site Plan	Single Family Dwelling	118 Galilee Branch Dr
SP22-000134	Site Plan	Minor Site Plan	Single Family Dwelling	123 Galilee Branch Dr
SP22-000135	Site Plan	Minor Site Plan	Single Family Dwelling	528 S Sixth St
SP22-000136	Site Plan	Minor Site Plan	Single Family Dwelling	298 Werman Place
Z22-000133	Zoning	Sign	Things Forever	1025 Outlet Center Dr
SP22-000137	Site Plan	Minor Site Plan	Single Family Dwelling	711 E St
Z22-000134	Zoning	Land Use	316 Print Company LLC	1338 N Brightleaf Blvd
SP22-000138	Site Plan	Minor Site Plan	Ampitheater Remodel	200 S Front St
Z22-000135	Zoning	Land Use	Vida Wood US	219 E Peedin Rd
Z22-000136	Zoning	Land Use	1 Word Bail Bonding, NC LLC	839 S Brightleaf Blvd
Z22-000140	Zoning	Land Use	Wise Development	835 Venture Dr
SP22-000139	Site Plan	Minor Site Plan	Single Family Dwelling Add	304 N Third St
Z22-000144	Zoning	Land Use	Primenra Iglesia	116 Britt St
SP22-000140	Site Plan	Minor Site Plan	Single Family Dwelling	407 Collier St
SP22-000152	Site Plan	Minor Site Plan	Single Family Dwelling	176 Pepperbush Dr
SP22-000153	Site Plan	Minor Site Plan	Single Family Dwelling	180 Pepperbush Dr
SP22-000154	Site Plan	Minor Site Plan	Single Family Dwelling	172 Pepperbush Dr
SP22-000155	Site Plan	Minor Site Plan	Single Family Dwelling	168 Pepperbush Dr
SP22-000156	Site Plan	Minor Site Plan	single Family Dwelling	166 166 Pepperbush Dr

SP22-000157	Site Plan	Minor Site Plan	Single Family Dwelling	162 Pepperbush Dr
SP22-000158	Site Plan	Minor Site Plan	Single Family Dwelling	153 Pepperbush Dr
SP22-000159	Site Plan	Minor Site Plan	Single Family Dwelling	157 Pepperbush Dr
SP22-000160	Site Plan	Minor Site Plan	Single Family Dwelling	161 Pepperbush Dr
SP22-000161	Site Plan	Minor Site Plan	Single Family Dwelling	163 Pepperbush Dr
SP22-000162	Site Plan	Minor Site Plan	Single Family Dwelling	167 Pepperbush Dr
SP22-000163	Site Plan	Minor Site Plan	Single Family Dwelling	171 Pepperbush Dr
SP22-000164	Site Plan	Minor Site Plan	Single Family Dwelling	173 Pepperbush Dr
SP22-000165	Site Plan	Minor Site Plan	Single Family Dwelling	177 Pepperbush Rd
SP22-000166	Site Plan	Minor Site Plan	Single Family Dwelling	177 Pepperbush Dr
SP22-000167	Site Plan	Minor Site Plan	Single Family Dwelling	116 E Jessamine Ct
SP22-000168	Site Plan	Minor Site Plan	Single Family Dwelling	112 E Jessamine Ct
SP22-000169	Site Plan	Minor Site Plan	Single Family Dwelling	108 E Jessamine Ct
SP22-000170	Site Plan	Minor Site Plan	Single Family Dwelling	104 E Jessamine Ct
SP22-000171	Site Plan	Minor Site Plan	Single Family Dwelling	103 W Jessamine Ct
SP22-000172	Site Plan	Minor Site Plan	Single Family Dwelling	107 W Jessamine Ct
SP22-000173	Site Plan	Minor Site Plan	Single Family Dwelling	111 W Jessamine Ct
SP22-000174	Site Plan	Minor Site Plan	Single Family Dwelling	113 W Jessamine Ct
SP22-000175	Site Plan	Minor Site Plan	Single Family Dwelling	117 W Jessamine Ct
SP22-000176	Site Plan	Minor Site Plan	Single-Family Dwelling Add	3158 US Hwy 70 Business E
Z22-000145	Zoning	Land Use	Strike Eagle Cornhole, LLC	505 S Brightleaf Blvd



**TOWN OF SMITHFIELD
POLICE DEPARTMENT
MONTHLY REPORT
MONTH ENDING October 31, 2022**

I. STATISTICAL SECTION

Month Ending Oct. 31, 2022	Oct-2022	Oct-21	Oct-2022	Oct-2021	YTD Difference
Calls for Service	1712	1966	17,087	18,935	-1848
Incident Reports Completed	127	165	1353	1350	3
Cases Closed	39	120	722	1010	-288
Accident Reports	82	64	894	720	174
Arrest Reports	73	110	815	918	-103
Burglaries Reported	8	7	74	65	9
Drug Charges	12	25	158	249	-91
DWI Charges	6	12	71	74	-3
Citations Issued	105	210	2306	3156	-850
Speeding	41	40	1071	1150	-79
No Operator License	29	74	474	753	-279
Registration Violations	0	37	207	426	-219

II. PERSONNEL UPDATE

The police department currently has 8 vacant positions, with (1) position being held for a student in BLET, which will make the agency 7 Short at this time. The department will be conducting interviews for the upcoming BLET program which starts January 5, 2023.

III. MISCELLANEOUS

Mandatory in-service training was continued in October. The department has completed annual firearms training for the year. The department has participated with the BOO Bash at the Sarah Yard Center ,Trunk a Treat at the SRAC. Officers working during Halloween passed out Glow necklaces to the children in town. Assisted with the Stroll to the Polls and Faith in Blue at Smith Collins Park. Trunk a Treat at the First Baptist Church and Coffee with a Cop. Officer Carroll was invited to read to Fourth Grade Students at Corinth Holder. It has been a vary busy month for community events.

REPORTED UCR OFFENSES FOR THE MONTH OF OCTOBER 2022

PART I CRIMES	October	October	+/-	Percent	Year-To-Date		+/-	Percent
	2021	2022		Changed	2021	2022		Changed
MURDER	0	0	0	N.C.	1	0	-1	-100%
RAPE	1	1	0	0%	1	4	3	300%
ROBBERY	1	0	-1	-100%	8	5	-3	-38%
Commercial	0	0	0	N.C.	3	2	-1	-33%
Individual	1	0	-1	-100%	5	3	-2	-40%
ASSAULT	9	7	-2	-22%	42	55	13	31%
* VIOLENT *	11	8	-3	-27%	52	64	12	23%
BURGLARY	7	8	1	14%	60	70	10	17%
Residential	2	7	5	250%	31	40	9	29%
Non-Resident.	5	1	-4	-80%	29	30	1	3%
LARCENY	35	37	2	6%	327	393	66	20%
AUTO THEFT	4	2	-2	-50%	39	30	-9	-23%
ARSON	0	1	1	N.C.	2	3	1	50%
* PROPERTY *	46	48	2	4%	428	496	68	16%
PART I TOTAL:	57	56	-1	-2%	480	560	80	17%
PART II CRIMES								
Drug	32	8	-24	-75%	248	163	-85	-34%
Assault Simple	7	15	8	114%	86	95	9	10%
Forgery/Counterfeit	7	5	-2	-29%	22	16	-6	-27%
Fraud	7	6	-1	-14%	58	78	20	34%
Embezzlement	0	0	0	N.C.	7	4	-3	-43%
Stolen Property	3	0	-3	-100%	13	6	-7	-54%
Vandalism	6	8	2	33%	53	58	5	9%
Weapons	3	1	-2	-67%	15	5	-10	-67%
Prostitution	0	0	0	N.C.	0	0	0	N.C.
All Other Sex Offens	2	0	-2	-100%	10	4	-6	-60%
Gambling	0	0	0	N.C.	0	0	0	N.C.
Offn Agnst Faml/Chld	1	0	-1	-100%	2	4	2	100%
D. W. I.	13	6	-7	-54%	74	68	-6	-8%
Liquor Law Violation	0	0	0	N.C.	11	11	0	0%
Disorderly Conduct	0	2	2	N.C.	6	10	4	67%
Obscenity	0	0	0	N.C.	0	0	0	N.C.
Kidnap	0	0	0	N.C.	1	0	-1	-100%
Human Trafficking	0	0	0	N.C.	0	0	0	N.C.
All Other Offenses	25	21	-4	-16%	177	219	42	24%
PART II TOTAL:	106	72	-34	-32%	783	741	-42	-5%
GRAND TOTAL:	163	128	-35	-21%	1263	1301	38	3%

N.C. = Not Calculable



**Town of Smithfield
Fire Department
October 2022**

I. Statistical Section

	Oct
Confirmed Structure Fires	4
EMS Responses	159
Misc./Other Calls	40
Mutual Aid Calls	9
TOTAL EMERGENCY RESPONSES	212

	Oct	YTD
Fire Inspections	73	553
Public Fire Education Programs	11	37
# Of Children Educated	4696	5729
# Of Adults Educated	267	796
Plans Review Construction/Renovation Projects	16	139
Fire Department Permits reviewed / Issued	26	302
Business Preplans	19	85
Fire Related Injuries & Deaths	0	0
# Of Civilian Deaths	0	0
# Of Civilian Injuries	0	0

II. Major Revenues

	Oct	YTD
Inspections	\$1000.00	\$4700.50
Fire Recovery USA	\$1,188.00	\$3960.00

III. Personnel Update:

- New hires on board

IV. Narrative of monthly departmental activities:

- Squad was in-service 6 of 21 days
- Fire Prevention Month went very well
- Working on Strategic Plan for Fire Dept.
- Crews had EMS training
- Department has been preparing for ISO Inspection
- Oct. 7 – Public Education – 205 N. Fourth St.
- Oct. 8 – 1st Responder Appreciation – Lowe’s
- Oct. 8 & 9 – Assisted with Live Fire Training Evolutions – JCC Basic FF Academy
- Oct. 11 – Fire Prevention – 140 E. Market St.

- Oct. 11 – Public Education – Smithfield Senior Dining Center
- Oct. 12 – Fire Prevention – 304 Canterbury Road
- Oct. 13 & 14 – JOCO Works – JCC
- Oct. 14 – Fire Prevention – 208 Computer Dr.

V. Upcoming Plans

- Mandatory Staff meeting on November 23rd.
- **Smithfield Fire Dept will have the State ISO inspection November 28th.**
- Hoping to have all quotes for rescue truck in by next week.
- Town Christmas Events



Smithfield Fire Department
OFFICE OF THE FIRE MARSHAL
111 South Fourth Street
Smithfield, North Carolina 27577
919-934-2468

Monthly Inspections Report

Inspection Data: October 2022

Inspection Type	Completed
Fire Inspections/Compliance Inspections	73
Inspection Permits Issued	26
Inspection Permits Paid	21 (\$1150)
Plans Review	16
Public Education Programs	9
Number of Adults Educated	124
Number of Children Educated	1196

Tasks Completed/Accomplishments:

- Fire Prevention Programs
- Change of tenant inspection discussions
- Zoning meeting with JoCo Inspections and utilities
- JoCo works

Next Month Projections/Goals:

- Update website
- Brycer meeting and decision on implementation
- Budget items
- False Alarm Citation form development for ER and develop training with officers
- Residential and institutional inspections.

Town of Smithfield
Public Works Appearance Division
Cemetery, Landscapes, and Grounds Maintenance
Buildings, Facilities, and Sign Division
Monthly Report
Oct ,2022



I. Statistical Section

7 Burials

13 Works Orders – Buildings & Facilities Division

40 Work Orders – Grounds Division

1 Work Orders – Sign Division

II. Major Revenues

Sunset Cemetery Lot Sales: \$ 3,000.00

Riverside Ext Cemetery Lot Sales: \$ 0

Grave Opening Fees: \$ 5,075.00

Total Revenue: \$ 8,075.00

III. Major Expenses for the Month:

Paid Craft Digging service \$3,850.00

The Appearance Division purchased

IV. Personnel Update:

None for the month

V. Narrative of monthly departmental activities:

The overall duties include daily maintenance on cemeteries, landscapes, right-of-ways, buildings, and facilities. The Appearance Division safety meeting was on "winter readiness".

**Town of Smithfield
Public Works Department
October 31, 2022**



116 Total Work Orders completed by the Public Works Department

7 Burials, at \$725.00 each = \$5,075.00

0 Cremation Burial, \$425.00 each = \$0

\$3,000 Sunset Cemetery Lot Sales

\$0 Riverside Extension Cemetery Lot Sales

419.15 tons of household waste collected

234.00 tons of yard waste collected

4.17 tons of recycling collected

0 gallons of used motor oil were recycled

250 scrap tires were recycled

Appearance Commission Oct. 2022 Monthly Report:

We met but could not vote no quorum.

Next Appearance Commission meeting will be on Nov. 15, 2022, at 5:00 pm in Town Hall.

**Town of Smithfield
Public Works Fleet Maintenance Division
Monthly Report
Oct. 31, 2022**



I. Statistical Section

 3 Preventive Maintenances

 0 North Carolina Inspections

 5 Work Orders

II. Major Revenues

None for the month

III. Major Expenses for the Month:

None for the month

IV. Personnel Update:

Brice Tuner resigned mechanic position.

V. Narrative of monthly departmental activities:

The shop employee performed preventive maintenances on all Town owned generators. The Public Works Department safety meeting was on "Winter readiness".

**Town of Smithfield
Public Works Drainage/Street Division
Monthly Report
Oct 31, 2022**



I. Statistical Section

- a. All catch basins in problem areas were cleaned on a weekly basis
- b. 0 Work Orders – 0 Tons of Asphalt was placed in 0 utility cuts, 0 gator areas and 0 overlay.
- c. 0 Work Order – 0 Linear Feet Drainage Pipe installed.
- d. 1 Work Orders - 100 Linear Feet of ditches were cleaned
- e. 7 Work Orders – 810 lbs. of Cold Patch was used for 10 Potholes.

II. Major Revenues

None for the month

III. Major Expenses for the Month:

Paid 1502.82 to Sherwin Industries for Crack seal

IV. Personnel Update:

None for the month

V. Narrative of monthly departmental activities:

The Public Works Department safety meeting on "Winter Readiness".

**Town of Smithfield
Public Works Department
2022 Drainage Report**

Location: Listed on work sheets below
Starting Date: 10/1/2022
Completion Date: 10/31/2022
Description: All 36 listed below
Man-hours: 16
Equipment: listed next page
Materials: listed next page



Work Orders List for 09/30/2022 - 10/31/2022

WORK ORDER INFO	LOCATION & ASSET	DUE & STATUS	TIME & COST	PROCEDURE ANSWERS
#18 Fill pot hole Streets Division Ethan Bryant		✓ Done Completed by Ethan Bryant on 10/12/2022	Total Time 6m 28s	
#19 Fill pot hole Streets Division Ethan Bryant		✓ Done Completed by Ethan Bryant on 10/12/2022	Total Time 5m 43s	Square Feet of repair : 2x3 Bags of Perma Patch used.: 1.5 Material used : Permapatch Truck(s) #: 401 Names of worker(s): Ethan&Jb
#25 Fill pot hole Streets Division Ethan Bryant		✓ Done Completed by Ethan Bryant on 10/12/2022	Total Time 5m 37s	Square Feet of repair : 2x2 Bags of Perma Patch used.: 1.5 Material used : 1.5 bags of permapatch Truck(s) #: 401 Names of worker(s): Ethan&Jb
#27 Fill pothole Streets Division Ethan Bryant		✓ Done Completed by Ethan Bryant on 10/13/2022		Square Feet of repair : 2x2 Bags of Perma Patch used.: .5 Material used : .5 permapatch Truck(s) #: 401 Names of worker(s): Ethan&Jb

WORK ORDER INFO

LOCATION & ASSET

DUE & STATUS

TIME & COST

PROCEDURE ANSWERS

#28

Fill pothole

Streets Division

Ethan Bryant

✓ Done
Completed by Ethan Bryant
on 10/13/2022

Square Feet of repair : 2x2

Bags of Perma Patch used.: .5

Material used : .5 permapatch

Truck(s) #: 401

Names of worker(s): Ethan&Jb

#31

Fill pot hole

Streets Division

Ethan Bryant

✓ Done
Completed by Ethan Bryant
on 10/13/2022

Bags of Perma Patch used.: 4 bags of permapatch

Material used : 4 bags of permapatch

Truck(s) #: 401

Names of worker(s): Ethan & Jb

#34

Cut ditch

Streets Division

Ethan Bryant

✓ Done
Completed by Ethan Bryant
on 10/13/2022

Total Time

14m 41s

Linear feet: 80 ft

Equipment used : John deemed tractor

Name of workers : Ethan & Jb

Truck(s): 401

: N/a

#37

Fill pothole

Streets Division

Ethan Bryant

✓ Done
Completed by Ethan Bryant
on 10/13/2022

Total Time

6m 8s

Square Feet of repair : 2x2

Bags of Perma Patch used.: .5 bags of permapatch

Material used : .5 bags of permapatch

Truck(s) #: 401

Names of worker(s): Ethan & Jb

WORK ORDER INFO

LOCATION & ASSET

DUE & STATUS

TIME & COST

PROCEDURE ANSWERS

#42
Fill potholes
 Streets Division
 Ethan Bryant

✓ Done
 Completed by Ethan Bryant on 10/17/2022

Total Time 23m 8s
 Bags of Perma Patch used.: 5 bags
 Material used : 5 bags of permapatch
 Truck(s) #: 401
 Names of worker(s): Ethan&Jb

#52
Cut fema lot
 Streets Division
 FEMA Lots
 Ethan Bryant

✓ Done
 Completed by Ethan Bryant on 10/18/2022

Total Time 56m 47s
 Workers: Ethan&Jb
 Truck(s)# : 401
 Equipment.: 2 scag lawnmowers

#56
Cut fema lot
 Streets Division
 FEMA Lots
 Ethan Bryant

✓ Done
 Completed by Ethan Bryant on 10/18/2022

Total Time 18m 43s
 Workers: Ethan&Jb
 Truck(s)# : 401
 Equipment.: 2 scan lawnmowers

#61
Pick up cones
 Streets Division
 Ethan Bryant

✓ Done
 Completed by Ethan Bryant on 10/19/2022

Total Time 15m 57s
 # Cones Deliverd : 25
 # Trash Cans Deliverd: 0
 # Barricades Deliverd : 0
 Truck(s) #: 412
 # Of Workers : Ethan & Jb

WORK ORDER INFO	LOCATION & ASSET	DUE & STATUS	TIME & COST	PROCEDURE ANSWERS
#62	Drainage Division waste water pipe break	10/19/2022 ✓ Done Completed by Ethan Bryant on 10/19/2022	Total Time 15m 52s	
	High			
	Streets Division			
Ethan Bryant				
#64	Drainage Division Cut low hanging limbs	✓ Done Completed by Ethan Bryant on 10/19/2022	Total Time Costs 2h 25m 39s	\$36.41
	Streets Division		Total Time	Total Costs
Ethan Bryant				\$36.41
#66	Drainage Division Cut low hanging limbs	✓ Done Completed by Ethan Bryant on 10/20/2022	Total Time Costs 10m 23s	\$2.60
	Streets Division		Total Time	Total Costs
Ethan Bryant				\$2.60
#67	Drainage Division Blind corner	✓ Done Completed by Ethan Bryant on 10/20/2022	Total Time Costs 11m 19s	\$2.83
	Streets Division		Total Time	Total Costs
Ethan Bryant				\$2.83
#68	Drainage Division Blind corner	✓ Done Completed by Ethan Bryant on 10/20/2022	Total Time Costs 5m 34s	\$1.39
	Streets Division		Total Time	Total Costs
Ethan Bryant				\$1.39

WORK ORDER INFO

LOCATION & ASSET

DUE & STATUS

TIME & COST

PROCEDURE ANSWERS

#70

Clean Lee Street

Medium

Streets Division

Lawrence Davis

Appearance Division

Truck # 900
Parent: Appearance Division

10/20/2022

✓ Done
Completed by Lawrence Davis on 10/20/2022

Drainage Division

✓ Done

Completed by Ethan Bryant on 10/20/2022

Total Time Costs

\$5.21

Linear feet: 100ft

Total Time

20m 50s

Equipment used : Two scag lawn mowers

Total Costs

\$5.21

Name of workers : Ethan & JB

Truck(s): 401

: N/a

Cost of material : \$0.00

Ethan Bryant

Streets Division

High

Cut grass on the right of way

#71

Appearance Division

✓ Done

Completed by Daniel Barajas on 10/21/2022

Trees over grown in to street

Medium

Streets Division

Appearance Division

Daniel Barajas

WORK ORDER INFO

LOCATION & ASSET

DUE & STATUS

TIME & COST

PROCEDURE ANSWERS

#77
 Trees overgrown into street
 Appearance Division
 Appearance Division
 Completed by Daniel Barajas on 10/21/2022
 ✓ Done

- Streets Division
- Appearance Division

Daniel Barajas

#79
 Bolt on the stop sign is missing
 Drainage Division
 Drainage Division
 10/24/2022
 ✓ Done
 Completed by Ethan Bryant on 10/24/2022

- Medium
- Streets Division

Ethan Bryant

#83
 Broken banner
 Drainage Division
 Drainage Division
 ✓ Done
 Completed by Ethan Bryant on 10/25/2022
 Parent: Truck #412 Drainage Division

- Low
- Streets Division

Ethan Bryant

#84
 Inspecting paved cuts
 Drainage Division
 Street Division
 ✓ Done
 Completed by Ethan Bryant on 10/25/2022

- Medium
- Streets Division

Ethan Bryant

Total Time Costs \$1.08
 Total Time 4m 20s
Total Costs \$1.08

Total Time Costs \$1.37
 Total Time 5m 28s
Total Costs \$1.37

Total Time Costs \$0.27
 Total Time 1m 5s
Total Costs \$0.27

WORK ORDER INFO

LOCATION & ASSET

DUE & STATUS

TIME & COST

PROCEDURE ANSWERS

#85
Inspecting paved cut
Medium
Streets Division
 Drainage Division
 Street Division
 ✓ Done
 Completed by Ethan Bryant
 on 10/25/2022

Total Time Costs \$1.78
 Total Time 7m 7s
Total Costs \$1.78

#87
Inspecting paved cut
Medium
Streets Division
 Drainage Division
 Street Division
 ✓ Done
 Completed by Ethan Bryant
 on 10/25/2022

Total Time Costs \$1.30
 Total Time 5m 13s
Total Costs \$1.30

#88
Inspecting paved cut
Medium
Streets Division
 Drainage Division
 Street Division
 ✓ Done
 Completed by Ethan Bryant
 on 10/25/2022

Total Time Costs \$2.60
 Total Time 10m 24s
Total Costs \$2.60

#90
Inspecting paved cut
Medium
Streets Division
 Drainage Division
 Street Division
 ✓ Done
 Completed by Ethan Bryant
 on 10/25/2022

Total Time Costs \$1.78
 Total Time 7m 8s
Total Costs \$1.78

WORK ORDER INFO

LOCATION & ASSET

DUE & STATUS

TIME & COST

PROCEDURE ANSWERS

#92	Drainage Division	✓ Done	Total Time Costs	\$1.70
Blind corner	Street Division	Completed by Ethan Bryant on 10/25/2022	Total Time	6m 47s
Low			Total Costs	\$1.70
Streets Division				

Ethan Bryant

#95	Drainage Division	✓ Done	Total Time Costs	\$1.55
Limbs blocking stop sign	Street Division	Completed by Ethan Bryant on 10/25/2022	Total Time	6m 11s
Low			Total Costs	\$1.55
Streets Division				

Ethan Bryant

#97	Drainage Division	✓ Done	Total Time Costs	\$2.29
Blind corner	Street Division	Completed by Ethan Bryant on 10/25/2022	Total Time	9m 9s
Low			Total Costs	\$2.29
Streets Division				

Ethan Bryant

#59	Drainage Division	10/27/2022	Total Time Costs	\$4.21
Ghost walk	Truck #412	✓ Done	Total Time	12m 13s
High	Parent: Drainage Division	Completed by Ethan Bryant on 10/27/2022	Total Costs	\$4.21
Streets Division				

Ethan Bryant

WORK ORDER INFO

LOCATION & ASSET

DATE & STATUS

TIME & COST

PROCEDURE ANSWERS

#111
Fill pothole
Low
Streets Division
 Ethan Bryant

Drainage Division
 Street Division
 ✓ Done
 Completed by Ethan Bryant
 on 10/27/2022

Total Time Costs \$3.60
 Total Time 10m 28s
Total Costs \$3.60

Square Feet of repair : (2)2x2
 Bags of Perma Patch used.: 1
 Material used : 1 bag
 Truck(s) #: 412
 Names of worker(s): Ethan & jb

#122
Deliver cones
High
Streets Division
Events / Cans and Cones / Trash collection and street sweeping
 Ethan Bryant

Drainage Division
 Street Division
 ✓ Done
 Completed by Ethan Bryant
 on 10/28/2022

Total Time Costs \$8.15
 Total Time 23m 40s
Total Costs \$8.15

Cones Delivered : 40
 # Trash Cans Delivered: 0
 # Barricades Delivered : 0
 Truck(s) #: 412
 # Of Workers : Ethan & Jb

#127
Pick up cones
Medium
Streets Division
 Ethan Bryant

Drainage Division
 Street Division
 ✓ Done
 Completed by Ethan Bryant
 on 10/31/2022

Total Time Costs \$7.39
 Total Time 21m 28s
Total Costs \$7.39

Cones Delivered : 40
 # Trash Cans Delivered: 0
 # Barricades Delivered : 0
 Truck(s) #: 412
 # Of Workers : 4

Oct 31, 2022

Street cuts

10/04/22	526 Mill St.	6x20	10/13/22	10/18/22
10/05/22	607 S. 3rd St.	21x10	10/13/22	10/18/22
10/05/22	607 S. 3rd St.	6x6 concrete	10/13/22	
10/07/22	1003 Harris St.	7x20	10/13/22	10/18/22
10/10/22	12 Southwood Dr.	6x5	10/13/22	10/18/22
10/10/22	231 Hospital Rd.	5x6	10/13/22	10/18/22
10/14/22	Chestnut & Hood St.	10x11	10/24/22	10/25/22
10/17/22	Martin & Broadway St./behind 825 Martin	9x6	10/24/22	10/25/22
10/17/22	Mid-block of Broadway St.	10x7	10/24/22	10/25/22
10/17/22	604 W. Hood St.	11x18	10/24/22	10/25/22
10/20/22	216 E. Rose St.	9x9	10/24/22	10/25/22

**Town of Smithfield
Public Works Sanitation Division
Monthly Report
October 31, 2022**



I. Statistical Section

The Division collected from approximately 4,131 homes, 4 times during the month

- a. Sanitation forces completed 40 work orders
- b. Sanitation forces collected tons 419.15 of household waste
- c. Sanitation forces disposed of 117 loads of yard waste and debris at Spain Farms Nursery
- d. Recycled 0 tons of clean wood waste (pallets) at Convenient Site Center
- e. Town's forces collected 4.92 tons of construction debris (C&D)
- f. Town disposed of 250 scrap tires that was collected at Convenient Site Center
- g. Recycling forces collected 4.17 tons of recyclable plastic
- h. Recycled 0 lbs. of cardboard material from the Convenient Site Center
- i. A total of 0 gals of Anti-freeze was collected at the Convenient Site Center
- j. Recycled 0 lbs. of plastics & glass (co-mingle) from the Convenient Site Center

II. Major Revenues

- a. Received \$0 from Sonoco Products for cardboard material
- b. Sold 0 lbs. of aluminum cans for
- c. Sold 0 lbs. of shredder steel for \$0.00 to Omni Source

III. Major Expenses for the Month:

Spain Farms Nursery was paid \$ 4,212 for disposal of yard waste and debris. Blade Equipment inc. was paid \$1,520.29 for filters and oil. Fleet Pride was paid \$723.29 for maintenance parts for Sanitation trucks. Fleet Pride was paid \$704.54 for PTO Pump on HHW TK 303. Inline Fluid Power was paid \$1589.88 for coupler F Pipe and filled gauge for HHW TK 303.

IV. Personnel Update:

The Department worked with Mitchells Temporary for one vacant position in Sanitation.

V. Narrative of monthly departmental activities:

The department worked closely with Down Town Development providing traffic control devices and event containers for the 3rd Streatery Event. The department also worked closely with Parks and rec providing traffic cones and trash cans for their Halloween events. The Public Works Dept. safety meeting was on Winter Season Readiness Mike Sliger conducted the meeting. Community Service Workers worked 0 Hrs.



MONTHLY REPORT FOR OCTOBER, 2022

PROGRAMS STATISTICS	OCTOBER, 2022	22/23 FY YTD	OCTOBER, 2021	21/22 FY YTD
NUMBER OF PROGRAMS	10	39	7	33
TOTAL ATHLETICS PARTICIPANTS	334	1670	277	1134
TOTAL NON/ATHLETIC PARTICIPANTS	1104	3152	1166	2846
NUMBER OF GAMES PLAYED	101	165	58	118
TOTAL NUMBER OF PLAYERS (GAMES)	2204	2905	1632	3492
NUMBER OF PRACTICES	35	169	17	114
TOTAL NUMBER OF PLAYER(S) PRACTICES	502	2653	282	2236
SARAH YARD COMMUNITY CTR. VISITS	78	281	185	667
	OCTOBER, 2022	22/23 FY YTD	OCTOBER, 2021	21/22 FY YTD
PARKS RENTALS	100	292	53	176
USERS (PARKS RENTALS)	3321	8763	2249	5507
TOTAL UNIQUE CONTACTS	7,209	17,754	5,514	14,748
	OCTOBER, 2022	22/23 FY YTD	OCTOBER, 2021	21/22 FY YTD
FINANCIAL STATISTICS				
PARKS AND RECREATION REVENUES	\$ 10,337.00	\$ 45,305.00	\$ 5,296.00	\$ 23,754.00
PARKS AND RECREATION EXPENDITURES (OPERATIONS)	\$ 77,741.00	\$ 287,495.00	\$ 78,504.00	\$ 257,487.00
PARKS AND RECREATION EXPENDITURES (CAPITAL OUTLAY EQUIP)	\$ 10,700.00	\$ 35,817.00	\$ -	\$ 38,750.00
SARAH YARD EXPENDITURES (OPERATIONS)	\$ 2,649.00	\$ 10,353.00	\$ 3,889.00	\$ 11,879.00
SARAH YARD EXPENDITURES (CAPITAL OUTLAY EQUIP)	\$ -	\$ 21,500.00	\$ -	\$ 8,500.00

PROGRAMS SYCC Boo Bash
Trunk or Treat
Youth Baseball, Youth Soccer, Youth Football, Kinder Soccer
Fun and Fellowship Fall Softball



MONTHLY REPORT FOR OCTOBER, 2022

PROGRAMS SATISTICS	OCTOBER, 2022		OCTOBER, 2021	
NUMBER OF PROGRAMS	18		17	
TOTAL CONTACT WITH PROGRAM PARTICIPANTS	4103		1451	
	OCTOBER, 2022	22/23 FY YTD	OCTOBER, 2021	21/22 FY YTD
SRAC MEMBER VISITS	2845	12989	2827	12749
DAY PASSES	474	6374	362	5520
RENTALS (SRAC)	40	245	37	147
USERS (SRAC RENTALS)	2712	9122	1099	5785
TOTAL UNIQUE CONTACTS	10,134	47,516	5,739	36,547
	OCTOBER, 2022	22/23 FY YTD	OCTOBER, 2021	21/22 FY YTD
FINANCIAL STATISTICS				
SRAC REVENUES	\$ 40,637.00	\$ 258,398.00	\$ 40,501.00	\$ 223,476.00
SRAC EXPENDITURES (OPERATIONS)	\$ 77,424.00	\$ 350,759.00	\$ 91,224.00	\$ 320,754.00
SRAC EXPENDITURES (CAPITAL)	\$ -	\$ 105.00	\$ -	\$ 4,630.00
SRAC MEMBERSHIPS	2931		2272	
PROGRAMS	Aligator Steps Swim Lessons Pottery Classes SRAC Sharks Fall Swim Program Group Fitness Classes			



- **Statistical Section**

- Electric CP Demand 16,982 Kw relative to September's demand of 27,212 Kw.
- Electric System Reliability was 99.9960%, with two (2) recorded main line outages; relative to September's 99.9728%.
- Raw water treated on a daily average was 4.435 MG relative to 4.476 MG for September; with maximum demand of 5.003 MG relative to September's 4.972 MG.
- Total finished water to the system was 130.326 MG relative to September's 132.912 MG. Average daily for the month was 4.204 MG relative to September's 4.430 MG. Daily maximum was 4.749 MG (October 11th) relative to September's 5.230 MG. Daily minimum was 3.022 MG (October 6th), relative to September's 3.684 MG.

- **Miscellaneous Revenues**

- Water sales were \$271,430 relative to September's \$267,864
- Sewer sales were \$443,074 relative to September's \$434,983
- Electrical sales were \$1,191,062 relative to September's sales of \$1,504,325
- Johnston County Water purchases were \$166,833 for 68.095 MG relative to September's \$209,315 for 89.070 MG.

- **Major Expenses for the Month**

- Electricity purchases were \$797,553 relative to September's \$1,071,889.
- Johnston County sewer charge was \$146,515 for 37.214 MG relative to September's \$146,774 for 37.401 MG.

- **Personnel Changes**

- No changes occurred in September.



**Town of Smithfield
Electric Department
Monthly Report
October, 2022**

I. Statistical Section

- Street Lights repaired -16
- Area Lights repaired 16
- Service calls - 31
- Underground Electric Locates -284
- Poles changed out/removed or installed -1
- Underground Services Installed -1

II. Major Revenues

- N/A

III. Major Expenses for the Month:

- N/A

IV. Personnel Update:

- The Utility Dept. had a Safety meeting on Work Zone Flagger Certification.
- The Electrical Dept. is short of workforce by 3 mid-grade linemen. We had trained guys and they left to go to other jobs for more money. As of now we don't have enough seasoned guys to maintain a constant and consistent work load.

V. Miscellaneous Activities:

- The Electrical Dept. is still continuing to install the infrastructure for East River Phase 4 & 5.



WATER & SEWER

October 2022 Monthly Report

● DISCONNECT WATER	2
● RECONNECT WATER	1
● TEST METER	7
● TEMPORARY METER SET	1
● DISCOLORED WATER CALLS	9
● LOW PRESSURE CALLS	12
● NEW/RENEW SERVICE INSTALLS	4
● LEAK DETECTION	23
● METER CHECKS	27
● METER REPAIRS	21
● WATER MAIN/SERVICE REPAIRS	10
● STREET CUTS	10
● REPLACE EXISTING METERS	13
● INSTALL NEW METERS	0
● FIRE HYDRANTS REPAIRED	2
● FIRE HYDRANTS REPLACED	2
● SEWER REPAIRS	9
● CLEANOUTS INSTALLED	6
● INSPECTIONS	5
● CAMERA SEWER	2

- SEWER MAIN CLEANED 11099 LF
- SERVICE LATERALS CLEANED 1590 LF
- SERVICE CALLS 105
- LOCATES 189

- SERVICED AND MAINTAINED ALL 18 LIFT STATIONS 2 TIMES PER WEEK
- INSPECTED ALL AERIAL SEWERS ONE TIME
- INSPECTED HIGH PRIORITY MANHOLES WEEKLY
- HELPED PUBLIC WORKS CLEAN STORM DRAIN ISSUES DURING EVERY RAIN FALL EVENT.

MAJOR EXPENSES FOR THE MONTH OF OCTOBER

- Stucky's Backhoe Service had to make a lot of the repairs due to short staffing issues.

PERSONNEL UPDATES

UPCOMING PROJECTS FOR THE MONTH OF NOVEMBER

- Contractor starting Town homes on Wilsons Mills Rd.
- Donald still installing and repairing fire hydrants.
- Possibly starting the sewer replacement on Underwood Ave.



MONTHLY WATER LOSS REPORT

October 2022

(9) - Meters with slow washer leaks

(2)- 2" Line, 1/8" hole – 1 Day

(9)- 3/4" Line, 1/8" hole – 1 Day

(2) Fire Hydrant leaking

Smithfield Water Plant
Distribution Sampling Site Plan

Hydrant Flushing

Street Name	Date	Chlorine	Time	Gallons	Psi	Street Name	Date	Chlorine	Time	Gallons	PSI
Stephson Drive	10/27/22	3	15	7965	10	North Street	10/13/22	3	15	17820	40
Computer Drive	10/27/22	3	15	31860	10	West Street	10/13/22	3	15	78030	50
Castle Drive	10/27/22	3	15	7965	10	Regency Drive	10/13/22	3	15	63720	60
Parkway Drive	10/27/22	3	15	63720	40	Randers Court	10/13/22	3	15	15930	40
Garner Drive	10/27/22	3	15	63723	40	Noble Street	10/13/22	3	15	15930	40
Hwy 210 LIFT ST.	10/27/22	3	15	15930	40	Fieldale Dr#1(L)	10/13/22	3	15	63720	40
Skyland Drive	10/27/22	3	15	7965	10	Fieldale Dr#2(R)	10/13/22	3	15	63720	40
Bradford Street	10/27/22	3	15	15930	10	Heather Court	10/13/22	3	15	15930	40
Kellie Drive	10/27/22	3	15	7965	10	Reeding Place	10/13/22	3	15	15930	40
Edgewater	10/27/22	3	15	7965	10	East Street	10/13/22	3	15	63720	40
Edgecombe	10/27/22	3	15	15930	40	Smith Street	10/13/22	3	15	63720	40
Valley Wood	10/27/22	3	15	63720	40	Wellons Street	10/13/22	3	15	63720	40
Creek Wood	10/27/22	3	15	63720	40	Kay Drive	10/13/22	2.5	15	38985	15
White Oak Drive	10/27/22	3	15	7965	10	Huntington Place	10/13/22	2	15	38985	15
Brookwood Drive	10/27/22	3	15	22515	5	N. Lakeside Drive	10/13/22	2.5	15	9750	15
Runnymede Place	10/28/22	3	15	31860	10	Cypress Point	10/13/22	2	15	34890	12
Nottingham Place	10/28/22	3	15	38985	10	Quail Run	10/13/22	2	15	8715	12
Heritage Drive	10/28/22	3	15	38985	10	British Court	10/13/22	2	15	8715	12
Noble Plaza #1	10/28/22	3	15	9750	10	Tyler Street	10/13/22	3	15	78030	60
Noble Plaza #2	10/28/22	2.5	15	9750	10	Yelverton Road	10/13/22	2	15	63720	40
Pinecrest Street	10/28/22	3	15	19500	10	Ava Gardner	10/13/22	3	15	63720	40
S. Sussex Drive	10/28/22	3	15	31860	10	Waddell Drive	10/13/22	3	15	7965	10
Elm Drive	10/28/22	3	15	9750	10	Henly Place	10/13/22	3.5	15	8715	12
						Birch Street	10/13/22	3	15	34890	12
Coor Farm Supply	10/28/22	3	15	7965	10	Pine Street	10/13/22	3	15	38985	15
Old Goldsboro Rd,	10/28/22	3	15	7965	10	Oak Drive	10/13/22	3	15	37695	14
Hillcrest Drive	10/13/22	3	15	31860	10	Cedar Drive	10/13/22	3	15	31860	10
Eason Street	10/13/22	3	15	38985	40	Aspen Drive	10/13/22	2.5	15	34890	12
Magnolia circle	10/13/22	3	15	78030	40	Furlonge Street	10/13/22	2	15	34890	12
Rainbow Drive	10/13/22	2	15	19500	60	Golden Corral	10/13/22	3	15	40290	16
Rainbow Circle	10/13/22	3	15	19500	60	Holland Drive	10/13/22	3	15	9750	15
Moonbeam Circle	10/13/22	3	15	19500	60	Davis Street	10/13/22	2.5	15	34890	12
Ray Drive	10/13/22	3	15	15930	60	Caroline Ave.	10/13/22	3.5	15	31860	10
Will Drive	10/13/22	2	15	63720	40	Johnston Street	10/13/22	2	15	38985	15
Michael Lane	10/13/22	2	15	63720	40	Ryans	10/13/22	2	90	9750	15
Ward Street	10/13/22	2	15	15930	40						

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